

HENNEPIN COUNTY

MINNESOTA

FINAL COMMITTEE AGENDA

BOARD OF HENNEPIN COUNTY COMMISSIONERS County Administration Committee

Tuesday, August 14, 2018
1:30 PM

Chair: Peter McLaughlin, District 4

Vice-Chair: Linda Higgins, District 2

Members: Mike Opat, District 1

Marion Greene, District 3

Debbie Goettel, District 5

Jan Callison, District 6

Jeff Johnson, District 7

1. Open Forum

When invited to the podium, please identify yourself, keep your remarks to no more than three minutes, direct comments solely to county board members, and speak respectfully. Your remarks should be limited to topics that are relevant to Hennepin County.

2. Open Appointment Interviews

A. 18-0325

2018 Citizen Advisory Board Applicants and Appointments–Human Resources Board

3. Minutes From Previous Meeting

A. 07/31/2018 County Administration Meeting Minutes

4. New Business

Routine Items

A. 18-0326

Establish date and time for required public hearings and meetings for the adoption of the final 2019 budget and levy; establish schedule of the Budget and Capital Investment Committee to consider the proposed 2019 budget.

Items for Discussion and Action

B. 18-0327

Appointment of Elizabeth David as the Director of Finance Administration for Health and Human Services, effective September 4, 2018

HENNEPIN COUNTY

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Board Action Request 18-0325

Item Description:

2018 Citizen Advisory Board Applicants and Appointments–Human Resources Board

Resolution:

BE IT RESOLVED, that in accordance with the Hennepin County Open Appointments Policy, the following individual(s) be appointed to the Human Resources Board:

Background:

Consistent with County Board policy, Hennepin County conducted an open appointment application process to fill positions on various citizen advisory boards and the Hennepin County Board conducted interviews for those positions on January 30, 2018 and February 13, 2018.

On July 24, 2018 a member of the Human Resources Board tendered their resignation and the decision was made to invite back the qualified applicants that interviewed earlier in the year to fill the vacancy created by this resignation.

The Board will conduct interviews on August 14, 2018 and August 28, 2018. At a board meeting following interviews, the County Board will take action to select from the pool of recalled applicants to fill the available advisory board position. This request communicates the names of applicants for the open citizen advisory board position and helps build the agenda for the interviews and appointments.

ATTACHMENTS:

Description	Upload Date	Type
HR Vacancy and Applicant summary	8/1/2018	Backup Material

Vacancy and application summary

At Large

Positions: 7

Vacancies: 1

Applicants: 13

Outgoing members

Name	Term End	Original appt	Terms served	Resignation
Angelinas Pabon	12/31/2018	01/01/2015	1	07/24/2018

Applicants

Name	District	Incumbent	Requires super majority
Lolita Davis Carter	4	No	No
Patricia Dominguez-Mejia	1	No	No
Michael Garelick	6	No	No
Gordon Hage	4	No	No
Patricia Hamm	6	No	No
Ali Hashi	3	No	No
Yelena Kurdyumova	1	No	No
Tyler Lupkes	5	No	No
David Mathias	5	No	No
Scott Ramey	3	No	No
James Sarver	6	No	No
Kay Schroven	4	No	No
Roger Swartzendruber	6	No	No

HENNEPIN COUNTY

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COMMITTEE MINUTES

BOARD OF HENNEPIN COUNTY COMMISSIONERS COUNTY ADMINISTRATION COMMITTEE

TUESDAY, JULY 31, 2018
1:30 PM

Chair: Peter McLaughlin, District 4
Vice-Chair: Linda Higgins, District 2

Members: Mike Opat, District 1
Marion Greene, District 3
Debbie Goettel, District 5
Jan Callison, District 6
Jeff Johnson, District 7

Commissioner Peter McLaughlin, Chair, called the meeting of the County Administration Committee for Tuesday, July 31, 2018 to order at 1:33 PM. All Commissioners were present.

1. Open Forum

Commissioner Peter McLaughlin opened the Open Forum portion of the meeting at 1:34 PM. The following individuals provided public comments:

1) Bob "Again" Carney Jr., 2) Grace Baltich 3) Brenda Blasdel, 4) Sherry Peterson, 5) Karen Anderson, 6) Joanna Hirvela, 7) Nick Stevens, 8) Bradley Massop, 9) Cathy Dunaway, 10) Jane M., 11) Shane Klum, 12) Frank Lorenz, and 13) Deb Konechne

No other individuals came forth, therefore Commissioner Peter McLaughlin moved to close Open Forum at 2:16 PM and approved

2. Open Appointment Interviews

A. 18-0268

2018 Citizen Advisory Board Applicants and Appointments - Lower MN River Watershed District Board

The following individual interviewed for a position on the Lower Minnesota River Watershed District Board:

1) Adam Frey

PROCESSED

Commissioner Mike Opat moved to progress, seconded by Commissioner Debbie Goettel and approved – 7 Years

B. 18-0269

2018 Citizen Advisory Board Applicants and Appointments - Riley Purgatory Bluff Creek Watershed Board

The following individual interviewed for a position on the Riley-Purgatory-Bluff Creek Watershed District Board:

1) Michael Murphy

PROCESSED

Commissioner Debbie Goettel moved to progress, seconded by Commissioner Marion Greene and approved – 7 Years

3. Minutes From Previous Meeting

A. 07/10/2018 County Administration Meeting Minutes

APPROVED

Commissioner Linda Higgins moved to approve the Minutes from the Previous Meeting, seconded by Commissioner Jan Callison and approved - 7 Years

4. New Business

Routine Items

A. **18-0295**

Amd 1 to Agmt A165702 with MCTC for the purpose of providing students an opportunity to work for Hennepin County; 09/01/16– 08/31/20, no change to NTE of \$200,000

CONSENT

Commissioner Linda Higgins moved to approve, seconded by Commissioner Debbie Goettel and approved - 7 Yeas

Items for Discussion and Action

B. **18-0296**

Approval and submission of Workforce Innovation Opportunity Act Local Plan to the State of MN

CONSENT

Commissioner Jan Callison moved to approve, seconded by Commissioner Mike Opat and approved - 7 Yeas

Addendum

C. **18-0321**

Submission of compensation limit waivers to Minnesota Management and Budget

NON-CONSENT

Commissioner Peter McLaughlin moved to approve, seconded by Commissioner Marion Greene and approved - 6 Yeas 1 Nays: Johnson

5. Adjourn

There being no further business, the meeting of the County Administration Committee for Tuesday, July 31, 2018 was declared adjourned at 2:38 PM.

Yolanda C Clark
Deputy Clerk to the Board

HENNEPIN COUNTY

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Board Action Request 18-0326

Item Description:

Establish date and time for required public hearings and meetings for the adoption of the final 2019 budget and levy; establish schedule of the Budget and Capital Investment Committee to consider the proposed 2019 budget.

Resolution:

BE IT RESOLVED, that the attached 2019 Budget Hearing Schedule for consideration of the proposed 2019 budget be adopted and placed on file with the Clerk of the Board; and

BE IT FURTHER RESOLVED, that pursuant to M.S. 373.40, a public hearing on the county's 2019-2023 Capital Improvement Program be held on Thursday, November 1 at 9:00 a.m. in the Hennepin County Board Room; and

BE IT FURTHER RESOLVED, that a public hearing to consider proposed 2019 fee changes by various departments be held on Thursday, November 1 immediately following the capital budget presentation in the Hennepin County Board Room; and

BE IT FURTHER RESOLVED, that a public meeting be scheduled for Tuesday, November 27, 2018 at 6:00 p.m. to obtain public comment on the 2019 budget and levy and that free parking be provided to residents attending this hearing who park in the Government Center ramp after 5:00 p.m.; and

BE IT FURTHER RESOLVED, that the final 2019 budget and levy adoption be scheduled for Tuesday, December 11, 2018 at the 1:30 p.m. county board meeting; and

BE IT FURTHER RESOLVED, that the Office of Budget and Finance be directed to publish legally required notices.

Background:

Counties are required to hold a meeting which may not begin prior to 6:00 p.m. in which the public is allowed to speak and the budget and levy are discussed. Staff recommends the Board approve a starting time of 6:00 p.m. on Tuesday, November 27, 2018, for this hearing. Staff recommends that a meeting be scheduled on Tuesday, December 11, 2018 at 1:30 p.m., during the regularly scheduled Board meeting for the purpose of approving the final budget and levy.

Minnesota Statutes 373.40, subdivision 2(b) requires a public hearing prior to the issuance of bonds under the provisions of subdivision 2(a). That subdivision allows issuance of bonds without an election as long as the county has an approved Capital Improvement Program. As part of the annual budget process, Hennepin County adopts a five-year Capital Improvement Program. This action sets the public hearing date to coincide with the Budget and Capital Investment Committee hearing, at which the Capital Budgeting Task Force (CBTF) will present its recommended 2019 Capital Budget and 2019-2023 Capital Improvement Program on Thursday, November 1, at 9:00 a.m.

Minnesota Statute Section 383B.118 requires that the county hold a public hearing prior to increasing fees. Staff recommends holding this hearing on Thursday, November 1 immediately following the capital budget presentation.

The Office of Budget and Finance will be responsible for publishing notice of the hearings. The schedule of Budget and Capital Investment Committee meeting dates to consider the 2019 proposed budget is attached.

ATTACHMENTS:

Description	Upload Date	Type
2019 Budget Hearing Schedule	8/10/2018	Backup Material

2019 Budget Hearing Schedule

Tuesday, September 18, 2018 1:30 p.m.

County Administrator presents proposed 2019 budget to County Board.

Thursday, October 4, 2018, 1:00 p.m. – 4:00 p.m.

Operations/Library

Thursday, October 18, 2018, 1:00 p.m. – 4:00 p.m.

Human Services

Thursday, November 1, 2018, 9:00 a.m. – 12:00 noon

Capital Budgeting Task Force (CBTF) / Capital Presentation and Fees
Public Hearing for Transportation Sales Tax Projects (if needed)

Thursday, November 8, 2018, 9:00 a.m. – 12:00 noon

Health

Tuesday, November 20, 2018, 9:00 a.m. – 12:00 noon

Public Safety

Tuesday, November 20, 2018, 1:00 p.m. – 4:00 p.m.

Public Works

Tuesday, November 27, 2018, 6:00 p.m.

Board holds Truth-in-Taxation public meeting

Thursday, November 29, 2018, 1:00 p.m. – 4:00 p.m.

Administrator and Commissioner Amendments

Wednesday, December 5, 2018, 1:00 p.m. – 4:00 p.m.

Administrator and Commissioner Amendments

Tuesday, December 11, 2018, 1:30 p.m.

County Board approves 2019 budget and levy at regularly scheduled board meeting

HENNEPIN COUNTY

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Board Action Request 18-0327

Item Description:

Appointment of Elizabeth David as the Director of Finance Administration for Health and Human Services, effective September 4, 2018

Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners appoints Elizabeth David to the unclassified position of Director, as the Director of Financial Administration for Health and Human Services, effective September 4, 2018.

Background:

The County Board Appointments Policy and MN Statutes Section 383B.102 require that appointments to the unclassified service have confirmation by the Board of County Commissioners.

Following an extensive recruitment process, the County Administrator is recommending Elizabeth David be appointed as the Director of Financial Administration for Health and Human Services.

Ms. David brings extensive financial management experience to the position. Most recently, Ms. David served as the Chief Finance Officer for Clinica Family Health, a Federally Qualified Health Center (FQHC) in Colorado. Ms. David also previously served as the Chief Financial Officer of NorthPoint Health and Wellness Center.

Ms. David, through previous work experiences, has demonstrated her abilities to provide financial oversight of operations and engage leadership to ensure clear understanding of financial information to support strategic initiatives. She holds a Masters of Healthcare Administration degree from the University of Minnesota and is a Certified Public Accountant (CPA). These educational credentials along with her skills in maximizing revenue, capital planning, and financial reporting will bolster Hennepin County's Health and Human Services in its efforts to promote health and wellbeing in the community.

As required by the Open Appointments Policy, a list of final applicants who interviewed for this position is on file with the Clerk of the County Board.