

HENNEPIN COUNTY

MINNESOTA

FINAL COMMITTEE AGENDA

BOARD OF HENNEPIN COUNTY COMMISSIONERS OPERATIONS AND LIBRARIES COMMITTEE

TUESDAY, AUGUST 28, 2018
1:30 PM

Chair: Linda Higgins, District 2

Vice-Chair: Jeff Johnson, District 7

Members: Mike Opat, District 1
Marion Greene, District 3
Peter McLaughlin, District 4
Debbie Goettel, District 5
Jan Callison, District 6

1. Minutes From Previous Meeting

- A. 08/14/2018 Operations & Libraries Meeting Minutes

2. New Business

Routine Items

- A. **18-0352**

Amd 2 to Agmt A090282 with Park Café GC Inc. for space utilized in the Government Center, extending the contract period to 02/29/24 (estimated recv \$50,000 first year rent)

Items for Discussion and Action

- B. **18-0353**

Schematic Design approval for the Sheriff's Holding Area Ridgedale Security Mods Project (CP 0031762); approval to complete design and authorize construction contracts; Agmt with Klein McCarthy Architects, Inc. for architectural and engineering services, NTE \$70,656

3. Old Business

- A. **18-0306**

Establish distribution process for public datasets; reserve right to charge fees for special request datasets

HENNEPIN COUNTY

MINNESOTA

COMMITTEE MINUTES

BOARD OF HENNEPIN COUNTY COMMISSIONERS OPERATIONS AND LIBRARIES COMMITTEE

TUESDAY, AUGUST 14, 2018
1:30 PM

Chair: Linda Higgins, District 2
Vice-Chair: Jeff Johnson, District 7

Members: Mike Opat, District 1
Marion Greene, District 3
Peter McLaughlin, District 4
Debbie Goettel, District 5
Jan Callison, District 6

Commissioner Linda Higgins, Chair, called the meeting of the Operations and Libraries Committee for Tuesday, August 14, 2018 at 2:06 PM. All Commissioners were present.

1. Minutes From Previous Meeting

- A. 07/31/2018 Operations & Libraries Meeting Minutes

APPROVED

Commissioner Jeff Johnson moved to approve the Minutes from the Previous Meeting, seconded by Commissioner Debbie Goettel and approved - 7 Yeas

2. New Business Addendum

- A. 18-0343

Amended Agmt A188647 with The Alliance architects for the Schematic Design phase of the Public Works Communications Consolidation project (CP 1005639), NTE \$291,322

CONSENT

Commissioner Jan Callison moved to approve, seconded by Commissioner Marion Greene and approved - 7 Yeas

2. Old Business

- A. 18-0306

Establish distribution process for public datasets; reserve right to charge fees for special request datasets

LAIID OVER

Commissioner Jan Callison moved to lay over, seconded by Commissioner Marion Greene and approved - 7 Yeas

3. Adjourn

There being no further business, the meeting of the Operations and Libraries Committee for Tuesday, August 14, 2018 was declared adjourned at 2:16 PM.

Yolanda C Clark
Deputy Clerk to the Board

HENNEPIN COUNTY

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Board Action Request 18-0352

Item Description:

Amd 2 to Agmt A090282 with Park Café GC Inc. for space utilized in the Government Center, extending the contract period to 02/29/24 (estimated recv \$50,000 first year rent)

Resolution:

BE IT RESOLVED, that Amendment 2 to Agreement A090282 with Park Café GC, Inc., for space in the Government Center, extending the contract period through February 29, 2024 in the estimated receivable amount of \$50,000 for the first year rent, be approved; that the Chair of the Board be authorized to sign the Amendment on behalf of the County; and that the Controller be authorized to accept and disburse funds as directed.

Background:

History: Park Café began retail food primarily on the A-Level and the Skyway Level of the Government Center in 2004. Park Café also provides seasonal outdoor food service operations, auxiliary and catering services throughout the Government Center for the county and its employees. Park Café pays a monthly rental fee for the use of the leased space calculated at three percent of the combined monthly gross sales for A-Level, Skyway Level Coffee/Bakery Bar, outdoor operations, auxiliary outlets and catering. In return, any purchase of major equipment made by Park Café will remain the property of Hennepin County.

Current Request: Amendment 2 to Agreement A090282 with Park Café will extend the existing agreement through February 29, 2024 with the estimated receivable amount of \$50,000 for the first year rent. Either party has the option to cancel all or any part of this agreement at any time by giving the other party a 180-day written notice. In addition to janitorial services, Park Café is responsible for maintenance and replacement of all contractor restaurant equipment. Park Café is also responsible for the property taxes accessed to the leased premises. The county is responsible for utilities.

Impact/Outcomes: Extending this agreement will allow for the continuation of food service operations, auxiliary and catering services throughout the Government Center for the county and its employees.

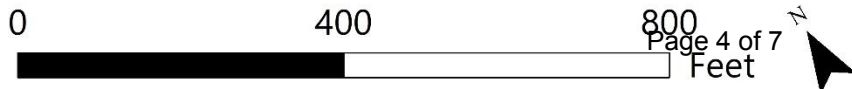
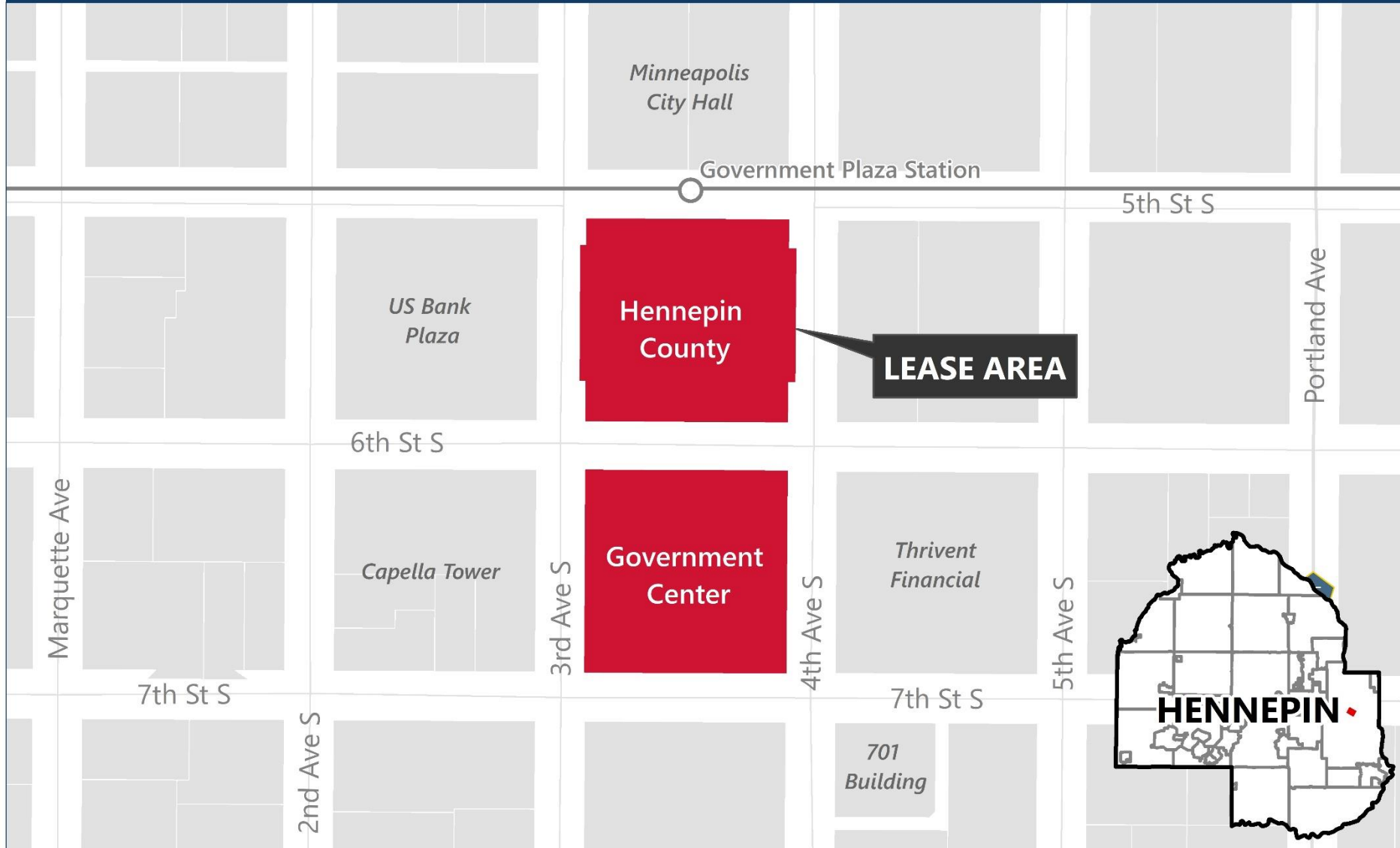
ATTACHMENTS:

Description	Upload Date	Type
A090282 Park Cafe Amd 2 BAR Map	7/27/2018	Map

Lease A0902828 - Park Café & Park Java

300 South 6th Street (Government Center) A-Level & Skyway Level

HENNEPIN COUNTY
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Date: 7/16/2018

Hennepin County Public Works

HENNEPIN COUNTY

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Board Action Request 18-0353

Item Description:

Schematic Design approval for the Sheriff's Holding Area Ridgedale Security Mods Project (CP 0031762); approval to complete design and authorize construction contracts; Agmt with Klein McCarthy Architects, Inc. for architectural and engineering services, NTE \$70,656

Resolution:

BE IT RESOLVED, that the following actions be approved for the Sheriff's Holding Area Ridgedale Security Mods Project (CP 1003665):

- Approval of the schematic design for the Sheriff's Holding Area Ridgedale Security Mods;
- Authorization to proceed with project design development and construction documents;
- Authorization to advertise and receive proposals; and

BE IT FURTHER RESOLVED, that the County Administrator be authorized to award a contract to the contractor offering the best value if the proposals are within the approved project budget; Authorization to use contracted service vendors and commodity contracts as necessary for portions of the work, furnishings and equipment; that the Chair of the Board be authorized to sign the contacts on behalf of the county after the performance and payment bonds have been properly executed; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that the County Administrator be authorized to sign a Consultant Services Agreement with Klein McCarthy Architects, Inc. under their current Consulting Services Master Contact, for architectural and engineering services for the design development through the construction administration phases of the Sheriff's Holding Area Ridgedale Security Mods Project (CP 0031762) in an amount not to exceed \$70,656.

Background:

History: The Sheriff's Office Court Security function is responsible for safely transporting and holding in-custody inmates in association with court proceedings. Existing holding areas that are associated with these court activities have a need for a variety of physical and technology modifications to ensure the safety of people in custody and staff.

A review of the Sheriff's holding area adjacent to the Ridgedale Courts, located on the 3rd Floor of the Ridgedale Regional Center in Minnetonka, determined that expansion and modifications are needed to provide additional holding areas, upgrades to the detention control systems, provision for appropriate, private attorney-client interview spaces and a variety of safety enhancement features need to be addressed. In addition, holding area improvements for the separation of genders is required.

The holding area at Ridgedale is located between two courtrooms. The south courtroom is the larger courtroom that is used for the daily court calendar. The north courtroom is used when the court's docket requires its use. The holding area will be renovated to accommodate additional space needed and will be redesigned with two interview conference rooms and provide accessibility to all staff, including the gallery space. Updates to courtroom technology will also be incorporated.

Remodeling of the Sheriff's Holding Area and the North Courtroom on the third floor of the Ridgedale

Regional Center provides the following:

- Accommodates desirable separation of detainees in the Holding Area
- Provides adequate space for attorney-client interviews
- Corrects existing handicap accessibility deficiencies in the Holding Area
- Provides safe and adequate storage and locker facilities
- Security improvements for detainee transfer

The 2018 Capital Budget has an allocation of \$2,060,000 for this final phase of the Sheriff's Holding Area Security Modifications (0031762). The Schematic Design phase has confirmed that this amount is sufficient to complete this project. The construction cost per square foot is \$445 and the total project cost per square foot will be \$686 based on an area of 3000 USF total.

HENNEPIN COUNTY

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Board Action Request 18-0306

Item Description:

Establish distribution process for public datasets; reserve right to charge fees for special request datasets

Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners supports making Hennepin County produced public datasets more freely and openly available without charge or licensure to the public in a commonly recognized and easily produced format; and

BE IT FURTHER RESOLVED, that the Hennepin County Board of Commissioners hereby directs the County Administrator to establish a distribution process for public datasets deemed suitable for free and open public sharing through the county website, including appropriate data practices classification and legal disclaimers necessary to avoid risk associated with releasing these data sets; and

BE IT FURTHER RESOLVED, that the Board may establish fees to be charged by county business units for public data provided in other formats and to accommodate special requests under the applicable rules and statutes that govern said requests.

Background:

Resolution 14-0036, adopted on February 11, 2014, resulted in the development of a process to manage and distribute public geographic information systems (GIS) data. Since that time, 46 datasets have been made available to the public. These datasets are accessed on the Hennepin County website an average of 900 times per month.

There continues to be growing interest, both locally and nationally, in the free and open sharing of public data produced by government agencies. The emergence, continued refinement and benefit of new information technologies have dramatically changed the way citizens search for and expect to find, consume and utilize government information. These technological advancements enable the aggregation of larger quantities of data and allow government to provide information to the public with increasing efficiency.

Current Request: Hennepin County is committed to increasing the level of transparency and accountability to the public in county government. This board action request seeks support in making Hennepin County produced public datasets free and open to the public without charge or licensure in a commonly recognized and easily produced format. The county would retain the ability to charge and collect fees for data provided in other formats and when certain special requests are received.

Minnesota Statutes provide significant legal protection for the county when data is provided in a manner that complies with statutory immunity provisions.

It is also requested that the County Administrator be directed to establish a data distribution process for existing public datasets deemed suitable for free and open public sharing using our website, and that appropriate data classification practices and legal disclaimers be developed to support the county.