

HENNEPIN COUNTY

MINNESOTA

FINAL COMMITTEE AGENDA

BOARD OF HENNEPIN COUNTY COMMISSIONERS PUBLIC SAFETY COMMITTEE

TUESDAY, JUNE 19, 2018
1:30 PM

Chair: Jeff Johnson, District 7

Vice-Chair: Marion Greene, District 3

Members: Mike Opat, District 1
Linda Higgins, District 2
Peter McLaughlin, District 4
Debbie Goettel, District 5
Jan Callison, District 6

1. Minutes From Previous Meeting

- A. 06/05/2018 Public Safety Meeting Minutes

2. New Business

Routine Items

- A. **18-0244**
Amd 2 to Agmt A177346 with ESi Acquisition, Inc. for software support and hosting services, extend end date to 12/31/18 with renewals through 12/31/23, incr NTE by \$188,885 for new total NTE of \$220,000
- B. **18-0245**
Amd 3 to Agmt A20079 with the Metropolitan Emergency Services Board, adding leased antenna space at the Parkers Lake site and deleting Brooklyn Park site, ext end date to 12/31/29, NTE \$0

Items for Discussion and Action

- C. **18-0246**
Adopt Hennepin County All-Hazard Mitigation Plan

HENNEPIN COUNTY

MINNESOTA

COMMITTEE MINUTES

BOARD OF HENNEPIN COUNTY COMMISSIONERS PUBLIC SAFETY COMMITTEE

TUESDAY, JUNE 5, 2018
1:30 PM

Chair: Jeff Johnson, District 7
Vice-Chair: Marion Greene, District 3

Members: Mike Opat, District 1
Linda Higgins, District 2
Peter McLaughlin, District 4
Debbie Goettel, District 5
Jan Callison, District 6

Commissioner Jeff Johnson, Chair, called the meeting of the Public Safety Committee for Tuesday, June 5, 2018 at 2:49 PM. All Commissioners were present except Commissioner Mike Opat who was absent.

1. Minutes From Previous Meeting

- A. 05/15/2018 Public Safety Meeting Minutes

APPROVED

Commissioner Peter McLaughlin moved to approve the Minutes from the Previous Meeting, seconded by Commissioner Linda Higgins and approved - 6 Yeas 1 Absent: Opat

2. New Business Routine Items

- A. 18-0199

Amd 1 to Agmt A177637 with the State of MN for Criminal Mental Health Court funding, incr recv amt by \$17,000 for a new total recv amount of \$443,000, no change in the contract period, \$17,000 supp app 2018 DOCCR budget

CONSENT

Commissioner Peter McLaughlin moved to approve, seconded by Commissioner Debbie Goettel and approved - 6 Yeas 1 Absent: Opat

- B. 18-0200

Agmt 5038C7 with MN Dept of Public Safety extending the Emergency Management Performance grant end date through 7/31/18

CONSENT

Commissioner Debbie Goettel moved to approve, seconded by Commissioner Jan Callison and approved - 6 Yeas 1 Absent: Opat

3. Adjourn

There being no further business, the meeting of the Public Safety Committee for Tuesday, June 5, 2018 was declared adjourned at 2:50 PM.

Yolanda C Clark
Deputy Clerk to the Board

HENNEPIN COUNTY

MINNESOTA

Board Action Request 18-0244

Item Description:

Amd 2 to Agmt A177346 with ESi Acquisition, Inc. for software support and hosting services, extend end date to 12/31/18 with renewals through 12/31/23, incr NTE by \$188,885 for new total NTE of \$220,000

Resolution:

BE IT RESOLVED, that Amendment 2 to Agreement A177346 with ESi Acquisition, Inc. for software, support and hosting services, extending the end date through December 31, 2018 with authorized annual renewals through December 31, 2023 and increasing the not to exceed amount by \$188,885 to a new total not to exceed amount of \$220,000 be approved; that the Chair of the County Board be authorized to sign the Amendment on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

ESi Acquisition, Inc. provides software, support and hosting services for the WebEOC application used by the Department of Emergency Management. The WebEOC application is used by public safety and emergency response agencies to provide real-time information to authorized users to effectively manage incident, situational awareness, and disaster information.

This Amendment allows for the annual renewal of services with a cost increase of no more than 1.5% each year through December 31, 2023.

This request has been reviewed and approved by the Hennepin County Chief Information Officer.

HENNEPIN COUNTY

MINNESOTA

Board Action Request 18-0245

Item Description:

Amd 3 to Agmt A20079 with the Metropolitan Emergency Services Board, adding leased antenna space at the Parkers Lake site and deleting Brooklyn Park site, ext end date to 12/31/29, NTE \$0

Resolution:

BE IT RESOLVED, that Amendment 3 to Agreement A20079 with the Metropolitan Emergency Services Board, for the provision of adding the Parkers Lake tower site and deleting the Brooklyn Park tower site from the Master Lease Agreement with Hennepin County, extending the contract period through December 31, 2029 be approved; that the Chair of the Board be authorized to sign the Amendment on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

On November 1, 1999 the Hennepin County Board entered into a contract to lease public safety radio antenna space to the Metropolitan Radio Board (MRB) at six antenna site locations owned by Hennepin County.

The successor agency to the MRB, the Metropolitan Emergency Services Board (MESB) wishes to amend the agreement to extend the end date through December 31, 2029, add an antenna site at Parker's Lake, and delete an antenna site at Brooklyn Park.

This remains a no charge lease with the MESB agreeing to continue to reimburse the County for operating expenses at the sites in lieu of rent as they have done for the past twenty years. These radio sites are critical for the continued operation of the shared two way radio system which serves the communication needs of public safety (fire, police, EMS), public service, transportation and school districts within the County.

HENNEPIN COUNTY

MINNESOTA

Board Action Request 18-0246

Item Description:

Adopt Hennepin County All-Hazard Mitigation Plan

WHEREAS, Hennepin County has participated in the hazard mitigation planning process as established under the federal Disaster Mitigation Act of 2000; and

WHEREAS, the Act establishes a framework for the development of a County Hazard Mitigation Plan; and

WHEREAS, the Act as requires public involvement and local coordination among neighboring local units of government and businesses in the assessment and planning process; and

WHEREAS, the Hennepin County Plan includes a risk assessment including county disaster history, an inventory of hazards that threaten the County, an estimate of infrastructure at risk, a general description of population, land use and development trends; and

WHEREAS, the Hennepin County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs that will reduce disaster impacts; and

WHEREAS, the Hennepin County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Hennepin County will maintain public participation and coordination; and

WHEREAS, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

WHEREAS, this Hennepin County All-Hazard Mitigation Plan is multi-jurisdictional in scope and that cities that participated in the planning process may choose to adopt the County Plan and be included in eligibility to apply for federal mitigation grants.

Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners adopts the 2018 Hennepin County All-Hazard Mitigation Plan.

Background:

The primary aim of mitigation is to protect lives by increasing the survivability of disaster situations. Mitigation also makes good economic sense. According to the Federal Emergency Management Agency (FEMA), for every federal dollar spent on pre-disaster mitigation, six dollars are saved in disaster response and recovery costs.

The 2018 Hennepin County All-Hazard Mitigation Plan is significantly improved from previous plans. Extensive research has been focused on detailed assessments of the natural hazards effecting the county. New knowledge has been employed to better focus mitigation efforts locally. This work will continue

so that future mitigation projects can be directed to the places most in need of them.

Current request: The Federal Emergency Management Agency requires a formal adoption document to complete the approval process for the county's Plan. This request seeks adoption of the 2018 Hennepin County All Hazards Mitigation Plan.

ATTACHMENTS:

Description	Upload Date	Type
FEMA ltr	6/11/2018	Letter
HC Plan	6/11/2018	Backup Material



FEMA

MAY 10 2018

Ms. Jennifer Nelson
Homeland Security and Emergency Management
Minnesota Department of Public Safety
444 Cedar Street, Suite 223
Saint Paul, MN 55101

Dear Ms. Nelson:

Thank you for submitting the Hennepin County All Hazards Mitigation Plan update for our review. The plan was reviewed based on the local plan criteria contained in 44 CFR Part 201, as authorized by the Disaster Mitigation Act of 2000. Hennepin County met the required criteria for a multi-jurisdictional local hazard mitigation plan. Formal approval of this plan is contingent upon the adoptions by the participating jurisdictions. Once FEMA Region V receives documentation of adoption from the county and other jurisdictions, we will send a letter of official approval to your office.

We look forward to receiving the adoption documentation and completing the approval process for Hennepin County.

If you or the community representatives have any questions, please contact Christine Meissner at (312) 408-4460 or at christine.meissner@fema.dhs.gov.

Sincerely,

for

Melissa A. Janssen
Chief, Risk Analysis Branch
Mitigation Division

Attachments: Local Plan Review Sheets

APPENDIX A:

LOCAL MITIGATION PLAN REVIEW TOOL

The *Local Mitigation Plan Review Tool* demonstrates how the Local Mitigation Plan meets the regulation in 44 CFR §201.6 and offers States and FEMA Mitigation Planners an opportunity to provide feedback to the community.

- The Regulation Checklist provides a summary of FEMA's evaluation of whether the Plan has addressed all requirements.
- The Plan Assessment identifies the plan's strengths as well as documents areas for future improvement.
- The Multi-jurisdiction Summary Sheet is an optional worksheet that can be used to document how each jurisdiction met the requirements of the each Element of the Plan (Planning Process; Hazard Identification and Risk Assessment; Mitigation Strategy; Plan Review, Evaluation, and Implementation; and Plan Adoption).

The FEMA Mitigation Planner must reference this *Local Mitigation Plan Review Guide* when completing the *Local Mitigation Plan Review Tool*.

Jurisdiction: Hennepin County	Title of Plan: Hennepin County Hazard Mitigation Plan	Date of Plan: 2018
Local Point of Contact: Bruce Kelii	Address: 1600 Prairie Dr. Medina, MN, 55340	
Title: Emergency Manager		
Agency: Emergency Management		
Phone Number: 612-596-0246	E-Mail: Bruce.kelii@hennepin.us	

State Reviewer: Jennifer Nelson	Title: SHMO	Date: 04/23/18
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FEMA Reviewer: Christine Meissner	Title: Mitigation Planner	Date:
Date Received in FEMA Region (insert #)	04/23/18	
Plan Not Approved		
Plan Approvable Pending Adoption		
Plan Approved	x	

SECTION 1: REGULATION CHECKLIST

INSTRUCTIONS: The Regulation Checklist must be completed by FEMA. The purpose of the Checklist is to identify the location of relevant or applicable content in the Plan by Element/sub-element and to determine if each requirement has been ‘Met’ or ‘Not Met.’ The ‘Required Revisions’ summary at the bottom of each Element must be completed by FEMA to provide a clear explanation of the revisions that are required for plan approval. Required revisions must be explained for each plan sub-element that is ‘Not Met.’ Sub-elements should be referenced in each summary by using the appropriate numbers (A1, B3, etc.), where applicable. Requirements for each Element and sub-element are described in detail in this *Plan Review Guide* in Section 4, Regulation Checklist.

1. REGULATION CHECKLIST		Location in Plan (section and/or	Met	Not Met
Regulation (44 CFR 201.6 Local Mitigation Plans)				
ELEMENT A. PLANNING PROCESS				
A1. Does the Plan document the planning process, including how it was prepared and who was involved in the process for each jurisdiction? (Requirement §201.6(c)(1))	Vol. 1, Pg. 15-29: Hennepin County spearheaded plan update in Feb 2015, the planning process included steering committee meetings, planning team meetings, Vol. 1, Appendix A: Steering Committee Meeting Minutes; Appendix B: Social media engagement; Appendix C: Questionnaire; Appendix D: Press Releases; Appendix E: Capability Questionnaire.		x	
A2. Does the Plan document an opportunity for neighboring communities, local and regional agencies involved in hazard mitigation activities, agencies that have the authority to regulate development as well as other interests to be involved in the planning process? (Requirement §201.6(b)(2))	Vol. 1, Pg. 15-29: Neighboring counties, special districts, and departments involved in land use were reached out to or served on the planning team or participated in a survey.		x	
A3. Does the Plan document how the public was involved in the planning process during the drafting stage? (Requirement §201.6(b)(1))	Vol. 1, Pg. 15-29: Public engaged through social media, media press releases, municipal websites, a questionnaire, and public and stakeholder meetings.		x	
A4. Does the Plan describe the review and incorporation of existing plans, studies, reports, and technical information? (Requirement §201.6(b)(3))	Vol.1, Pg. 21-22: Review of existing plans consisted of mitigation plans of neighboring counties and the state hazard mitigation plan as well as data collection and sharing through the HCEM Regional Emergency Management Planning Reference Collection (REMPRC)		x	

1. REGULATION CHECKLIST		Location in Plan (section and/or	Met	Not Met
Regulation (44 CFR 201.6 Local Mitigation Plans)				
A5. Is there discussion of how the community(ies) will continue public participation in the plan maintenance process? (Requirement §201.6(c)(4)(iii))	Vol. 1, Pg. 72-73: Continued outreach plan identified.		X	
A6. Is there a description of the method and schedule for keeping the plan current (monitoring, evaluating and updating the mitigation plan within a 5-year cycle)? (Requirement §201.6(c)(4)(i))	Vol.1, Pg. 70-75: Plan monitoring and evaluation process identified.		X	
ELEMENT A: REQUIRED REVISIONS				
ELEMENT B. HAZARD IDENTIFICATION AND RISK ASSESSMENT				
B1. Does the Plan include a description of the type, location, and extent of all natural hazards that can affect each jurisdiction(s)? (Requirement §201.6(c)(2)(i))	Vol. 2, Pg. 5-218: Natural hazards profiles include geographic scope and magnitude for the following—Landslide, sinkhole, soil frost, volcanic ash, climate change, tornado, high winds, hail, lightening, extreme rainfall, extreme heat, drought, duststorms, extreme cold, winter storms, ice storms, flooding, wildland fires.		X	
B2. Does the Plan include information on previous occurrences of hazard events and on the probability of future hazard events for each jurisdiction? (Requirement §201.6(c)(2)(i))	Vol. 2, Pg. 5-218: previous occurrences include historic data and declaration history; probability includes discussion of trends and projections. Climate change is included in the plan as well.		X	
B3. Is there a description of each identified hazard's impact on the community as well as an overall summary of the community's vulnerability for each jurisdiction? (Requirement §201.6(c)(2)(ii))	Vol. 2, Pg. 5-218: Each hazard profile includes discussion on primary consequences, secondary consequences and cascading effects. Vol. 2, Pg. 219-239: Maps for each hazard conveying high, medium and low risk within the county. Vol. 2, Pg. 241-313: asset inventory including building type and replacement costs. The Hennepin County Critical Infrastructure and Facilities Critical Facility Index (CFI) Priority Ranking Aid was used to estimate losses.		X	
B4. Does the Plan address NFIP insured structures within the jurisdiction that have been repetitively damaged by floods? (Requirement §201.6(c)(2)(ii))	Vol.1 Pg. 67: Aggregated RLP map.		X	
ELEMENT B: REQUIRED REVISIONS				
ELEMENT C. MITIGATION STRATEGY				

1. REGULATION CHECKLIST		Location in Plan (section and/or	Met	Not Met
Regulation (44 CFR 201.6 Local Mitigation Plans)				
C1. Does the plan document each jurisdiction's existing authorities, policies, programs and resources and its ability to expand on and improve these existing policies and programs? (Requirement §201.6(c)(3))	Vol. 1, Pg. 60-66: All municipalities in the county filled out a survey on their planning, administrative and technical, and training and education capabilities. Vol.1, Appendix E: sample questionnaire		x	
C2. Does the Plan address each jurisdiction's participation in the NFIP and continued compliance with NFIP requirements, as appropriate? (Requirement §201.6(c)(3)(ii))	Vol.1, Pg. 64-66: List of NFIP participating communities. Part of the outreach survey asked questions about whether homeowners have an NFIP regarding the NFIP policy.		x	
C3. Does the Plan include goals to reduce/avoid long-term vulnerabilities to the identified hazards? (Requirement §201.6(c)(3)(i))	Vol. 3, pg 9: Seven mitigation goals listed.		x	
C4. Does the Plan identify and analyze a comprehensive range of specific mitigation actions and projects for each jurisdiction being considered to reduce the effects of hazards, with emphasis on new and existing buildings and infrastructure? (Requirement §201.6(c)(3)(ii))	Vol. 3, Pg. 15-342: Comprehensive list of mitigation actions for all participating jurisdictions. Actions are connected to goals and objectives and individual hazards.		x	
C5. Does the Plan contain an action plan that describes how the actions identified will be prioritized (including cost benefit review), implemented, and administered by each jurisdiction? (Requirement §201.6(c)(3)(iv)); (Requirement §201.6(c)(3)(iii))	Vol. 3, Pg. 11: Prioritization criteria Vol.3, Pg. 15-342: Mitigation strategy includes timeline, estimated costs and priority.		x	
C6. Does the Plan describe a process by which local governments will integrate the requirements of the mitigation plan into other planning mechanisms, such as comprehensive or capital improvement plans, when appropriate? (Requirement §201.6(c)(4)(ii))	Vol.1, Pg. 73-73: Table indicating integration and implementation touchpoints with other planning and policy initiatives.		x	
ELEMENT C: REQUIRED REVISIONS				
ELEMENT D. PLAN REVIEW, EVALUATION, AND IMPLEMENTATION (applicable to plan updates only)				
D1. Was the plan revised to reflect changes in development? (Requirement §201.6(d)(3))	Vol.1, Pg. 58: Discussion of projected future development and growth.		x	

1. REGULATION CHECKLIST		Location in Plan (section and/or	Met	Not Met
Regulation (44 CFR 201.6 Local Mitigation Plans)				
D2. Was the plan revised to reflect progress in local mitigation efforts? (Requirement §201.6(d)(3))	Yes, volume 1 describes the progression of each plan iteration and the tasks the community undertook to make sure this plan reflected updated and comprehensive information.		x	
D3. Was the plan revised to reflect changes in priorities? (Requirement §201.6(d)(3))	Vol.1, Pg. 17-18: Plan states this update reflects a more comprehensive risk assessment including more hazards as well as detailed information on vulnerability that can better support benefit costs on project applications. This plan also includes a more comprehensive capability assessment.		x	
ELEMENT D: REQUIRED REVISIONS				
ELEMENT E. PLAN ADOPTION				
E1. Does the Plan include documentation that the plan has been formally adopted by the governing body of the jurisdiction requesting approval? (Requirement §201.6(c)(5))	Pending			
E2. For multi-jurisdictional plans, has each jurisdiction requesting approval of the plan documented formal plan adoption? (Requirement §201.6(c)(5))	Pending			
ELEMENT E: REQUIRED REVISIONS				
ELEMENT F. ADDITIONAL STATE REQUIREMENTS (OPTIONAL FOR STATE REVIEWERS ONLY; NOT TO BE COMPLETED BY FEMA)				
F1.				
F2.				
ELEMENT F: REQUIRED REVISIONS				