

HENNEPIN COUNTY

MINNESOTA

FINAL BOARD AGENDA

BOARD OF HENNEPIN COUNTY COMMISSIONERS

Hennepin County Regional Railroad Authority

Tuesday, April 24, 2018

1:30 PM

Chair: Peter McLaughlin, District 4

Vice-Chair: Mike Opat, District 1

Members: Linda Higgins, District 2

Marion Greene, District 3

Debbie Goettel, District 5

Jan Callison, District 6

Jeff Johnson, District 7

1. **Approval of the Agenda**

2. **Minutes from Previous Meeting**

A. 04/10/2018 RRA Meeting Minutes

3. **Claims Register**

A. **18-HCRRRA-0018**

Claims Register for the period ending April 5, 2018

4. **New Business**

A. **18-HCRRRA-0019**

Amd 1 to Agmt A176897 with Metropolitan Council for the Engineering Phase of the METRO Blue Line Extension LRT Project (CP 1000941), extending the contract period to 9/30/18; authorize encumbrance of \$1,200,000 for Q2 2018 pre-award authority costs

HENNEPIN COUNTY

MINNESOTA

MEETING MINUTES

BOARD OF HENNEPIN COUNTY COMMISSIONERS
HENNEPIN COUNTY REGIONAL RAILROAD AUTHORITY
TUESDAY, APRIL 10, 2018
1:30 PM

Chair: Peter McLaughlin, District 4
Vice-Chair: Jan Callison, District 6

Members: Mike Opat, District 1
Linda Higgins, District 2
Marion Greene, District 3
Debbie Goettel, District 5
Jeff Johnson, District 7

The Board of Commissioners of the Hennepin County Regional Railroad Authority met in the Hennepin County Government Center on April 10, 2018. The meeting was called to order at 1:30 PM by Commissioner McLaughlin, Chair. All Commissioners were present.

1. Approval of the Agenda
APPROVED

Commissioner Linda Higgins moved to approve the Agenda, seconded by Commissioner Jan Callison and approved - 7 Yeas

2. Minutes from Previous Meeting

A. 3/27/18 RRA Meeting Minutes
ADOPTED

Commissioner Jeff Johnson moved to adopt the Minutes, seconded by Commissioner Debbie Goettel and approved - 7 Yeas

3. Claims Register

A. 18-HCRRRA-0016

Claims Register for the period ending March 21, 2018

BE IT RESOLVED, that the Claims Register for the period ending March 21, 2018 be approved/ratified.
APPROVED/RATIFIED

Commissioner Jan Callison moved to approve/ratify, seconded by Commissioner Marion Greene and approved - 7 Yeas

4. New Business

A. 18-HCRRRA-0017

Approve quit claim deed conveying ownership of HCRRRA property interests, if any, to correct title defect over a 20.15 foot wide strip lying adjacent to the Midtown Corridor at 2853 Park Ave, Minneapolis

BE IT RESOLVED, that the quit claim deed conveying ownership of Hennepin County Regional Railroad Authority property interests, if any, to correct an existing title defect over the southerly 20.15 feet of Lot 46, Auditor's Subdivision No. 215, except for that part of the east 118.67 feet lying west of Columbus Avenue, in the City of Minneapolis, to Christopher L. Erickson, at no cost subject to a \$300 administrative fee, be approved; and that the Chair be authorized to sign the deed and related conveyance documents on behalf of the authority.

ADOPTED

Commissioner Mike Opat moved to adopt, seconded by Commissioner Debbie Goettel and approved - 7 Yeas

5. Adjournment

On motion, the Hennepin County Regional Railroad Authority adjourned at 2:06 PM. The next meeting of the Regional Railroad Authority will be Tuesday, April 24, 2018.

Contracting opportunities can be found on the Hennepin County website: www.hennepin.us

Maria Rose
Clerk to the County Board

HENNEPIN COUNTY

MINNESOTA

Regional Railroad Authority Board Action Request 18-HCRRRA-0018

Item Description:

Claims Register for the period ending April 5, 2018

Resolution:

BE IT RESOLVED, that the Claims Register for the period ending April 5, 2018 be approved/ratified.

Background:

Resolution 20-HCRRRA-84 amended the By-Laws of Hennepin County Regional Railroad Authority, Article IV, to require that all warrants issued on behalf of the authority shall be approved as a Claims Register at board meetings. Resolution 33R1-HCRRRA-93 amended the By-Laws, moving the Claims Register requirement to Article XI. Resolution 07-HCRRRA-18 allows checks to be signed and issued consistent with Hennepin County procedures.

Recommendation from County Administrator: Recommend Approval

ATTACHMENTS:

Description	Upload Date	Type
Claims Register 4-5-18.	4/11/2018	Claims

HENNEPIN COUNTY REGIONAL RAILROAD AUTHORITY CLAIMS
Period Ending April 5, 2018

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
Advertisement	MN Premier Publications/Southwest Journal	project	\$ 403.00
Construction	MN Department of Transportation	Cedar Avenue bridge	\$ 96.24
Consulting	Barr Engineering	Stormwater infrastructure management	\$ 10,148.00
Consulting	Messerli & Kramer	MN legislative representation, January 2018	\$ 3,333.33
Consulting	Messerli & Kramer	MN legislative representation, February 2018	\$ 3,333.33
Consulting	Messerli & Kramer	MN legislative representation, March 2018	\$ 3,333.33
Tax	Hennepin County Resident and Real Estate Services	Special assessment for sidewalk repairs at 2105 28th Street East	\$ 126.22
Utility	Minneapolis Finance Department	24 Second Avenue site	\$ 1,653.06
Utility	Minneapolis Finance Department	301 Tenth Avenue South site	\$ 443.32
Utility	Xcel Energy	Railroad signal: Cedar Lake crossing	\$ 54.94
Total			\$22,924.77

HENNEPIN COUNTY

MINNESOTA

Regional Railroad Authority Board Action Request 18-HCRRRA-0019

Item Description:

Amd 1 to Agmt A176897 with Metropolitan Council for the Engineering Phase of the METRO Blue Line Extension LRT Project (CP 1000941), extending the contract period to 9/30/18; authorize encumbrance of \$1,200,000 for Q2 2018 pre-award authority costs

Resolution:

BE IT RESOLVED, that Amendment 1 to Cooperative Funding Agreement A176897 with the Metropolitan Council (Council Document #17I003) for the Hennepin County Regional Railroad Authority (HCRRRA) METRO Blue Line Extension Light Rail Transit Project (CP 1000941) engineering phase activities, extending the contract period from April 30, 2018 to September 30, 2018, with no change in the not to exceed amount of \$50.89 million, be approved; that the Chair be authorized to sign the amendment on behalf of the authority; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, for the quarter request for April 1, 2018 through June 30, 2018, HCRRRA authorizes the encumbrance of up to \$1,200,000 in HCRRRA METRO Blue Line Extension Light Rail Transit Project (CP 1000941) pre-award authority costs for right of way acquisition of 43 parcels, for which cash disbursements will be reviewed and approved by staff in accordance with the disbursement schedule and procedures provided in the Cooperative Funding Agreement A176897. This encumbrance shall be effective upon execution of Amendment 1 of the agreement; and

BE IT FURTHER RESOLVED, that Resolution 17-HCRRRA-0039 be amended to reduce the quarter request for October 1, 2017 through December 31, 2017 from \$3,200,000 to \$1,600,000 in HCRRRA METRO Blue Line Extension Light Rail Transit Project (CP 1000941) pre-award authority costs for acquisition of eight specific critical path parcels, contingent upon the approval of Hennepin County to encumber \$1,600,000 for the Blue Line Extension project (CP 1005877) in Agreement A177882A.

Background:

History: Resolution 17-HCRRRA-0007 authorized Cooperative Funding Agreement A176897 with the Metropolitan Council for the provision of up to \$50.89 million for Hennepin County Regional Railroad Authority (HCRRRA) METRO Blue Line Extension Light Rail Transit (LRT) Project (CP 1000941) engineering phase activities. Additionally, Agreement A176897 identified up to \$28.6 million of the not to exceed amount, to be reviewed and encumbered quarterly by the HCRRRA, for pre-award authority and Letter of No Prejudice (LONP) activities.

The engineering phase will not be complete by April 30, 2018. While the engineering completion date cannot be established at this time, staff recommends extending the contract date from April 30, 2018 to September 30, 2018.

Under the Federal Transit Administration (FTA) New Starts program's pre-award authority, costs associated with acquisition of right of way, light rail vehicles, utility relocation, demolition, and long lead procurement items can be incurred prior to award of the Full Funding Grant Agreement (FFGA) and retain the eligibility of those costs for subsequent reimbursement after grant approval. The grantee assumes all risk and is responsible for ensuring that all conditions are met to retain eligibility. In addition, the Metropolitan Council may initiate construction activities prior to award of the FFGA through the use of a FTA approved LONP for specified construction activities.

Staff works closely with the Bottineau Project Office to review and disburse these funds on a regular basis to ensure accountability and timely availability of funds to continue to advance the METRO Blue Line Extension LRT project.

Total HCRRA pre-award amount authorized to date is \$5,460,000.

- First Quarter 2017 request \$500,000 for acquisition of three critical path parcels (Resolution 17-HCRRA-0013)
- Third Quarter 2017 request \$1,760,000 for utility relocation (i.e., Bassett Creek Storm Sewer crossing of Trunk Highway 55) (Resolution 17-HCRRA-0027)
- Fourth Quarter 2017 request \$3,200,000 for acquisition of eight critical path parcels (Resolution 17-HCRRA-0039)

Current Request: Approve Amendment 1 to Cooperative Funding Agreement A176897 with the Metropolitan Council for the METRO Blue Line Extension LRT Project (CP 1000941) engineering phase activities, extending the contract period from April 30, 2018 to September 30, 2018. Authorization to encumber \$1.2 million for second quarter 2018 pre-award activities for acquisition of 43 right of way parcels.

Impact/Outcomes: Amendment 1 to Agreement A176897 will allow for continued work on the METRO Blue Line Extension LRT to advance the project toward a full funding grant agreement.

Recommendation from County Administrator: Recommend Approval

ATTACHMENTS:

Description	Upload Date	Type
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