

HENNEPIN COUNTY

MINNESOTA

FINAL COMMITTEE AGENDA

BOARD OF HENNEPIN COUNTY COMMISSIONERS HUMAN SERVICES COMMITTEE

TUESDAY, MAY 15, 2018
1:30 PM

Chair: Debbie Goettel, District 5

Vice-Chair: Mike Opat, District 1

Members: Linda Higgins, District 2
Marion Greene, District 3
Peter McLaughlin, District 4
Jan Callison, District 6
Jeff Johnson, District 7

1. Minutes From Previous Meeting

- A. 05/01/2018 Human Services Meeting Minutes

2. New Business

Routine Items

- A. **18-0178**
Human Services & Public Health resolution, including contracts and amendments to contracts with HUMAN SERVICE providers – Report 1808
- B. **18-0179**
Amd 1 to Agmt A177358 with MN Dept of Human Services to add employees and projects, \$250,000 (recv)
- C. **18-0180**
Amd 4 to Agmt A130833 with the MN Dept of Human Services accepting a grant to provide multilingual referral telephone line services to Minnesota clients with limited English proficiency, extend end date to 12/31/18, incr recv by \$49,500 for new total recv amt of \$382,000; continue 1.0 FTE grant position

Items for Discussion and Action

- D. **18-0181**
Agmt A188778 with UCare, accepting grant funding for withdrawal management services, 1/15/18-1/15/19, \$200,000 (recv)

Addendum

- E. **18-0196**
Agmt A188740 with the MN Dept of Human Services accepting a grant for Hennepin County's Family Group Decision Making Program, 1/1/18-12/31/18, \$529,868 (recv); \$203,488 supp appr to the 2018 HSPHD budget; add 2.0 grant FTEs

HENNEPIN COUNTY

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COMMITTEE MINUTES

Chair: Debbie Goettel, District 5
Vice-Chair: Mike Opat, District 1

BOARD OF HENNEPIN COUNTY COMMISSIONERS HUMAN SERVICES COMMITTEE

TUESDAY, MAY 1, 2018
1:30 PM

Members: Linda Higgins, District 2
Marion Greene, District 3
Peter McLaughlin, District 4
Jan Callison, District 6
Jeff Johnson, District 7

Commissioner Debbie Goettel, Chair, called the meeting of the Human Services Committee for Tuesday, May 1, 2018 at 1:33 PM. All Commissioners were present.

1. Presentation

A. Child Protection Citizen Review Panel Report

Commissioner Debbie Goettel made brief comments, and introduced the Hennepin County Child Protection Citizen Review Panel (CRP). The following CRP members made comments surrounding the 2017 CRP Annual Report:

- 1) Julie Maxa
- 2) Vicki Underland-Rosow, and
- 3) Janet Pladson

2. Minutes From Previous Meeting

A. 04/17/2018 Human Services Meeting Minutes

APPROVED

Commissioner Jeff Johnson moved to approve the Minutes from the Previous Meeting, seconded by Commissioner Jan Callison and approved - 7 Yeas

3. New Business

Routine Items

A. 18-0157

Human Services & Public Health resolution, including contracts and amendments to contracts with HUMAN SERVICE providers – Report 1807

CONSENT

Commissioner Jeff Johnson moved to approve, seconded by Commissioner Jan Callison and approved - 6 Yeas 1 Absent: Greene

4. Adjourn

There being no further business, the meeting of the Human Services Committee for Tuesday, May 1, 2018 was declared adjourned at 2:31 PM.

Yolanda C Clark
Deputy Clerk to the Board

HENNEPIN COUNTY

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Board Action Request 18-0178

Item Description:

Human Services & Public Health resolution, including contracts and amendments to contracts with HUMAN SERVICE providers – Report 1808

Resolution:

BE IT RESOLVED, that the contracts, contract amendments and administrative actions of the Human Services and Public Health Department and Department of Community Corrections and Rehabilitation made pursuant to Chapters 256E and 393 of Minnesota Statutes, as detailed in Human Services and Public Health Contract Report 1808 be approved; that the report be filed in the Contract Administration Office; that the Chair of the Board be authorized to sign the contracts, contract amendments and administrative actions on behalf of the County; and that the Controller be authorized to disburse funds as directed. Such contracts are subject to ministerial adjustment, when such adjustments are done within the constraints of the approved Hennepin County Budget and when signed by the County Department Director or Designee.

Background:

The contracted dollar amounts are based on estimates of program costs and/or utilization during prior periods. Funding for each contract is provided for within service categories in the Human Services and Public Health Department and Department of Community Corrections and Rehabilitation approved annual budgets. Occasionally new services are implemented which are not in the budget but which are fully funded under state or federal grants or other new funding.

Contracted dollar estimates are based upon prior year usage and are subject to fluctuation in placement patterns, service need, and cost shifts. Therefore, it may be necessary to process ministerial adjustments to contracts to increase or decrease contract amounts or to make minor service changes consistent with the department budget and strategic plan. Placement agreements are also processed administratively.

Contracts include services in the following areas: adult mental health; developmental disabilities; chemical health; adult housing; early intervention and family intervention services, day treatment services; emergency shelter; day care; training and employment services, interpreter services, health services, welfare advocacy, and various other human services. Expectations for ongoing outcome measurement are included in all new, renewal, or extended contracts. Outcome measures are developed by the county and contracted providers. Typically they include measures of client service recipients condition or functioning level. Outcome information is used to modify or improve programs as well as to evaluate effectiveness of different types of intervention and providers. A detailed listing of the specific actions requested by this BAR and an explanation of all unusual items is reflected in the summary of the report.

ATTACHMENTS:

Description	Upload Date	Type
Rpt 1808	5/9/2018	Backup Material

Human Services and Public Health Department - Human Services Contract Report #1808

Date: 5-10-18

To: Clerk of the County Board

From: Human Services and Public Health Department

Subject: BAR Number 18-0178

Board Action Date: 5-22-18

[Electronic Provider File \(EPF\)](#)

[HSPH Board Reports page](#)

Summary of Contract Actions

New Contracts		
Service Area	Number	Amount
EWS	1	\$100,000
HHI	1	\$56,076
LTSSAP	1	\$165,000
OD	1	\$138,000
Human Services Total	4	\$459,076
DOCCR Total	0	\$0

Renewed Contracts		
Service Area	Number	Amount
None		
Human Services Total	0	\$0
DOCCR Total	0	\$0

Amended Contracts: Increase; (Decrease); Service Changes		
Service Area	Number	Amount
None		
Human Services Total	0	\$0
DOCCR Total	0	\$0

Administrative Actions Description	Contract #
None	

Service Area List and Key
<p>EWS = Eligibility and Work Services HHI = Housing & Homeless Initiatives LTSSAP = Long Term Services and Support and Adult Protection OD = Office of the Director</p>

Vendor	Contract #	Service/Description	Service Area	Term	Previous Annual NTE	New Annual NTE	Funding Source	Notes
New Contracts								
Hope United Community Development Corporation	HS0000080	Connections to Success provides under employed and unemployed MFIP eligible persons with connections to employment opportunities and related supports.	EWS	4/1/18 - 3/31/19	NA	\$100,000	Federal TANF	
YMCA of the Greater Twin Cities	HS0000094	Independent Living Skills for youth who are SELF-eligible.	HHI	3/1/18 - 12/31/18	NA	\$56,076	State	Support for Emancipation and Living Functionally (SELF).
Autism Society of Minnesota	HS0000098	Respite/caregiving training for families caring for those with autism.	LTSSAP	1/1/18 - 6/30/18	NA	\$165,000	County	
TD Yellowhammer Consulting	PR0000291	Cultural Liaison services for the Native American community.	OD	5/15/18 - 5/14/20	NA	\$138,000	County	
Renewed Contracts								
None								
Amended Contracts								
None								
Administrative Actions								
None								

HENNEPIN COUNTY

MINNESOTA

Board Action Request 18-0179

Item Description:

Amd 1 to Agmt A177358 with MN Dept of Human Services to add employees and projects, \$250,000 (recv)

Resolution:

BE IT RESOLVED, that Amendment 1 to Agreement A177358 with the Minnesota Department of Human Services to add employees and projects for reimbursement of the cost of county contributions to the development and implementation of the Integrated Service Delivery System during the period October 1, 2017 through September 30, 2018, in the receivable amount of \$250,000, be approved; that the Chair of the Board be authorized to sign the Amendment on behalf of the county; and that the Controller be authorized to accept and disburse funds as directed.

Background:

Hennepin County has contributed county staff for the Integrated Service Delivery System (ISDS) projects at the Minnesota Department of Human Services (DHS). The purpose of this employee interchange agreement is to create a formal agreement between DHS and Hennepin County for reimbursement of the cost of county contributions to the development and implementation of ISDS, as allowed under the terms of the approved federal Advanced Planning Document (APD) authorizing ISDS development. This includes Minnesota Eligibility Technology System (METS) work deemed foundational to ISDS. It is intended for County employees who spend more than 40 hours per fiscal year/APD period, performing activities directly related to APD funded ISDS projects. Hennepin County employees involved in these activities are listed in the agreement; this list will be reviewed quarterly and staff added as needed and appropriate.

Through Agreement A177358, employees' salary and benefits will be reimbursed up to \$250,000 for the period October 1, 2017 through September 30, 2018. Amendment 1 adds employees and projects to this agreement.

ATTACHMENTS:

Description	Upload Date	Type
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HENNEPIN COUNTY

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Board Action Request 18-0180

Item Description:

Amd 4 to Agmt A130833 with the MN Dept of Human Services accepting a grant to provide multilingual referral telephone line services to Minnesota clients with limited English proficiency, extend end date to 12/31/18, incr recv by \$49,500 for new total recv amt of \$382,000; continue 1.0 FTE grant position

Resolution:

BE IT RESOLVED, that Amendment 4 to Agreement A130833 with the Minnesota Department of Human Services for grant funding for provision of multilingual referral telephone line services to clients with limited English proficiency in Minnesota, extending the contract end date to December 31, 2018, and increasing the receivable amount by \$49,500 for a new total receivable amount of \$382,000, be approved; that the 1.0 FTE grant employee be continued; and that the Chair of the Board be authorized to sign the Amendment on behalf of the County; and the Controller be authorized to accept and disburse funds as directed;

BE IT FURTHER RESOLVED, that acceptance of grant funding for this program by the Hennepin County Board of Commissioners does not imply a continued funding commitment by Hennepin County for this program when grant funds are no longer available.

Background:

The Hennepin County Human Services and Public Health Department's Office of Multicultural Services (OMS) will provide telephone referral services in fifteen languages to clients accessing information or receiving services through DHS in all 87 Minnesota counties. These services are provided by bilingual/bicultural staff who use their language and knowledge of different cultures to respond to the language needs of clients. The existing 1.0 FTE grant funded position will continue to serve as a point person to respond to inquiries, complete reports, maintain databases and respond to any community or agency concerns.

DHS will continue to provide toll free telephone numbers for use by the populations of Limited English Proficiency (LEP) and OMS provides telephone equipment to support toll free assistance and voice mail. Grant funds will be used to support staffing costs. Twenty-four hour access to the interpreters is available from live staff and voice mail, and approximately 7,000 households are served by the Language Referral Lines annually. Hennepin County provides regular reports to DHS regarding language line usage.

This board action request aligns with Hennepin County disparity reduction efforts by improving access to healthcare and public health services.

ATTACHMENTS:

Description	Upload Date	Type
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Board Action Request 18-0181

Item Description:

Agmt A188778 with UCare, accepting grant funding for withdrawal management services, 1/15/18-1/15/19, \$200,000 (recv)

Resolution:

BE IT RESOLVED, that Agreement A188778 with UCare for a grant to expand and modernize withdrawal management services at 1800 Chicago Avenue in Minneapolis during the period January 15, 2018 to January 15, 2019, in the receivable amount of \$200,000 be approved; that the Human Services and Public Health department's 2018 budget be amended to increase revenues by \$200,000; that the Chair of the Board be authorized to sign the Agreement on behalf of the county; and that the Controller be authorized to accept and disburse funds as directed; and

BE IT FURTHER RESOLVED that sponsorship and acceptance of grant funding for this program by the Hennepin County Board of Commissioners does not imply a continued funding commitment by Hennepin County for this program when grant funds are no longer available.

Background:

Subsequent to the Department's application for funds, UCare awarded the County \$200,000 to expand the provision of medically supervised withdrawal management services. UCare has issued funds to the County in order to expand and modernize withdrawal management services at 1800 Chicago Avenue in Minneapolis, while subsequently reducing demand on emergency departments and other high cost crisis services. The department and UCare have negotiated a study design to formalize service arrangements and expected outcomes. The funding will offset property tax spending for, and facilitate a redesign of services until 2019 when reimbursement for medically supervised withdrawal management service will be available from Medical Assistance. The Department expects to see benefits in serving clients through withdrawal management rather than in the emergency department, reducing costs of care by approximately \$660 per patient.

ATTACHMENTS:

Description	Upload Date	Type
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HENNEPIN COUNTY

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Board Action Request 18-0196

Item Description:

Agmt A188740 with the MN Dept of Human Services accepting a grant for Hennepin County's Family Group Decision Making Program, 1/1/18-12/31/18, \$529,868 (recv); \$203,488 supp appr to the 2018 HSPHD budget; add 2.0 grant FTEs

Resolution:

BE IT RESOLVED, that Agreement A188740 with the Minnesota Department of Human Services, accepting a grant for the continuation of Hennepin County's Family Group Decision Making Program for the period January 1, 2018 through December 31, 2018 in the receivable amount of \$529,868 be approved; that the Chair of the Board be authorized to sign the Agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that the Human Services and Public Health Department be authorized to increase their staff complement by 2.0 FTE grant positions and receive a supplemental appropriation of \$203,488 to the 2018 Human Services and Public Health Department budget; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of the grant funding for this program by the Board of Commissioners does not imply a continued funding commitment for this program when grant funds are no longer available.

Background:

Family Group Decision Making (FGDM) is a program that integrates family-centered, strength-based social work practice with the need to maintain child safety, well-being, and permanency for children and families. A Family Group Conference is a facilitated meeting to help families and children resolve issues of safety, permanency, and well-being. Conference facilitators are Hennepin County social workers who have completed State of Minnesota Family Group Decision Making training. The target population includes families with an open Children's Services case, children in Long Term Foster Care working towards self-sufficiency or emancipation, families open in Family Assessment, and families referred from contracted providers who are seeking Family Support and Preservation services.

FGDM's goals are:

- preservation of families through prevention of placements
- safe reunification of children who are already in placement with their families
- assistance for youth in long-term foster care as they transition to independent living

These goals directly align with federally-mandated outcomes related to safety, permanency, and well-being for children that are measured through the Child and Family Service Review process. While families and children eligible for the FGDM programs at Hennepin County are referred to the program primarily by Child Protection and other Human Services and Public Health Department social workers, FGDM remains voluntary; for the process to be successful, it must be family and/or youth driven. This model of intentional engagement with natural support systems is a key strategy in the county's Child Well-being work with a focus on investing in families and fostering natural supports for children to thrive.

Agreement A188740 will allow the program to continue through December 31, 2019 and accepts \$529,868 for the rest of 2018. An additional \$529,868 is expected to be received in 2019.

ATTACHMENTS:

Description	Upload Date	Type
A188740	4/26/2018	Budget - Contract supp appr form
A188740	4/26/2018	Budget - New Contract Detail form

HENNEPIN COUNTY

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Account coding provides clear direction to accounting staff as to which specific sources of revenues or expenditure accounts are to be modified by a board action request (BAR).

Supplemental Appropriation/FTE

Instructions: Revenue and Expenditure must agree. If FTE, in Background section, describe any space or technology need.

	Revenue	Expenditure
Department Name*	_____	_____
Fund*	_____	_____
Account*	_____	_____
DeptID*	_____	_____
Project Number	_____	_____
PC Business Unit	_____	_____
Activity	_____	_____
Source Type	_____	_____
Category	_____	_____
Subcategory	_____	_____
Amount*	_____	_____
FTE*	_____	_____
Budget Year	_____	_____

*** Mandatory fields: Department Name, Fund, Account, DeptID, Amount, and FTE**

Intended use—communicate budget information relative to a specific board action request by uploading as an attachment under 'Attachments' tab in NovusAgenda



HENNEPIN COUNTY

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Contract Details

Account coding provides clear direction to accounting staff as to which specific sources of revenues or expenditure accounts are to be modified by a board action request (BAR).

Contract Number* _____

Contractor /Supplier* _____

Supplier ID _____

Begin Date* _____ End Date* _____

Fund* _____

Account* _____

DeptID* _____

Project Number _____

PC Business Unit _____

Activity _____

Source Type _____

Category _____

Subcategory _____

Expenditure Amount* _____

Receivable Amount* _____

Funding Source _____

Funds Included in Budget Yes No

Substitute W-9 Obtained Yes No

*** Mandatory fields: Contract Number, Contractor/Supplier, Date fields, Fund, Account, Dept ID, Expenditure Amount and Receivable Amount**

Intended use—communicate budget information relative to a specific board action request by uploading as an attachment under 'Attachments' tab in NovusAgenda

