

HENNEPIN COUNTY

MINNESOTA

FINAL COMMITTEE AGENDA

BOARD OF HENNEPIN COUNTY COMMISSIONERS OPERATIONS AND LIBRARIES COMMITTEE

TUESDAY, AUGUST 14, 2018
1:30 PM

Chair: Linda Higgins, District 2

Vice-Chair: Jeff Johnson, District 7

Members: Mike Opat, District 1
Marion Greene, District 3
Peter McLaughlin, District 4
Debbie Goettel, District 5
Jan Callison, District 6

1. Minutes From Previous Meeting

- A. 07/31/2018 Operations & Libraries Meeting Minutes

2. New Business

Addendum

- A. **18-0343**

Amended Agmt A188647 with The Alliance architects for the Schematic Design phase of the Public Works Communications Consolidation project (CP 1005639), NTE \$291,322

3. Old Business

- A. **18-0306**

Establish distribution process for public datasets; reserve right to charge fees for special request datasets

HENNEPIN COUNTY

MINNESOTA

COMMITTEE MINUTES

BOARD OF HENNEPIN COUNTY COMMISSIONERS OPERATIONS AND LIBRARIES COMMITTEE

TUESDAY, JULY 31, 2018
1:30 PM

Chair: Linda Higgins, District 2
Vice-Chair: Jeff Johnson, District 7

Members: Mike Opat, District 1
Marion Greene, District 3
Peter McLaughlin, District 4
Debbie Goettel, District 5
Jan Callison, District 6

Commissioner Linda Higgins, Chair, called the meeting of the Operations and Libraries Committee for Tuesday, July 31, 2018 at 2:46 PM. All Commissioners were present.

Commissioner Linda Higgins acknowledged an award given to the Webber Park Library from Finance and Commerce, Top Projects for 2017.

1. Minutes From Previous Meeting

- A. 07/10/2018 Operations & Libraries Meeting Minutes

APPROVED

Commissioner Jeff Johnson moved to approve the Minutes from the Previous Meeting, seconded by Commissioner Marion Greene and approved - 7 Yeas

2. New Business

Routine Items

- A. **18-0305**

Amd 2 to Agmt A110030 with Cologix Minneapolis, LLC to provide fiber optic connections between the county's three data centers and other sites, no change to contract dates, incr NTE by \$650,000 for new total NTE of \$1,200,000

CONSENT

Commissioner Debbie Goettel moved to approve, seconded by Commissioner Jan Callison and approved - 7 Yeas

Items for Discussion and Action

- B. **18-0306**

Establish distribution process for public datasets; reserve right to charge fees for special request datasets

LAID OVER

Commissioner Marion Greene moved to approve, seconded by Commissioner Debbie Goettel. After discussion Commissioner Peter McLaughlin moved to lay over, seconded by Commissioner Marion Greene and approved - 7 Yeas

- C. **18-0307**

Neg Agmt with Tech-Logic to design, construct and install Automatic Materials Handling systems at the Ridgedale and Eden Prairie libraries (CP1002169), NTE \$1,875,960

CONSENT

Commissioner Marion Greene moved to approve, seconded by Commissioner Debbie Goettel and approved - 7 Yeas

- D. **18-0308**

Neg contract 4779A8 with Noor Companies using statutory set-aside authority for the Hosmer Library Refurbishment project

CONSENT

Commissioner Peter McLaughlin moved to approve, seconded by Commissioner Marion Greene and approved - 7 Yeas

E. **18-0309**

Amd 2 to Agmt A130946 with Election Systems & Software, LLC for provision of software and maintenance services, increasing the NTE by \$550,000 for a total new NTE of \$5,800,000

CONSENT

Commissioner Debbie Goettel moved to approve, seconded by Commissioner Linda Higgins and approved - 7 Yeas

3. Adjourn

There being no further business, the meeting of the Operations and Libraries Committee for Tuesday, July 31, 2018 was declared adjourned at 3:14 PM.

Yolanda C Clark
Deputy Clerk to the Board

HENNEPIN COUNTY

MINNESOTA

Board Action Request 18-0343

Item Description:

Amended Agmt A188647 with The Alliance architects for the Schematic Design phase of the Public Works Communications Consolidation project (CP 1005639), NTE \$291,322

Resolution:

BE IT RESOLVED, that Agreement A188647 with The Alliance for redesign of the Public Works Communications Consolidation project (CP 1005639) increase contract amount by \$80,000 for a new total not to exceed amount of \$291,322, be approved; that the Chair of the County Board be authorized to sign the Agreement on behalf of the county; and that the Controller be authorized to disperse funds as directed.

Background:

History: The Medina Public Works Facility is a 218,000 GSF facility built in 1998 and located at 1600 Prairie Drive in Medina, Minnesota. It's home to many of the County's Public Works departments and the complex houses offices, a warehouse, sign and signal shops, vehicle maintenance and storage areas, a testing lab, and a permits office.

The initial intent of the Public Works Communications Consolidation project (CP 1005639) was to remodel existing space at the garage level to accommodate an expanded traffic management center along with other needed operational consolidations. There has not been any major updates or remodeling to the building since its construction in 1998 and modifications are required to accommodate staff needs stemming from changes to Public Works operations.

During the first half of 2018, the schematic Design phase for this project was undertaken by county staff and The Alliance with the execution of \$211,000 contract for architectural and engineering consulting services. From this effort, three (3) Schematic Design options were reviewed by Public Works and the preferred option included a small building addition for much needed additional space along with Garage level remodeling to accommodate a new Advanced Transportation Management System (ATMS) and to meet program growth and operation consolidation.

On Tuesday, June 19th 2018 during the Operations Committee meeting, the County Board was not supportive of increasing the project budget in the prospective 2019-2023 Capital Improvement Program (BAR 18-0265). Staff determined that re-scoping of this project would be required to stay within the project budget. This BAR seeks approval of a contract with The Alliance to provide this additional work. The new, re-designed phase will remain within the current project budget of \$5,000,000 and will be included in the prospective 2019-2023 CIP.

Current Request: The current request seeks approval of Amended Agreement A188647 in the amount of \$80,000 with The Alliance for the redesign of the Public Works Communications Consolidation project (CP 1005639). Upon completion of the Schematic Design phase through this redesign effort, board approval will be sought to move on to the next phase of development. The Schematic Design Phase is anticipated to be completed by November 30, 2018.

Impact/Outcomes: The Schematic Design responds to the following main objectives:

- Remodel for a new Advanced Transportation Management System (ATMS) in a consolidated command center, to replace the current Aries TMC system, which is no longer supported by its manufacturer, and gain efficiency of shared use between Dispatch and Traffic Management
- Right-size existing functions for more efficient and effective space utilization
- Reconfigure and consolidate workspaces, accommodating growth while also increasing workspace densities and creation of flexible and collaborative work spaces
- Extend sustainable design objectives that were initiated in the original benchmark-setting building, including access to daylighting and environmentally-friendly use of materials and systems.

HENNEPIN COUNTY

MINNESOTA

Board Action Request 18-0306

Item Description:

Establish distribution process for public datasets; reserve right to charge fees for special request datasets

Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners supports making Hennepin County produced public datasets more freely and openly available without charge or licensure to the public in a commonly recognized and easily produced format; and

BE IT FURTHER RESOLVED, that the Hennepin County Board of Commissioners hereby directs the County Administrator to establish a distribution process for public datasets deemed suitable for free and open public sharing through the county website, including appropriate data practices classification and legal disclaimers necessary to avoid risk associated with releasing these data sets; and

BE IT FURTHER RESOLVED, that the Board may establish fees to be charged by county business units for public data provided in other formats and to accommodate special requests under the applicable rules and statutes that govern said requests.

Background:

Resolution 14-0036, adopted on February 11, 2014, resulted in the development of a process to manage and distribute public geographic information systems (GIS) data. Since that time, 46 datasets have been made available to the public. These datasets are accessed on the Hennepin County website an average of 900 times per month.

There continues to be growing interest, both locally and nationally, in the free and open sharing of public data produced by government agencies. The emergence, continued refinement and benefit of new information technologies have dramatically changed the way citizens search for and expect to find, consume and utilize government information. These technological advancements enable the aggregation of larger quantities of data and allow government to provide information to the public with increasing efficiency.

Current Request: Hennepin County is committed to increasing the level of transparency and accountability to the public in county government. This board action request seeks support in making Hennepin County produced public datasets free and open to the public without charge or licensure in a commonly recognized and easily produced format. The county would retain the ability to charge and collect fees for data provided in other formats and when certain special requests are received.

Minnesota Statutes provide significant legal protection for the county when data is provided in a manner that complies with statutory immunity provisions.

It is also requested that the County Administrator be directed to establish a data distribution process for existing public datasets deemed suitable for free and open public sharing using our website, and that appropriate data classification practices and legal disclaimers be developed to support the county.