

HENNEPIN COUNTY

MINNESOTA

FINAL COMMITTEE AGENDA

BOARD OF HENNEPIN COUNTY COMMISSIONERS HUMAN SERVICES COMMITTEE

TUESDAY, JULY 31, 2018
1:30 PM

Chair: Debbie Goettel, District 5

Vice-Chair: Mike Opat, District 1

Members: Linda Higgins, District 2
Marion Greene, District 3
Peter McLaughlin, District 4
Jan Callison, District 6
Jeff Johnson, District 7

1. Minutes From Previous Meeting

- A. 07/10/2018 Human Services Meeting Minutes

2. New Business

Routine Items

- A. **18-0302**
Human Services & Public Health resolution, including contracts and amendments to contracts with HUMAN SERVICE providers – Report 1812
- B. **18-0303**
Agmt A188937 with the MN Dept of Human Services accepting a grant to provide Telephone Multilingual Referral Line Services to Clients with Limited English Proficiency, 07/01/18-06/30/20, \$196,000 (recv); continue the 1.0 FTE grant position
- C. **18-0304**
Agmt A188967 with MN DEED–Rehab Services, accepting grant funding to provide extended employment services, 07/01/18–06/30/19, \$170,235 (recv)

HENNEPIN COUNTY

MINNESOTA

COMMITTEE MINUTES

BOARD OF HENNEPIN COUNTY COMMISSIONERS HUMAN SERVICES COMMITTEE

TUESDAY, JULY 10, 2018
1:30 PM

Chair: Debbie Goettel, District 5
Vice-Chair: Mike Opat, District 1

Members: Linda Higgins, District 2
Marion Greene, District 3
Peter McLaughlin, District 4
Jan Callison, District 6
Jeff Johnson, District 7

Commissioner Debbie Goettel, Chair, called the meeting of the Human Services Committee for Tuesday, July 10, 2018 at 3:06 PM. All Commissioners were present.

1. Minutes From Previous Meeting

- A. 06/19/2018 Human Services Meeting Minutes

APPROVED

Commissioner Jeff Johnson moved to approve the Minutes from the Previous Meeting, seconded by Commissioner Peter McLaughlin and approved - 7 Yeas

2. New Business

Routine Items

- A. **18-0279**

Human Services & Public Health resolution, including contracts and amendments to contracts with HUMAN SERVICE providers – Report 1811

CONSENT

Commissioner Mike Opat moved to approve, seconded by Commissioner Marion Greene and approved - 7 Yeas

Items for Discussion and Action

- B. **18-0280**

Agmt PR00000235 with Carahsoft Technology Corp to provide Adobe Experience Manager forms training and consulting services, 08/01/18–07/31/19, NTE \$201,201

CONSENT

Commissioner Marion Greene moved to approve, seconded by Commissioner Jan Callison and approved - 7 Yeas

3. Adjourn

There being no further business, the meeting of the Human Services Committee for Tuesday, July 10, 2018 was declared adjourned at 3:07 PM.

Yolanda C Clark
Deputy Clerk to the Board

HENNEPIN COUNTY

MINNESOTA

Board Action Request 18-0302

Item Description:

Human Services & Public Health resolution, including contracts and amendments to contracts with HUMAN SERVICE providers – Report 1812

Resolution:

BE IT RESOLVED, that the contracts, contract amendments and administrative actions of the Human Services and Public Health Department and Department of Community Corrections and Rehabilitation made pursuant to Chapters 256E and 393 of Minnesota Statutes, as detailed in Human Services and Public Health Contract Report 1812 be approved; that the report be filed in the Contract Administration Office; that the Chair of the Board be authorized to sign the contracts, contract amendments and administrative actions on behalf of the County; and that the Controller be authorized to disburse funds as directed. Such contracts are subject to ministerial adjustment, when such adjustments are done within the constraints of the approved Hennepin County Budget and when signed by the County Department Director or Designee.

Background:

The contracted dollar amounts are based on estimates of program costs and/or utilization during prior periods. Funding for each contract is provided for within service categories in the Human Services and Public Health Department and Department of Community Corrections and Rehabilitation approved annual budgets. Occasionally new services are implemented which are not in the budget but which are fully funded under state or federal grants or other new funding.

Contracted dollar estimates are based upon prior year usage and are subject to fluctuation in placement patterns, service need, and cost shifts. Therefore, it may be necessary to process ministerial adjustments to contracts to increase or decrease contract amounts or to make minor service changes consistent with the department budget and strategic plan. Placement agreements are also processed administratively.

Contracts include services in the following areas: adult mental health; developmental disabilities; chemical health; adult housing; early intervention and family intervention services, day treatment services; emergency shelter; day care; training and employment services, interpreter services, health services, welfare advocacy, and various other human services. Expectations for ongoing outcome measurement are included in all new, renewal, or extended contracts. Outcome measures are developed by the county and contracted providers. Typically they include measures of client service recipients condition or functioning level. Outcome information is used to modify or improve programs as well as to evaluate effectiveness of different types of intervention and providers. A detailed listing of the specific actions requested by this BAR and an explanation of all unusual items is reflected in the summary of the report.

ATTACHMENTS:

Description	Upload Date	Type
Rpt 1812	7/25/2018	Backup Material

Human Services and Public Health Department - Human Services Contract Report #1812

Date: 7-26-18

To: Clerk of the County Board

From: Human Services and Public Health Department

Subject: BAR Number 18-0302

Board Action Date: 8-7-18

[Electronic Provider File \(EPF\)](#)

[HSPH Board Reports page](#)

Summary of Contract Actions

New Contracts			Renewed Contracts			Amended Contracts: Increase; (Decrease);Service Changes		
Service Area	Number	Amount	Service Area	Number	Amount	Service Area	Number	Amount
HHI	3	\$376,136	None			CS	4	\$55,000
Human Services Total	3	\$376,136	Human Services Total	0	\$0	Human Services Total	4	\$55,000
DOCCR Total	0	\$0	DOCCR Total	0	\$0	DOCCR Total	0	\$0

Administrative Actions Description	Contract #	Service Area List and Key
None		CS = Children's Services HHI = Housing & Homeless Initiatives

Vendor	Contract #	Service/Description	Service Area	Term	Previous Annual NTE	New Annual NTE	Funding Source	Notes
New Contracts								
Catholic Charities of the Archdiocese of Saint Paul and Minneapolis	HS00000152	Rapid rehousing services for eligible persons experiencing homelessness.	HHI	7/1/18 - 6/30/19	NA	\$101,136	County	City of Minneapolis - HUD Emergency Solutions Grant (ESG).
Hmong American Partnership	HS00000126	Homeless prevention assistance services for refugees and immigrants who are at risk of becoming homeless.	HHI	7/1/18 - 6/30/19	NA	\$100,000	State	Minnesota Housing Finance Agency (MHFA) - Family Homeless Prevention and Assistance Program (FHPAP).
St. Stephen's Human Services, Inc.	HS00000153	Rapid rehousing services for eligible persons experiencing homelessness.	HHI	7/1/18 - 6/30/19	NA	\$175,000	State	City of Minneapolis - HUD ESG.
Renewed Contracts								
None								
Amended Contracts								
Center for Child Abuse Prevention and Treatment, d/b/a Family Enhancement Center	A153464	Parenting and mental health assessment services for the adult caregivers of children involved with Child Protection Services.	CS	7/1/15 - 12/31/19	\$0	\$0	County	Extend the contract to 12/31/19. Update service language and reimbursement rates. Effective 8/1/18.
Independent School District 280 - Richfield Public Schools	HS00000143	Transportation to and from school for foster care children under the Every Student Succeeds Act.	CS	7/1/18 - 6/30/19	\$20,000	\$75,000	County	Add \$55,000 to the NTE. Effective 8/1/18.
Rebound Inc.	A153709	Out-of-home placement for African American adolescents experiencing emotional and/or behavioral issues.	CS	9/1/15 - 12/31/19	\$0	\$0	County	Add Prison Rape Elimination Act (PREA) language. Effective 8/1/18.
Regents of the University of Minnesota	UM1817	Research with Hennepin County youth who have been sexually exploited.	CS	9/18/17 - 12/31/19	\$93,000	\$93,000	County	Extend the contract to 12/31/19.
Administrative Actions								
None								

HENNEPIN COUNTY

MINNESOTA

Board Action Request 18-0303

Item Description:

Agmt A188937 with the MN Dept of Human Services accepting a grant to provide Telephone Multilingual Referral Line Services to Clients with Limited English Proficiency, 07/01/18-06/30/20, \$196,000 (recv); continue the 1.0 FTE grant position

Resolution:

BE IT RESOLVED, that Agreement A188937 with the Minnesota Department of Human Services for grant funding for provision of Telephone Multilingual Referral Line Services to clients with Limited English Proficiency in Minnesota for the period July 1, 2018 through June 30, 2020, in the receivable amount of \$196,000, be approved; that the 1.0 FTE grant employee be continued; that the Chair of the Board be authorized to sign the Agreement on behalf of the county; and that the Controller be authorized to accept and disburse funds as directed; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of grant funding for this program by the Hennepin County Board of Commissioners does not imply a continued funding commitment by Hennepin County for this program when grant funds are no longer available.

Background:

The services of the telephone multilingual referral line for individuals of Limited English Proficiency (LEP) began in June 2007 in Agreement A07831 with the Minnesota Department of Human Services. Services continued through grant agreement A130833, most recently amended in BAR 18-0180 which allowed services to be extended for six months through December 31, 2018 with an appropriation of \$49,500.

On June 6, 2018, new funds were awarded in response to a proposal the County submitted to the Minnesota Department of Human Services. A total of \$196,000 is included in the new Agreement A188937 to commence on July 1, 2018 and run through June 30, 2020.

The Hennepin County Human Services and Public Health Department's Office of Multicultural Services (OMS) will provide telephone multilingual referral line services in fifteen (15) languages to clients accessing information or receiving services through DHS in all 87 Minnesota counties. These services are provided by bilingual/bicultural staff who use their language and knowledge of different cultures to respond to the language needs of clients. Grant funds will be used to support staffing costs. The existing 1.0 FTE grant funded position will continue to serve as a point person to respond to inquiries, complete reports, maintain databases and respond to any community or agency concerns. DHS will continue to provide toll free telephone numbers for use by the LEP populations and OMS provides telephone equipment to support toll free assistance and voice mail. Twenty-four hour access to the interpreters is available from live staff and voice mail, and approximately 7,000 households are served by the Language Referral Lines annually. Hennepin County provides regular reports to DHS regarding language line usage.

ATTACHMENTS:

Description	Upload Date	Type
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HENNEPIN COUNTY

MINNESOTA

Board Action Request 18-0304

Item Description:

Agmt A188967 with MN DEED—Rehab Services, accepting grant funding to provide extended employment services, 07/01/18–06/30/19, \$170,235 (recv)

Resolution:

BE IT RESOLVED, that Agreement A188967 with the Minnesota Department of Employment and Economic Development - Rehabilitation Services to accept grant funding for the Extended Employment Program, during the period July 1, 2018 through June 30, 2019, in the receivable amount of \$170,235 be approved; that the Chair of the Board be authorized to sign the Agreement on behalf of the county; and that the Controller be authorized to accept and disburse funds as directed; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of grant funding for this program by the Hennepin County Board of Commissioners does not imply a continued funding commitment by Hennepin County for this program if grant funds become no longer available.

Background:

The Human Services Department's Vocational Services Program (VSP) provides vocational rehabilitation services for Hennepin County residents who have a diagnosis of a serious mental illness. VSP services include work evaluation, job placement, job skills training, and extended employment assistance. All clients participate voluntarily and are referred by the Minnesota Rehabilitation Services Office or a Hennepin County Adult Behavioral Health operated case management team.

The Minnesota Department of Employment & Economic Development—Rehabilitation Services provides an annual Extended Employment Grant to VSP, as well as the annual Wage Incentive Grant which is based on the number of clients who have been placed in jobs that pay the federal minimum wage or higher. This BAR accepts the Wage Incentive Grant payment of \$170,235. Funds are awarded according to the clients' actual work hours that were paid at or above the minimum wage.

For Fiscal Year 2017 (July 1, 2016 to June 30, 2017) of the 113 participants in VSP, 82 were placed into employment with an average wage of \$15.65 in the last quarter. 83% of participants working in the community achieved 90 day retention and 61% of participants working in the community achieved one year retention.

This BAR is submitted after the grant contract start date due to the time necessary for the state to determine the amount of funds available after the end of the fiscal year, analyze contractors' performance, and calculate subsequent allotments.

ATTACHMENTS:

Description	Upload Date	Type
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