

HENNEPIN COUNTY

MINNESOTA

FINAL COMMITTEE AGENDA

BOARD OF HENNEPIN COUNTY COMMISSIONERS HUMAN SERVICES COMMITTEE

TUESDAY, AUGUST 14, 2018
1:30 PM

Chair: Debbie Goettel, District 5

Vice-Chair: Mike Opat, District 1

Members: Linda Higgins, District 2
Marion Greene, District 3
Peter McLaughlin, District 4
Jan Callison, District 6
Jeff Johnson, District 7

1. Minutes From Previous Meeting

- A. 07/31/2018 Human Services Meeting Minutes

2. New Business

Routine Items

- A. **18-0329**
Human Services & Public Health resolution, including contracts and amendments to contracts with HUMAN SERVICE providers – Report 1813

Addendum

- B. **18-0342**
Authorize pass through of 50% reimbursement of eligible SNAP E&T expenses to 4 community partners; 01/01/18-09/30/19, no NTE

HENNEPIN COUNTY

MINNESOTA

COMMITTEE MINUTES

BOARD OF HENNEPIN COUNTY COMMISSIONERS HUMAN SERVICES COMMITTEE

TUESDAY, JULY 31, 2018
1:30 PM

Chair: Debbie Goettel, District 5
Vice-Chair: Mike Opat, District 1

Members: Linda Higgins, District 2
Marion Greene, District 3
Peter McLaughlin, District 4
Jan Callison, District 6
Jeff Johnson, District 7

Commissioner Debbie Goettel, Chair, called the meeting of the Human Services Committee for Tuesday, July 31, 2018 at 2:41 PM. All Commissioners were present.

1. Minutes From Previous Meeting

- A. 07/10/2018 Human Services Meeting Minutes

APPROVED

Commissioner Jeff Johnson moved to approve the Minutes from the Previous Meeting, seconded by Commissioner Peter McLaughlin and approved - 7 Yeas

2. New Business

Routine Items

- A. **18-0302**

Human Services & Public Health resolution, including contracts and amendments to contracts with HUMAN SERVICE providers – Report 1812

CONSENT

Commissioner Marion Greene moved to approve, seconded by Commissioner Jan Callison and approved - 7 Yeas

- B. **18-0303**

Agmt A188937 with the MN Dept of Human Services accepting a grant to provide Telephone Multilingual Referral Line Services to Clients with Limited English Proficiency, 07/01/18-06/30/20, \$196,000 (recv); continue the 1.0 FTE grant position

CONSENT

Commissioner Linda Higgins moved to approve, seconded by Commissioner Mike Opat and approved - 7 Yeas

- C. **18-0304**

Agmt A188967 with MN DEED–Rehab Services, accepting grant funding to provide extended employment services, 07/01/18–06/30/19, \$170,235 (recv)

CONSENT

Commissioner Linda Higgins moved to approve, seconded by Commissioner Debbie Goettel and approved - 7 Yeas

3. Adjourn

There being no further business, the meeting of the Human Services Committee for Tuesday, July 31, 2018 was declared adjourned at 2:46 PM.

Yolanda C Clark
Deputy Clerk to the Board

HENNEPIN COUNTY

MINNESOTA

Board Action Request 18-0329

Item Description:

Human Services & Public Health resolution, including contracts and amendments to contracts with HUMAN SERVICE providers – Report 1813

Resolution:

BE IT RESOLVED, that the contracts, contract amendments and administrative actions of the Human Services and Public Health Department and Department of Community Corrections and Rehabilitation made pursuant to Chapters 256E and 393 of Minnesota Statutes, as detailed in Human Services and Public Health Contract Report 1813 be approved; that the report be filed in the Contract Administration Office; that the Chair of the Board be authorized to sign the contracts, contract amendments and administrative actions on behalf of the County; and that the Controller be authorized to disburse funds as directed. Such contracts are subject to ministerial adjustment, when such adjustments are done within the constraints of the approved Hennepin County Budget and when signed by the County Department Director or Designee.

Background:

The contracted dollar amounts are based on estimates of program costs and/or utilization during prior periods. Funding for each contract is provided for within service categories in the Human Services and Public Health Department and Department of Community Corrections and Rehabilitation approved annual budgets. Occasionally new services are implemented which are not in the budget but which are fully funded under state or federal grants or other new funding.

Contracted dollar estimates are based upon prior year usage and are subject to fluctuation in placement patterns, service need, and cost shifts. Therefore, it may be necessary to process ministerial adjustments to contracts to increase or decrease contract amounts or to make minor service changes consistent with the department budget and strategic plan. Placement agreements are also processed administratively.

Contracts include services in the following areas: adult mental health; developmental disabilities; chemical health; adult housing; early intervention and family intervention services, day treatment services; emergency shelter; day care; training and employment services, interpreter services, health services, welfare advocacy, and various other human services. Expectations for ongoing outcome measurement are included in all new, renewal, or extended contracts. Outcome measures are developed by the county and contracted providers. Typically they include measures of client service recipients condition or functioning level. Outcome information is used to modify or improve programs as well as to evaluate effectiveness of different types of intervention and providers. A detailed listing of the specific actions requested by this BAR and an explanation of all unusual items is reflected in the summary of the report.

ATTACHMENTS:

Description	Upload Date	Type
Rpt 1813, amended	8/15/2018	Backup Material

Human Services and Public Health Department - Human Services Contract Report #1813

Date: 8-9-18

To: Clerk of the County Board

From: Human Services and Public Health Department

Subject: BAR Number 18-0329

Board Action Date: 8-21-18

[Electronic Provider File \(EPF\)](#)

[HSPH Board Reports page](#)

Summary of Contract Actions

New Contracts			Renewed Contracts			Amended Contracts: Increase; (Decrease);Service Changes		
Service Area	Number	Amount	Service Area	Number	Amount	Service Area	Number	Amount
CS	1	\$52,347	None			CBSD	1	\$956,000
EWS	1	\$185,000				CPS	6	\$0
HHI	1	\$20,000				CS	5	(\$136,736)
						EWS	1	\$0
						LTSSAP	1	\$0
Human Services Total	3	\$257,347	Human Services Total	0	\$0	Human Services Total	14	\$819,264
DOCCR Total	0	\$0	DOCCR Total	0	\$0	DOCCR Total	0	\$0

Administrative Actions Description	Contract #	Service Area List and Key
None		CBSD = Community-Based Service Development CPS = Child Protection Services CS = Children's Services EWS = Eligibility and Work Services HHI = Housing & Homeless Initiatives LTSSAP = Long Term Services and Supports and Adult Protection

Vendor	Contract #	Service/Description	Service Area	Term	Previous Annual NTE	New Annual NTE	Funding Source	Notes
New Contracts								
Amherst H. Wilder Foundation	PR00000477	Provide data and analysis to guide decision-making related to children's-mental health continuum of services.	GS	8/1/18 - 3/31/19	NA	\$25,000	County	
People Incorporated	HS00000124	Mental health ancillary services for secondary school districts' students receiving County services who are at risk of not completing high school.	CS	7/1/18 - 6/30/21	NA	\$52,347	County	
County of Olmsted	PR00000236	Establish a pilot program based on County's care connections pathways framework for unemployed residents.	EWS	7/1/18 - 6/30/19	NA	\$185,000	State	DEED Grant.
Phoenix Service Corporation	PR00000448	Administer risk mitigation funds to support organizations assisting eligible persons get into housing.	HHI	8/1/18 - 12/31/19	NA	\$20,000	County	
Renewed Contracts								
None								
Amended Contracts								
MACC Service Network, LLC	A165830	Drop-in childcare for children ages 16 months through 10 years for up to three hours per day while parents/guardians conduct County business.	CBSD	9/1/16 - 8/31/20	\$1,017,048	\$956,000	County	Reduce scope of services across all child care sites. Establish NTE of \$956,000 for period 1/1/18-12/31/18.
180 Degrees, Inc.	A166070	Community based facilitation services to assist with permanency planning for child protection clients.	CPS	1/1/17 - 12/31/20	\$3,000	\$0	County	Remove NTE in contract to allow greater flexibility in spending between similar contracts. Total NTE for budget element remains \$30,000.
Comunidades Latinas Unidas en Servicio, Inc.	A166071	Community based facilitation services to assist with permanency planning for child protection clients.	CPS	1/1/17 - 12/31/20	\$5,000	\$0	County	Remove NTE in contract to allow greater flexibility in spending between similar contracts. Total NTE for budget element remains \$30,000.

Domestic Abuse Project, Inc.	A166072	Community based facilitation services to assist with permanency planning for child protection clients.	CPS	1/1/17 - 12/31/20	\$5,000	\$0	County	Remove NTE in contract to allow greater flexibility in spending between similar contracts. Total NTE for budget element remains \$30,000.
Legal Rights Center, Incorporated	A166073	Community based facilitation services to assist with permanency planning for child protection clients.	CPS	1/1/17 - 12/31/20	\$5,000	\$0	County	Remove NTE in contract to allow greater flexibility in spending between similar contracts. Total NTE for budget element remains \$30,000.
Minnesota Indian Women's Resource Center	A166074	Community based facilitation services to assist with permanency planning for child protection clients.	CPS	1/1/17 - 12/31/20	\$5,000	\$0	County	Remove NTE in contract to allow greater flexibility in spending between similar contracts. Total NTE for budget element remains \$30,000.
Universal Multicultural Consultants	A166075	Community based facilitation services to assist with permanency planning for child protection clients.	CPS	1/1/17 - 12/31/20	\$7,000	\$0	County	Remove NTE in contract to allow greater flexibility in spending between similar contracts. Total NTE for budget element remains \$30,000.
Family, Adolescents, and Children Therapy Services, Inc.	A142259	Mental health services that provides intensive, in-home based therapeutic services to children at risk of residential treatment placement.	CS	1/1/15 - 12/31/18	\$218,000	\$90,000	County	Add aftercare services to contracted services. Update standard language and rate description details. Decrease 2018 NTE to \$90,000, effective 9/1/18.
Guadalupe Alternative Programs	A166362	Mental health ancillary services for secondary school districts' students receiving County services who are at risk of not completing high school.	CS	9/21/16 - 6/30/21	\$92,000	\$23,000	County	Extend the contract to 6/30/21. Update service language. Add NTE of \$23,000 for period 9/1/18-8/31/19.
Headway Emotional Health Services	A166364	Mental health ancillary services for secondary school districts' students receiving County services who are at risk of not completing high school.	CS	9/21/16 - 6/30/21	\$15,600	\$77,264	County	Extend the contract to 6/30/21. Update service language. Add NTE of \$77,264 for period 9/1/18-8/31/19.
Nystrom & Associates, Ltd.	A142260	Mental health services that provides intensive, in-home based therapeutic services to children at risk of residential treatment placement.	CS	1/1/15 - 12/31/18	\$222,000	\$90,000	County	Add aftercare services to contracted services. Clarifies budget description. Decrease 2018 NTE to \$90,000, effective 9/1/18.
Volunteers of America of Minnesota	A166430	Mental health ancillary services for secondary school districts' students receiving County services who are at risk of not completing high school.	CS	9/21/16 - 6/30/21	\$23,000	\$23,000	County	Extend the contract to 6/30/21. Update service language. Add NTE of \$23,000 for period 9/1/18-8/31/19.
Metropolitan County Consortium	A154056	Agreement to contract with Medical Transportation Management for non-emergency medical transportation administrative services.	EWS	1/1/16 - 12/31/20	\$0	\$0	County	Add Pine County effective 3/1/18.

Catholic Charities of The Archdiocese of Saint Paul and Minneapolis	A165309	Case management services to assist people to remain living in the community.	LTSSAP	5/1/16 - 3/31/19	\$0	\$0	Federal/State	Add Rule 185 - Vulnerable Adult/Developmental Disability (VADD) Targeted Case Management.
Administrative Actions								
None								

HENNEPIN COUNTY

MINNESOTA

Board Action Request 18-0342

Item Description:

Authorize pass through of 50% reimbursement of eligible SNAP E&T expenses to 4 community partners; 01/01/18-09/30/19, no NTE

Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners authorizes the pass through of federal Supplemental Nutrition Assistance Program-Employment and Training 50% reimbursement funds from the Minnesota Department of Human Services to the following organizations for eligible employment related expenses for the period January 1, 2018 through September 30, 2019:

Agreement HS00000170 with Avivo
Agreement HS00000171 with The Network for Better Futures
Agreement HS00000172 with Summit Academy OIC
Agreement HS00000173 with Rise, Inc., and

BE IT FURTHER RESOLVED, that the Chair of the Board be authorized to sign the Agreements on behalf of the county and that the Controller be authorized to disburse the funds as directed; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of grant funding for this program by the Hennepin County Board of Commissioners does not imply a continued commitment by Hennepin County for this program when grant funds are no longer available.

Background:

Supplemental Nutrition Assistance Program-Employment & Training (SNAP E&T) program is a skills and job training program administered by the U.S. Department of Agriculture's Food and Nutrition Service (USDA FNS) to help SNAP participants gain skills, training, and work experience to increase their ability to obtain regular employment that leads to economic self-sufficiency.

SNAP E&T is a package of services that includes participant assessment, supportive services, and employment and training activities, including any of the following:

1. Job Search/Job Search Training
2. Work Experience (e.g. on-the-job training, apprenticeships)
3. Workfare or Community Service
4. Self-Employment Program
5. Vocational Education
6. Educational programs, including basic skills and English language learning, directly linked to employment
7. Job Retention (for 90 days post-employment)

Two years ago, Hennepin and Ramsey counties identified \$10 million in local spending that could be leveraged to draw down federal SNAP E&T 50% funding. Since then, Hennepin County has been working to take advantage of this opportunity by engaging providers and modifying processes such as using a “reverse referral” model to facilitate participation in this program. Community partners screen for SNAP eligibility, facilitate enrollment in SNAP E&T, provide employment assessments, develop employment plans, and provide a wide array of employment and training programs and supports. Eligible expenses paid for with non-federal funding are invoiced to Hennepin County quarterly to submit to DHS for reimbursement. DHS reimburses 50% of these expenses, pursuant to SNAP E&T guidelines.

These are cost reimbursement agreements with no set not to exceed amount for the agreements. The contracts describe the terms and conditions for HSPH to claim SNAP 50% reimbursement via the third party partner reimbursement model and to issue federal reimbursement back to the third-party partner that generates it.

In this model, colleges, community-based organizations, and other organizations provide training services using non-federal funds that, in appropriate cases, may be reimbursed at a rate of 50% by USDA FNS through a state or county. As part of a state supervised, county administered program, COUNTY includes third-party providers in its annual SNAP E&T Local Area Plan. The current third-party providers are Avivo (fka Resource), The Network for Better Futures, Rise Inc., and Summit Academy OIC.

Board Resolution 18-0263 authorized acceptance of these funds from the Minnesota Department of Human Services. This board request is to authorize the pass through of funds to the third party providers in accordance with the agreements.

ATTACHMENTS:

Description	Upload Date	Type
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