

HENNEPIN COUNTY

MINNESOTA

FINAL COMMITTEE AGENDA

BOARD OF HENNEPIN COUNTY COMMISSIONERS OPERATIONS AND LIBRARIES COMMITTEE

TUESDAY, JUNE 19, 2018
1:30 PM

Chair: Linda Higgins, District 2

Vice-Chair: Jeff Johnson, District 7

Members: Mike Opat, District 1

Marion Greene, District 3

Peter McLaughlin, District 4

Debbie Goettel, District 5

Jan Callison, District 6

1. Minutes From Previous Meeting

- A. 06/05/2018 Operations & Libraries Meeting Minutes

2. New Business

Routine Items

A. 18-0240

Submission of 2017 Hennepin County Local Performance Measurement data to the Office of the State Auditor and declaration of participation in the Local Performance Measurement program for the 2018 budget year

Items for Discussion and Action

B. 18-0241

Accept grant award from the McKnight Foundation for work toward predictive analytic decision making models; 6/18-6/20; \$300,000(recv)

C. 18-0242

Agmt PR00000239 with Kidzibits, Inc. to provide early literacy project exhibits and spaces at specific library project sites, 06/15/18-04/30/23, NTE \$1,500,000

D. 18-0243

Authorization to execute a consent to a modification of a minimum assessment agmt between St. Louis Park and Central Park West, LLC (CPW), lowering min assessed value of certain property in West End development from \$30,340,000 to \$7,000,000 for assessment years between 2018 and 2023

Addendum

E. 18-0264

Schematic Design approval for the New Regional Medical Examiner's Facility (CP 1002306); Capital budget reduction; Contract A188710 with Leo A. Daly for continuation of architectural and engineering services, 7/1/18-6/30/22, NTE \$3,926,057

F. 18-0265

Schematic Design approval for the Public Works Medina Communications Consolidation Project (CP 1005639) Contract A188896 with The Alliance for continuation of architectural and engineering services, 6/27/18-1/31/21, NTE \$597,680

HENNEPIN COUNTY

MINNESOTA

COMMITTEE MINUTES

BOARD OF HENNEPIN COUNTY COMMISSIONERS OPERATIONS AND LIBRARIES COMMITTEE

TUESDAY, JUNE 5, 2018
1:30 PM

Chair: Linda Higgins, District 2
Vice-Chair: Jeff Johnson, District 7

Members: Mike Opat, District 1
Marion Greene, District 3
Peter McLaughlin, District 4
Debbie Goettel, District 5
Jan Callison, District 6

Commissioner Linda Higgins, Chair, called the meeting of the Operations and Libraries Committee for Tuesday, June 5, 2018 at 2:40 PM. All Commissioners were present except Commissioner Mike Opat who was absent.

1. Minutes From Previous Meeting APPROVED

- A. 05/01/2018 Operations & Libraries Meeting Minutes

Commissioner Peter McLaughlin moved to approve the Minutes from the Previous Meeting, seconded by Commissioner Debbie Goettel and approved - 6 Yeas 1 Absent: Opat

2. New Business Routine

Items

A. **18-0215**

Amd 2 to Agmt A130236 with Comcast Business Communications, LLC for purchase of telecommunications services, ext contract end date to 6/30/20, incr NTE by \$924,000 for new total NTE of \$2,809,810

CONSENT

Commissioner Peter McLaughlin moved to approve, seconded by Commissioner Debbie Goettel and approved - 6 Yeas 1 Absent: Opat

B. **18-0216**

Amd 2 to Agmt A130238 with Qwest Corporation dba CenturyLink QC for purchase of telecommunications services, ext contract end date to 6/30/20, incr NTE by \$3,500,000 for new total NTE of \$15,384,000

CONSENT

Commissioner Debbie Goettel moved to approve, seconded by Commissioner Linda Higgins and approved - 6 Yeas 1 Absent: Opat

Addendum

C. **18-0229**

Neg Agmts 4817A8 and 4818A8 with Tri Construction Inc. for 4th Floor build-out at the southeast corner of Penn and Plymouth Avenues North in Minneapolis

CONSENT

Commissioner Debbie Goettel moved to approve, seconded by Commissioner Peter McLaughlin and approved - 6 Yeas 1 Absent: Opat

3. Old Business

A. **18-0160**

Schematic Design approval for the New Regional Medical Examiner's Facility (CP 1002306); Contract A188710 with Leo A. Daly for continuation of architectural and engineering services, 5/8/18-12/31/20, NTE \$3,926,057

RETURNED TO AUTHOR

Commissioner Peter McLaughlin moved to return to author, seconded by Commissioner Debbie Goettel and approved - 6 Yeas 1 Absent: Opat

4. Adjourn

There being no further business, the meeting of the Operations and Libraries Committee for Tuesday, June 5, 2018 was declared adjourned at 2:49 PM.

Yolanda C Clark
Deputy Clerk to the Board

HENNEPIN COUNTY

MINNESOTA

Board Action Request 18-0240

Item Description:

Submission of 2017 Hennepin County Local Performance Measurement data to the Office of the State Auditor and declaration of participation in the Local Performance Measurement program for the 2018 budget year

WHEREAS, the Minnesota Legislature created the Council on Local Results and Innovation in 2010; and

WHEREAS, the Council on Local Results and Innovation released a standard set of eleven performance measures for counties that will aid residents, taxpayers, and state and local elected officials in determining the efficacy of counties in providing services and measure residents' opinion of those services; and

WHEREAS, Hennepin County is committed to performance management and reporting; and

WHEREAS, Hennepin County has implemented a local performance measurement system as developed by the Council on Local Results and Innovation; and

WHEREAS, Hennepin County does not have jurisdiction for Parks and, therefore, will not participate in the Parks' performance measurement in 2018; and

WHEREAS, Hennepin County has adopted and implemented the minimum ten performance measures for counties developed by the Council on Local Results and Innovation; and

WHEREAS, a county that elects to participate in the standard measures program for 2018 may be eligible for a reimbursement of \$.014 per capita in government aid, not to exceed \$25,000;

Resolution:

BE IT RESOLVED, that the county will publish the 2017 results of the ten adopted performance measures on the county's web site by the end of the 2018 calendar year; and

BE IT FURTHER RESOLVED, that the Hennepin County Board of Commissioners authorizes staff to notify the Office of the State Auditor by July 1, 2018 of Hennepin County's commitment to participate in the 2018 Performance Measurement Program.

Background:

In 2010, the Legislature created the Council on Local Results and Innovation. In February 2011, the Council released a standard set of ten performance measures for counties and ten performance measures for cities that will aid residents, taxpayers, and state and local elected officials in determining the efficacy of counties and cities in providing services and measure residents' opinions of those services.

In February of 2012, the Council created a comprehensive performance measurement framework for cities and counties to implement in 2012. Cities and counties that choose to participate in the new standards measurement program may be eligible for a reimbursement in local government aid (LGA) or County

Program Aid (CPA).

The data for the program is collected by the Hennepin County Center of Innovation and Excellence and will be available for public review on the Hennepin County website.

HENNEPIN COUNTY

MINNESOTA

Board Action Request 18-0241

Item Description:

Accept grant award from the McKnight Foundation for work toward predictive analytic decision making models; 6/18-6/20; \$300,000(recv)

Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners accept \$300,000 in grant funding from the McKnight Foundation for work toward predictive analytic decision-making models during the period June 2018 through June 2020; that the Chair of the Board be authorized to sign the agreement on behalf of the County; and that the controller be directed to accept and disburse funds as directed; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of grant funding for the program by the Hennepin County Board of Commissioners does not imply a continued commitment by Hennepin County for this program when grant funds are no longer available.

Background:

Hennepin County and the University of Minnesota Design Center propose to partner in a three-phased design process to apply data analytics to delivering the right pathways and services to residents.

Hennepin County's Center for Innovation and Excellence, Audit, Compliance and Investigative Services and Information Technology departments, with the University of Minnesota Design Center, are planning to collaborate to build a unified methodologies to share, manage and distribute data working within best practices for data compliance for Hennepin County government. The methodologies will be used to test return on investment for County-funded programs and make budget and policy recommendations for a government committed to closing disparities. Solutions developed as part of this process will be focused on the seven areas of disparity identified by the county: Education, Employment, Health, Housing, Income, Justice and Transportation. Hennepin County and the University of Minnesota Design Center propose to partner in a three-phased design process to apply data analytics to delivering the right pathways and services to residents.

The first phase will include the Center for Innovation and Excellence in partnership with the Minnesota Design Center hosting facilitated events using human centered design principles to to help better understand the barriers, needs and opportunities to produce better data analytics that inform decision makers how to best meet the service needs of residents. By mapping out their experience, participants will then be able to connect the service user's story to datasets that can be combined to predict outcomes, improve service delivery, or evolve policy. The first of these events, funded by the CIE budget, took place on May 1 of this year gathering over 160 planning analysts, data stewards, IT managers and business experts from our lines of business.

The second phase will become more technical. This phase will assemble datasets and warehouses, IT resources, business expertise while following best practices in data management to prototype and test unified models/methodologies to produce meaningful metrics, dashboards and analytics that inform decision makers.

The third phase will be to show that methodologies prototyped in phase 2 of the work can be implemented to produce meaningful analytics and the methodologies used can be repeated in other areas of interest. Acceptance of the McKnight grant of \$300,000 for a two year period will help facilitate and align efforts in the areas of data management, data governance, digital infrastructure, digital development and access to data for countywide and specific business needs allowing the production of predictive and advanced analytics to decision makers to set policy, direction and initiatives that positively impact outcomes.

Measuring Outcomes:

Qualitative Evidence of success: Data is being shared internally across all business lines, following good data compliance and legal practices, in a secure technology infrastructure that follows best practices in data management. Their work will include:

- Technology Infrastructure that supports data sharing including data warehouses
- Data practices policy/resolution that supports open data sharing
- Data governance structure that provides oversight to ensure data is being handled within legal and policy guidelines
- Data management systems in place to ensure best practices are being followed and County leadership gets data that helps them guide programing that closes gaps.

Quantitative Measures: Quantitative measures will be identified during phases 2-3 of this work as prototyping methodologies are tested. This work will result in the ability to produce dynamic dashboards and reports tracking seven areas of disparity. For example: metrics could track and then predict outcomes of the career pathways program (workforce development) to inform investment and decision making regarding the reduction of disparities.

HENNEPIN COUNTY

MINNESOTA

Board Action Request 18-0242

Item Description:

Agmt PR00000239 with Kidzibits, Inc. to provide early literacy project exhibits and spaces at specific library project sites, 06/15/18-04/30/23, NTE \$1,500,000

Resolution:

BE IT RESOLVED, that Agreement PR00000239 with Kidzibits, Inc. to design, fabricate, install and maintain early literacy project exhibits and spaces at Hennepin County Library sites, during the period June 15, 2018 through April 30, 2023, in the not to exceed amount of \$1,500,000 be approved; that the Chair of the Board be authorized to sign the Agreement on behalf of the county, and that the Controller be authorized to disburse funds as directed.

Background:

In late 2017, the Library and Facilities Services departments issued a Request for Proposal (RFP) for the design, construction and maintenance for Early Literacy Programming spaces in library buildings. The Hennepin County Library (HCL) Capital Plan calls for redesigning 14 libraries of various sizes over the next six years. HCL is committed to including creative and fun early literacy program exhibits that stimulate and support early learning and school readiness skills.

The Library anticipates creating or revising 10-12 Early Literacy Programming spaces during this period. The creation of an on-going agreement will help streamline the design and construction process. Funding for this contract will be made available through the capital budgets approved for Library building projects.

Two vendors responded to the RFP and following evaluation by representatives of Library and Facility Services, Kidzibits was chosen as the successful bidder. Both departments have worked successfully with this vendor on the Brooklyn Park and Webber Park Library projects, under separate agreements.

As library spaces are redesigned or built this contract will provide needed expertise and support in developing the highest quality early literacy exhibits and spaces ensuring that HCL:

- Provides creative and fun early literacy program exhibits that stimulate and support early learning and school readiness skills.
- Creates hands-on early learning play environments that support kindergarten readiness and school success.
- Encourages a love of reading and learning.
- Provides welcoming spaces in our buildings for children and their caregivers in addition to engaging caregivers in their children's early literacy skill development.
- Delivers early learning spaces that encourage curiosity, inquisitiveness, and sustained play.
- Supports children developing skills in the areas of collaboration, sharing, empathy, taking turns and joint problem solving.

HENNEPIN COUNTY

MINNESOTA

Board Action Request 18-0243

Item Description:

Authorization to execute a consent to a modification of a minimum assessment agmt between St. Louis Park and Central Park West, LLC (CPW), lowering min assessed value of certain property in West End development from \$30,340,000 to \$7,000,000 for assessment years between 2018 and 2023

Resolution:

BE IT RESOLVED, that the Chair of the Board be authorized to sign on behalf of the County, the Consent to the Modification to Assessment Agreement between St. Louis Park and Central Park West Phase II Land, LLC that lowers the minimum assessed value of a certain property in the West End development from \$30,340,000 to \$7,000,000 for assessment years between 2018 and 2023.

Background:

History: In 2015, St. Louis Park and Central Park West (CPW) entered into a minimum assessment agreement regarding Phase II of a development project in the West End area of St. Louis Park. The minimum assessment agreement set a minimum assessment of \$7,000,000 for the 2017 assessment and a minimum assessment to \$30,340,000 beginning with the 2018 assessment.

This minimum assessment agreement reflected the original construction schedule of the project. Due to construction delays, the Phase II part of the development project has not yet begun. The minimum assessment agreement is implemented regardless of the status of construction. Without a modification the agreement will increase the minimum assessed value of the currently vacant property to \$30,340,000 beginning with this year's assessment.

The proposed modification to the minimum assessment agreement would set a minimum assessment of \$7,000,000 until the 2023 assessment, after which the minimum assessment would increase to \$30,340,000. This would more closely align with the new construction schedule to which St. Louis Park and CPW have agreed. The modification to the assessment agreement has already been approved by St. Louis Park and CPW, but Hennepin County and School Board approval are required under Minn. Stat. § 469.177 because the current estimated market value of the affected property is below the amount set as the minimum assessment.

Current Request: The current request is to authorize the Chair of the Board to sign the Consent to the Modification to Assessment Agreement between St. Louis Park and Central Park West Phase II Land, LLC on behalf of the County.

Impact/Outcomes: Approval of the modification would lower the minimum assessed value of the affect property from \$30,340,000 to \$7,000,000 until 2023 resulting in a lower property tax assessment between 2018 and 2023. Because the property is in a TIF district, the lower assessment impacts the TIF portion of the tax rather than the County's portion of the property taxes. The modification to the minimum assessment agreement would not preclude the city assessor from setting a market value higher than the minimum if market conditions change or the construction schedule is accelerated.

HENNEPIN COUNTY

MINNESOTA

Board Action Request 18-0264

Item Description:

Schematic Design approval for the New Regional Medical Examiner's Facility (CP 1002306); Capital budget reduction; Contract A188710 with Leo A. Daly for continuation of architectural and engineering services, 7/1/18–6/30/22, NTE \$3,926,057

Resolution:

BE IT RESOLVED, that the following actions be approved for the New Regional Medical Examiner's Facility Project (CP 1002306):

- Approval of the schematic design for the New Regional Medical Examiner's Facility project;
- Authorization to proceed with project design development and construction documents;
- Authorization to advertise and receive proposals;
- Authorized to proceed with a single contract to include general, mechanical and electrical construction;
- Authorization to use contracted service vendors and commodity contracts as necessary for portions of the work, furnishings and equipment; and

BE IT FURTHER RESOLVED, that the budget for the New Regional Medical Examiner's Facility Project (CP 1002306) be reduced by \$3,000,000 and include this reduction in the prospective 2019-2023 Capital Improvement Program; and

BE IT FURTHER RESOLVED, that the County Administrator be authorized to award contracts to the contractors offering the best value if the proposals are within the approved project budget; that the Chair of the Board be authorized to sign the contracts on behalf of the county after the performance and payment bonds have been properly executed; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that Contract A188710 with Leo A Daly for architectural and engineering services for the design development through construction administration phases of the New Regional Medical Examiner's Facility (CP 1002306); for the period of July 1, 2018 through June 30, 2022 in an amount not to exceed \$3,926,057 be approved; that the Chair of the Board be authorized to sign the contract on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

History:

The existing Hennepin County Medical Examiner (HCME) operations are currently located in the county's Forensic Sciences Building, 530 Chicago Avenue in downtown Minneapolis. The existing facility and site do not provide sufficient space for the needs of the growing service areas and the mission critical function of Medical Examiner services. Population growth estimates exceed the operational capacity, according to National Association of Medical Examiner (NAME) industry guidelines for facilities. A facility that meets and exceeds industry standards is essential for ongoing accreditation and recruitment and retention of qualified staff to provide for the needs of the communities we serve.

The New Regional Medical Examiner's Facility (CP 1002306) proposes a 69,000 square foot facility based on population growth projections for Hennepin, Dakota, and Scott Counties through 2047. HCME currently occupies 29,500 usable square feet on two floors and approximately 40,000 gross square feet (GSF) of the 62,000 GSF Forensic Sciences Building. HCME has occupied this portion of the building since 1999 when renovation converted it from the Hennepin County Medical Center's food service facility. As such, the new facility will be planned for future expansion capability to support access needs for partnering counties and reasonable scene response times for a growing geographic service area. The current proposed location is an 8 acre site on Hennepin County property in Minnetonka that includes the Hennepin County Home School. The building pad is proposed to be located east of the current County Home School with access from the existing entry now serving the Glen Lake Golf Course and the County Home School. An access road will be located along the southern portion of the property to serve this new location.

On January 1, 2017, Hennepin, Dakota, and Scott Counties enacted a 30 year Cooperative Services Agreement for Medical Examiner services (RESOLUTION NO. 16-0504) which includes capital budget provisions and taxpayer support toward the new facility. Taxpayer contribution for Dakota and Scott counties is through a joint powers agreement and includes a financial formula utilizing case and autopsy volumes that determine the amount of taxpayer contribution. The agreement is written so additional counties can easily be integrated and the financial formula recalculated to reflect the percent of volume performed. Therefore, additional cooperative counties will promote efficient and cost-effective operations through equitable distribution of expense across the service area, while allowing the cooperative to maintain accreditation and quality standards for service that our residents expect and deserve.

Hennepin County, with the support of Dakota and Scott Counties, received \$2.68 million in state bonding dollars through the 2017 Capital Improvement Appropriations bill (HF 892). An additional \$15.073 million in state bonding dollars through the 2018 Capital Improvement Appropriations bill (HF 4425) for a grand total of \$17.753 million dollars was approved in June, 2018. The total request from the state was \$28.92 million dollars, or half of the total cost of the project. A State funding predesign document was completed by Smith Group JJR and RSP architects on August 8, 2016 in preparation of receiving state bonding dollars. The information in this predesign document is still applicable to receive state funding and will be used as we move forward with the project if and when state bonding money is received.

In winter of 2016/2017, the Hennepin County Designer Selection Committee recommended Leo A Daly, and their subject matter expert McClaren, Wilson & Lawrie Inc. (MWL) located in Ashland, Virginia, as the design team for the New Regional Medical Examiner's Facility. The Board was notified of this recommendation by way of memo dated January 10, 2017 from Director of Facility Services, Michael Sable.

The 2018-2022 Capital Improvement Program (CIP) included a total project budget of \$57,840,000 for the New Regional Medical Examiner's Facility project.

Current Request:

Approval of the Schematic Design is requested. The Schematic Design report's Executive Summary has been distributed to the County Board, and a copy is on file with the Clerk to the County Board.

This Board action that the budget for the New Regional Medical Examiner's Facility Project (CP 1002306) be reduced by \$3,000,000, for a new total of \$54,840,000. This represents a reduction of approximately 5.2%. This budget reduction will be included in the prospective 2019-2023 Capital Improvement Program. Project components removed to address the budget reduction were building square footage within the autopsy suite, select lab equipment, tenant improvements and furniture within administrative suite, exterior and interior material changes, site features along with associated soft costs. Upon approval of this board request, final design will begin in July, 2018, construction is anticipated to start in the 3rd quarter 2019 and grand opening in 1st quarter of 2021.

Approval is requested to authorize the County Administrator to award a contract to the contractor offering the best value if the proposals are within the proposed budgets.

In addition, approval is requested for Contract A188710 with Leo A Daly for continuation of architectural and engineering services for the design development through construction administration phases, for the period of July 1 2018 through June 30, 2022, in an amount not to exceed \$3,926,057. Leo A Daly was selected by the County's Designer Selection Committee in the Fall of 2016.

Impact/Outcomes:

The Hennepin County Medical Examiner (HCME) New Regional Facility project is essential in assuring that we can sustain growing case volumes, be thoughtfully designed for the practice of medicolegal death investigation, and in turn recruit and retain the most qualified forensic science professionals while providing an environment that supports education in the Forensic Sciences. Key elements of the facility project strategic plan are:

- Create an inviting and modern facility in a location that our employees, customers, and collaborative partners feel comfortable.
- Maximize design through use of natural light, energy efficient construction, and use of space in a manner that is flexible and assure the facility will meet the needs of our service area for decades while assuring facility operational costs are minimized.
- Recruit and retain the best talent in the forensic death investigation.
- Support the educational mission to select, train, and provide highly qualified talent to the industry through an accredited training program and educational curriculum.
- Serve as a resource for coroner counties requiring forensic pathology and death investigation services through an accredited Medical Examiner facility.
- Continue to meet and set the standards and accreditation requirements for Medical Examiner services in Minnesota. Hennepin County has secured a 30-year Cooperative Services agreement Dakota and Scott Counties that supports a financial model based on volume of services performed and includes capital expense contribution. This agreement supports community partnerships and assures that we have the regional and operational support to meet our strategic vision.

ATTACHMENTS:

Description	Upload Date	Type
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HENNEPIN COUNTY

MINNESOTA

Board Action Request 18-0265

Item Description:

Schematic Design approval for the Public Works Medina Communications Consolidation Project (CP 1005639) Contract A188896 with The Alliance for continuation of architectural and engineering services, 6/27/18–1/31/21, NTE \$597,680

Resolution:

BE IT RESOLVED, that the following actions be approved for the Public Works Medina Communications Consolidation Project (CP 1005639)

- Approval of the schematic design for the Public Works Medina Communications Consolidation project;
- Authorization to proceed with project design development and construction documents;
- Authorization to advertise and receive proposals;
- Authorized to proceed with a single contract to included general, mechanical and electrical construction;
- Authorization to use contracted service vendors and commodity contracts as necessary for portions of the work, furnishings and equipment; and

BE IT FURTHER RESOLVED, that the County Administrator be authorized to award contracts to the contractors offering the best value if the proposals are within the approved project budget; that the Chair of the Board be authorized to sign the contacts on behalf of the county after the performance and payment bonds have been properly executed; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that Contract A188896 with The Alliance for architectural and engineering services for the design development through construction administration phases of the Public Works Medina Communications Consolidation Project (CP 1005639) for the period of June 27, 2018 through January 31, 2021, in an amount not to exceed \$597,680 be approved; that the Chair of the Board be authorized to sign the contract on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

History:

The Medina Public Works Facility is a 218,000 GSF facility built in 1998 and located at 1600 Prairie Drive in Medina, Minnesota. The building is home to many of the County's Public Works departments, including Transportation Operations, Public Works Administration, Community Works, Environment and Energy Departments, and the Emergency Management Department. The complex houses a warehouse, sign and signal shops, vehicle maintenance and storage areas, a testing lab, and a permits office.

This project provides selective remodeling of existing space plus a small addition at the garage level. The existing facility has not had any major updates or remodeling to the building since its construction in 1998, and while it has served Hennepin County very well, it has not been able to keep pace with considerable growth of staff and their associated needs stemming from changes to Public Works operations. Allocating

consolidated space for Transportation Operations and Safety staff at the garage level provides the following:

- Accommodates desirable adjacencies to field crew which operate from this location
- Provides the necessary space allocations for increased staff within current Hennepin County office and workstation standards.
- Consolidation of Transportation Operations offices at the garage level, including a new large conference room, will also help to ease current over-utilization of office and meeting spaces at the first floor.
- A dedicated air handling unit on a stair-accessible mezzanine to serve the proposed office and conference space addition.

In addition, the garage level currently has underutilized space and duplicated functions, which are prime for more efficient use:

- For example, right-sizing and consolidating the Signal and Sign Shops, in space currently occupied by the Sign Shop, will minimize duplication and enhance efficiency.
- Further, implementation of Just-In-Time delivery of goods at the Warehouse will allow them to supplement Sign / Signal Shop operations by sharing space for daily Sign / Signal staging activities as well as to provide environmental enclosure of warehouse offices away from vehicle fumes and cold air.
- Similarly, proposed consolidation of the Traffic Dispatch and Traffic Management functions into a consolidated Operations Control Center will allow sharing of equipment and technology systems which are common to each group.
- Relocation of the Traffic Dispatch function to this Operations Control Center will allow the existing west-side Break Room to be enlarged as well, functioning as a more capable Reporting Center – able to accommodate the full field crew in preparing for the day and training for up to 100 staff.
- Finally, reorganization and updates to the garage level will allow for separation of cleaner, pedestrian-oriented office areas (the Transportation Operations offices and consolidated Operations Control Center) from the dirtier, shop- and forklift-oriented areas (the consolidated Sign / Signal Shop and Warehouse).

As noted in the 2018-2022 Capital Improvement Program (CIP), the original order of magnitude estimate of \$5,000,000 was based on a high level project scoping effort. As reflected in the project's capital budget description approved by the Board, it was recognized that costs most likely could be revised upward upon completion of a more detailed schematic design effort and a forensic review of existing facility conditions. The recommended option has a total project budget of \$7.7 million and is included in the prospective 2019-2023 CIP.

Current Request:

Approval of the Schematic Design is requested. The Schematic Design report's Executive Summary has been distributed to the County Board, and a copy is on file with the Clerk to the County Board. Approval is requested to authorize the County Administrator to award a contract to the contractor offering the best value if the proposals are within the proposed budgets. In addition, approval is requested for Contract A188896 with The Alliance for continuation of architectural and engineering services for the design development through construction administration phases, for the period of June 27, 2018 through January 31, 2021, in an amount not to exceed \$597,680. The Alliance was selected by the County's Designer Selection Committee in the Fall of 2017.

Impact/Outcomes:

The Schematic Design responds to the following main objectives:

- Remodel for a new Advanced Transportation Management System (ATMS) in a consolidated command center, to replace the current Aries TMC system, which is no longer supported by its

- manufacturer, and gain efficiency of shared use between Dispatch and Traffic Management
- Right-size existing functions for more efficient and effective space utilization
- Reconfigure and consolidate workspaces, accommodating growth while also increasing workspace densities and creation of flexible and collaborative work spaces
- Provide additional training and conference room capacity for larger groups within the facility, to supplement over utilized existing conference rooms and provide 100-person training / meeting capacity for times when Emergency Management limits access to the existing large training space
- Accommodate necessary improvements and upgrades addressing building system deficiencies and requirements including HVAC, electrical and IT / data system upgrades
- Security improvements will be made focusing on the addition of exterior cameras, exterior lighting, and card readers at Public Works Bloomington, Orono and Osseo sites.
- Extend sustainable design objectives that were initiated in the original benchmark-setting building, including access to daylighting and environmentally-friendly use of materials and systems.
- Accommodation of air cooling and exhaust in the CMED Shop by adding HVAC improvements to this shop area.

ATTACHMENTS:

Description	Upload Date	Type
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