## HENNEPIN COUNTY

MINNESOTA

## **Contract Details**

Account coding provides clear direction to accounting staff as to which specific sources of revenues or expenditure accounts are to be modified by a board action request (BAR).

Contract Number* _				
Contractor /Supplier	*			
Supplier ID				
Begin Date*		End Da	te*	
Fund*				
Account*				
DeptID*				
Project Number				
PC Business Unit				
Activity				
Source Type				
Category				
Subcategory				
Expenditure Amount	t*			
Receivable Amount*				
Funding Source				
Funds Included in Bu	ıdget	Yes	No	
Substitute W-9 Obtained		Yes	No	



<sup>\*</sup> Mandatory fields: Contract Number, Contractor/Supplier, Date fields, Fund, Account, Dept ID, Expenditure Amount and Receivable Amount