

# HENNEPIN COUNTY

## MINNESOTA

### FINAL BOARD AGENDA

#### BOARD OF HENNEPIN COUNTY COMMISSIONERS

TUESDAY, JANUARY 22, 2019

1:30 PM

Chair: Marion Greene, District 3

Vice-Chair: Mike Opat, District 1

Members: Irene Fernando, District 2

Angela Conley, District 4

Debbie Goettel, District 5

Jan Callison, District 6

Jeff Johnson, District 7

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1. **Pledge of Allegiance**

2. **Approval of Agenda**

3. **Hennepin Highlights**

A. Snow and Ice Removal Chris Sagsveen

4. **Minutes from Previous Meeting**

A. Minutes 1-8-2019

5. **Referral of Correspondence and Department Communications**

A. Correspondence

**19-N0007**

County Receivable contracts approved by the County Administrator during the fourth quarter of 2018. Report Number 18RAA - 4th Qtr Rec

**19-N0008**

Professional and Personal Service Agreements/Amendments of \$50,000 or less which have been approved by Department Director, Assistant/County Administrator. Report Number: 19RAA-01

**19-N0009**

Summary of Hennepin Health BAR agreements and amendments to agreements approved in fourth quarter (Q4) of 2018 by the Hennepin Health Executive Director.

**19-N0010**

Summons - 1. Christopher J. Heinz, Attorney, Libby Law Office, P.A. - RE: Whitney Hinrichs-Cady, Plaintiff, v. Hennepin County, Defendant. 2. Manly A. Zimmerman & Darrin L. Eilertson, Attorney - RE: Land title summons in application for registration of land: Flora Westbrooks and Sik Hwang.

**19-N0011**

LTR - On behalf of the HRA and City Council Mikaela Huot, Vice President/Consultant, Springsted Incorporated - RE: Housing & Redevelopment Authority in and for the City of Bloomington, Minnesota, Tax Increment Financing (Housing) District ( Portland Commons Senior Housing Project).

B. Department Communications

**19-0045**

Claims Register for the period ending January 25, 2019

**19-0046**

Claims Register for the period ending February 1, 2019

Referred to Public Works Committee

**19-0039**

Acceptance of deeds from the City of Crystal for property located 6401 42nd Ave N (Rockford Road Library)

**19-0040**

Amd 2 to Agmt A130068 with Waste Management of MN for disposal services, extending period to 02/28/21

**19-0041**

Neg Natural Resources Good Steward grant agmts to improve water quality, 02/05/19-12/31/20, total combined NTE \$57,975; neg Natural Resources Opportunity grant agmts to improve water quality, 2/5/19-12/31/21, total combined NTE \$400,000

**19-0042**

Neg Amd 2 to Agmt A188878 with Kaplan, Kirsch & Rockwell, LLP to extend contract period through 5/13/19; no change to NTE

Referred to Public Safety Committee

**19-0035**

Agmt PR00000727 with Martin-McAllister Consulting Psychologists, Inc. to provide licensed psychological consulting services for prospective employment candidates for the Hennepin County Sheriff's Office, 01/01/19-12/31/19, NTE \$80,000

**19-0036**

Agmt A199461 with the MN Dept of Public Safety, Office of Justice Programs to accept grant funding for personnel costs related to the activities of the Hennepin County Violent Offender Task Force, 01/01/19–12/31/19, \$418,086 (recv)

**19-0037**

Agmt A189268 with the U.S. Dept of Justice, Drug Enforcement Administration, for the Minneapolis/St. Paul District Office Task Force, 10/01/18–09/30/19, \$18,344 (recv)

**19-0038**

Amds 2 and 3 to Agmt A188702 with the U.S. Dept of Health and Human Services, Office of National Drug Control Policy for High Intensity Drug Trafficking Areas grant funding, 01/01/18-12/31/19, incr recv by \$192,023 for a new total recv of \$282,023; supp app of \$102,023 to the 2019 Hennepin County Sheriff's Office budget.

Referred to Administration, Libraries and Budget Committee

**19-0020**

2019 Citizen Advisory Board Applicants and Appointments - Adult Mental Health Advisory Council (LAC)

**19-0021**

2019 Citizen Advisory Board Applicants and Appointments - Community Action Partnership of Hennepin County (CAP-HC)

**19-0022**

2019 Citizen Advisory Board Applicants and Appointments – County Extension Committee (University of Minnesota Extension)

**19-0023**

2019 Citizen Advisory Board Applicants and Appointments - Human Resources Board

**19-0024**

2019 Citizen Advisory Board Applicants and Appointments - Library Board

**19-0025**

2019 Citizen Advisory Board Applicants and Appointments - Mental Health Commitment Attorney Panel

**19-0026**

2019 Citizen Advisory Board Applicants and Appointments - Three Rivers Park District

**19-0027**

2019 Citizen Advisory Board Applicants and Appointments - Workforce Innovation and Opportunity Act

**19-0028**

Amd 2 to Agmt A121825 with IBM for professional and technical services, extending contract to 12/31/20 and increase NTE by \$144,000 for a new total NTE of \$628,000

**19-0029**

Agmt PR00000724 with Lutheran Social Service of Minnesota for the provision of certified financial counselors, 12/06/18-12/31/19, NTE \$50,000

**19-0030**

Neg Agmt A199487 with Voya Retirement Insurance and Annuity Company for the provision of deferred compensation plan services for county employees, 04/01/19-04/30/25

**19-0031**

Confirmation of the appointment of Jessica Simon-Koch to the unclassified position of Department Director

**19-0032**

Confirmation of appointment to the unclassified position of Department Director for Communications, Media Relations, Intergovernmental Relations and the Center of Innovation and Excellence

Referred to Health and Human Services Committee

**19-0033**

Human Services & Public Health resolution, including contracts and amendments to contracts with providers – Report 1901

Referred to Intergovernmental Committee

19-0034

2019 Federal Legislative Platform

**6. Commendations**

**7. Commissioner Communications/Updates**

**8. Claims Register**

**8.A. 19-0017**

Claims Register for the period ending January 11, 2019

**8.B. 19-0018**

Claims Register for the period ending January 18, 2019

**9. Consent**

**9.A. 19-0008**

Accept conveyance of property located at 2200 Plymouth Ave N, City of Minneapolis

**9.B. 19-0009**

Quit claim of easements and other property interests along Bottineau Blvd (CSAH 81) to the City of Robbinsdale (recvd \$1)

9.C. **19-0010**

Neg agmt PW 50-40-18 with MnDOT (state agmt 1031877) for rehabilitation of a bridge along Central Avenue (CSAH 101) over TH 12 in Wayzata (CP 2160600) (county NTE \$2,000,000-state aid)

9.D. **19-0011**

Negotiate Agmt PR00000783 with Robbinsdale Area Schools, to provide a school recycling project, 02/01/19-07/01/20, NTE \$15,000

9.E. **19-0012 S1**

Negotiate 9 fall 2018 ERF grant agreements for cleanup of contaminated sites, various periods, total combined NTE \$1,617,299

9.F. **19-0013**

Agmt A189444 with the MN Dept of Human Services accepting a grant for Hennepin County's Family Group Decision Making Program, 01/01/19-12/31/19, \$553,721 (recv); supp appr of 23,853 to the 2019 HSPH budget

9.G. **19-0014**

Agmt A189442 with MN Dept of Human Services to administer Children's Mental Health respite care services, 01/01/19-12/31/19, \$134,910 (recv)

9.H. **19-0015**

Amd 3 to Agmt A154856 with Navitus Health Solutions LLC, ext contract to 12/31/21; amend the language of the agreement to fulfill 2019 DHS contractual obligations; amend the Administrative Services Fee Schedule and Prescription Pricing Schedule exhibits; NTE \$4,000,000

9.I. **19-0016**

Agmt PR00000799 with RGA Reinsurance Co. to provide reinsurance services to Hennepin Health as required by contracts between Hennepin Health and the MN Dept of Human Services to operate as a health plan, 01/01/19-12/31/19, NTE \$1,500,000

**10. Non-Consent**

**11. Progressed**

**12. Old Business**

**13. Immediate Approvals**

13.A. **19-0043**

Establish a public hearing on Tuesday, February 12, 2019, at 1:30 p.m. to obtain public comment on the proposed revisions to Ordinance 3: Food Protection

13.B. **19-0044**

January is National Slavery and Human Trafficking Prevention Month - offered by Commissioner Greene



# HENNEPIN COUNTY

## MINNESOTA

### BOARD MINUTES

Chair:  
Vice-Chair:

### BOARD OF HENNEPIN COUNTY COMMISSIONERS

TUESDAY, JANUARY 8, 2019  
1:30 AM

Members: Mike Opat, District 1  
Irene Fernando, District 2  
Marion Greene, District 3  
Angela Conley, District 4  
Debbie Goettel, District 5  
Jan Callison, District 6  
Jeff Johnson, District 7

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The Board of County Commissioners of Hennepin County, Minnesota, met in the Hennepin County Government Center in the City of Minneapolis, at 1:30 AM.

The meeting was called to order by Commissioner Callison, Chair, and all Commissioners were present except for Mike Opat who was absent.

Pursuant to Minnesota Statutes 375.12 and Hennepin County Board Resolution No. 04-5-232, the County Board has directed the Clerk of the Board to publish the board proceedings in a summary manner that conforms to Minnesota Statute 331A.01. The following includes item descriptions, resolution numbers and final disposition of each item dealt with at the meeting. The full text of the board proceedings is available in the Clerk of the Board's office located at A2400 Government Center, Minneapolis, Minnesota and also is available at [hennepin.us](http://hennepin.us), the County's website.

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1. **Pledge of Allegiance**
  2. **2019 Hennepin County Board Organization**

- A. 2019 Hennepin County Board of Commissioners organizational structure

**REVISED**

**Commissioner Callison moved to Return to Staff the attachment referring to Project-Based or Ad Hoc Committee Assignments, seconded by Commissioner Debbie Goettel. Commissioner Debbie Goettel moved to revise, seconded by Commissioner Jeff Johnson and approved - 6 Yeas, 1 Absent - Opat**

- B. 2019 Hennepin County Board of Commissioners organizational structure, as revised

BE IT RESOLVED, that effective immediately the 2019 Hennepin County Board of Commissioners organizational structure be as follows:

Board Chair: Marion Greene  
Board Vice-Chair: Mike Opat

BOARD COMMITTEES	CHAIR	VICE-CHAIR
Administration, Libraries and Budget	Debbie Goettel	Jan Callison
Health and Human Services	Angela Conley	Debbie Goettel
Intergovernmental Relations	Jan Callison, Mike Opat (co-chairs)	
Public Safety	Jeff Johnson	Irene Fernando
Public Works	Mike Opat	Angela Conley

<b>Association of Minnesota Counties (AMC)</b>	<b>APPOINTED</b>
Board	Jan Callison
Voting Delegates	All Commissioners, County Administrator, Director of Intergovernmental Relations, Human Services Director, or their designees
Health and Human Services	Angela Conley
Criminal Justice	Jeff Johnson
Environment	Debbie Goettel
Transportation and Infrastructure	Mike Opat
General Government	Irene Fernando
AMC District X	Debbie Goettel, Irene Fernando

<b>COMMITTEE</b>	<b>APPOINTED</b>
Audit Committee	Mike Opat, Jeff Johnson
Brooklyn Bridge Alliance	Mike Opat or designee
Community Action Partnership of Hennepin County (CAP-HC) Board	Jeff Johnson, Jan Callison, Angela Conley
County Extension Committee	Jeff Johnson, Irene Fernando,
Criminal Justice Coordinating Council	Jeff Johnson, Marion Greene
Counties Transit Improvement Board Dissolution Committee	Jan Callison
Crow River Joint Powers Board	Jeff Johnson
Greater Metropolitan Workforce Council	Jan Callison
Greater MSP	Marion Greene
Heading Home Hennepin	Debbie Goettel, Angela Conley
Hennepin County Regional Railroad Authority (HCRRA)	All Commissioners
Hennepin County Housing and Redevelopment Authority (HRA)	All Commissioners
Hennepin Health	Marion Greene, Chair All Commissioners
Hennepin Healthcare System (HHS) Board	Jan Callison, Marion Greene
Hennepin History Museum (2 Commissioners)	Debbie Goettel, Irene Fernando
IT Advisory Committee	Jeff Johnson, Mike Opat
Joint Committee on Community Corrections (Bench/Board)	Jeff Johnson, Mike Opat, Irene Fernando
Meet Minneapolis (2 Commissioners)	Jan Callison, Angela Conley
Light Rail Transit Executive Change Control Board (2 Commissioners)	Marion Greene, Mike Opat, Debbie Goettel (alternate), Irene Fernando (alternate)
Metro GIS Policy Board	Debbie Goettel
Metropolitan Library Service Agency (MELSA) and Metronet (Commissioner or designee)	Angela Conley
Metropolitan Energy Policy Coalition	Debbie Goettel
Metropolitan Emergency Services Board Alternates (MESBA) (2 Commissioners)	Irene Fernando (Executive Committee), Jeff Johnson, Angela Conley (alternate), Sheriff Hutchinson (alternate)
Metropolitan Mosquito Control District	Jeff Johnson (Executive Committee), Jan Callison, Angela Conley

Minneapolis Institute of Art (Mia) Board (Chair of County Board by Statute)	Marion Greene
Minneapolis Riverfront Partnership Board	Irene Fernando
Minneapolis Youth Coordinating Board	Marion Greene, Irene Fernando
Minnesota Association Community Corrections Act Counties	Jeff Johnson
Municipal Building Commission (MBC) (Chair of County Board by Statute, plus one Commissioner)	Marion Greene, Angela Conley
NorthPoint Board	Irene Fernando
Partnership on Solid Waste and Energy Issues	Debbie Goettel, Jan Callison (alternate)
Regional Solid Waste Hauler Licensing Board	Debbie Goettel
Southwest Light Rail Transit Policy Maker Working Group (1 Commissioner)	Marion Greene
St. Anthony Falls Heritage Board	Angela Conley (Chair designee), Mike Opat, Irene
(Chair of HC Board or Chair's designee plus two Commissioners)	Fernando
Transportation Advisory Board	Debbie Goettel, Jan Callison (alternate)
Trustee of the Law Library	Angela Conley
Twin Cities Community Land Bank	Irene Fernando

#### **ADOPTED**

**Commissioner Jeff Johnson moved to nominate Marion Greene as Chair. Commissioner Debbie Goettel moved to nominate Mike Opat as Vice Chair. Being that there were no other nominations, commissioner Jeff Johnson moved to adopt, seconded by Commissioner Debbie Goettel and approved – 6 Yeas, 1 Absent - Opat**

#### **3. Approval of Agenda**

##### **APPROVED**

**Commissioner Irene Fernando moved to approve the Agenda, seconded by Commissioner Jeff Johnson and approved - 6 Yeas, 1 Absent- Opat**

#### **4. Hennepin Highlights**

#### **5. Minutes from Previous Meeting**

A. 12/11/18 Meeting Minutes

##### **ADOPTED**

**Commissioner Jeff Johnson moved to adopt the Minutes, seconded by Commissioner Jan Callison and approved - 6 Yeas, 1 Absent- Opat**

#### **6. Referral of Correspondence and Department Communications**

A. Correspondence

**Commissioner Debbie Goettel moved to refer as recommended, seconded by Commissioner Angela Conley and approved - 6 Yeas, 1 Absent- Opat**

**19-N0001**

LTR- Jason Ziemer, City Planner/ Community Development Coordinator, City of Rogers- RE: The City of Rogers 2040 Comprehensive Plan draft.

##### **REFERRED AS RECOMMENDED**

**19-N0002**

Claims - 1. Jay P. Karlovich, Attorney - RE: In the Matter of Condemnation of Real Property Located in the City of Richfield, County of Hennepin, Minnesota, as required for the Construction of the 77th Street Underpass of Trunk Highway 77 (Cedar Avenue). 2. Susan J. Held - RE: Claim – Injury and loss at the Ridgedale Service Center. 3. Barbara M. Ross, Attorney - RE: Metropolitan Council, a public corporation and political subdivision of the State of Minnesota, Petitioner, vs. TP Elevate, LLC; Jones Lang LaSalle Multifamily, LLC; U.S. Department of Housing and Urban Development; County of Hennepin; Hennepin County Housing and Redevelopment Authority; et al. Respondents. 4. Aaron W. Ferguson, Attorney - RE: Claim – Accident involving Lisa Ann Robinson at the Brooklyn Center Public Library.

##### **REFERRED AS RECOMMENDED**

**19-N0003**

LTR - Michele Mark Levin, Director, Technical Services Center, Government Finance Officers Association - RE: The comprehensive annual financial report (CAFR) for the fiscal year ended 2017 qualifies for GFOA's Certification of Achievement for Excellence in Financial Reporting.

**REFERRED AS RECOMMENDED**

**19-N0004**

Summons - 1. Mark E. Duea, Attorney - RE: Summons – Growe Technologies, Inc., Plaintiff, vs. County of Hennepin, Defendant. 2. Mark E. Duea, Attorney - RE: Amended Summons – Growe Technologies, Inc., Plaintiff, vs. County of Hennepin, Defendant. 3. Joseph A. Kelly, Attorney - RE: Summons - Minnesota Teamsters Public and Law Enforcement Employees' Union, Local 320, Plaintiff, vs. The County of Hennepin, Defendant. 4. Mickey Fulton - RE: Summons – Mickey Fulton, Plaintiff; vs. County of Hennepin, Minnesota; County of Financial Responsibility of Hennepin County; Defendant.

**REFERRED AS RECOMMENDED**

**19-N0005**

LTR - Stacie Kvilvang, Senior Municipal Advisor, Ehlers, acting on behalf of the City of Minnetonka, Minnesota - RE: The Minnetonka Economic Development Authority and the City of Minnetonka's proposed Modification of the Redevelopment District No. 1 and the proposed establishment to The Marsh Tax Increment Financing District.

**REFERRED AS RECOMMENDED**

**19-N0006**

LTR - Craig Enevoldsen, Chief of Police, Brooklyn Park Police - RE: Thank you to Jennifer DeCubellis and David Hough for partnership in addressing the significant increase in mental health needs.

**REFERRED AS RECOMMENDED**

B. Department Communications

**Commissioner Debbie Goettel moved to refer to committee, seconded by Commissioner Angela Conley and approved - 6 Yeas, 1 Absent- Opat**

**19-0017**

Claims Register for the period ending January 11, 2019

**REFERRED TO COMMITTEE**

**19-0018**

Claims Register for the period ending January 18, 2019

**REFERRED TO COMMITTEE**

Referred to Public Works Committee

**Commissioner Debbie Goettel moved to refer to committee, seconded by Commissioner Angela Conley and approved - 6 Yeas, 1 Absent- Opat**

**19-0007**

Ratification of assignment of development agreement and acceptance of the conveyance of parking units within the Thor development on the SE corner of Penn Ave N and Plymouth Ave N in Minneapolis

**REFERRED TO COMMITTEE**

**19-0008**

Accept conveyance of property located at 2200 Plymouth Ave N, City of Minneapolis

**REFERRED TO COMMITTEE**

**19-0009**

Quit claim of easements and other property interests along Bottineau Blvd (CSAH 81) to the City of Robbinsdale (recd \$1)

**REFERRED TO COMMITTEE**

**19-0010**

Neg agmt PW 50-40-18 with MnDOT (state agmt 1031877) for rehabilitation of a bridge along Central Avenue (CSAH 101) over TH 12 in Wayzata (CP 2160600) (county NTE \$2,000,000-state aid)

**REFERRED TO COMMITTEE**

**19-0011**

Negotiate Agmt PR00000783 with Robbinsdale Area Schools, to provide a school recycling project, 02/01/19-07/01/20, NTE \$15,000

**REFERRED TO COMMITTEE**

**19-0012**

Negotiate 10 fall 2018 ERF grant agreements for cleanup of contaminated sites, various periods, total combined NTE \$2,032,483

**REFERRED TO COMMITTEE**

Referred to Human Services Committee

**Commissioner Debbie Goettel moved to refer to committee, seconded by Commissioner Angela Conley and approved - 6 Yeas, 1 Absent- Opat**

**19-0013**

Agmt A189444 with the MN Dept of Human Services accepting a grant for Hennepin County's Family Group Decision Making Program, 01/01/19-12/31/19, \$553,721 (recv); supp appr of 23,853 to the 2019 HSPH budget

**REFERRED TO COMMITTEE**

**19-0014**

Agmt A189442 with MN Dept of Human Services to administer Children's Mental Health respite care services, 01/01/19-12/31/19, \$134,910 (recv)

**REFERRED TO COMMITTEE**

Referred to Health Committee

**Commissioner Debbie Goettel moved to refer to committee, seconded by Commissioner Angela Conley and approved - 6 Yeas, 1 Absent- Opat**

**19-0015**

Amd 3 to Agmt A154856 with Navitus Health Solutions LLC, ext contract to 12/31/21; amend the language of the agreement to fulfill 2019 DHS contractual obligations; amend the Administrative Services Fee Schedule and Prescription Pricing Schedule exhibits; NTE \$4,000,000

**REFERRED TO COMMITTEE**

**19-0016**

Agmt PR00000799 with RGA Reinsurance Co. to provide reinsurance services to Hennepin Health as required by contracts between Hennepin Health and the MN Dept of Human Services to operate as a health plan, 01/01/19-12/31/19, NTE \$1,500,000

**REFERRED TO COMMITTEE**

- 7. Commendations**
- 8. Commissioner Communications/Updates**
- 9. Claims Register**
- 10. Consent**
- 11. Non-Consent**
- 12. Progressed**
- 13. Old Business**
- 14. Immediate Approvals**

**14.A. 19-0001**

Claims Register for the period ending December 14, 2018

**BE IT RESOLVED**, that the claims register for the period ending December 14, 2018, be ratified.  
**APPROVED/RATIFIED**

**Commissioner Debbie Goettel moved to approve/ratify the Resolution, seconded by Commissioner Angela Conley and approved - 6 Yeas, 1 Absent- Opat**

**14.B. 19-0002**

Claims Register for the period ending December 21, 2018

BE IT RESOLVED, that the claims register for the period ending December 21, 2018, be ratified.

**APPROVED/RATIFIED**

**Commissioner Debbie Goettel moved to approve/ratify the Resolution, seconded by Commissioner Angela Conley and approved - 6 Yeas, 1 Absent- Opat**

**14.C. 19-0003**

Claims Register for the period ending December 28, 2018

BE IT RESOLVED, that the claims register for the period ending December 28, 2018, be ratified.

**APPROVED/RATIFIED**

**Commissioner Debbie Goettel moved to approve/ratify the Resolution, seconded by Commissioner Angela Conley and approved - 6 Yeas, 1 Absent- Opat**

**14.D. 19-0004**

Claims Register for the period ending January 4, 2019

BE IT RESOLVED, that the claims register for the period ending January 4, 2019, be ratified.

**APPROVED/RATIFIED**

**Commissioner Debbie Goettel moved to approve/ratify the Resolution, seconded by Commissioner Angela Conley and approved - 6 Yeas, 1 Absent - Opat**

**14.E. 19-0006**

2019 board/committee meeting calendar

BE IT RESOLVED, that the 2019 Hennepin County board and committee meeting calendar, dated January 7, 2019-FINAL, be adopted.

**ADOPTED**

**Commissioner Debbie Goettel moved to adopt the Resolution, seconded by Commissioner Jeff Johnson and approved - 6 Yeas, 1 Absent - Opat**

**14.F. 19-0019**

Bid Award CM00000313 with Finance & Commerce, Inc. for Publication of Official Matter with Hennepin County, 01/01/19–12/31/19, NTE \$151,000

BE IT RESOLVED, the bid award CM00000313 with Finance & Commerce, Inc. for Publication of Official Matter within Hennepin County during the period January 1, 2019 through December 31, 2019 in the amount not to exceed \$151,000, be approved; that the Chair of the Board be authorized to sign the contract on behalf of the county; and that the Controller be authorized to disburse funds as directed.

**ADOPTED**

**Commissioner Marion Greene moved to adopt the Resolution, seconded by Commissioner Irene Fernando and approved - 6 Yeas, 1 Absent - Opat**

**15. Adjournment**

On motion, the Hennepin County Board of Commissioners adjourned at 1:42 PM until Tuesday, January 22, 2019.

**Maria Rose**

**Clerk to the County Board**

Contracting opportunities can be found on the Hennepin County website: [www.hennepin.us](http://www.hennepin.us)

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-N0007

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**Item Description:**

County Receivable contracts approved by the County Administrator during the fourth quarter of 2018.  
Report Number 18RAA - 4th Qtr Rec

**Background:**

Rec. Resolution 02-8-502 amended 94-10-737 and 95-2-36 permitting the County Administrator to enter into and sign all receivable contracts. This BAR continues quarterly communication of county receivable contracts to the Board.

**ATTACHMENTS:**

Description	Upload Date	Type
18RAA-Q4 recv	1/21/2019	Backup Material

# Request for Administrative Approval Receivables Report

Report Communicated: January 22, 2019

BAR: 19-N0007

	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
<b>Community Corrections and Rehabilitation</b>						
	A189249	Noor Construction Group	Agmt A189249 with Noor Construction Group in the provision of the Productive Day Carpentry Training Program which offers probation clients on the job carpentry training, 10/22/18 - 11/30/18, recv. \$25,000	10/22/2018	11/30/2018	\$25,000.00
	A189254	City of Saint Louis Park	Agmt A189254 with the City of Saint Louis Park in the provision of the Productive Day Carpentry Training Program which offers probation clients on the job carpentry training, 10/22/18 - 11/30/18, recv. \$7,200	10/22/2018	11/30/2018	\$7,200.00
<b>County Attorney</b>						
	A189420	HSPHD	Agmt A189420 with HSPHD to provide HSPHD with legal counsel (1.0 FTE) via Memorandum of Understanding, 1/1/19 - 12/31/19, recv. \$150,000	1/1/2019	12/31/2019	\$150,000.00
	A189421	HSPHD	Agmt A189421 with HSPHD to provide HSPHD with legal counsel (0.5 FTE) via Memorandum of Understanding, 1/1/19 - 12/31/19, recv. \$75,000	1/1/2019	12/31/2019	\$75,000.00



	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
	A189422	RRES	Agmt A189422 with RRES to provide RRES with legal counsel (0.5 FTE) via MOU, 1/1/19 - 12/31/19, recv. \$65,000	1/1/2019	12/31/2019	\$65,000.00
	A189423	DOCCR	Agmt A189423 with DOCCR to provide HCAO with pre-employment background investigation services via MOU, 1/1/19 - 12/31/19, recv. \$0	1/1/2019	12/31/2019	\$0.00
	A189424	HSPHD	Agmt A189424 with HSPHD to provide HCAO with chemical health assessment services via Memorandum of Understanding, 1/1/19 - 12/31/19, recv. \$0	1/1/2019	12/31/2019	\$0.00
	A189425	HCSO	Agmt A189425 with HCSO to provide HCAO with Sheriff's Deputy Investigator services via Memorandum of Understanding, 1/1/19 - 12/31/20, recv. \$0	1/1/2019	12/31/2020	\$0.00
	A189445	MN State Highway Patrol - West Division	Agmt A189445 with MN State Highway Patrol - West Division to provide access to and use of certain user data for the purposes of evaluating, charging and prosecuting crimes, 2/1/19 - 2/1/22, recv. \$0	2/1/2019	2/1/2022	\$0.00
<b>Facility Services</b>						
	A189330	The University of St. Thomas	Agmt A189330 with The University of St. Thomas to provide use of courtrooms for mock trials, 11/1/18 - 12/31/18, recv. \$1,300	11/1/2018	12/31/2018	\$1,300.00

	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
	A189439	Seventhwave	Agmt A189439 with Seventhwave to provide Participant in a Energy Funded Intergrated Control pilot, 12/1/18 - 11/30/19, recv. \$21,315	12/1/2018	11/30/2019	\$21,315.00
	A189443	Minnesota State Bar Association	Agmt A189443 with Minnesota State Bar Association to provide Mock Trial, 12/31/18 - 6/28/19, recv. \$4,418	12/31/2018	6/28/2019	\$4,418.00
<b>Human Services Admin and Community Based Services</b>						
	A177962	Minneapolis Public Schools, Special School District No. 1	Agmt A177962 with Minneapolis Public Schools, Special School District No. 1 to provide reimbursement to Hennepin County for a Senior Clinical Psychologist to be the coordinator of Mental Health Services, 7/1/17 - 6/30/18, recv. \$30,000	7/1/2017	6/30/2018	\$30,000.00
	A178541	Amherst H Wilder Foundation	Agmt A178541 with Amherst H Wilder Foundation to provide reimbursement for research activities of Mark Sander, Senior Clinical Psychologist, 7/1/17 - 6/30/19, recv. \$33,710.05	7/1/2017	6/30/2019	\$33,710.05
<b>Human Services Assessment and Case Mgmt</b>						
	A177730	Hennepin County Sheriff's Office	Agmt A177730 with the Hennepin County Sheriff's Office to fund the services of a mental health services coordinator, 9/1/17 - 12/31/19, recv. \$110,000	9/1/2017	12/31/2019	\$110,000.00

	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
	A178201	Hennepin County Public Defender's Office	Agmt A178201 with the Hennepin County Public Defender's Office to provide the services of a senior psychiatric social worker, 12/24/17 - 12/21/19, recv. \$198,725	12/24/2017	12/21/2019	\$198,725.00
	A178511	Department of Community Corrections and Rehabilitation	MOU Agmt A178511 with the Department of Community Corrections and Rehabilitation to provide the services of a senior psychiatric social worker, 1/1/18 - 12/31/19, recv. \$84,000	1/1/2018	12/31/2019	\$84,000.00
<b>Human Services Eligibility and Child Support</b>						
	A189214	NorthPoint Health and Wellness Center	Agmt A189214 with NorthPoint Health and Wellness Center to provide reimbursement of 2 full time Senior Human Services Representatives, 1/1/19 - 12/31/20, recv. \$191,534	1/1/2019	12/31/2020	\$191,534.00
	A189222	Golden Valley OPCO, LLC d.b.a. Brookview A Villa Center	Agmt A189222 with Golden Valley OPCO, LLC d.b.a. Brookview A Villa Center to provide reimbursement of .2 FTE Senior Human Services Representative, 1/1/19 - 12/31/20, recv. \$19,154	1/1/2019	12/31/2020	\$19,154.00
	A189223	Golden Valley OPCO LLC d.b.a. The Villa at Bryn Mawr, LLC	Agmt A189223 with Golden Valley OPCO LLC d.b.a. The Villa at Bryn Mawr, LLC to provide reimbursement of .2 FTE Senior Human Services Representative, 1/1/19 - 12/31/20, recv. \$19,154	1/1/2019	12/31/2020	\$19,154.00
	A189224	Villa at Osseo, LLC d.b.a. Villa at Osseo	Agmt A189224 with Villa at Osseo, LLC d.b.a. Villa at Osseo to provide reimbursement of .2 FTE Senior Human Services Representative, 1/1/19 - 12/31/20, recv. \$19,154	1/1/2019	12/31/2020	\$19,154.00

Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
A189226	St. Louis Park OPCO II, LLC d.b.a. Park Health A Villa Center	Agmt A189226 with St. Louis Park OPCO II, LLC d.b.a. Park Health A Villa Center to provide reimbursement of .2 FTE Senior Human Services Representative, 1/1/19 - 12/31/20, recv. \$19,154	1/1/2019	12/31/2020	\$19,154.00
A189227	Richfield OPCO, LLC d.b.a. Richfield A Villa Center	Agmt A189227 with Richfield OPCO, LLC d.b.a. Richfield A Villa Center to provide reimbursement of .2 FTE Senior Human Services Representative, 1/1/19 - 12/31/20, recv. \$19,154	1/1/2019	12/31/2020	\$19,154.00
A189228	Robbinsdale OPCO, LLC d.b.a. Robbinsdale A Villa Center	Agmt A189228 with Robbinsdale OPCO, LLC d.b.a. Robbinsdale A Villa Center to provide reimbursement of .2 FTE Senior Human Services Representative, 1/1/19 - 12/31/20, recv. \$19,154	1/1/2019	12/31/2020	\$19,154.00
A189229	St. Louis OPCO, LLC d.b.a. Texas Terrace A Villa Center	Agmt A189229 with St. Louis OPCO, LLC d.b.a. Texas Terrace A Villa Center to provide reimbursement of .2 FTE Senior Human Services Representative, 1/1/19 - 12/31/20, recv. \$19,154	1/1/2019	12/31/2020	\$19,154.00
A189283	North Ridge Operator LLC	Agmt A189283 with North Ridge Operator LLC to provide reimbursement of 1 FTE Senior Human Services Representative, 1/1/19 - 12/31/20, recv. \$95,769	1/1/2019	12/31/2020	\$95,769.00
A189298	Villa at St. Louis Park, LLC d.b.a. Villa at St. Louis Park	Agmt A189298 with Villa at St. Louis Park, LLC d.b.a. Villa at St. Louis Park to provide reimbursement of .2 FTE Senior Human Services Representative, 1/1/19 - 12/31/20, recv. \$19,154	1/1/2019	12/31/2020	\$19,154.00

	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
<b>Information Technology</b>						
	A199472	Microsoft Corporation	Agmt A199472 with Microsoft Corporation to provide Microsoft-Funded Partner Services, 1/14/19 - 3/15/19, recv. \$15,000	1/14/2019	3/15/2019	\$15,000.00
<b>Public Health</b>						
	MDHA188767	Minnesota Department of Health	Amd 1 to Agmt MDHA188767 with Minnesota Department of Health to provide one more year to conduct STD/HIV services in the Public Health Clinic, 3/1/18 - 7/31/19, recv. \$25,631	3/1/2018	7/31/2019	\$25,631.00
	MDHA189233	Minnesota Department of Health	Agmt MDHA189233 with the Minnesota Department of Health to provide payment of invoices submitted by Hennepin County Public Health for services performed for Minnesota Vaccines for Children (MnVFC) site visits, 10/1/18 – 9/30/23, recv. \$75,000	10/1/2018	9/30/2023	\$75,000.00
<b>Public Works - Environment and Energy</b>						
	A165983	U'SAgain, LLC	Amd 2 to Agmt A165983 for U'SAgain, LLC to provide textile transport and recycling services at the Brooklyn Park Transfer Station in Brooklyn Park and the South Hennepin Recycling and Problem Waste Drop-Off Center in Bloomington, 12/15/16 - 12/31/19, recv. \$0	12/15/2016	12/31/2019	\$0.00

	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
	A189285	City of Eden Prairie	MOU Agmt A189285 with the City of Eden Prairie to provide tree planting, 10/5/18 - 10/17/18, no cost to the county	10/5/2018	10/17/2018	\$0.00
	A189286	City of Maple Grove	MOU Agmt A189286 with the City of Maple Grove to provide tree planting, 10/5/18 - 10/15/18, no cost to the county	10/5/2018	10/15/2018	\$0.00
	A189287	City of Edina	MOU Agmt A189287 with the City of Edina to provide tree planting, 9/28/18 - 10/8/18, no cost to the county	9/28/2018	10/8/2018	\$0.00
<b>Resident and Real Estate Services</b>						
	A050435	Prime Advertising and Design, Inc.	Amd 9 to Agmt A050435 for Prime Advertising and Design, Inc. to provide procure advertisers for Service Center plasma screens, 6/28/05 - 12/31/21, recv. \$0	6/28/2005	12/31/2021	\$0.00
	A189358	First American Data Tree, LLC	Agmt A189358 with First American Data Tree, LLC to provide use of County images, 1/1/19 – 12/31/21, recv. amount varies	1/1/2019	12/31/2021	\$0.00
	A189359	Old Republic National Title Insurance Company	Agmt A189359 with Old Republic National Title Insurance Company to provide use of County images, 1/1/19 – 12/31/21, recv. amount varies	1/1/2019	12/31/2021	\$0.00
	A189373	Patricia Cavanaugh	Agmt A189373 with Patricia Cavanaugh for use of RecordEase data service, 12/7/18 - 12/6/19, recv. amount varies	12/7/2018	12/6/2019	\$0.00

	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
	A189374	Red Star Outdoor	Agmt A189374 with Red Star Outdoor for use of RecordEase data service, 12/7/18 - 12/6/19, recv. amount varies	12/7/2018	12/6/2019	\$0.00
	A189394	Real Estate Concepts Inc	Agmt A189394 with Real Estate Concepts Inc to provide use of County images, 12/7/18 - 12/6/19, recv. amount varies	12/7/2018	12/6/2019	\$0.00
	A189415	Black Knight Real Estate Data Solutions, LLC	Agmt A189415 with Black Knight Real Estate Data Solutions, LLC to provide use of county images, 1/1/19 - 12/31/21, recv. \$0	1/1/2019	12/31/2021	\$0.00
	A189440	Adriana Nieves	Agmt A189440 with Adriana Nieves to provide RecordEase Subscription, 1/2/19 - 12/31/19, recv. \$0	1/2/2019	12/31/2019	\$0.00
	A199455	Adnan Elaatabi	Agmt A199455 with Adnan Elaatabi to provide RecordEase use, 1/3/19 - 12/31/19, recv. \$0	1/3/2019	12/31/2019	\$0.00
	A199458	Houston Engineering Inc.	Agmt A199458 with Houston Engineering Inc. to provide RecordEase use, 1/8/19 - 12/31/19, recv. \$0	1/8/2019	12/31/2019	\$0.00
<b>Sheriff</b>						
	A189262	U.S. Department of Homeland Security	Agmt A189262 with the U.S. Department of Homeland Security to provide acceptance of the 2018 Port Security Grant for funding a high resolution side scan sonar, 9/1/18 - 8/31/21, recv. \$44,124	9/1/2018	8/31/2021	\$44,124.00
	Various	Various	Various Agmts with various NFL teams to provide public safety escort services for the 2018 NFL season, 8/18/18 - 1/20/19, recv. \$55,000	8/18/2018	1/20/2019	\$55,000.00

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-N0008

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**Item Description:**

Professional and Personal Service Agreements/Amendments of \$50,000 or less which have been approved by Department Director, Assistant/County Administrator. Report Number: 19RAA-01

**Background:**

Pursuant to County Board resolution 98-4-233 (Purchasing Rules), the County Board delegated to the County Administrator and Assistant County Administrators the authority to enter into professional, personal and human service agreements of \$25,000 or less on behalf of the county. Under these rules, agreements are then to be communicated to the Board for its information. Resolution 02-8-500 increased the authority of the County Administrator to enter into professional and personal service agreements of \$50,000 or less. This BAR continues communication of these agreements to the Board.

**ATTACHMENTS:**

Description	Upload Date	Type
19RAA-01	1/21/2019	Backup Material



# Request for Administrative Approval Report

Report Communicated: January 22, 2019

BAR: 19-N0008

	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
<b>Communications</b>						
	PR00000584	Minneapolis Telecommunications Network	Agmt PR00000584 with Minneapolis Telecommunications Network to provide a board meeting crew, 01/01/2019-12/31/2019, NTE \$23,000.00.	1/1/2019	12/31/2019	\$23,000.00
<b>Community Corrections and Rehabilitation</b>						
	A177222	Debra Nonemaker	Amd 2 to Agmt A177222 with Debra Nonemaker to provide consulting services, 04/01/2017 - 12/31/2019, NTE \$40,000.00.	4/1/2017	12/31/2018	\$40,000.00
	PR00000188	Big Picture Research and Consulting LLC	Amd 1 to Agmt PR00000188 with Big Picture Research and Consulting LLC to provide juvenile recidivism consulting services, 01/15/2018-09/30/2019, NTE \$50,000.00.	1/15/2018	9/30/2019	\$50,000.00
	PR00000460	Young Dance	Amd 1 to Agmt PR00000460 with Young Dance to provide creative movement classes, 08/01/2018-03/31/2019, NTE \$6,000.00.	8/1/2018	3/31/2019	\$6,000.00

	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
	PR00000568	Public Health Management Corporation	Agmt PR00000568 with Public Health Management Corporation to provide web based system hosting, maintenance and technical support, 01/01/2019-12/31/2021, NTE \$15,000.00.	1/1/2019	12/31/2021	\$15,000.00
	PR00000687	West Indies Soul Food Inc	Agmt PR00000687 with West Indies Soul Food Inc to provide educational services in the areas of food literacy, food preparation, menu planning, cooking skills, and introduction to career paths as part of a Chef in Residence pilot program at the County Home School, 12/01/2018-12/31/2019, NTE \$5,000.00.	12/1/2018	12/31/2019	\$5,000.00
	PR00000692	Ziai-Mehr, Abraham	Agmt PR00000692 with Ziai-Mehr, Abraham to provide educational services for a Chef in Residence program where youth will learn about food literacy, food preparation, menu planning, cooking skills and an introduction to career paths, 12/01/2018-12/31/2019, NTE \$5,000.00.	12/1/2018	12/31/2019	\$5,000.00
	PR00000712	Community Drug & Alcohol Services, Inc	Agmt PR00000712 with Community Drug & Alcohol Services, Inc to provide trauma-informed, client centered cognitive behavioral chemical dependency group and individual treatment services, 12/01/2018-12/31/2021, NTE \$0.00.	12/1/2018	12/31/2021	\$0.00

	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
<b>County Administration</b>						
	PR00000467	Wordelman Associates LLC	Amd 1 to Agmt PR00000467 with Wordelman Associates LLC to provide strategic consultation and oversight regarding the county's HHS Master Campus Plan, 06/01/2018-12/31/2019, NTE \$50,000.00.	6/1/2018	12/31/2019	\$50,000.00
<b>County Attorney</b>						
	PR00000800	Battered Women's Legal Advocacy Project	Agmt PR00000800 with Battered Women's Legal Advocacy Project to provide expert witness consultation and testimony regarding matters being prosecuted by HCAO, 12/20/2018-02/28/2019, NTE \$850.00.	12/20/2018	2/28/2019	\$850.00
<b>Emergency Management</b>						
	PR00000804	Twin Cities Public Television	Agmt PR00000804 with Twin Cities Public Television to provide project management and outcomes supporting 3rd year development of TPT NOW on Channel 2.5, 01/01/2019-12/31/2019, NTE \$50,000.00.	1/1/2019	12/31/2019	\$50,000.00
<b>Hennepin Health</b>						
	PR00000560	Stratis Health	Agmt PR00000560 with Stratis Health to provide PIP research and development, 01/01/2019-12/31/2019, NTE \$12,712.00.	1/1/2019	12/31/2019	\$12,712.00

	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
<b>HS Administrative Services</b>						
	PR00000567	Houston, Kelis Amelia	Agmt PR00000567 with Houston, Kelis Amelia to provide mandated reporter training, 08/17/2018-10/31/2019, NTE \$40,000.00.	8/17/2018	10/31/2019	\$40,000.00
<b>HS Children and Family Services</b>						
	PR00000797	Developmental Impact LLC	Agmt PR00000797 with Developmental Impact LLC to provide training for non-relative foster parents, 01/01/2019-12/31/2019, NTE \$1,400.00.	1/1/2019	12/31/2019	\$1,400.00
<b>Human Resources</b>						
	PR00000722	Center for Social Inclusion Inc	Agmt PR00000722 with Center for Social Inclusion Inc to provide ARE consulting and facilitation, 11/15/2018-12/12/2018, NTE \$5,500.00.	11/15/2018	12/12/2018	\$5,500.00
<b>Libraries</b>						
	PR00000698	Guthrie Theater	Agmt PR00000698 with Guthrie Theater to provide 5 90-minute workshops for kids, teens and adults, 12/17/2018-02/16/2019, NTE \$5,625.00.	12/17/2018	2/16/2019	\$5,625.00
	PR00000705	Giebink, Bruce	Agmt PR00000705 with Giebink, Bruce to provide classes for library patrons about insects, 12/20/2018-12/20/2018, NTE \$245.00.	12/20/2018	12/20/2018	\$245.00
	PR00000719	Rabble LLC	Agmt PR00000719 with Rabble LLC to provide music hosting services, 11/01/2018-03/20/2020, NTE \$22,000.00.	11/1/2018	3/20/2020	\$22,000.00

	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
	PR00000773	MacPhail Center For Music	Agmt PR00000773 with MacPhail Center For Music to provide three 4-part Sing Play Learn music instruction series for children 1-6 and their caregivers, 01/05/2019-02/23/2019, NTE \$3,060.00.	1/5/2019	2/23/2019	\$3,060.00
	PR00000805	Three Rivers Park District	Agmt PR00000805 with Three Rivers Park District to provide Stem Programming & Monthly Programming @ Brooklyn Park & Brookdale Libraries, 01/19/2019-06/15/2019, NTE \$300.00.	1/19/2019	6/15/2019	\$300.00
<b>Medical Examiner</b>						
	PR00000716	Armstrong, Bryce	Agmt PR00000716 with Armstrong, Bryce to provide radiation testing services, 01/01/2019-06/30/2023, NTE \$2,500.00.	1/1/2019	6/30/2023	\$2,500.00
<b>Public Health</b>						
	PR00000629	Feldesman Tucker Leifer Fidell	Agmt PR00000629 with Feldesman Tucker Leifer Fidell to provide legal assistance for the Federally Qualified Health Center (FQHC) for Healthcare for the Homeless program, 10/24/2018-06/30/2019, NTE \$10,000.00.	10/24/2018	6/30/2019	\$10,000.00
	PR00000699	Sweeney, Deborah S	Amd 1 to Agmt PR00000699 with Sweeney, Deborah S to provide grant-writing services, 11/01/2018-12/31/2019, NTE \$15,000.00.	11/1/2018	12/31/2019	\$15,000.00
	PR00000713	Friedman, Larry	Agmt PR00000713 with Friedman, Larry to provide process review for Hennepin County Health, 11/01/2018-12/31/2019, NTE \$10,000.00.	11/1/2018	12/31/2019	\$10,000.00

	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
<b>Public Safety LOB Administration</b>						
	PR00000695	Anders, Deena	Agmt PR00000695 with Anders, Deena to provide a Program Director for Fourth Judicial District Domestic Fatality Review Team Collaboration, 01/01/2019-12/31/2019, NTE \$28,000.00.	1/1/2019	12/31/2019	\$28,000.00
<b>Public Works - Environment and Energy</b>						
	A166701	Alternative Resources, Inc.	Amd 1 to Agmt A166701 with Alternative Resources, Inc. to provide consulting services to assist the county with procurement of an anaerobic digestion facility, 12/15/2016 - 12/31/2019, NTE \$49,900.00.	12/15/2016	12/31/2019	\$49,900.00
	PR00000136	Taher, Inc	Amd 1 to Agmt PR00000136 with Taher, Inc to provide implementation of the Lean Path automated food tracking tool, 01/01/2018 - 08/31/2019, NTE \$0.00.	1/1/2018	08/31/2019	\$0.00
	PR00000595	Congregations Caring for Creation	Agmt PR00000595 with Congregations Caring for Creation to provide environmental education, 12/01/2018-08/31/2020, NTE \$32,000.00.	12/1/2018	8/31/2020	\$32,000.00
	PR00000596	Spark Youth	Agmt PR00000596 with Spark Youth to provide environmental education, 12/01/2018-11/30/2019, NTE \$20,000.00.	12/1/2018	11/30/2019	\$20,000.00
	PR00000597	Partnership Academy	Agmt PR00000597 with Partnership Academy to provide environmental education, 12/01/2018-11/30/2019, NTE \$9,800.00.	12/1/2018	11/30/2019	\$9,800.00

	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
	PR00000598	Girl Scouts of Minnesota and Wisconsin	Agmt PR00000598 with Girl Scouts of Minnesota and Wisconsin to provide environmental education, 12/01/2018-11/30/2019, NTE \$10,000.00.	12/1/2018	11/30/2019	\$10,000.00
	PR00000599	Climate Generation: A Will Steger Legacy	Agmt PR00000599 with Climate Generation: A Will Steger Legacy to provide environmental education, 12/01/2018-08/31/2020, NTE \$32,000.00.	12/1/2018	8/31/2020	\$32,000.00
	PR00000600	Clean Water Fund	Agmt PR00000600 with Clean Water Fund to provide environmental education, 12/01/2018-11/30/2019, NTE \$20,000.00.	12/1/2018	11/30/2019	\$20,000.00
	PR00000603	Northside Residents Redevelopment	Agmt PR00000603 with Northside Residents Redevelopment to provide environmental education, 12/01/2018-11/30/2019, NTE \$10,000.00.	12/1/2018	11/30/2019	\$10,000.00
	PR00000604	Minneapolis Toy Library	Agmt PR00000604 with Minneapolis Toy Library to provide environmental education, 12/01/2018-11/30/2019, NTE \$20,000.00.	12/1/2018	11/30/2019	\$20,000.00
	PR00000715	TCIC Inc	Agmt PR00000715 with TCIC Inc to provide technician services, 01/01/2019-12/31/2019, NTE \$5,000.00.	1/1/2019	12/31/2019	\$5,000.00
	PR00000777	Fricke, Paul	Agmt PR00000777 with Fricke, Paul to provide an activity coloring book, 01/01/2019-01/01/2020, NTE \$6,000.00.	1/1/2019	1/1/2020	\$6,000.00
<b>Public Works LOB Administration</b>						
	PR00000779	Richardson, Mary I	Agmt PR00000779 with Richardson, Mary I to provide transit consulting, 01/02/2019-04/30/2019, NTE \$49,999.00.	1/2/2019	4/30/2019	\$49,999.00

	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
<b>Sheriff</b>						
	A189381	Vitals Aware Services, Inc.	Agmt A189381 with Vitals Aware Services, Inc. to provide the use of a Bluetooth beacon and smartphone app technology between first responders and individuals with disabilities, 11/27/2018 - 11/27/2021, NTE \$10,568.00.	11/27/2018	11/27/2021	\$10,568.00
	A199466	North Memorial Health Care - Ambulance Service	Agmt A199466 with North Memorial Health Care - Ambulance Service to provide on site medical support, 01/01/2019 - 12/31/2021, NTE \$15,000.00.	01/01/2019	12/31/2021	\$15,000.00
	PR00000701	CCI-HQ Limited	Agmt PR00000701 with CCI-HQ Limited to provide a 2 day workshop: "Minimizing Bias in Forensic Decision Making", 03/01/2019-11/30/2019, NTE \$17,100.00.	03/01/2019	11/30/2019	\$17,100.00
	PR00000714	USC Internal Merger Co LLC	Agmt PR00000714 with USC Internal Merger Co LLC to provide in custody prisoner transports, 01/01/2019-12/31/2019, NTE \$50,000.00.	1/1/2019	12/31/2019	\$50,000.00
	PR00000726	Purple Communications Inc	Agmt PR00000726 with Purple Communications Inc to provide interpreter services, 01/01/2019-12/31/2019, NTE \$10,000.00.	1/1/2019	12/31/2019	\$10,000.00



# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-N0009

#### Item Description:

Summary of Hennepin Health BAR agreements and amendments to agreements approved in fourth quarter (Q4) of 2018 by the Hennepin Health Executive Director.

#### Background:

#### HENNEPIN HEALTH CONTRACT REPORT

Contracts and Amendments to Contracts Approved – Fourth Quarter 2018: October 1, 2018–December 31, 2018

Hennepin Health medical provider / payer service contracts approved by the Hennepin Health Executive Director in accordance with Board Resolution 04-126, March 3, 2004, and Board Action Request # 08-0215, effective March 24, 2008.

CONTRACT NUMBER	MEDICAL SERVICE PROVIDER	APPROVED DATE	BEGIN DATE	END DATE	NTE- NON PROVIDER ONLY	DESCRIPTION
A188945	Children's Respiratory & Critical Care Specialists PA	12/28/2018	01/01/2019	12/31/2025	Fee for service provider	Health Care Services
A131728-Amd 3	Hennepin County Human Services and Public Health Department	12/28/2018	01/01/2019	12/31/2019	Fee for service provider	Behavioral Health Services
A110887-Amd 7	Regents Of The University Of Minnesota dba CUHCC	10/19/2018	07/01/2011	09/30/2018	Fee for service provider	Health Care Services
A188946	Regents Of The University Of Minnesota dba CUHCC	11/30/2018	10/01/2018	09/30/2025	Fee for service provider	Health Care Services
A131942-Amd 3	Specialized Medical	10/19/2018	04/01/2014	03/31/2021	Fee for service	Health Care Services

<b>CONTRACT NUMBER</b>	<b>MEDICAL SERVICE PROVIDER</b>	<b>APPROVED DATE</b>	<b>BEGIN DATE</b>	<b>END DATE</b>	<b>TELEPHONE PROVIDER ONLY</b>	<b>DESCRIPTION</b>
A178167-		11/26/2018	01/01/2018	12/31/2019		Health Care
Amd 1	Memorial Health Care				service provider	Services

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-N0010

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**Item Description:**

Summons - 1. Christopher J. Heinz, Attorney, Libby Law Office, P.A. - RE: Whitney Hinrichs-Cady, Plaintiff, v. Hennepin County, Defendant. 2. Manly A. Zimmerman & Darrin L. Eilertson, Attorney - RE: Land title summons in application for registration of land: Flora Westbrooks and Sik Hwang.

**ATTACHMENTS:**

Description	Upload Date	Type
Claims	1/18/2019	Summons



PHONE  
612-348-3081  
FAX 612-348-8701

BOARD OF HENNEPIN COUNTY COMMISSIONERS

A-2400 GOVERNMENT CENTER  
MINNEAPOLIS, MINNESOTA 55487-0240

January 11, 2019

Christopher J. Heinze  
Libby Law Office, P.A.  
855 Rice Street, Suite 100  
St. Paul, MN 55117

Dear Mr. Heinze:

RE: Summons- Whitney Hinrichs-Cady, Plaintiff, v. Hennepin County, Defendant.

The communication dated January 10, 2019 which was served by hand on January 11, 2019, will be formally recorded on the Communications List of the Hennepin County Board of Commissioners next meeting on January 22, 2019. The communication has been forwarded to the Civil Division of the Hennepin County Attorney's Office for investigation and further action. The investigation will not be completed until after the meeting date. You will be hearing from that office when the investigation is completed.

If you have further questions about this, you may contact the Hennepin County Attorney's Office at 612-348-2925.

Sincerely,

A handwritten signature in black ink that reads "M. Rose". The signature is fluid and cursive.

Maria Rose  
Clerk to the County Board

cc: James Keeler  
MR: smr



PHONE  
612-348-3081  
FAX 612-348-8701

BOARD OF HENNEPIN COUNTY COMMISSIONERS

A-2400 GOVERNMENT CENTER  
MINNEAPOLIS, MINNESOTA 55487-0240

January 11, 2019

Manly A. Zimmerman & Darrin L. Eilertson  
331 Second Ave. South, Suite 890  
Minneapolis, MN 55401

Dear Mr. Zimmerman & Mr. Eilertson:

RE: Land title summons in application for registration of land: Flora Westbrooks and Sik Hwang.

The communication dated January 3, 2019 which was served by hand on January 11, 2019, will be formally recorded on the Communications List of the Hennepin County Board of Commissioners next meeting on January 22, 2019. The communication has been forwarded to the Civil Division of the Hennepin County Attorney's Office for investigation and further action. The investigation will not be completed until after the meeting date. You will be hearing from that office when the investigation is completed.

If you have further questions about this, you may contact the Hennepin County Attorney's Office at 612-348-2925.

Sincerely,

A handwritten signature in black ink that reads "M. Rose". The "M" is large and stylized, and "Rose" is written in a cursive script.

Maria Rose  
Clerk to the County Board

cc: James Keeler  
MR: smr

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-N0011

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**Item Description:**

LTR - On behalf of the HRA and City Council Mikaela Huot, Vice President/Consultant, Springsted Incorporated - RE: Housing & Redevelopment Authority in and for the City of Bloomington, Minnesota, Tax Increment Financing (Housing) District ( Portland Commons Senior Housing Project).

**ATTACHMENTS:**

Description	Upload Date	Type
Springsted Incorporated	1/18/2019	Letter



Springsted Incorporated  
380 Jackson Street, Suite 300  
Saint Paul, MN 55101-2887

Tel: 651-223-3000  
Fax: 651-223-3002  
[www.springsted.com](http://www.springsted.com)

January 14, 2019

Ms. Debbie Goettel, Commissioner District No. 5  
Hennepin County  
A2400 Government Center  
300 South 6<sup>th</sup> Street  
Minneapolis, MN 55487  
Email: [debbie.goettel@hennepin.us](mailto:debbie.goettel@hennepin.us)

\*\*\* SENT VIA EMAIL AND OVERNIGHT\*\*\*

**Re: Housing & Redevelopment Authority in and for the City of Bloomington, Minnesota  
Tax Increment Financing (Housing) District  
(Portland Commons Senior Housing Project)**

Dear Commissioner Goettel and Board Members:

The City of Bloomington and Housing and Redevelopment Authority in and for the City of Bloomington (HRA) previously sent notice in June 2018 regarding the intentions for initiating the process of considering the establishment of a new housing tax increment financing district. The timeline for establishment of the proposed TIF District has changed. This updated letter provides required details pursuant to Minnesota Statutes, Section 469.175, Subdivision 2a concerning the proposed TIF district is provided for your review.

Proposed TIF District Boundaries:

Parcel Number	Legal Description
11-027-24-22-0077	Lot 1, Block 1, Portland Commons.
11-027-24-22-0079	Outlot A, Portland Commons.

*see attached map*

**Development Activities:** The proposed project will include the development of the above-mentioned properties into a 166-unit senior living facility with 1 guest suite. It will be approximately 185,904 square feet on a 5.6-acre parcel within the City of Bloomington. The project is expected to be four stories with a pitched roof and a residential blend of brick and siding materials. There will be 77 underground parking spots and 120 surface parking spots with the ability to expand. In order to comply with the requirements of a Housing TIF District, at least 20% of the units will be occupied by persons no greater than 50% of the area median income. The HRA anticipates using tax increment to finance eligible costs associated with development of the project site including acquisition, site improvements, parking, utilities and other necessary affordable housing improvements as well as related administrative expenses.



Bloomington HRA  
Proposed Tax Increment Financing Housing District  
(Portland Commons Senior Housing)  
January 14, 2019  
Page 2

The date for which the City Council will hold a public hearing on this proposal is Monday, February 25, 2019 at approximately 7:00 pm in the Bloomington Civic Plaza's Council Chambers, 1800 West Old Shakopee Road, Bloomington, MN. Your attendance at this meeting and comments concerning the proposed TIF district are welcomed. A copy of the Tax Increment Financing Plan for the TIF district will be sent to the County shortly. This document will give further details concerning the establishment of the district. If you have any questions or if you would like to meet with a representative(s) of the City prior to the public hearing, please contact Doug Grout, HRA Administrator, at 952-563-8940 or Mikaela Huot, Springsted Incorporated, at 651-223-3036 or mhuot@springsted.com.

On behalf of the HRA and City Council,



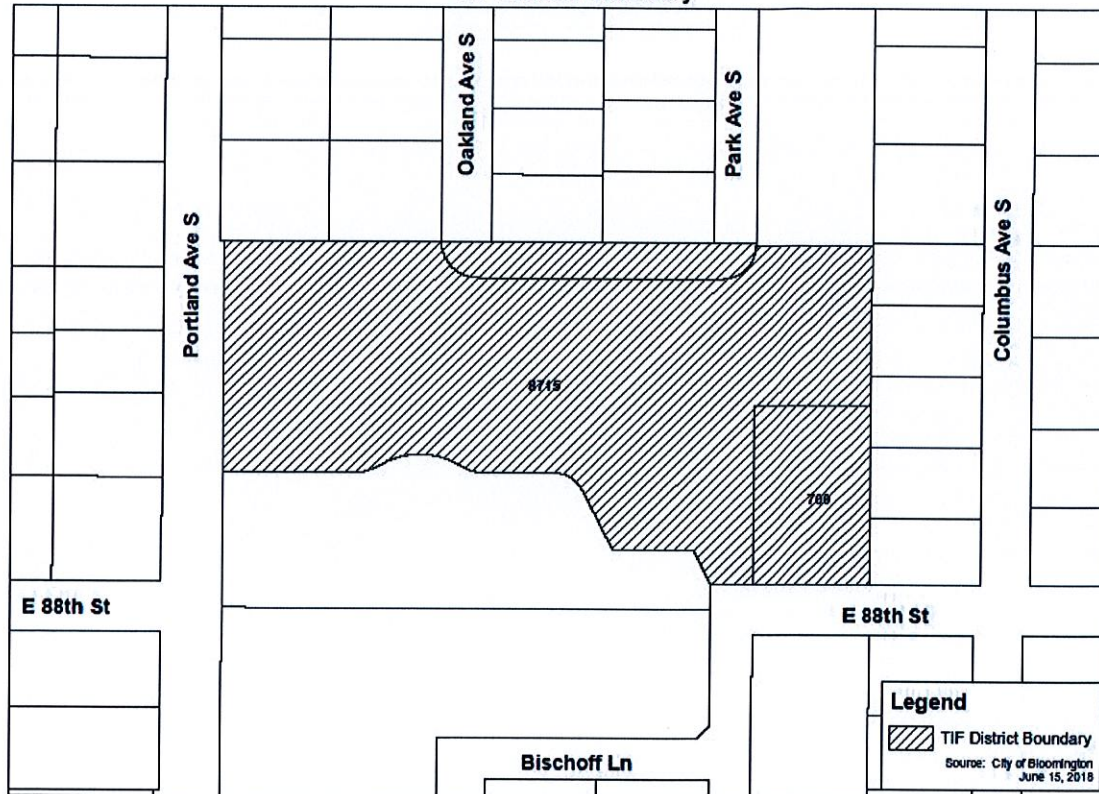
Mikaela R. Huot  
Vice President/Consultant

Enclosure

cc: Doug Grout, Administrator, Bloomington HRA



**Portland Commons Senior Housing  
TIF District Boundary**



# HENNEPIN COUNTY

## MINNESOTA

### **Board Action Request 19-0045**

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**Item Description:**

Claims Register for the period ending January 25, 2019

**Resolution:**

BE IT RESOLVED, that the claims register for the period ending January 25, 2019, be ratified.

**Background:**

Resolution 07-4-154R1 delegated to the County Administrator and County Controller the authority to pay all claims of the County with subsequent ratification by the Board of Commissioners. Pursuant to Resolution 07-4-154R1 and Minnesota Statute 375.18, the list of all claims paid since the last regularly scheduled Board meeting is now presented to the Board for informational purposes and ratification. The Claims Register is on file with the Clerk of the Board.

**Recommendation from County Administrator:** Recommend Approval

# HENNEPIN COUNTY

## MINNESOTA

### **Board Action Request 19-0046**

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#### **Item Description:**

Claims Register for the period ending February 1, 2019

#### **Resolution:**

BE IT RESOLVED, that the claims register for the period ending February 1, 2019, be ratified.

#### **Background:**

Resolution 07-4-154R1 delegated to the County Administrator and County Controller the authority to pay all claims of the County with subsequent ratification by the Board of Commissioners. Pursuant to Resolution 07-4-154R1 and Minnesota Statute 375.18, the list of all claims paid since the last regularly scheduled Board meeting is now presented to the Board for informational purposes and ratification. The Claims Register is on file with the Clerk of the Board.

**Recommendation from County Administrator:** Recommend Approval

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0039

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#### Item Description:

Acceptance of deeds from the City of Crystal for property located 6401 42nd Ave N (Rockford Road Library)

#### Resolution:

BE IT RESOLVED, that Hennepin County accept deeds from the City of Crystal for the Rockford Road Library, located at 6401 42nd Avenue North, Crystal, Minnesota and legally described as:

Parcel 1 The northerly 333.00 feet of Lot 68, Auditor's Subdivision No. 324, Hennepin County, Minn., and the northerly 333.00 feet of Lot 69, Auditor's Subdivision No. 324, Hennepin County, Minn.

Parcel 2 The northerly 333.00 feet of Lot 67, except the easterly 131.2 feet thereof, Auditor's Subdivision No. 324, Hennepin County, Minn.

Parcel 3 The southerly 165.00 feet of the northerly 498.00 feet of Lot 68, and the southerly 165.00 feet of the northerly 498.00 feet of that part of Lot 67 lying west of the east 131.2 feet, Auditor's Subdivision No. 324, Hennepin County, Minn.

Parcel 4 The westerly 65.60 feet of the easterly 131.20 feet of the northerly 333.00 feet of Lot 67, Auditor's Subdivision No. 324, Hennepin County, Minn., except that part thereof which lies northerly of a line parallel with and 21.00 feet southerly of the following described line and measured at right angles thereto: Beginning at the northeast corner of Section 17, Township 118, Range 21; thence south along the east line of the northeast quarter of said Section 17 a distance of 1326.00 feet; thence north 88 degrees 20 minutes west a distance of 472.00 feet; thence south 89 degrees 53 minutes west a distance of 189.20 feet; thence south 00 degrees 07 minutes east a distance of 12.00 feet to the actual point of beginning of the line to be described; thence north 89 degrees 53 minutes east a distance of 98.49 feet; thence along a 02 degree 30 minute curve to the right (delta angle 04 degrees 32 minutes, tangent distance 90.71 feet) a distance of 181.33 feet; thence south 85 degrees 35 minutes east along tangent to the last described curve a distance of 100.00 feet and there terminating.

Parcel 5 That part of the easterly 65.6 feet of Lot 67, Auditor's Subdivision No. 324, Hennepin County, Minn., lying north of a line drawn parallel with and 459.00 feet south of the north line of the southeast quarter of the northeast quarter of Section 17, Township 18, Range 21, except the north 333.00 feet thereof.

Parcel 6 That part of Lot 69, Auditor's Subdivision No. 324, Hennepin County, Minn., lying north of a line drawn parallel with and 465.00 feet south of the north line of the southeast quarter of the northeast quarter of Section 17, Township 118, Range 21, except the north 333.00 feet of said Lot 69.

Parcel 7 The westerly 65.60 feet of the easterly 131.20 feet of that part of Lot 67 lying south of the northerly 333.00 feet thereof and north of the south line of the north 498.00 feet thereof, Auditor's Subdivision No. 324, Hennepin County, Minn.

#### Background:

**History:** In 1972, the land legally described above was purchased by Hennepin County from the City of Crystal for the construction of the Rockford Road Library located at 6401 42nd Avenue North. Deeds conveying the land from the city to the county were never recorded.

**Current Request:** Authorization to accept deeds from the City of Crystal for the land legally described in the Resolution for the Rockford Road Library, located at 6401 42nd Avenue North.

**Impacts/Outcome:** Acceptance of these deeds will document Hennepin County as the owner of the land occupied by the Rockford Road Library.

**Recommendation from County Administrator:** Recommend Approval

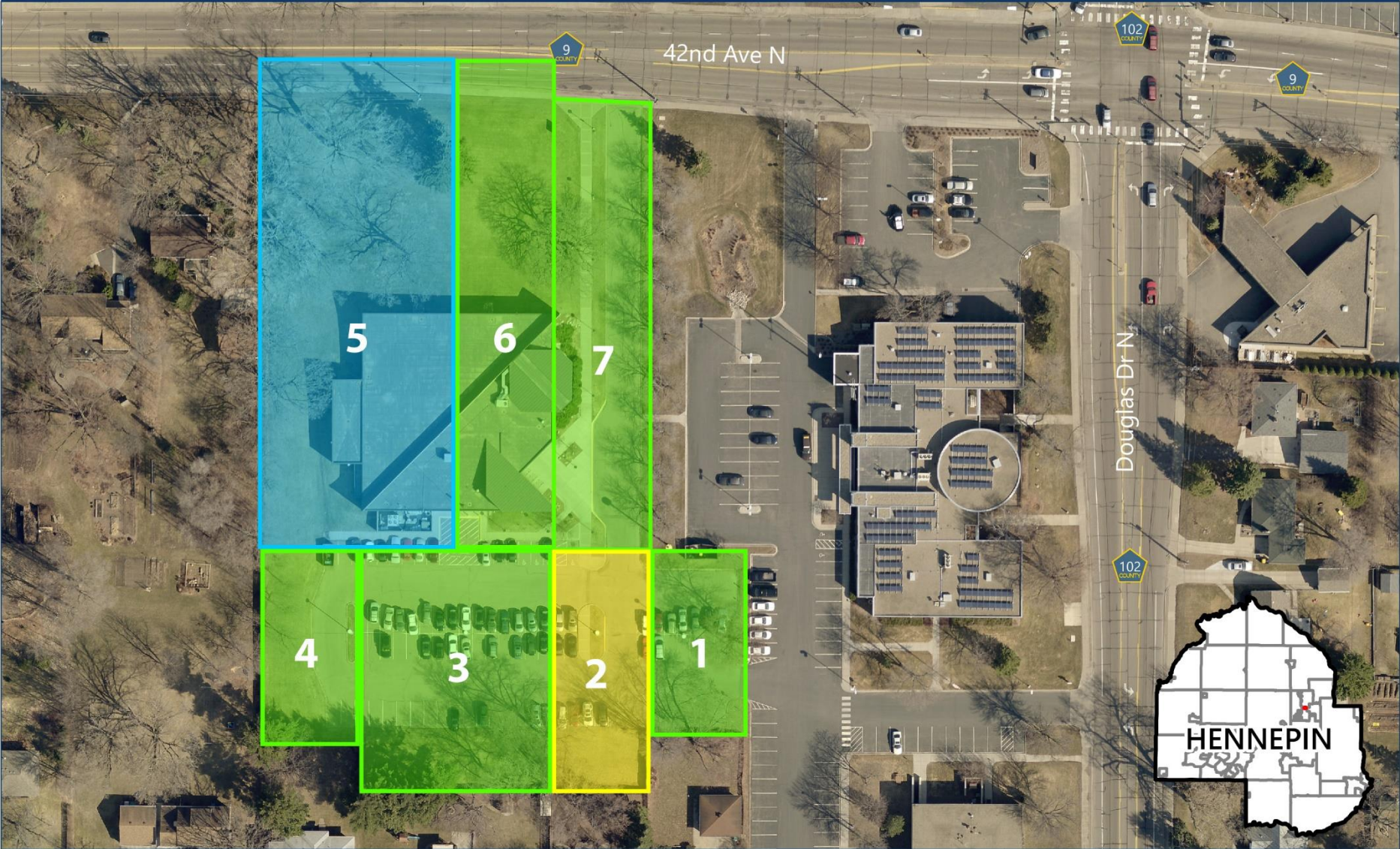
**ATTACHMENTS:**

Description	Upload Date	Type
Rockford Road Library Map	1/10/2019	Map



# Rockford Road Library Parcels 1-7

6401 42nd Ave N Crystal, MN 55427



# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0040

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#### Item Description:

Amd 2 to Agmt A130068 with Waste Management of MN for disposal services, extending period to 02/28/21

#### Resolution:

BE IT RESOLVED, that Amendment 2 to Agreement A130068 with Waste Management of Minnesota for disposal services at the Burnsville Sanitary Landfill, extending the contract period from February 28, 2019 to February 28, 2021, be approved; that the Chair of the Board be authorized to sign the amendment on behalf of the county; and that the Controller be authorized to disburse funds as directed.

#### Background:

**History:** The county owns and operates the Hennepin Energy Recovery Center (HERC), which burns 365,000 tons of solid waste from county residents and businesses each year to produce energy in the form of steam and electricity. The county maintains contracts with metro area landfills for waste that cannot be processed for energy. This occurs during scheduled maintenance outages when waste is diverted from HERC to the county's Brooklyn Park Transfer Station or when oversized and bulky items are delivered to HERC that could cause a problem with the equipment if they are processed. The Burnsville Sanitary Landfill is the nearest landfill to HERC and is owned and operated by Waste Management.

HERC is one part of the county's integrated waste management system that emphasizes waste prevention, reuse, recycling and composting. The county's goal is to send zero waste to landfills and recycle 75 percent of waste by 2030. Processing waste to generate energy is environmentally preferable to landfilling and provides the opportunity to recover metal for recycling. Every effort is made to avoid landfilling waste.

**Current Request:** This request seeks approval of Amendment 2 to Agreement A130068 with Waste Management of Minnesota for landfill services at the Burnsville Sanitary Landfill, extending the contract period from February 28, 2019 to February 28, 2021 at a disposal rate of \$37.70 per ton, plus all applicable state and local surcharges and taxes. As of December 31, 2018 the surcharges and taxes for the Burnsville Landfill totaled \$21.49 per ton. Since 2013, the county has delivered approximately 16,330 tons to the Burnsville Sanitary Landfill at a total cost of \$908,018.

Under the agreement terms, the county delivers waste to Waste Management's Burnsville Sanitary Landfill on an as-needed basis during HERC maintenance outages and when waste cannot be processed at HERC. The Burnsville Sanitary Landfill is one of the nearest landfills to HERC that is available to provide services.

**Impact/Outcomes:** Minnesota Statutes §473.848 restricts waste generated in the metropolitan area from being landfilled if waste processing capacity is available. The county complies with this statute by processing waste at HERC. In 2018, the county contracted with waste haulers to manage approximately 425,000 tons of waste. The county landfilled less than 1% of the waste received in 2018, while the rest was processed at either HERC or other waste processing facilities. The disposal services with Waste Management's Burnsville Sanitary Landfill will ensure the county is able to continue to effectively manage waste delivered to HERC and the Brooklyn Park Transfer Station.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description

Upload Date

Type



# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0041

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#### Item Description:

Neg Natural Resources Good Steward grant agmts to improve water quality, 02/05/19-12/31/20, total combined NTE \$57,975; neg Natural Resources Opportunity grant agmts to improve water quality, 2/5/19-12/31/21, total combined NTE \$400,000

#### Resolution:

BE IT RESOLVED, that the following agreements be approved to provide funding for the selected organizations in the 2019 grant cycle during the period of February 5, 2019 through December 31, 2020, for the Natural Resources Good Steward projects that will improve water quality; and during the period of February 5, 2019 through December 31, 2021 for the Natural Resources Opportunity projects that will improve water quality and stream habitat:

#### Good Steward grants

- PR00000843 with Fairway Woods Condominium Association, Inc., or affiliated entity, with the amount not to exceed \$24,750
- PR00000844 with Heidi and Dan Niziolek, or affiliated entity, with the amount not to exceed \$9,000
- PR00000845 with Nokomis East Neighborhood Association, or affiliated entity, with the amount not to exceed \$12,000
- PR00000846 with Schmidt Lake Improvement Association, Incorporated, or affiliated entity, with the amount not to exceed \$12,225

#### Opportunity grants

- PR00000847 with Mississippi Watershed Management Organization, or affiliated entity, with the amount not to exceed \$100,000
- PR00000848 with the City of Crystal, or affiliated entity, with the amount not to exceed \$100,000
- PR00000849 with Elm Creek Watershed Management Commission with the amount not to exceed \$20,000
- PR00000850 with Minnehaha Creek Watershed District, or affiliated entity, with the amount not to exceed \$32,500
- PR00000853 with Bull's Horn, or affiliated entity, with the amount not to exceed \$32,500
- PR00000854 with Northgate Academy Inc., or affiliated entity, with the amount not to exceed \$55,000
- PR00000855 with the City of Medina, or affiliated entity, with the amount not to exceed \$60,000; and

BE IT FURTHER RESOLVED, that following review and approval by the County Attorney's Office, the County Administrator be authorized to sign the agreements on behalf of the county; that the County Administrator be authorized to approve one 12-month extension of the agreements; that costs incurred by the grantees after the board approval date be eligible for reimbursement upon execution of the agreements; and that the Controller be authorized to disburse funds as directed.

#### Background:

**History:** Natural Resources grants provide financial and technical assistance to landowners and local governments that will implement projects to preserve and restore the county's natural resources and improve water quality. The Natural Resources grants have two options:

1. Good Steward grants are primarily for smaller projects that improve water quality, enhance natural areas and promote environmental stewardship to the community. This program requires a 25 percent funding match from the grant applicant.
2. Opportunity grants are ideal for larger projects seeking to leverage multiple funding sources. These grants are intended to help partners take advantage of opportunities to implement large projects that improve water quality or preserve, establish or restore natural areas.

The availability of the grants is promoted through city, watersheds and other natural resources partners, mailing lists, and the Environment and Energy Department's e-newsletter, *Green Notes*.

The county received 11 Good Steward grant requests totaling \$149,378.25 and 11 Opportunity grant requests totaling \$817,443. The request for proposals for the Good Steward grants was open for six weeks in October and November 2018. Opportunity grants requests were received between August and December 2018.

A committee consisting of county staff and external reviewers reviewed and recommended the requests. Requests were evaluated on the project's impact on reducing erosion, improving water quality, protecting groundwater resources, or protecting and/or restoring wildlife habitat; ability of the applicant to complete the project; and the applicant's interest in educating others about conservation topics. Opportunity grants were also evaluated based on the applicant's ability to leverage other funding from various sources, including Clean Water Land and Legacy Amendment funds, watershed districts, cities, and neighborhood associations.

Since 2013, the county has provided \$1,117,500 in Natural Resources grants for 47 projects that protect natural resources and improve water quality. Funding for these grants comes from the Solid Waste Enterprise Fund. Consistent with past practice this resolution delegates signature authority to the county administrator.

**Current Request:** This request is to authorize the County Administrator to negotiate Natural Resources Good Steward and Opportunity grant agreements with the following organizations for projects that preserve, protect or improve natural resources and water quality in the county:

Good Steward grants:

- Fairway Woods Condominium, Inc., Runoff and Erosion Control Project (Eden Prairie) - \$24,750. This project will divert the roof water from a condominium building into four rock swales which will flow into two rain gardens. In addition, four eroded areas will be regraded and restored with erosion control mats. Three of the areas will be reseeded to a lawn mix and one will be reseeded with a native prairie mix. This project will directly improve the water quality of Purgatory Creek, which is adjacent to the work.
- Dan and Heidi Niziolek, Winchester Pond Phase II Restoration Project (Bloomington) - \$9,000. In this phase, two additional rain gardens will be constructed within the watershed draining to this pond/wetland, and two additional floating islands will be installed in Winchester Pond to help filter pollutants. Along the shoreline, invasive species will be removed and native vegetation will be planted. This project will improve water quality in Nine Mile Creek and the Minnesota River.
- Nokomis East Neighborhood Association, Rain Gardens Project (Minneapolis) - \$12,000. This is a neighborhood-based effort to install up to 20 rain gardens on private property to filter stormwater and improve the water quality of Lake Nokomis and Minnehaha Creek.
- Schmidt Lake Improvement Association, Incorporated, Rain Gardens Project (Plymouth) - \$12,225. This is a neighborhood-based effort to install up to 15 rain gardens and native plant buffers on private

property to filter stormwater and improve water quality of Schmidt Lake.

Opportunity grants:

- Mississippi Watershed Management Organization, North Columbia Golf Course Regional Best Management Practices Project (Minneapolis) - \$100,000. The project will modify the storm sewer and install regional water filtration and infiltration systems (likely including ponds, engineered soils, and native plantings) in the northern portion of Columbia Golf Course in Minneapolis. The practices will capture and treat stormwater from 600 acres that currently drains to the Mississippi River untreated. Ponds allow sediment to settle before the water is discharged, and allow some water to infiltrate instead of continuing on to the river. The project will remove 20 tons of total suspended sediments and 100 pounds of total phosphorus each year and infiltrate 6.7 million cubic feet of water per year. This project will improve the water quality of storm water entering the Mississippi River.
- City of Crystal, Crystal Becker Park Infiltration Project (Crystal) - \$100,000. This project will install a 72,000-square feet underground infiltration system in Becker Park. The project is designed to infiltrate the first half inch of stormwater runoff from 147 acres. The project will reduce total phosphorus to Upper Twin Lake, an impaired water, by 161 pounds annually and infiltrate 14.3 million cubic feet of water per year.
- Elm Creek Watershed Management Commission, Fish Lake Alum Treatment Project (Maple Grove) - \$20,000. This is the second year of a two-year treatment of Fish Lake with alum to reduce the internal phosphorus load in the lake by at least 310 pounds per year. This project is projected to result in Fish Lake meeting water quality standards for phosphorus for at least the next 20 years. It will also improve water quality in Elm Creek.
- Minnehaha Creek Watershed District, Arden Park Restoration Project (Edina) - \$32,500. This project includes a restoration of 2,150 feet of Minnehaha Creek that includes adding 230 feet of new stream and the removal of a 4-foot high dam. Additionally, stormwater from an 84-acre area will be treated in filtration structures and swales to remove 33 pounds of phosphorus and 1,800 pounds of sediment each year. The project will improve 6 acres of wetland to better filter and store stormwater, as well as improve habitat for wildlife. The project also restores 10 acres of woodlands by planting trees and managing invasive species. This project will directly improve water quality in Minnehaha Creek.
- Bull's Horn LLC (Minneapolis) - \$32,500. This project will install a rain garden, two 500-gallon cisterns and two permeable paver parking stalls to treat parking lot and roof runoff before it flows into the city storm sewer system. This project will improve water quality in Minnehaha Creek.
- Northgate Academy, Minneapolis Apprenticeship and Training Center, Stormwater Best Management Practices Project (Minneapolis) - \$55,000. During reconstruction of the building and parking lot, the owner will install a series of rain gardens that will be designed to treat stormwater before it reaches the city storm sewer system. The rain gardens have been designed for a 2.25 inch rainfall event and will reduce runoff water volume, phosphorus and sediments by 96 percent compared to current amounts. The stormwater practices at this site will be used as part of training program for careers in hydrology, civil engineering, soil science, horticulture and related topics. This project will improve water quality in the Mississippi River.
- City of Medina, Hickory Drive Stormwater Pond Project (Medina) - \$60,000. The city will construct a new stormwater quality pond and stabilize and reduce runoff to an existing gully during a street and utility improvement project. The project will remove 25 pounds of phosphorus per year. This project will improve water quality in Elm Creek.

The request is also for approval to reimburse costs incurred by the grantees after the board approval date and upon execution of the grant agreements.

**Impact/Outcomes:** The Natural Resources grants will provide funds to protect water quality and enhance

natural resources in Hennepin County. These grants will help implement stormwater best management practices, which include installing rain gardens and other features that use native plants and slow water movement to naturally filter and retain water. Other projects will convert impervious pavement to permeable pavers to reduce stormwater runoff. Some projects will undertake stream and shoreline restorations that will improve wetland, woodland, and stream habitat.

Funding these projects will leverage an additional \$12,557,319 from other funders for clean water work. Leveraged fund include grants from the Clean Water Fund (part of the Clean Water, Land, and Legacy Amendment), watershed capital spending, City contributions, and private contributions. The Natural Resources grants are a part of the county’s strategic approach to prioritizing, partnering and pursuing other funding sources to improve water quality and protect natural resources.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
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# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0042

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**Item Description:**

Neg Amd 2 to Agmt A188878 with Kaplan, Kirsch & Rockwell, LLP to extend contract period through 5/13/19; no change to NTE

**Resolution:**

BE IT RESOLVED, that the Hennepin County Board authorizes the County Administrator to negotiate Amendment 2 to Agreement A188878 with Kaplan, Kirsch & Rockwell, LLP for specialized legal services related to freight rail, extending the contract period through May 13, 2019, with no change to the not to exceed amount; that following review and approval by the County Attorney's Office, the Chair be authorized to execute the amendment; and that the Controller be authorized to disburse funds as directed.

**Background:**

**History:** Agreement A188878 with Kaplan, Kirsch & Rockwell, LLP provides specialized legal services related to freight rail, including federal regulatory matters and negotiating advice. Amendment 1 to Agreement A188878 increased the not to exceed amount from \$50,000 to \$100,000 (Resolution 18-0365).

The agreement is set to expire on February 13, 2019; however, the county anticipates continuing to need such services. Amendment 2 would extend the contract period by three months, from February 13, 2019 to May 13, 2019, with no change to the not to exceed amount of \$100,000.

**Current Request:** The request seeks authorization for the County Administrator to negotiate Amendment 2 to Agreement A188878 with Kaplan, Kirsch & Rockwell, LLP, extending the contract period through May 13, 2019.

**Impact/Outcomes:** This amendment will allow for continued services while the county conducts another procurement process.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
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# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0035

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**Item Description:**

Agmt PR00000727 with Martin-McAllister Consulting Psychologists, Inc. to provide licensed psychological consulting services for prospective employment candidates for the Hennepin County Sheriff's Office, 01/01/19-12/31/19, NTE \$80,000

**Resolution:**

BE IT RESOLVED, that Agreement PR00000727 with Martin-McAllister Consulting Psychologists, Inc. to provide licensed psychological consulting services for prospective employment candidates for the Hennepin County Sheriff's Office during the period January 1, 2019 through December 31, 2019, in an amount not to exceed \$80,000 be approved; that the Chair of the Board be authorized to sign the agreement on behalf of the County; and that the Controller be authorized to disburse funds as directed.

**Background:**

Agreement PR00000727 between Hennepin County and Martin-McAllister Consulting Psychologists, Inc. to provide comprehensive testing and written evaluation of prospective employment candidates for the Hennepin County Sheriff's Office. The candidates are primarily for detention deputies, telecommunicators, and licensed deputies, and the purpose of the psychological testing is to determine the suitability for specific security roles.

Both an oral and written report will be provided, summarizing what the psychologist sees as the candidate's main strengths and developmental needs, as they would be seen on the particular job for which the candidate is being considered. Both reports also include the psychologist's recommendation regarding the candidate's suitability for the job. A clear recommendation of "recommend" or "not recommend" will be provided.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
PR00000272 - New Contract Form	1/11/2019	Backup Material

# HENNEPIN COUNTY

## MINNESOTA

### Contract Details

Account coding provides clear direction to accounting staff as to which specific sources of revenues or expenditure accounts are to be modified by a board action request (BAR).

Contract Number\* \_\_\_\_\_

Contractor /Supplier\* \_\_\_\_\_

Supplier ID \_\_\_\_\_

Begin Date\* \_\_\_\_\_ End Date\* \_\_\_\_\_

Fund\* \_\_\_\_\_

Account\* \_\_\_\_\_

DeptID\* \_\_\_\_\_

Project Number \_\_\_\_\_

PC Business Unit \_\_\_\_\_

Activity \_\_\_\_\_

Source Type \_\_\_\_\_

Category \_\_\_\_\_

Subcategory \_\_\_\_\_

Expenditure Amount\* \_\_\_\_\_

Receivable Amount\* \_\_\_\_\_

Funding Source \_\_\_\_\_

Funds Included in Budget      Yes      No

Substitute W-9 Obtained      Yes      No

**\* Mandatory fields: Contract Number, Contractor/Supplier, Date fields, Fund, Account, Dept ID, Expenditure Amount and Receivable Amount**

Intended use—communicate budget information relative to a specific board action request by uploading as an attachment under 'Attachments' tab in NovusAgenda



# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0036

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**Item Description:**

Agmt A199461 with the MN Dept of Public Safety, Office of Justice Programs to accept grant funding for personnel costs related to the activities of the Hennepin County Violent Offender Task Force, 01/01/19–12/31/19, \$418,086 (recv)

**Resolution:**

BE IT RESOLVED, that Agreement A199461 with the Minnesota Department of Public Safety, Commissioner of Public Safety, Office of Justice Programs accepting a grant for personnel costs related to activities of the Hennepin County Violent Offender Task Force during the period January 1, 2019 through December 31, 2019, in the receivable amount of \$418,086 be approved; that the Chair of the Board be authorized to sign the Agreement on behalf of the County; and that the Controller be authorized to accept and disburse funds as directed; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of grant funding for the program by the Hennepin County Board of Commissioners does not imply a continued commitment by Hennepin County for this program when grant funds are no longer available.

**Background:**

The Hennepin County Violent Offender Task Force conducts proactive, focused investigations on the County's most violent and dangerous offenders who are currently engaging in suspected illegal activity and have violent histories based on arrests or convictions for homicides, weapons, aggravated robberies and assaults. The goal is to reduce violence in Hennepin County.

The Hennepin County Violent Offender Task Force also works as a force multiplier to assist law enforcement agencies throughout Hennepin County. If crime increases in a certain area, the Task Force can provide additional personnel to conduct augmented patrols in partnership with local law enforcement. Participating cities are Richfield, Golden Valley, Brooklyn Center, and Brooklyn Park. Participating agencies are the Hennepin County Attorney's Office, and the Drug Enforcement Administration.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
A199461 - Contract Attachment	1/11/2019	Backup Material



# HENNEPIN COUNTY

## MINNESOTA

### Contract Details

Account coding provides clear direction to accounting staff as to which specific sources of revenues or expenditure accounts are to be modified by a board action request (BAR).

Contract Number\* \_\_\_\_\_

Contractor /Supplier\* \_\_\_\_\_

Supplier ID \_\_\_\_\_

Begin Date\* \_\_\_\_\_ End Date\* \_\_\_\_\_

Fund\* \_\_\_\_\_

Account\* \_\_\_\_\_

DeptID\* \_\_\_\_\_

Project Number \_\_\_\_\_

PC Business Unit \_\_\_\_\_

Activity \_\_\_\_\_

Source Type \_\_\_\_\_

Category \_\_\_\_\_

Subcategory \_\_\_\_\_

Expenditure Amount\* \_\_\_\_\_

Receivable Amount\* \_\_\_\_\_

Funding Source \_\_\_\_\_

Funds Included in Budget      Yes      No

Substitute W-9 Obtained      Yes      No

**\* Mandatory fields: Contract Number, Contractor/Supplier, Date fields, Fund, Account, Dept ID, Expenditure Amount and Receivable Amount**

Intended use—communicate budget information relative to a specific board action request by uploading as an attachment under 'Attachments' tab in NovusAgenda



# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0037

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**Item Description:**

Agmt A189268 with the U.S. Dept of Justice, Drug Enforcement Administration, for the Minneapolis/St. Paul District Office Task Force, 10/01/18–09/30/19, \$18,344 (recv)

**Resolution:**

BE IT RESOLVED, that Agreement A189268 with the U.S. Dept of Justice, Drug Enforcement Administration for the Hennepin County Sheriff's Office participation in the Minneapolis/St. Paul District Office Task Force during the period October 1, 2018 through September 30, 2019; in the receivable amount of \$18,344 be approved; that the Chair be authorized to sign the Agreement on behalf of the County; and that the Controller be authorized to accept funds as directed.

**Background:**

The Hennepin County Sheriff's Office (HCSO) and the U.S. Department of Justice's Drug Enforcement Administration (DEA) requests to enter into this Agreement as units of government responsible for the enforcement of controlled substance laws in their respective jurisdictions. The parties desire to work cooperatively in the enforcement of controlled substance laws.

The parties acknowledge that it is their sole responsibility to provide all applicable salary compensation and fringe benefits to their employees including, but not limited to, the assigned Agents, Lead Agent and Committee Members.

To accomplish the objectives of the Minneapolis/St. Paul District Office Task Force, the HCSO agrees to detail one (1) experienced officer to the Minneapolis/St. Paul District Office Task Force. During this period of assignment, the HCSO officer will be under the direct supervision of DEA supervisory personnel assigned to the Task Force.

During the period of assignment to the Minneapolis/St. Paul District Office Task Force, the HCSO will remain responsible for establishing the salary and benefits, including overtime, of the officer assigned to the Task Force, and for making all payments due them. DEA will, subject to availability of funds, reimburse the HCSO for overtime payments made by it to HCSO officer assigned to the Minneapolis/St. Paul District Office Task Force for overtime.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
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# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0038

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#### Item Description:

Amds 2 and 3 to Agmt A188702 with the U.S. Dept of Health and Human Services, Office of National Drug Control Policy for High Intensity Drug Trafficking Areas grant funding, 01/01/18-12/31/19, incr recv by \$192,023 for a new total recv of \$282,023; supp app of \$102,023 to the 2019 Hennepin County Sheriff's Office budget.

#### Resolution:

BE IT RESOLVED, that Amendments 2 and 3 to Agreement A188702 with the United States Department of Health and Human Services, Office of National Drug Control Policy to provide grant funds from the High Intensity Drug Trafficking Areas program during the period of January 1, 2018 through December 31, 2019, increasing the receivable \$192,023 to a new total receivable amount of \$282,023 be approved; that the Chair of the Board be authorized to sign the amendment on behalf of the county; and that the Controller be authorized to accept and disburse funds as directed; and

BE IT FURTHER RESOLVED, that a supplemental appropriation of \$102,023 to the 2019 Hennepin County Sheriff's Office budget be approved; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of grant funding for this program by the Hennepin County Board of Commissioners does not imply a continued commitment by Hennepin County for this program when grants funds are no longer available.

#### Background:

The High Intensity Drug Trafficking Area (HIDTA) program is a partnership through the Office of National Drug Control Policy. The purpose of the program is to reduce drug trafficking and production in the United States by:

- Facilitating cooperation among federal, state, local, and tribal law enforcement agencies to share information and implement coordinated enforcement activities;
- Supporting coordinated law enforcement strategies which maximize use of available resources to reduce the supply of illegal drugs in Hennepin County.

The Hennepin County Sheriff's Office primary initiative in the North-Central HIDTA will be the Investigative Support Center (ISC). The ISC consists of analyst case support and data analysis. The ISC consists of one HIDTA-funded analyst from each of the five HIDTA counties who are collocated in the Hennepin County Sheriff's Office. This collocation ensures the best deconfliction and information sharing among all of the HIDTA partners throughout the region.

These amendments will fund integrated software platforms and continued funding for the ISC analyst in 2019.

#### ATTACHMENTS:

Description	Upload Date	Type
Supplemental Attachment	1/15/2019	Backup Material

# HENNEPIN COUNTY

## MINNESOTA

Account coding provides clear direction to accounting staff as to which specific sources of revenues or expenditure accounts are to be modified by a board action request (BAR).

### Supplemental Appropriation/FTE

Instructions: Revenue and Expenditure must agree. If FTE, in Background section, describe any space or technology need.

	Revenue	Expenditure
Department Name*	<hr/>	<hr/>
Fund*	<hr/>	<hr/>
Account*	<hr/>	<hr/>
DeptID*	<hr/>	<hr/>
Project Number	<hr/>	<hr/>
PC Business Unit	<hr/>	<hr/>
Activity	<hr/>	<hr/>
Source Type	<hr/>	<hr/>
Category	<hr/>	<hr/>
Subcategory	<hr/>	<hr/>
Amount*	<hr/>	<hr/>
FTE*	<hr/>	<hr/>
Budget Year	<hr/>	<hr/>

**\* Mandatory fields: Department Name, Fund, Account, DeptID, Amount, and FTE**

Intended use—communicate budget information relative to a specific board action request by uploading as an attachment under 'Attachments' tab in NovusAgenda



# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0020

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**Item Description:**

2019 Citizen Advisory Board Applicants and Appointments - Adult Mental Health Advisory Council (LAC)

**Resolution:**

BE IT RESOLVED, that in accordance with the Hennepin County Open Appointments Policy, the following individual(s) be appointed to the Adult Mental Health Local Advisory Council (LAC):

**Background:**

Consistent with County Board policy, Hennepin County has conducted an open appointment application process to fill positions on the various citizen advisory boards. The Hennepin County Board will conduct interviews for these positions on January 29, 2019 and February 12, 2019. Qualified applicants have been notified and invited to attend. At a board meeting following interviews, the County Board will take action to select from the pool of applicants to fill the available advisory board positions.

This request communicates the names of applicants for the open citizen advisory board positions and helps build the agenda for the interviews and appointments.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
2019 Citizen Advisory Board Applicants and Appointments - Adult Mental Health Advisory Council (LAC)	1/15/2019	Backup Material

## Vacancy and application summary

Term: 3 years, with a limit of two terms.

Terms run from January 1 through December 31, beginning the year that the member is appointed.

### At Large

Positions: 5  
Vacancies: 3  
Applicants: 16

#### Outgoing members

Name	Term End	Original appt	Terms served	Resignation
Angela Conley	12/31/2018	03/15/2016	1	
Rick Crispino	12/31/2018	03/15/2016	1	

#### Applicants

Name	District	Incumbent	Requires super majority
Joyce Abel	3	No	No
Moses Agbonkhese	1	No	No
Sonita Braddock	5	No	No
Rick Crispino	4	Yes	No
Felecia Franklin	6	No	No
wade Keller	3	No	No
Caroline Kuria	N/A	No	No
Nancee Magistad	4	No	No
Joseph Musco	4	No	No
Moses Nenpa	7	No	No
Solomon Ogunyemi	1	No	No
Melvin Ogurak	3	No	No
Tamara Statz	4	No	No
Savannah Steele	1	No	No
Crystal Wimpfheimer	7	No	No
Ryne Zuzinec	2	No	No

### Consumer

Positions: 6  
Vacancies: 2  
Applicants: 7

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## Adult Mental Health Local Advisory Council (LAC)

### Outgoing members

Name	Term End	Original appt	Terms served	Resignation
Shelley Burns	12/31/2018	03/15/2016	1	

### Applicants

Name	District	Incumbent	Requires super majority
Chloe Burgess	4	No	No
Elizabeth (Lisa) Childs	6	No	No
Neil Elavsky	4	No	No
Moses Nenpa	7	No	No
Sara Sprenger-Otto	4	No	No
Savannah Steele	1	No	No
Crystal Wimpfheimer	7	No	No

## Family Members

Positions: 6

Vacancies: 3

Applicants: 7

### Outgoing members

Name	Term End	Original appt	Terms served	Resignation
Leslie Kreofsky	12/31/2018	03/15/2016	1	
Chakita Lewis	12/31/2018	03/15/2016	1	
Colleen Livermore	12/31/2018	03/15/2016	1	

### Applicants

Name	District	Incumbent	Requires super majority
Kathleen Day	2	No	No
Caroline Kuria	N/A	No	No
Colleen Livermore	7	Yes	No
Moses Nenpa	7	No	No
Cathy Spann	2	No	No
Michele Willert	2	No	No
Crystal Wimpfheimer	7	No	No

## Mental Health Provider

Positions: 6

Vacancies: 3

Applicants: 9

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## Adult Mental Health Local Advisory Council (LAC)

### Outgoing members

Name	Term End	Original appt	Terms served	Resignation
Carrie Framsted	12/31/2018	03/15/2016	1	

### Applicants

Name	District	Incumbent	Requires super majority
Sarah Crampton	N/A	No	No
Naomi Fernandez Rodriguez	7	No	No
Caroline Kuria	N/A	No	No
Joseph Musco	4	No	No
Christina Nielsen-Campbell	4	No	No
Sara Sprenger-Otto	4	No	No
Tamara Statz	4	No	No
Tanya Young	6	No	No
Ryne Zuzinec	2	No	No

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# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0021

---

**Item Description:**

2019 Citizen Advisory Board Applicants and Appointments - Community Action Partnership of Hennepin County (CAP-HC)

**Resolution:**

BE IT RESOLVED, that in accordance with the Hennepin County Open Appointments Policy, the following individual(s) be appointed to the Community Action Partnership of Hennepin County (CAP-HC)

**Background:**

Consistent with County Board policy, Hennepin County has conducted an open appointment application process to fill positions on the various citizen advisory boards. The Hennepin County Board will conduct interviews for these positions on January 29, 2019 and February 12, 2019. Qualified applicants have been notified and invited to attend. At a board meeting following interviews, the County Board will take action to select from the pool of applicants to fill the available advisory board positions.

This request communicates the names of applicants for the open citizen advisory board positions and helps build the agenda for the interviews and appointments.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
2019 Citizens Advisory Board Applicants and Appointments - Community Action Partnership of Hennepin County (CAP-HC)	1/3/2019	Backup Material

## Vacancy and application summary

### Local Elected Official

Positions: 2  
Vacancies: 2  
Applicants: 2

#### Outgoing members

Name	Term End	Original appt	Terms served	Resignation
Mary Brindle	12/31/2018	02/14/2013	5	
Marvin Johnson	12/31/2018	11/07/1995	9	

#### Applicants

Name	District	Incumbent	Requires super majority
Marvin Johnson	7	Yes	No
Tonja West-Hafner	1	No	No

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0022

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**Item Description:**

2019 Citizen Advisory Board Applicants and Appointments – County Extension Committee (University of Minnesota Extension)

**Resolution:**

BE IT RESOLVED, that in accordance with the Hennepin County Open Appointments Policy, the following individual(s) be appointed to the County Extension Committee (University of Minnesota Extension):

**Background:**

Consistent with County Board policy, Hennepin County has conducted an open appointment application process to fill positions on the various citizen advisory boards. The Hennepin County Board will conduct interviews for these positions on January 29, 2019 and February 12, 2019. Qualified applicants have been notified and invited to attend. At a board meeting following interviews, the County Board will take action to select from the pool of applicants to fill the available advisory board positions.

This request communicates the names of applicants for the open citizen advisory board positions and helps build the agenda for the interviews and appointments.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
2019 Citizen Advisory Board Applicants and Appointments– County Extension Committee (University of Minnesota Extension)	1/3/2019	Backup Material

## Vacancy and application summary

Term: At large members: 3 years

### At Large

Positions: 7

Vacancies: 4

Applicants: 9

### Outgoing members

Name	Term End	Original appt	Terms served	Resignation
Callie Aguilar	12/31/2018	07/12/2016	1	
Florence Larson	12/31/2018	07/12/2016	1	
Melinda Ludwiczak	12/31/2018	07/12/2016	1	
Larry Teien	12/31/2018	02/14/2013	1	

### Applicants

Name	District	Incumbent	Requires super majority
Molly Fleming	4	No	No
Yolonde Lee	6	No	No
Melinda Ludwiczak	3	No	No
Sheila Oehrlein	4	No	No
Andra Roethler	3	No	No
James Rowan	7	No	No
Robert Stokka	3	No	No
Ann Thureen	2	No	No
Anthony Ware	4	No	No

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0023

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**Item Description:**

2019 Citizen Advisory Board Applicants and Appointments - Human Resources Board

**Resolution:**

BE IT RESOLVED, that in accordance with the Hennepin County Open Appointments Policy, the following individual(s) be appointed to the Human Resources Board:

**Background:**

Consistent with County Board policy, Hennepin County has conducted an open appointment application process to fill positions on the various citizen advisory boards. The Hennepin County Board will conduct interviews for these positions on January 29, 2019 and February 12, 2019. Qualified applicants have been notified and invited to attend. At a board meeting following interviews, the County Board will take action to select from the pool of applicants to fill the available advisory board positions.

This request communicates the names of applicants for the open citizen advisory board positions and helps build the agenda for the interviews and appointments.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
2019 Citizens Advisory Board Applicants and Appointments - Human Resources Board	1/3/2019	Backup Material

## Vacancy and application summary

Term: Term 4 years

### At Large

Positions: 7  
 Vacancies: 3  
 Applicants: 13

### Outgoing members

Name	Term End	Original appt	Terms served	Resignation
Thomas Brooks	12/31/2018	03/03/2015	1	
Anthony Untiedt	12/31/2018	02/10/2015	1	
Jesse Winkler	11/13/2018	02/10/2015	1	11/13/2018

### Applicants

Name	District	Incumbent	Requires super majority
Moses Agbonkhese	1	No	No
Jason Allerding	6	No	No
Leah Armstrong	7	No	No
Michael Boosalis	4	No	No
John Briscoe	6	No	No
Thomas Brooks	1	No	No
Douglas Dewey	5	No	No
Gerald Kegler	2	No	No
Yelena Kurdyumova	1	No	No
Yolonde Lee	6	No	No
Margaret Momanyi	1	No	No
Mirian Simpson	2	No	No
Anthony Untiedt	6	No	No

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0024

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**Item Description:**

2019 Citizen Advisory Board Applicants and Appointments - Library Board

**Resolution:**

BE IT RESOLVED, that in accordance with the Hennepin County Open Appointments Policy, the following individual(s) be appointed to the Library Board:

**Background:**

Consistent with County Board policy, Hennepin County has conducted an open appointment application process to fill positions on the various citizen advisory boards. The Hennepin County Board will conduct interviews for these positions on January 29, 2019 and February 12, 2019. Qualified applicants have been notified and invited to attend. At a board meeting following interviews, the County Board will take action to select from the pool of applicants to fill the available advisory board positions.

This request communicates the names of applicants for the open citizen advisory board positions and helps build the agenda for the interviews and appointments.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
2019 Citizens Advisory Board Applicants and Appointments - Library Board	1/3/2019	Backup Material

## Vacancy and application summary

Term: 3 years, with a limit of three consecutive terms. Terms expire on December 31. Incumbents are expected to serve until the County Board of Commissioners makes the appointment.

### At Large

Positions: 11

Vacancies: 3

Applicants: 40

### Outgoing members

Name	Term End	Original appt	Terms served	Resignation
Caitlin Cahill	12/31/2018	09/01/2009	4	
Jonathan Gaw	12/31/2018	03/01/2016	1	
Samuel Neisen	12/31/2018	03/15/2016	1	

### Applicants

Name	District	Incumbent	Requires super majority
Angela Andresen	2	No	No
Merrie Benasutti	1	No	No
Susanne Bushman	4	No	No
Natasha Chepeus	5	No	No
Shannon Drury	4	No	No
Brenna Erdmann	7	No	No
Zach Garr	4	No	No
Jonathan Gaw	4	Yes	No
Amelie Hanlon	4	No	No
Samantha Hanowski	2	No	No
Kimberly Harris	5	No	No
Gretchen Haynes	5	No	No
William Hinshaw	4	No	No
Julie Iverson	4	No	No
Kari Koehler	4	No	No
Annika Kohrt	4	No	No
Yelena Kurdyumova	1	No	No
Yolonde Lee	6	No	No
Tom Liska	4	No	No
Scott Lohman	2	No	No
Anna Min	4	No	No
Rachel Moeller	2	No	No
Cassandra Mullen	1	No	No
Sibi Murugesan	7	No	No

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## Library Board

LaBelle Nambangi	1	No	No
Samuel Neisen	2	Yes	No
Jennifer Nelson	1	No	No
Laura Nelson	4	No	No
Ephraim Olani	5	No	No
Heidi OSullivan	7	No	No
Patricia Phill	3	No	No
Amy Ruppert	5	No	No
Neal Sheth	3	No	No
Elizabeth Sowden	4	No	No
Brett Stursa	5	No	No
Molly Sullivan	3	No	No
Colin Thompson	4	No	No
Anthony Ware	4	No	No
Beth Anne Wespetal	7	No	No
Richard Zeck	1	No	No

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# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0025

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**Item Description:**

2019 Citizen Advisory Board Applicants and Appointments - Mental Health Commitment Attorney Panel

**Resolution:**

BE IT RESOLVED, that in accordance with the Hennepin County Open Appointments Policy, the following individual(s) be appointed to the Mental Health Commitment Attorney Panel:

**Background:**

Consistent with County Board policy, Hennepin County has conducted an open appointment application process to fill positions on the various citizen advisory boards. The Hennepin County Board will conduct interviews for these positions on January 29, 2019 and February 12, 2019. Qualified applicants have been notified and invited to attend. At a board meeting following interviews, the County Board will take action to select from the pool of applicants to fill the available advisory board positions.

This request communicates the names of applicants for the open citizen advisory board positions and helps build the agenda for the interviews and appointments.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
2019 Citizens Advisory Board Applicants and Appointments - Mental Health Commitment Attorney Panel	1/8/2019	Backup Material

## Citizen, Attorney

Positions: 1

Vacancies: 1

Applicants: 1

### Outgoing members

Name	Term End	Original appt	Terms served	Resignation
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### Applicants

Name	District	Incumbent	Requires super majority
Lisa Fink	4	No	No

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0026

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**Item Description:**

2019 Citizen Advisory Board Applicants and Appointments - Three Rivers Park District

**Resolution:**

BE IT RESOLVED, that in accordance with the Hennepin County Open Appointments Policy, the following individual(s) be appointed to the Three Rivers Park District Citizen Advisory Board:

**Background:**

Consistent with County Board policy, Hennepin County has conducted an open appointment application process to fill positions on the various citizen advisory boards. The Hennepin County Board will conduct interviews for these positions on January 29, 2019 and February 12, 2019. Qualified applicants have been notified and invited to attend. At a board meeting following interviews, the County Board will take action to select from the pool of applicants to fill the available advisory board positions.

This request communicates the names of applicants for the open citizen advisory board positions and helps build the agenda for the interviews and appointments.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
2019 Citizen Advisory Board Applicants and Appointments - Three Rivers Park District	1/8/2019	Backup Material

## Vacancy and application summary

Term: Voters will elect Commissioners representing Districts 1, 3, and 5 in the 2012, 2016, 2020 and 2022 general elections. Voters will elect Commissioners representing Districts 2 and 4 in the 2012, 2014, 2018 and 2022 general elections. Commissioners appointed by the County Board serve 4-year terms.

### At Large

Positions: 2  
Vacancies: 1  
Applicants: 15

#### Outgoing members

Name	Term End	Original appt	Terms served	Resignation
Gene Kay	12/31/2018	02/10/2015	1	

#### Applicants

Name	District	Incumbent	Requires super majority
Ellen Cousins	6	No	No
Douglas Dewey	5	No	No
Doug Harvey	5	No	No
Edgar Heston	5	No	No
Eugene Kay	7	Yes	No
Yelena Kurdyumova	1	No	No
Peggy Kvam	6	No	No
Yolonde Lee	6	No	No
Paul Lehman	6	No	No
Andrew Moller	5	No	No
Thomas Neiman	3	No	No
Kevin Pierson	7	No	No
James Rowan	7	No	No
Beth Anne Wespel	7	No	No
Dennis Yockers	6	No	No

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0027

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**Item Description:**

2019 Citizen Advisory Board Applicants and Appointments - Workforce Innovation and Opportunity Act

**Resolution:**

BE IT RESOLVED, that in accordance with the Hennepin County Open Appointments Policy, the following individual(s) be appointed to the Workforce Innovation and Opportunity Act Citizen Advisory Board:

**Background:**

Consistent with County Board policy, Hennepin County has conducted an open appointment application process to fill positions on the various citizen advisory boards. The Hennepin County Board will conduct interviews for these positions on January 29, 2019 and February 12, 2019. Qualified applicants have been notified and invited to attend. At a board meeting following interviews, the County Board will take action to select from the pool of applicants to fill the available advisory board positions.

This request communicates the names of applicants for the open citizen advisory board positions and helps build the agenda for the interviews and appointments.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
2019 Citizen Advisory Board Applicants and Appointments - Workforce Innovation and Opportunity Act	1/8/2019	Backup Material

## Vacancy and application summary

Term: 3 years

### Business

Positions: 10

Vacancies: 2

Applicants: 2

#### Outgoing members

Name	Term End	Original appt	Terms served	Resignation
Alexander Hanlon	09/07/2018	02/22/2018	1	09/07/2018
Jeffrey Mutz	12/31/2018	02/14/2013	2	

#### Applicants

Name	District	Incumbent	Requires super majority
Garfield Clark	3	No	No
Nicole Mattson	1	No	No

## Economic & Community Development Agencies

Positions: 1

Vacancies: 1

Applicants: 1

#### Outgoing members

Name	Term End	Original appt	Terms served	Resignation
Candace Quinn	12/31/2018	02/09/2016	1	

#### Applicants

Name	District	Incumbent	Requires super majority
Bradley Janowski	4	No	No

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0028

---

**Item Description:**

Amd 2 to Agmt A121825 with IBM for professional and technical services, extending contract to 12/31/20 and increase NTE by \$144,000 for a new total NTE of \$628,000

**Resolution:**

BE IT RESOLVED, that Amendment 2 to Agreement A121825 with International Business Machines Corporation for professional and technical Multivendor Information Technology Recovery Services, extending the contract period to December 31, 2020, and increasing the not to exceed amount by \$144,000 to a new total not to exceed amount of \$628,000 be approved; that the Chair of the Board be authorized to sign the Amendment on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that the County Administrator be authorized to approve pricing during the period January 1, 2020 through December 31, 2020 to the extent expenditures are within the not to exceed amount.

**Background:**

IBM provides business continuity and disaster recovery services for the county's mainframe computer. This service includes hot site disaster services in the case of a catastrophic event that is scheduled during June. Support of the county's mainframe is a critical technical function needed for continued property assessment and tax collection until these complex business functions can be performed with non-mainframe applications. The county has negotiated an amendment with IBM for an additional two years, 2019-2020.

Resolutions 12-0541 and 17-0503 authorized the original agreement and amendment 1 for the time period January 1, 2013 through December 31, 2018.

**Recommendation from County Administrator:** Recommend Approval



# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0029

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#### Item Description:

Agmt PR00000724 with Lutheran Social Service of Minnesota for the provision of certified financial counselors, 12/06/18-12/31/19, NTE \$50,000

#### Resolution:

BE IT RESOLVED, that Agreement PR00000724 with Lutheran Social Service of Minnesota for the provision of certified financial counselors, during the period December 6, 2018 through December 31, 2019, in an amount not to exceed \$50,000 be approved; that the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed.

#### Background:

Lutheran Social Service (LSS) of Minnesota's certified financial counselors shall provide:

- up to six financial and/or student loan repayment counseling sessions per year for each Hennepin County employee and/or family member, at no cost to the employee or family member, covering budget counseling, credit report review, housing counseling, or checking account management skills;
- up to 24 workplace-base financial education workshops per year;
- debt management plans for employees to enroll in;
- counselor on-call services for brief financial questions;
- a marketing plan and co-branded web landing page;
- quarterly utilization metrics and reporting (for the first quarter this will be monthly); and
- a specific phone number for Hennepin County employees.

LSS was chosen because it is a nonprofit Minnesota corporation with an excellent reputation for delivering financial services throughout the state of Minnesota. It has been providing this same package of services to the University of Minnesota for since 2014. They have achieved excellent results for both staff and students.

This item supports disparity reduction efforts by providing personalized financial literacy training/education, including broader perspectives about wealth and the psychology of money. Financial well-being is also part of the county's Total Rewards strategy

**Recommendation from County Administrator:** Recommend Approval

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0030

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#### Item Description:

Neg Agmt A199487 with Voya Retirement Insurance and Annuity Company for the provision of deferred compensation plan services for county employees, 04/01/19-04/30/25

#### Resolution:

BE IT RESOLVED, that the Hennepin County Board authorizes the County Administrator to negotiate Agreement A199487 and all necessary related documents with Voya Retirement Insurance and Annuity Company to provide deferred compensation recordkeeping services for county employees, consistent with the direction of the county's Deferred Compensation Committee, for the period April 1, 2019 through April 30, 2025; that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to execute the Agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed.

#### Background:

Hennepin County has established a Deferred Compensation Plan for the benefit of its employees, to permit employees to defer a portion of their income that can supplement their other retirement benefits. Employees choosing to participate, elect to save by designating a portion of their paycheck for their deferred compensation account. The county has contracted with Voya Retirement Insurance and Annuity Company and Fidelity Investments Tax-Exempt Services Company to act as recordkeepers and maintain investment accounts for those employees participating in the Plan.

The County's Deferred Compensation Committee oversees the county's Plan. The Committee oversees the investment strategy and objectives of the Plan; the investment portfolio; administration of the Plan by the Human Resources Benefits Division; and continually evaluates the Plan in light of the many competing and valid interests of Hennepin County and its diverse employee population.

An investment consultant advises the Committee and reviews the performance of funds that are available to Plan participants for investment. The Committee has a duty, with the assistance of its investment consultant, to select and monitor the funds that are available pursuant to the Plan, and to monitor investment expenses. In 2018, the Committee reviewed the funds available to participants through each recordkeeper, and recommended a new lineup of funds. The Committee further reviewed the investment fees paid by participants. The Committee directed its investment consultant to survey the marketplace and determine whether the county could obtain reduced fees for its Plan participants. With the assistance of its investment consultant, the Committee negotiated reduced fees for participants in both the Voya and Fidelity accounts. This will result in significantly lower fees for Hennepin County employees.

As part of its negotiation for a fee reduction for participants with Voya accounts, the Committee negotiated the general terms of a new agreement with Voya. These terms are as follows:

- Fund changes
- Revenue generated from funds will be credited back to the participant that generated it
- Fee reductions
- Voya enrollers, hired and supervised by Voya

- Five year extension of contract

The changes to investment funds requires Voya to transition to a new product platform for county employees. This requires new agreements be developed along with moving the County's plan from one technical platform to another so that the new fund options are available for employee election. The new contract will run through April 30, 2025.

The Committee has recommended a new contract with Voya be finalized and approved, consistent with these terms.

**Current Request:** This request seeks authorization to negotiate Agreement A199487 and all necessary related documents with Voya Retirement Insurance and Annuity Company for the provision of deferred compensation plan services for county employees from April 1, 2019 through April 30, 2025.

**Recommendation from County Administrator:** Recommend Approval

# HENNEPIN COUNTY

## MINNESOTA

### **Board Action Request 19-0031**

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#### **Item Description:**

Confirmation of the appointment of Jessica Simon-Koch to the unclassified position of Department Director

#### **Resolution:**

BE IT RESOLVED, that the Hennepin County Board of Commissioners confirms the appointment of Jessica Simon-Koch to the unclassified position of Director, effective January 20, 2019.

#### **Background:**

The County Board's Open Appointments Policy and MN Statutes Section 383B.102 require that appointments to the unclassified service have confirmation by the Board of County Commissioners.

The County Administrator is recommending Ms. Jessica Simon-Koch be appointed to the unclassified position of Director of Internal Services. Ms. Simon-Koch brings extensive knowledge and experience from her 20 years of working across Human Services. During her tenure she has managed a variety of internal service functions including: contracts, planning and project management, compliance and data privacy, staffing management, labor relations and communications. Ms. Simon-Koch's ability to lead and build strengths-based, inclusive teams, makes her well equipped to lead the Internal Services team into the future

As required by the Open Appointments Policy, a list of final applicants who interviewed for this position is on file with the Clerk of the County Board.

**Recommendation from County Administrator:** Recommend Approval

# HENNEPIN COUNTY

## MINNESOTA

### **Board Action Request 19-0032**

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#### **Item Description:**

Confirmation of appointment to the unclassified position of Department Director for Communications, Media Relations, Intergovernmental Relations and the Center of Innovation and Excellence

#### **Resolution:**

BE IT RESOLVED, that the Hennepin County Board of Commissioners confirms the appointments of Jamie Zwilling, Carolyn Marinan, Kareem Murphy and Alisa Salewski to the unclassified position of Director effective February 17, 2019.

#### **Background:**

The County Board's Open Appointments Policy and MN Statutes section 383B.012 require that appointments to unclassified service have confirmation by the Board of County Commissioners.

Mr. Zwilling will serve as the Chief Communications Officer, Ms. Marinan as the Chief Media Relations Officer, Mr. Murphy as the Intergovernmental Relations Director and Ms. Salewski as the Chief Innovation Officer.

The County Administrator is recommending appointing Mr. Zwilling, Ms. Marinan, Mr. Murphy and Ms. Salewski to the unclassified position of Director to be consistent with other director positions in the county. The director position better represents the responsibilities in providing strategic direction, operational accountability and budgetary responsibility for Communications, Media Relations, Intergovernmental Relations and the Center of Innovation and Excellence.

**Recommendation from County Administrator:** Recommend Approval

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0033

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#### Item Description:

Human Services & Public Health resolution, including contracts and amendments to contracts with providers – Report 1901

#### Resolution:

BE IT RESOLVED, that the contracts, contract amendments and administrative actions of the Human Services and Public Health Department and Department of Community Corrections and Rehabilitation made pursuant to Chapters 256E and 393 of Minnesota Statutes, as detailed in Human Services and Public Health Contract Report 1901 be approved; that the report be filed in the Contract Administration Office; that the Chair of the Board be authorized to sign the contracts, contract amendments and administrative actions on behalf of the County; and that the Controller be authorized to disburse funds as directed. Such contracts are subject to ministerial adjustment, when such adjustments are done within the constraints of the approved Hennepin County Budget and when signed by the County Department Director or Designee.

#### Background:

The contracted dollar amounts are based on estimates of program costs and/or utilization during prior periods. Funding for each contract is provided for within service categories in the Human Services and Public Health Department and Department of Community Corrections and Rehabilitation approved annual budgets. Occasionally new services are implemented which are not in the budget but which are fully funded under state or federal grants or other new funding.

Contracted dollar estimates are based upon prior year usage and are subject to fluctuation in placement patterns, service need, and cost shifts. Therefore, it may be necessary to process ministerial adjustments to contracts to increase or decrease contract amounts or to make minor service changes consistent with the department budget and strategic plan. Placement agreements are also processed administratively.

Contracts include services in the following areas: adult mental health; developmental disabilities; chemical health; adult housing; early intervention and family intervention services, day treatment services; emergency shelter; day care; training and employment services, interpreter services, health services, welfare advocacy, and various other human services. Expectations for ongoing outcome measurement are included in all new, renewal, or extended contracts. Outcome measures are developed by the county and contracted providers. Typically they include measures of client service recipients condition or functioning level. Outcome information is used to modify or improve programs as well as to evaluate effectiveness of different types of intervention and providers. A detailed listing of the specific actions requested by this BAR and an explanation of all unusual items is reflected in the summary of the report.

# HENNEPIN COUNTY

## MINNESOTA

### **Board Action Request 19-0034**

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#### **Item Description:**

2019 Federal Legislative Platform

#### **Resolution:**

BE IT RESOLVED, that the Hennepin County Board of Commissioners supports the issues included in the federal legislative platform for 2019.

# HENNEPIN COUNTY

## MINNESOTA

### **Board Action Request 19-0017**

---

#### **Item Description:**

Claims Register for the period ending January 11, 2019

#### **Resolution:**

BE IT RESOLVED, that the claims register for the period ending January 11, 2019, be ratified.

#### **Background:**

Resolution 07-4-154R1 delegated to the County Administrator and County Controller the authority to pay all claims of the County with subsequent ratification by the Board of Commissioners. Pursuant to Resolution 07-4-154R1 and Minnesota Statute 375.18, the list of all claims paid since the last regularly scheduled Board meeting is now presented to the Board for informational purposes and ratification. The Claims Register is on file with the Clerk of the Board.



# HENNEPIN COUNTY

## MINNESOTA

### **Board Action Request 19-0018**

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#### **Item Description:**

Claims Register for the period ending January 18, 2019

#### **Resolution:**

BE IT RESOLVED, that the claims register for the period ending January 18, 2019, be ratified.

#### **Background:**

Resolution 07-4-154R1 delegated to the County Administrator and County Controller the authority to pay all claims of the County with subsequent ratification by the Board of Commissioners. Pursuant to Resolution 07-4-154R1 and Minnesota Statute 375.18, the list of all claims paid since the last regularly scheduled Board meeting is now presented to the Board for informational purposes and ratification. The Claims Register is on file with the Clerk of the Board.

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0008

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#### Item Description:

Accept conveyance of property located at 2200 Plymouth Ave N, City of Minneapolis

#### Resolution:

BE IT RESOLVED, that Hennepin County finds the acceptance of the conveyance from the Hennepin County Housing and Redevelopment Authority (HCHRA) of property located at 2200 Plymouth Avenue North (PID: 170-29-24-44-0210) for the use in the North Minneapolis Community Wellness Center capital project (CP 0031735) to be in accordance with the Penn Avenue North Redevelopment plan; and

BE IT FURTHER RESOLVED, that Hennepin County be authorized to accept the conveyance of said property from the HCHRA; and that following the review and approval by the County Attorney's Office, the Chair be authorized to sign all documents associated with the conveyance on behalf of the county.

#### Background:

**History:** Hennepin County authorized the transfer of funds from the North Minneapolis Community Wellness Center capital project (CP 0031735) to the Hennepin County Housing and Redevelopment Authority (HCHRA) for property acquisition, environmental cleanup, and development and construction activities associated with the NorthPoint Health and Wellness Center Expansion project (Resolution 16-0277).

The HCHRA authorized Agreement A165725 with Estes Funeral Chapel (Estes) for the exchange of property between Estes and HCHRA for property located on the southwest and northwest corners of Penn Avenue North and Plymouth Avenue North in the City of Minneapolis (Resolution 16-HCHRA-0028R1).

On June 29, 2018, in accordance with the Land Exchange Agreement A165725 between the HCHRA and Estes, the land identified in the resolution was exchanged. The land acquired from Estes is to be incorporated within the expansion area of the NorthPoint Health and Wellness Center project and in order to advance the project the property at 2200 Plymouth Avenue North needs to be conveyed to Hennepin County.

The NorthPoint Health and Wellness Center capital project (CP 0031735) is in accordance with the Penn Avenue North Redevelopment plan, which includes the stated property. This request makes a finding to that effect, in order to make clear that the HCHRA may transfer the property to Hennepin County using its powers under Minnesota Statutes, section 469.029 and other related sources of law. Hennepin County and the HCHRA participate in this redevelopment plan through a multijurisdictional reinvestment program pursuant to Minnesota Statutes, section 383B.79, established by a Cooperative Agreement with the City of Minneapolis.

A companion Board Action Request will be considered by the Hennepin County Housing and Redevelopment Authority.

**Current Request:** This request seeks the authorization to accept the conveyance of property located at 2200 Plymouth Avenue North (PID: 170-29-24-44-0210) from the HCHRA.

**Impacts/Outcome:** The conveyance will permit the consolidation of property to support the expansion of the NorthPoint Health and Wellness Center.

**Recommendation from County Administrator:** Recommend Approval

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0009

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#### Item Description:

Quit claim of easements and other property interests along Bottineau Blvd (CSAH 81) to the City of Robbinsdale (recv \$1)

#### Resolution:

BE IT RESOLVED, that a quit claim deed conveying all Hennepin County easements and other property interests, if any, within the property described below to the City of Robbinsdale, at no cost, be approved; and the Chair be authorized to sign the deed and related conveyance documents on behalf of the county.

#### Legal Description of the Property:

Beginning at the southwest corner of said Government Lot 3; thence North 00 degrees 29 minutes 46 seconds West, assumed bearing along the west line of said Government Lot 3, a distance of 624.16 feet to the northwesterly extension of the northeasterly right-of-way line of West Broadway, which right-of-way line is parallel with and distant 66.00 feet northeasterly of the northwesterly extension of the most southerly northeasterly line of Lot 1, Block 1, Robbinsdale Mall Second Addition, according to the recorded plat thereof, Hennepin County, Minnesota; thence South 38 degrees 58 minutes 10 seconds East along said northwesterly extension and said northeasterly right-of-way line of West Broadway, a distance of 316.02 feet; thence North 66 degrees 33 minutes 02 seconds East, a distance of 58.63 feet; thence South 24 degrees 55 minutes 19 seconds East, a distance of 124.23 feet; thence South 29 degrees 51 minutes 52 seconds East, a distance of 81.11 feet to Line A described below; thence North 89 degrees 48 minutes 57 seconds West along said Line A, and parallel to the south line of said Government Lot 3, a distance of 17.41 feet to said northeasterly right-of-way line of West Broadway; thence South 38 degrees 58 minutes 10 seconds East along said northeasterly right-of-way line a distance of 62.14 feet; thence Southerly, along a tangential curve, concave to the West, having a central angle of 78 degrees 39 minutes 08 seconds and a radius of 85.00 feet for an arc distance of 116.68 feet; thence Westerly, along a non-tangential curve, concave to the North, having a central angle of 14 degrees 28 minutes 20 seconds and a radius of 184.00 feet for an arc distance of 46.48 feet, the chord of said curve bears South 77 degrees 00 minutes 10 seconds West; thence South 00 degrees 11 minutes 03 seconds West, not tangent to said curve, a distance of 53.36 feet to the south line of said Government Lot 3; thence North 89 degrees 48 minutes 57 seconds West along said south line, a distance of 315.53 feet to the point of beginning.

#### Line A is described as:

Commencing at the intersection of the south line of said Government Lot 3 with said northeasterly right-of-way line of West Broadway (fka Crystal Lake Road); thence northwesterly along said right-of-way line for 16.00 feet; thence east and parallel with the south line of said Government Lot 3 a distance of 134.92 feet; thence north and parallel with the east line of said Government Lot 3 a distance of 207.50 feet to the point of beginning of Line A; thence west and parallel with the south line of said Government Lot 3 a distance of 284.33 feet, more or less, to said northeasterly right-of-way line and said Line A there terminating.

#### Background:

**History:** Inland Development Partners has proposed the construction of 197 market rate rental units at the northwest corner of Bottineau Boulevard (County State Aid Highway 81) and 36<sup>th</sup> Avenue N in the City of Robbinsdale.

Between 1930s and 2011, the State of Minnesota and Hennepin County, before roadway ownership was turned over to the county from the state, had acquired various easements for transportation purposes that encumber the underlying fee ownership of the proposed development site. Inland Development Partners has requested that Hennepin County transfer all easements and other property interests, if any, within the development site to the City of Robbinsdale so the city and developer can work together to advance this project. County staff have reviewed the plat and development plans and narrowed the request to only transfer the interests that are no longer necessary for the county’s current and future highway needs. The property interests will be transferred subject to the rights of any underlying utilities.

**Current Request:** This request seeks authorization to approve a quit claim deed conveying the county’s interests in the property described in the resolution to the City of Robbinsdale. The property interests to be conveyed are not needed for any county purposes.

**Impact/Outcome:** Approval of this request will allow for the redevelopment of the Robbinsdale American Legion site and the conveyance of interests no longer required by Hennepin County.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
Map of interests along Bottineau Blvd in Robbinsdale	1/2/2019	Map



Quit claim of property interests along Bottineau Blvd to the City of Robbinsdale  
3600 France Ave N Robbinsdale, MN 55422



# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0010

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**Item Description:**

Neg agmt PW 50-40-18 with MnDOT (state agmt 1031877) for rehabilitation of a bridge along Central Avenue (CSAH 101) over TH 12 in Wayzata (CP 2160600) (county NTE \$2,000,000-state aid)

**Resolution:**

BE IT RESOLVED, that the County Administrator be authorized to negotiate Agreement PW 50-40-18 (state agreement 1031877) with the Minnesota Department of Transportation for rehabilitation of the bridge deck of Central Avenue (County State Aid Highway 101) over Trunk Highway 12 in the city of Wayzata under capital project (CP) 2160600 at a not to exceed amount of \$2,000,000; that upon review and approval of the County Attorney's office, the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed.

**Background:**

**History:** The existing bridge along Central Avenue CSAH 101 over TH 12 does not include dedicated left-turn lanes, which results in significant congestion during the peak periods due to vehicles waiting to turn onto TH 12. The proposed project will improve safety and traffic operations by providing left-turn lanes on Central Avenue to allow for dedicated vehicle storage. Significant pedestrian improvements will be part of this project including upgraded pedestrian ramps, countdown timers, and accessible pedestrian signals to better serve persons with disabilities. Additionally, the traffic signal systems on either end of the bridge will be upgraded to include flashing yellow left-turn arrows to provide more flexible signal timing.

MnDOT is funding the cost of the bridge replacement, however, Hennepin County will be responsible for costs associated with bridge widening activities for dedicated left-turn lanes since those costs are not related to improving the condition of the current bridge structure. MnDOT and the county will share the pedestrian and signal improvement costs. The project will begin spring of 2019 and be completed by fall 2019.

**Current Request:** This request is for authorization to negotiate agreement PW 50-40-18 with MnDOT for the reconstruction of the Central Avenue bridge over TH 12 at a not-to-exceed amount of \$2,000,000.

**Impacts/Outcomes:** This project will provide a better connection and improve safety along Central Avenue across TH 12 for all users of the corridor.

Budget table: CP 2160600 CSAH 101 bridge deck replacement over TH 12

Revenues:	2019 Appropriated Capital Budget	Current Request	Total Project
State Aid Regular	\$2,000,000	\$0 (no change)	\$2,000,000
<b>Total</b>	<b>\$2,000,000</b>	<b>\$0</b>	<b>\$2,000,000</b>
Expenditures:			
Construction	\$2,000,000	\$0 (no change)	\$2,000,000
<b>Total</b>	<b>\$2,000,000</b>	<b>\$0</b>	<b>\$2,000,000</b>

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

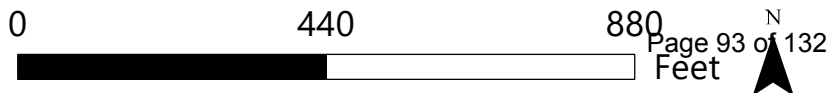
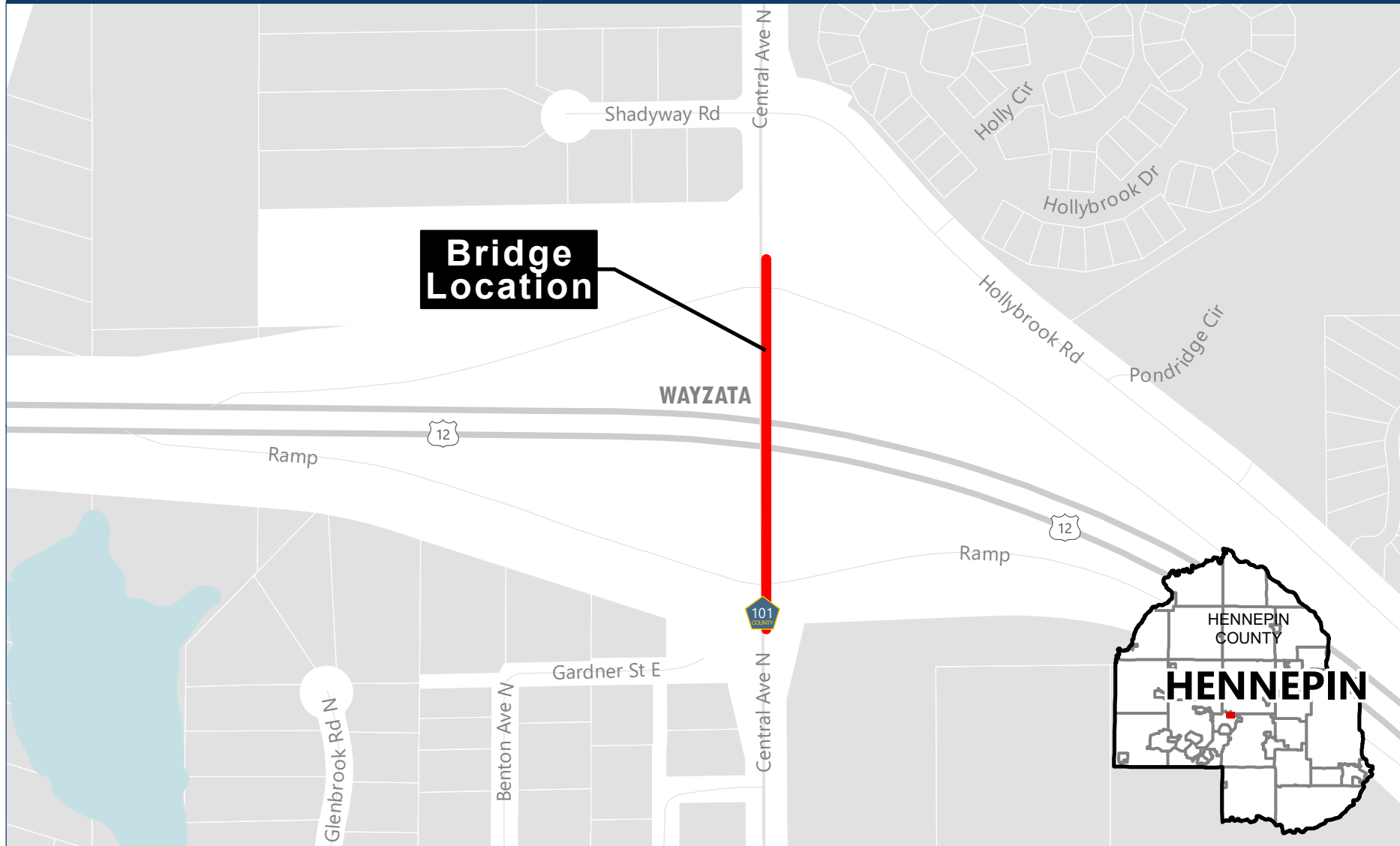
Description	Upload Date	Type
Map of bridge along CSAH 101 over TH 12 in Wayzata	12/26/2018	Map
Diagram of rehabilitation for bridge along CSAH 101 over TH 12	12/26/2018	Map



# PW 50-40-18

Bridge along CSAH 101 over TH 12

HENNEPIN COUNTY  
MINNESOTA

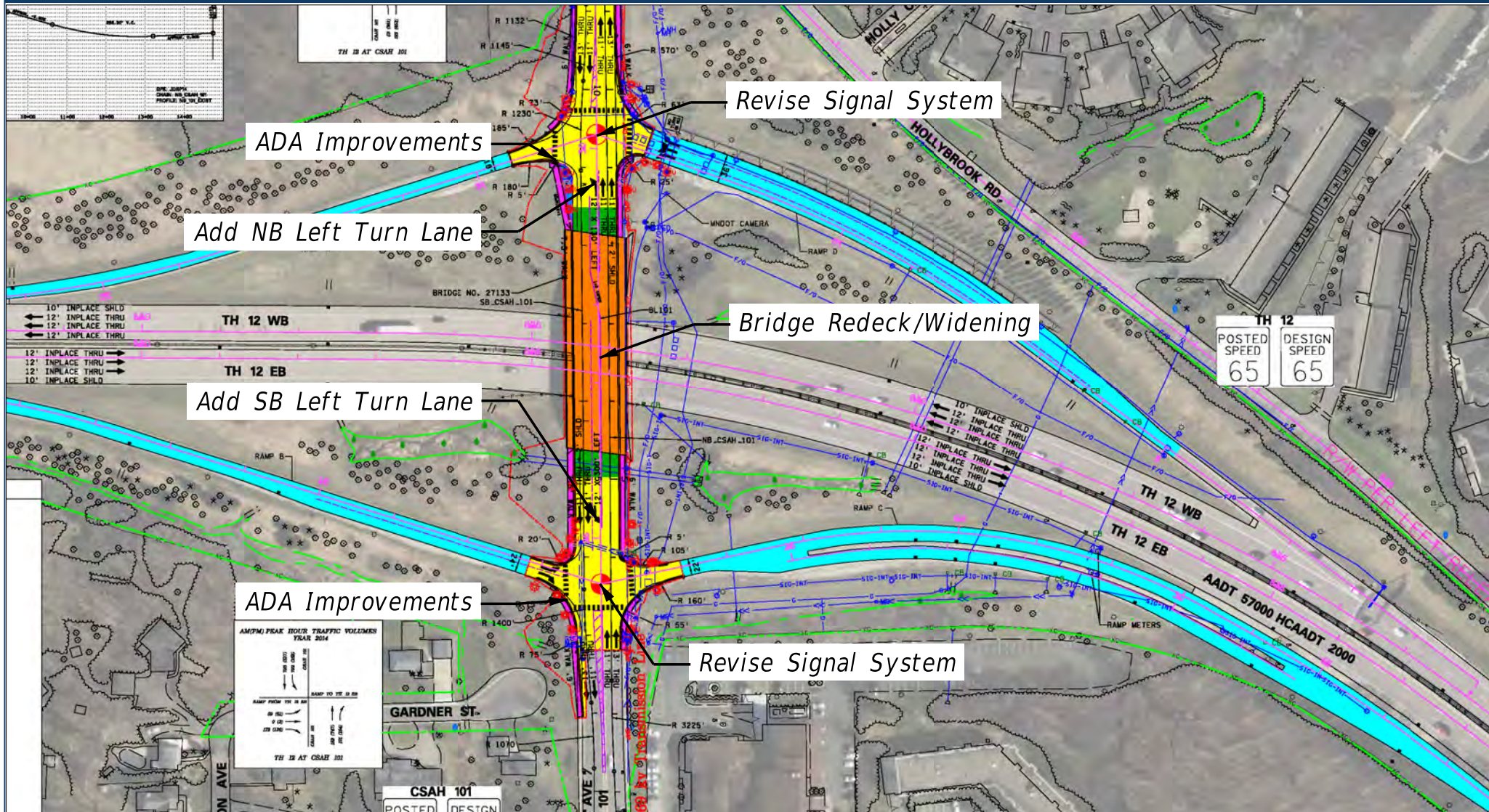


**Hennepin County** Public Works

# CSAH 101

Bridge along CSAH 101 over TH12 | Hennepin County Public Works

HENNEPIN COUNTY  
MINNESOTA



**Disclaimer:** This map (i) is furnished "AS IS" with no representation as to completeness or accuracy; (ii) is furnished with no warranty of any kind; and (iii) is not suitable for legal, engineering or surveying purposes. Hennepin County shall not be liable for any damage, injury or loss resulting from this map.

Publication date: 12/19/2018 ALKA002 Z:\Transportation Planning\Reconstruction\101\CSAH101.dgn





# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0011

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#### Item Description:

Negotiate Agmt PR00000783 with Robbinsdale Area Schools, to provide a school recycling project, 02/01/19-07/01/20, NTE \$15,000

#### Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Agreement PR00000783 with Robbinsdale Area Schools to provide a school recycling project during the period of February 1, 2019 through July 1, 2020 with the amount not to exceed \$15,000; that following review and approval by the County Attorney's Office, the County Administrator be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed.

#### Background:

**History:** Hennepin County has a goal to recycle 75 percent of waste by 2030. Approximately 78 percent of waste generated at schools is made up of recyclables and organic materials, such as food waste and compostable papers. Nearly half of schools in the county collect organic materials.

To help reach the recycling goal, the county offers grants to schools that implement projects to reduce, reuse, recycle or compost waste. The grants are available to public and private K-12 schools, with \$200,000 available annually. Since 2003, the county has funded 141 projects, totaling \$2 million for school recycling programs.

The county released a request for proposals in February 2018, and nine proposals were received. Seven proposals were recommended for funding, for a total of \$138,300 (Resolution 18-0250). After the initial round, \$61,700 in grant funds remained; therefore, additional applications were solicited for grants of less than \$15,000. The following four applications were received:

- \$15,000 from Robbinsdale Area Schools
- \$12,200 from Cristo Rey Jesuit High School (Minneapolis)
- \$4,000 from Metro Schools (Minneapolis), and
- \$9,100 from Yinghua Academy (Minneapolis)

Approval of the grant agreement with Robbinsdale Area Schools requires board approval because the school district has executed contracts with the county that exceed \$50,000. The remaining three agreements are being approved administratively because their funding requests, combined with their other agreements with the county, total less than \$50,000 per school.

**Current Request:** This request is for authorization for the County Administrator to negotiate Agreement PR00000783 with Robbinsdale Area Schools for a school recycling grant project during the period of February 1, 2019 through July 1, 2020, with the not to exceed amount of \$15,000. The district will improve its recycling program at Armstrong High School by adding containers in common areas and athletic facilities, inside and outside of the school building.

**Impact/Outcomes:** Improving recycling and expanding organics at schools helps meet the county's goal to recycle or compost 75 percent of waste by 2030. Top performing public schools have achieved a recycling rate of 37 percent and an organics recycling rate of 27 percent. Schools that supplement recycling programs by adding organics have a higher recycling rate than do schools that have recycling programs

alone.

During the development of the most recent Solid Waste Management Master Plan, public engagement efforts confirmed that support of school recycling continues to be a priority. Residents, community group representatives, elected officials and business members all noted the importance of organics recycling in schools as a way to teach youth, who will then take the behavior home and continue the practice throughout their lives.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
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# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0012 S1

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#### Item Description:

Negotiate 9 fall 2018 ERF grant agreements for cleanup of contaminated sites, various periods, total combined NTE \$1,617,299

#### Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate the following Environmental Response Fund grant agreements for the assessment and cleanup of contaminated sites, during a two-year period beginning on the date of execution:

- Agreement PR00000789 with the City of Minneapolis, with the amount not to exceed \$290,000;
- Agreement PR00000786 with the City of Lakes Community Land Trust or affiliated entity, with the amount not to exceed \$200,000;
- Agreement PR00000790 with the City of Minneapolis, with the amount not to exceed \$173,018;
- Agreement PR00000788 with the Minneapolis Park and Recreation Board, with the amount not to exceed \$165,474;
- Agreement PR00000791 with the City of Minneapolis, with the amount not to exceed \$260,739;
- Agreement PR00000794 with Lake Street Affordable Housing, LLC or affiliated entity, with the amount not to exceed \$222,236;
- Agreement PR00000785 with Minnesota Brownfields or affiliated entity, with the amount not to exceed \$200,000;
- Agreement PR00000792 with the City of Minneapolis, with the amount not to exceed \$81,364;
- Agreement PR00000787 with the City of Robbinsdale, with the amount not to exceed \$24,468; and

BE IT FURTHER RESOLVED, that following review and approval by the County Attorney's Office, the County Administrator be authorized to sign the agreements on behalf of the county; that costs incurred by the grantees after the board approval date be eligible for reimbursement upon execution of the agreements; that the County Administrator be authorized to approve one 12-month extension of the agreements; and that the Controller be authorized to disburse funds as directed.

#### Background:

**History:** The Environmental Response Fund (ERF) helps revitalize sites by providing funding to assess and clean up contamination. This helps overcome barriers that added costs of environmental cleanup pose to site improvement or redevelopment. Cleaning up these sites reduces the risk to human health and the environment.

Minnesota Statutes, sections 383B.80 and 383B.81, authorize the county to collect a mortgage registry and deed tax for the purpose of establishing an environmental response fund. The board established the ERF in 1997 (Resolution 97-06-410R1) and authorized the grant program in 2001 (Resolution 01-615).

Projects supported by ERF grants provide a variety of community benefits, including creating affordable and moderately priced housing, supporting economic development, developing green space, and making infrastructure improvements. Many ERF grants address environmental contamination in communities with significant disparities in health, including low income areas and communities of color. Some of these sites

become a catalyst for new development in neighboring areas, which can help address racial disparities in housing, employment and income.

As a major economic center for 150 years, the county has a concentration of contaminated sites. Much of this contamination was caused by chemical spills or improper disposal of hazardous waste prior to the existence of environmental regulations. These improper disposal practices of the past can still cause soil and groundwater pollution that present environmental risks today.

Since 2001, the county has awarded 386 ERF grants totaling \$53,967,304.

**Current Request:** This request is for County Administrator authorization to negotiate 9 ERF grant agreements during various periods, with the total combined amount not to exceed \$1,617,299.

In June 2018, the county solicited proposals from municipalities and nonprofit and for-profit developers. In an effort to maximize collaboration between funders, the timing of the ERF grant round coincides with additional contamination cleanup grant programs administered by the Minnesota Department of Employment and Economic Development and the Metropolitan Council.

A committee reviewed the grant applications and recommend funding 10 of the 13 project applications received. Applications were evaluated on project need; degree of contamination; how the project will address contamination; creation or preservation of affordable and/or moderately priced market-rate housing; how the project supports economic development; and the readiness of the project to proceed. The fall 2018 ERF award recommendations are summarized as follows and are described in detail in the report, Environmental Response Fund fall 2018 funding recommendations.

**ERF Projects:**

- Checkerboard, Minneapolis - \$290,000 for abatement costs associated with the construction of an estimated 125 affordable and 125 market-rate rental units and retail space. (Grantee: City of Minneapolis)
- City of Lakes Community Land Trust Homebuyer Initiated Program, Minneapolis - \$200,000 for abatement costs associated with the rehabilitation of at least nine owner-occupied, permanently affordable (land trust), single-family homes. (Grantee: City of Lakes Community Land Trust)
- Creekside at Van White, Minneapolis - \$173,018 for contaminated soil cleanup associated with the construction of a new office building along Bassett Creek. (Grantee: City of Minneapolis)
- Currie Park, Minneapolis - \$165,474 for contaminated soil cleanup associated with park cleanup and improvements. (Grantee: Minneapolis Park and Recreation Board)
- Gateway Northeast, Minneapolis - \$260,739 for contaminated soil cleanup and abatement costs associated with the construction of a mixed-use residential apartment complex, which includes 50 market-rate and 75 affordable rental units, and retail space. (Grantee: City of Minneapolis)
- Lake Street Affordable Housing, Minneapolis - \$222,236 for contaminated soil cleanup, demolition, and abatement costs associated with the construction of 111 affordable rental units and retail space. (Grantee: Lake Street Affordable Housing, LLC)
- Minnesota Brownfields Gap Financing Program, countywide - \$200,000 to continue the Brownfields Gap Financing Program, which provides small environmental assessment grants to government entities and non-profit organizations. (Grantee: Minnesota Brownfields)
- Portland and Washington Mixed-Use Development, Minneapolis - \$81,364 for contaminated soil cleanup and abatement costs associated with the construction of 240 market-rate and 90 affordable rental units, a fire station, and office/retail space. (Grantee: City of Minneapolis)
- Robbinsdale Apartments, Robbinsdale - \$24,468 for contaminated soil cleanup associated with the

construction of 197 market-rate rental units. (Grantee: City of Robbinsdale)

This request also is for approval for grantees to incur costs after the board approval date, with reimbursements being paid upon execution of the grant agreements.

**Impact/Outcome:** The recommended ERF grant awards will fund asbestos and lead-based paint abatement and contaminated soil assessment and cleanup. This funding supports projects that create economic development by increasing the tax base, creating permanent jobs, enhancing green space, and creating affordable and moderately priced market-rate housing. The recommended grants provide for the renovation or construction of an estimated 452 affordable housing units. ERF grants help address environmental contamination in communities with significant racial disparities in health, and supports projects that help reduce disparities in housing, employment and income.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
ERF fall 2018 funding recommendations	1/2/2019	Backup Material

HENNEPIN COUNTY  
MINNESOTA

Environmental Response Fund  
fall 2018  
funding recommendations



Project for Pride and Living's Oxford Village site, located in Hopkins, received an ERF grant in the spring of 2015 for abatement of asbestos containing materials and lead-based paint, soil cleanup, and vapor mitigation. The ERF grant helped transform this once blighted site into 51 units of affordable housing.





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# Overview

## Background

The Environmental Response Fund (ERF) helps revitalize sites by providing funding to assess and clean up contamination. This helps overcome barriers that added costs of environmental cleanup pose to site improvement or redevelopment. Cleaning up these sites reduces the risk to human health and the environment.

ERF grants are used for a variety of activities that provide community benefit, including:

- Assessment and cleanup of soil and groundwater
- Evaluation and abatement of asbestos and lead-based paint

Since 2001, ERF has funded 386 projects totaling \$53,967,304. Minnesota Statutes, sections 383B.80 and 383B.81, authorize the county to collect a mortgage registry and deed tax for the purpose of establishing an environmental response fund. The board established the ERF in 1997 (Resolution 97-06-410R1) and authorized the grant program in 2001 (Resolution 01-615).

## Applications and review process

A committee of nine staff from Environment and Energy, Community Works, and Resident and Real Estate Services reviewed the applications and made recommendations for funding. Applications were evaluated on project need; degree of contamination; how the project will address contamination; creation or preservation of affordable and/or moderately priced market-rate housing; how the project supports economic development; and the readiness of the project to proceed.

The timing of the ERF grant rounds coincide with contamination cleanup grant programs administered by the Minnesota Department of Employment and Economic Development (DEED) and the Metropolitan Council in an effort to maximize collaboration among the three funders.

## Summary of award recommendations

Thirteen applications were received and reviewed. Although this report describes all 13 applications, the committee recommends awarding the following ten grants totaling \$2,032,483:

- **Checkerboard, Minneapolis** - \$290,000 for abatement costs associated with the construction of an estimated 125 affordable and 125 market-rate rental units, and retail space. (Grantee: City of Minneapolis)
- **City of Lakes Community Land Trust Homebuyer Initiated Program, Minneapolis** - \$200,000 for abatement costs associated with the rehabilitation of at least nine owner-occupied, permanently affordable (land trust), single-family homes. (Grantee: City of Lakes Community Land Trust)
- **Creekside at Van White, Minneapolis** - \$173,018 for contaminated soil cleanup associated with the construction of a new office building along Bassett Creek. (Grantee: City of Minneapolis)
- **Currie Park, Minneapolis** - \$165,474 for contaminated soil cleanup associated with park improvements. (Grantee: Minneapolis Park and Recreation Board)
- **Fort Snelling Upper Post, Fort Snelling** - \$415,184 for abatement costs associated with the renovation of existing structures into 42 units of affordable rental housing. (Grantee: Fort Snelling Leased Housing Associates I, LLLP)

- **Gateway Northeast, Minneapolis** - \$260,739 for contaminated soil cleanup and abatement costs associated with the construction of a mixed-use residential apartment complex comprised of 50 market-rate, 75 affordable rental units, and retail space. (Grantee: City of Minneapolis)
- **Lake Street Affordable Housing, Minneapolis** - \$222,236 for contaminated soil cleanup, demolition, and abatement costs associated with the construction of 111 affordable rental units and retail space. (Grantee: Lake Street Affordable Housing, LLC)
- **Minnesota Brownfields Gap Financing Program, countywide** - \$200,000 to continue the Brownfields Gap Financing Program, which provides small environmental assessment grants to government entities and non-profit organizations. (Grantee: Minnesota Brownfields)
- **Portland and Washington Mixed-Use Development, Minneapolis** - \$81,364 for contaminated soil cleanup and abatement costs associated with the construction of 240 market-rate and 90 affordable rental units, a fire station, and office/retail space. (Grantee: City of Minneapolis)
- **Robbinsdale Apartments, Robbinsdale** - \$24,468 for contaminated soil cleanup associated with the construction of 197 market-rate rental units. (Grantee: City of Robbinsdale)

### Expected outcomes

The recommended ERF grant awards will fund asbestos and lead-based paint abatement and contaminated soil assessment and cleanup. This funding supports projects that create economic development by increasing the tax base, creating permanent jobs, enhancing green space, and creating affordable and moderately priced market-rate housing. The recommended grants provide for the renovation or construction of an estimated 452 affordable housing units. ERF grants help address environmental contamination in communities with significant racial disparities in health, and supports projects that help reduce disparities in housing, employment and income.

### Other funding accomplishments

In addition to ERF assistance, county staff routinely conduct outreach and provide additional funding for contamination assessment to cities and nonprofit organizations in between ERF rounds. This funding comes from the county's other EPA grant funds proceeds pursuant to past agreements between the EPA and Hennepin County. The Hennepin County-administered EPA grant funds and the Minnesota Brownfields Gap Financing Program, funded through the ERF, have helped many organizations develop the environmental assessment information needed to submit applications to the ERF for cleanup funding.

## **Application summaries**

Summaries of the individual applications received are enclosed with this report and include a description of each project and the funding rationale.

## **Key of acronyms**

Americans with Disabilities Act (ADA)

Area Median Income (AMI)

City of Minneapolis Department of Community Planning and Economic Development (CPED)

Full Time Equivalent (FTE)

Hennepin County Transit-Oriented Development (HC TOD)

Minnesota Department of Employment and Economic Development (DEED)

Polychlorinated Biphenyls (PCBs)

Polycyclic Aromatic Hydrocarbons (PAHs)

United States Department of Housing and Urban Development (HUD)

United States Environmental Protection Agency (EPA)

## **Contact information**

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# 4500 France Apartments

Address: 4500 France Avenue S, 3905 and 3907 Sunnyside Road, Edina

Applicant: Orion 4500 France, LLC

Property owner: Orion 4500 France, LLC

**Recommended award: \$0** (\$110,400 requested)

## Award recommendation

The activities are eligible for funding; however, this project ranked low in comparison with other applications received. This project is expected to proceed without ERF assistance.

**Previous ERF awards:** None

## Other funding sources

DEED: \$335,000 committed August 2018

Metropolitan Council: None

## Economic development/housing impact

- Increases tax base
- Adds 42 market-rate units (one to two bedrooms at \$2,400-\$6,400/month)
- Adds 3 affordable rate units at 50% AMI

## Site description

Four vacant buildings consisting of two commercial buildings that housed a former theater and dry cleaning operation and two single-family residences.

**Contamination issues:** Soil contaminated with various petroleum and non-petroleum volatile organic compounds. Groundwater and soil vapor contamination is also present.

**Project plans:** Demolish existing buildings and construct a new, mixed-use apartment building with commercial/retail space and underground parking.

**Requested use of ERF grant:** Funding for a portion of the soil cleanup and collection of additional soil samples.



# Calhoun Towers

Address: 3404 and 3430 List Place, Minneapolis

Applicant: City of Minneapolis on behalf of Calhoun Towers LLC

Property owner: Calhoun Towers LLC

**Recommended award: \$0** (\$272,492 requested)

## Award recommendation

The activities are eligible for funding; however, this project ranked low in comparison with other applications received, and ERF funds previously awarded to the project in the spring 2018 ERF grant round have not been used.

**Previous ERF awards:** \$249,480 spring 2018

## Other funding sources

DEED: None

Metropolitan Council: \$426,867.50 requested

## Economic development/housing impact

- Increases tax base
- Adds 25 affordable rental units (studio to two-bedroom at 30%-60% AMI) and 100 market-rate rental units (studio to two bedroom at \$1,400 to \$2,400/month)

## Site description

22-story residential apartment building surrounded by landscaped areas and surface parking.

**Contamination issues:** Soil contaminated with metals, PCBs, PAHs, and various petroleum and non-petroleum volatile organic compounds. Groundwater and soil vapor contamination is also present.

**Project plans:** Construction of a 125-unit apartment building and underground parking. This is phase C of the overall redevelopment project.

## Requested use of ERF grant:

Funding for a portion of the soil cleanup costs.





# Checkerboard

Address: 3716 Dight Avenue, Minneapolis

Applicant: City of Minneapolis on behalf of Checkerboard LLC

Property owner: Checkerboard LLC

**Recommended award: \$290,000** (\$290,000 requested)

## Award recommendation

The activities are eligible for funding; the recommended award is equal to amount requested in grant application.

**Previous ERF awards:** None

## Other funding sources

DEED: None

Metropolitan Council: \$600,000 requested

## Economic development/housing impact

- Increases tax base
- Estimated 50 new FTE jobs
- Adds 125 affordable housing units (studio to three bedroom at 60% AMI) and 125 market-rate housing units (studio to three bedroom at \$1,000-\$3,000/month)

## Site description:

Vacant grain silos and elevator building.

**Contamination issues:** Asbestos-containing materials are present on the exterior of the grain silos and will require abatement prior to demolition.

**Project plans:** Demolish existing grain silos and construct 250 units of mixed-income housing with 19,000 square feet of commercial retail space.

**Requested use of ERF grant:** Funding for a portion of the abatement costs.





# City of Lakes Community Land Trust Homebuyer Initiated Program

Address: 3415 Morgan Avenue N, 3410 Oliver Avenue N, 4115 Emerson Avenue N, 3344 Columbus Avenue, 3429 5th Avenue S, 2914 Morgan Avenue N, 5158 Irving Avenue N, 4330 James Avenue N and 4332 14th Avenue S, all located in Minneapolis.

Applicant: City of Lakes Community Land Trust (CLCLT)

Property owner: Multiple private home owners; CLCLT is the land owner

**Recommended award: \$200,000** (\$400,000 requested)

## Award recommendation

The activities are eligible for funding; however, the recommended award is reduced to the estimated costs associated with nine specific property addresses identified in the application. This award amount is consistent with previous program support.

**Previous ERF awards:** \$225,000 fall 2017; \$230,000 fall 2016; \$115,000 fall 2015; and \$170,000 fall 2014; all for different addresses.

## Other funding sources

DEED: None

Metropolitan Council: None

Other County Funds: HC TOD \$130,000 requested

## Economic development/housing impact

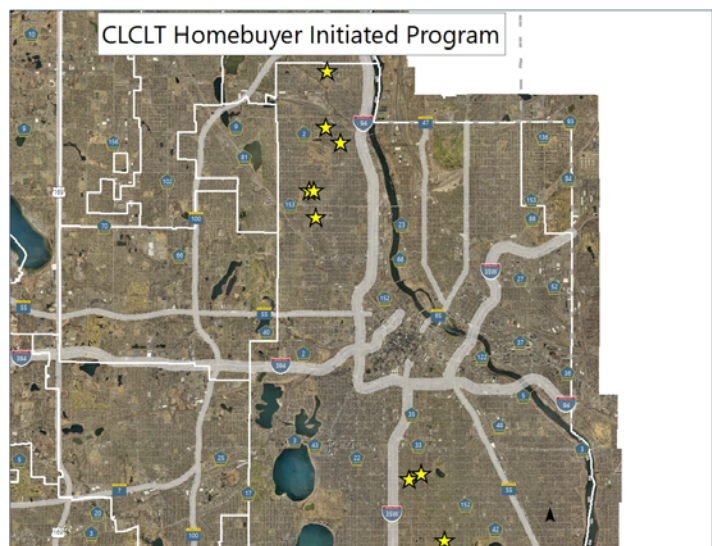
- Increases tax base
- Creation of permanently affordable, owner-occupied housing for families earning an average of 53% AMI

## Site description

Nine residential, single-family homes in Minneapolis already owned in land trust arrangements by CLCLT plus an additional 11 currently unidentified homes to be purchased in 2019.

**Contamination issues:** Asbestos-containing building materials and lead-based paint.

**Requested use of ERF grant:** Funding for a portion of the abatement costs.



# Creekside at Van White

Address: 210 and 212 Girard Avenue N, 1129 Second Avenue N, 1300 Chestnut Avenue W and 1311 Currie Avenue W in Minneapolis.

Applicant: City of Minneapolis on behalf of BCV LLC (Wellington Management, Inc.)

Property owner: City of Minneapolis, CPED / CP Rail

**Recommended award: \$173,018** (\$173,018 requested)

## Award recommendation

The activities are eligible for funding. The recommended award is equal to amount requested in the grant application.

**Previous ERF awards:** None

## Other funding sources

DEED: \$538,374 requested

Metropolitan Council: \$551,683 requested

## Economic development/housing impact

- Increases tax base
- Estimated 10 new FTE jobs
- Retains 350 FTE jobs

## Site description

Long-vacant industrial/commercial properties.

**Contamination issues:** Soil containing debris and contaminated with petroleum, solvents, metals, and PAHs. Groundwater and soil vapor contamination is also present.

**Project plans:** Construct a 90,000 square-foot office building with flood plain and stormwater mitigation features.

**Requested use of ERF grant:** Funding for a portion of the soil cleanup costs.



# Currie Park

Address: 1417 Fifth Street S, Minneapolis

Applicant: Minneapolis Park and Recreation Board

Property owner: Minneapolis Park and Recreation Board

**Recommended award: \$165,474** (\$203,330 requested)

## Award recommendation

The application requested assistance for a number of proposed activities, of which only contaminated soil disposal is eligible for funding. Therefore, staff recommends a reduced award of \$165,474.

**Previous ERF awards:** None

## Other funding sources

DEED: None

Metropolitan Council: None

## Economic development/housing impact

- Retains 5 FTEs

## Site description

Four-acre public park with community center and surface parking in the Cedar-Riverside neighborhood.

**Contamination issues:** Soil containing debris and ash and contaminated with metals, PAHs, and petroleum compounds.

**Project plans:** Construction of a new splash pad, restroom facility, ADA compliant playground equipment, basketball court, parking lot and walk paths.

**Requested use of ERF grant:** Funding for a portion of the soil cleanup costs, abatement, and additional investigation sampling.



# Fort Snelling Upper Post

Address: Unorganized Territory of Fort Snelling, Unincorporated Hennepin County

Applicant: Fort Snelling Leased Housing Associates I, LLLP

Property owner: Minnesota Department of Natural Resources

**Recommended award: \$415,184** (\$415,184 requested)

## Award recommendation

The activities are eligible for funding. The recommended award is equal to amount requested in the grant application.

**Previous ERF awards:** \$81,510 spring 2016 for assessment

## Other funding sources

DEED: None

Metropolitan Council: None

## Economic development/housing impact

- Increases tax base
- Adds 42 units of affordable housing (one to four bedroom units at 60% AMI or HUD Fair Market Rent)

## Site description

Vacant military housing buildings associated with historical military base.

**Contamination issues:** Asbestos-containing building materials.

**Project plans:** Renovate select existing buildings to create 42 units of affordable housing. This is the first phase of the overall site redevelopment project.

**Requested use of ERF grant:** Funding for a portion of the abatement costs.





# Gateway Northeast

Address: 2419, 2423 and 2435 Marshall Street NE; 30, 34, 38 and 44 Lowry Avenue NE, Minneapolis

Applicant: City of Minneapolis on behalf of CB LM Redevelopment Limited Partnership (in care of CommonBond Communities)

Property owner: CB LM Holding LLC

**Recommended award: \$260,739** (\$260,739 requested)

## Award recommendation

The activities are eligible for funding. The recommended award is equal to the amount requested in the grant application.

**Previous ERF awards:** None

## Other funding sources

DEED: \$45,449 requested

Metropolitan Council: \$60,504 requested

Other County Funds: HC TOD \$515,700 requested

## Economic development/housing impact

- Increases tax base
- 17 new FTE jobs
- Adds 50 market-rate rental units (studios range \$1,295 – 1,365); 75 affordable rental units (one, two, and three bedroom at 30-50% AMI)

## Site description

Vacant single-family residential buildings and retail commercial building.

**Contamination issues:** Soil contaminated with petroleum compounds and metals. Asbestos-containing materials and lead-based paint need to be abated before current structures are demolished.

**Project plans:** Demolish existing buildings and construct 125 units of mixed-income housing and 13,500 square feet of retail space.

**Requested use of ERF grant:** Funding for a portion of the soil cleanup and abatement costs.



# Lake Street Affordable Housing

Address: 410-414 West Lake Street and 2943-2945 Harriet Avenue

Applicant: City of Minneapolis on behalf of Lake Street Affordable Housing, LLC

Property owner: Standard Heating and Air Conditioning

**Recommended award: \$222,236** (\$222,236 requested)

## Award recommendation

The activities are eligible for funding. The recommended award is equal to amount requested in grant application.

**Previous ERF awards:** None

## Other funding sources

DEED: None

Metropolitan Council: \$1.2M committed

## Economic development/housing impact

- Increases tax base
- Adds 111 affordable rental units (efficiency to two bedrooms at \$495 - \$1,273/month; 30% to 60% AMI )

## Site description

Two vacant commercial buildings.

**Contamination issues:** Asbestos-containing building materials. Soil contaminated with metals and PAHs.

**Project plans:** Construct a six-story mixed-use building comprised of 111 affordable housing units and 1,025 square feet of commercial/retail space and underground parking.

## Requested use of ERF grant:

Funding for a portion of abatement, demolition, and soil cleanup costs.



# Minnesota Brownfields Gap Financing Program

Address: County-wide, multiple addresses (to be determined)

Applicant: Minnesota Brownfields (501c3 nonprofit)

Property owner: Various (to be determined)

**Recommended award: \$200,000** (\$250,000 requested)

## **Award recommendation**

The activities are eligible for funding; however, there is a small amount of uncommitted funds remaining from previous fall 2017 ERF award, and project and applicant needs are anticipated to be similar to 2019. Therefore, staff recommends a reduced award of \$200,000. This award amount is consistent with previous program support.

**Previous ERF awards:** \$200,000 fall 2017; \$250,000 fall 2016; \$200,000 fall 2015; \$150,000 fall 2014; \$150,000 fall 2013; and \$150,000 fall 2013

## **Other funding sources**

DEED: None

Metropolitan Council: None

## **Economic development/housing impact**

- Will promote affordable housing and neighborhood level economic development.

## **Site description**

The county established the Brownfields Gap Financing program in 2007 to provide timely funding for local units of government and non-profit organizations to address smaller-scope environmental issues for projects with limited budgets. Minnesota Brownfields, a non-profit organization, has administered the program since 2012. Projects requesting assistance from the program submit applications on a rolling basis and are evaluated and, if eligible, approved by Minnesota Brownfields and county staff.

**Contamination issues:** To be determined.

**Project plans:** To be determined. Historical projects have included green space, community gardens, recreation facilities, affordable housing, educational facilities, community centers, and neighborhood level economic development.

**Requested use of ERF grant:** Funding for continuation of the Brownfield Gap Financing program.

# Portland and Washington Mixed-Use Development

Address: 240 Portland Avenue and 500 - 530 Third Street S, Minneapolis

Applicant: City of Minneapolis on behalf of Sherman Associates

Property owner: 500 South Third St Prop LLC and City of Minneapolis

**Recommended award: \$81,364** (\$97,159 requested)

## Award recommendation

The applicant's request included funding for disposal of uncontaminated (debris-containing) soils, which is ineligible. Therefore, we recommend a reduced award of \$81,364 to exclude ineligible costs.

**Previous ERF awards:** None

## Other funding sources

DEED: \$440,468 requested

Metropolitan Council: None

## Economic development/housing impact

- Increases tax base
- Estimated 16 retained FTE jobs and 10 new FTE jobs
- 90 affordable residential apartments (studio to two bedroom at 60% AMI or below) and 240 market-rate apartments (studio to two-bedrooms at \$1,513-\$3,300/month)

## Site description

Minneapolis fire station and surface parking.

**Contamination issues:** Asbestos-containing building materials and soils containing debris and contaminated with metals and PAHs.

**Project plans:** Demolish existing fire station and construct one 22-story market-rate apartment building; one six-story affordable apartment building; a new fire station; 6,500 square feet of retail space; and six-story parking ramp.

**Requested use of ERF grant:** Funding for a portion of the abatement and contaminated soil cleanup costs.





# RBC Gateway

Address: 30 Third Street S, Minneapolis

Applicant: City Minneapolis on behalf of United Properties

Property owner: City of Minneapolis

**Recommended award: \$0** (\$272,489 requested)

## Award recommendation

The activities are eligible for funding; however, this project ranked low in comparison with other applications received and is expected to proceed without ERF assistance.

**Previous ERF awards:** None

## Other funding sources

DEED: \$1,092,395 requested

Metropolitan Council: \$781,222 requested

## Economic development/housing impact

- Increases tax base
- Estimated 505 new FTE jobs; 1,000+ retained FTE
- Adds commercial space (office, hotel, retail/restaurant) and parking
- Adds 20 owner-occupied condominiums (\$950 per square foot - \$1M to \$9.6M per unit)

## Site description

Surface parking lot.

**Contamination issues:** Soil, bedrock, groundwater and vapor contaminated with petroleum and non-petroleum compounds, PAHs, and metals.

**Project plans:** Construct 16 floors of office space, ten hotel guestroom floors, hotel amenities floors, four residential condominium floors, street level retail/restaurant, and three levels of underground parking.

**Requested use of ERF grant:** Funding for a portion of the soil and bedrock cleanup and post-construction vapor sampling.



# Robbinsdale Apartments

Address: 3600 France Avenue N, Robbinsdale

Applicant: City of Robbinsdale on behalf of Inland Development Partners

Property owner: City of Robbinsdale and Excel II LLC

**Recommended award: \$24,468** (\$28,577 requested)

## Award recommendation

The applicant's request included funding for pre-demolition abatement costs, which are not eligible for market-rate residential projects. Therefore, a reduced award of \$24,468 is recommended.

**Previous ERF awards:** None

## Other funding sources

DEED: \$ 184,438 requested

Metropolitan Council: \$250,003 requested

## Economic development/housing impact

- Increases tax base
- Adds 197 market-rate rental units (studios to two bedrooms at \$1,252-\$2,498/month); supports city's goals of developing a greater range of housing choices

## Site description

Commercial building with surface parking lot.

**Contamination issues:** Soil contaminated with petroleum and PAHs.

**Project plans:** Construct a five-story residential apartment building with underground parking.

**Requested use of ERF grant:** Funding for a portion of the soil cleanup costs.



# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0013

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#### Item Description:

Agmt A189444 with the MN Dept of Human Services accepting a grant for Hennepin County's Family Group Decision Making Program, 01/01/19-12/31/19, \$553,721 (recv); supp appr of 23,853 to the 2019 HSPH budget

#### Resolution:

BE IT RESOLVED, that Agreement A189444 with the Minnesota Department of Human Services, accepting a grant for the continuation of Hennepin County's Family Group Decision Making Program during the period January 1, 2019 through December 31, 2019 in the receivable amount of \$553,721 be approved; that the Chair of the Board be authorized to sign the Agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed; and  
BE IT FURTHER RESOLVED, that the 2019 Human Services and Public Health budget receive a supplemental appropriation of \$23,853; and  
BE IT FURTHER RESOLVED, that sponsorship and acceptance of the grant funding for this program by the Board of Commissioners does not imply a continued funding commitment for this program when grant funds are no longer available.

#### Background:

Family Group Decision Making (FGDM) is a program that integrates family-centered, strength-based social work practice with the need to maintain child safety, well-being, and permanency for children and families. A Family Group Conference is a facilitated meeting to help families and children resolve issues of safety, permanency, and well-being. Conference facilitators are Hennepin County social workers who have completed State of Minnesota Family Group Decision Making training. The target population includes families with an open Children's Services case (including Child Protection, ICWA, Children's Mental Health and PSOP.)

FGDM's goals are:

- Preservation of families through prevention of placements
- Safe reunification of children who are already in placement with their families
- Assistance for youth in long-term foster care as they transition to independent living

These goals directly align with federally-mandated outcomes related to safety, permanency, and well-being for children that are measured through the Child and Family Service Review process. While families and children eligible for the FGDM programs at Hennepin County are referred to the program primarily by Child Protection and other Human Services and Public Health Department social workers, FGDM remains voluntary; for the process to be successful, it must be family and/or youth driven. This model of intentional engagement with natural support systems is a key strategy in the county's Child Well-being work with a focus on investing in families and fostering natural supports for children to thrive.

**Recommendation from County Administrator:** Recommend Approval

#### ATTACHMENTS:

Description	Upload Date	Type
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# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0014

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#### Item Description:

Agmt A189442 with MN Dept of Human Services to administer Children's Mental Health respite care services, 01/01/19–12/31/19, \$134,910 (recv)

#### Resolution:

BE IT RESOLVED, that Agreement A189442 with Minnesota Department of Human Services to administer Children's Mental Health respite care services, during the period January 1, 2019 through December 31, 2019 in the receivable amount of \$134,910 be approved; that the Chair of the Board be authorized to sign the Agreement on behalf of the county; and that the Controller be authorized to disburse the funds as directed.

BE IF FURTHER RESOVLED, that sponsorship and acceptance of grant funding for the program by Hennepin County Board of Commissioners does not imply a continued commitment by Hennepin County for this program when grant funds are no longer available.

#### Background:

Hennepin County's Children's Mental Health case management program serves approximately 2,500 children and families. Respite services provide these children and their families the ability to stabilize and sustain family relationships and overall functioning, while avoiding more intensive and intrusive out of home placements.

This grant funds the Children's Mental Health Parent Pay Respite Program which allows families to access natural supports and community resources. The program consists of two components:

- Traditional Grant- a parent or guardian arranges informal caregivers to supervise the child and provide a break either in the family home, the caregiver's home, or in the community. The parent ensures the respite caregiver is trained and able to meet the child's general health and safety needs, and assumes responsibility to recruit, hire, and pay the respite caregiver.
- Activity Grant- pays registration fees for an activity or program, which supports the child in developing skills while providing the parent/guardian with a break.

In 2017, the Parent Pay Respite Program provided funding for 356 children and of those, 343 children remained in their homes after respite services were provided.

**Recommendation from County Administrator:** Recommend Approval

#### ATTACHMENTS:

Description	Upload Date	Type
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# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0015

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**Item Description:**

Amd 3 to Agmt A154856 with Navitus Health Solutions LLC, ext contract to 12/31/21; amend the language of the agreement to fulfill 2019 DHS contractual obligations; amend the Administrative Services Fee Schedule and Prescription Pricing Schedule exhibits; NTE \$4,000,000

**Resolution:**

BE IT RESOLVED, that Amendment 3 to Agreement A154856 with Navitus Health Solutions LLC, to provide pharmacy benefit management services to Hennepin Health extending the contract end date through December 31, 2021; amending the language of the agreement to fulfill 2019 DHS contractual obligations; and amending the Administrative Services Fee Schedule and Prescription Pricing Schedule exhibits be approved; the Chair of the Board be authorized to sign the Amendment on behalf of the county.

**Background:**

Initial Term of Agreement A154856 with Navitus Health Solutions LLC, to provide pharmacy benefit management services for Hennepin Health expires December 31, 2018.

**Current request:** The current request seeks approval of Amendment 3 to Agreement A154856 to extend the Agreement through December 31, 2021. The Hennepin Health Administrative Services Fee payable to Navitus Health Solutions LLC will be reduced from the current rate for a three-year term January 1, 2019 through December 31, 2021. In addition, Navitus Health Solutions LLC offers enhanced Limited Pharmacy Network performance guarantees to Hennepin Health. This amendment will also update language of the Agreement to fulfill 2019 DHS contractual obligations.

# HENNEPIN COUNTY

## MINNESOTA

### **Board Action Request 19-0016**

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#### **Item Description:**

Agmt PR00000799 with RGA Reinsurance Co. to provide reinsurance services to Hennepin Health as required by contracts between Hennepin Health and the MN Dept of Human Services to operate as a health plan, 01/01/19-12/31/19, NTE \$1,500,000

#### **Resolution:**

BE IT RESOLVED, that Agreement PR00000799 with RGA Reinsurance Company to provide reinsurance services to Hennepin Health as required by contracts between Hennepin Health and the MN Department of Human Services to operate as a health plan, during the period January 1, 2019 through December 31, 2019, with an amount not to exceed \$1,500,000 be approved; that the Chair of the Board be authorized to sign the Agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed.

#### **Background:**

Reinsurance is an important component of Hennepin Health's financial model and is required by all the regulatory agencies. The RGA Reinsurance Company will provide insurance coverage for high cost members in our population once they reach a certain dollar threshold. The rates provided by RGA were lower than proposals from other vendors and provided enhanced coverage.

#### **Current Request:**

The current request seeks approval of Agmt PR00000799 with RGA Reinsurance Company to provide reinsurance services to Hennepin Health as required by contracts between Hennepin Health and the MN Department of Human Services to operate as a health plan, during the period of January 1, 2019 through December 31, 2019, in the not to exceed amount of \$1,500,000.

**Recommendation from County Administrator:** Recommend Approval



# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0043

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**Item Description:**

Establish a public hearing on Tuesday, February 12, 2019, at 1:30 p.m. to obtain public comment on the proposed revisions to Ordinance 3: Food Protection

**Resolution:**

BE IT RESOLVED, that a public hearing to obtain comment on proposed revisions to Hennepin County Ordinance 3: Food Protection, be held before the Health and Human Services Committee of the Hennepin County Board of Commissioners on Tuesday February 12, 2019, at 1:30 p.m., or as soon thereafter as is practicable, in Room A-2400 of the Hennepin County Government Center, in the city of Minneapolis; and that the Clerk of the Board be directed to publish notice of the public hearing.

**Background:**

In 2018 The Minnesota State Legislature amended MN Rules 4626, commonly called the State Food Code. This new Rule went into effect January 1, 2019. The Hennepin County Delegation Agreements with the Minnesota Departments of Health and Agriculture require the Hennepin County Board of Health to incorporate this amended Rule and other applicable MN Statutes into Hennepin County Ordinance 3 by March 4, 2019. This public hearing is required due to the necessity for a change in the Ordinance language.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
HC Ordinance 3 Proposed Amendment 2019	1/11/2019	Backup Material

# Section I: Purpose

## 1.1 Purpose

This Ordinance is enacted to establish standards for the regulation of food establishments to protect the health, safety, and general welfare of the people of Hennepin County pursuant to powers granted under the Local Public Health Act, Minnesota Statutes, Sections 145A.01 through 145A.11 and 375.51 through 375.55. For the purpose of prescribing regulations governing food establishments Hennepin County hereby incorporates by reference the following rules and statutes and subsequent recodifications and/or amendments and other applicable legislation, as may be adopted from time to time.

- (a) Minnesota Statutes Chapters 157, 17.04, 29.21, 29.23, 29.235, 29.236, 29.237, 29.24, 29.25, 29.26, 29.27, and 30.49, applicable sections of Minnesota Statutes, Chapters 28A, 31, and 34A,,
- (b) Minnesota Rules Chapter 4626, except 4626.0033 subparts G through O.
- (c) Applicable sections of Minnesota Rules parts 1520, 1545, 1550, and 1556.

## 1.2 Objectives

The principal objectives of this Ordinance are as follows:

- A. To prevent foodborne illness.
- B. To correct and prevent conditions that may adversely affect persons utilizing food establishments.
- C. To provide standards for the design, construction, operation, and maintenance of food establishments.
- D. To meet consumer expectations of the safety of food establishments.

# Section II: General provisions

## 2.1 Scope

This Ordinance shall be applicable to all food establishments except that where Hennepin County licenses, inspects or otherwise regulates an establishment pursuant to a delegation agreement with the Minnesota Department of Agriculture, the terms of that delegation agreement shall control if inconsistent with this Ordinance.

## 2.2 Licensing jurisdiction

Section 4.2 of this Ordinance shall not apply to a food establishment located in a statutory or home rule charter city that maintains a delegation of authority agreement with the Minnesota Department of Health or the Minnesota Department of Agriculture to regulate food establishments pursuant to Minnesota Statutes, Section 145A.07 or 28A.075.

# Section III: Definitions

Definitions of words, phrases, and terms used in this Ordinance shall be those set forth in Minnesota Rules, Chapter 4626, Hennepin County Administrative Ordinance No. 1, and this section.



### **3.1 "Food establishment"**

Is defined in Minnesota Rules, Part 4626.0020, Subpart 35. Food establishments include, but are not limited to, restaurants, boarding houses, drive-ins, bars, taverns, brew pubs, cafeterias, delicatessens, snack bars, grocery stores, retail bakeries, micromarkets, convenience stores, caterers, cafes, charter boats, satellite or catered feeding locations, mobile food units, catering food vehicles, food delivery services, food delivery vehicles, carts, clubs, lodges, commissaries, youth camps, itinerant and other short term food operations, lodging facilities, resorts, public and private schools, public buildings, group child care centers, vending machines, and similar businesses and establishments.

### **3.2 "Health authority"**

Means the Hennepin County Public Health Department and its designated employees, agents, or contractors, as the Hennepin County Board may designate.

### **3.3 "Itinerant food establishment"**

A food establishment operating as a seasonal permanent food stand, seasonal temporary food stand, or special event food stand as those terms are defined in Minnesota Statutes, Section 157.15, Subdivisions 12.a, 13, and 14.

## **Section IV: Administration and Licensing**

### **4.1 Administrative ordinance**

Except where otherwise specified, this Ordinance is subject to all provisions of Hennepin County Administrative Ordinance No. 1.

### **4.2 License required**

No person shall operate a food establishment within Hennepin County or engage in any enterprises described in Section 2, unless a license has been obtained. Each license shall be obtained from the Health Authority as established by County Board resolution from time to time pursuant to this Ordinance and Hennepin County Administrative Ordinance 1.

### **4.3 General licensing**

The application for such licenses shall be made on forms furnished by the Health Authority and shall describe the general nature of the business, the location, and any other information deemed necessary by the Health Authority.

### **4.4 License expiration**

Licenses issued pursuant to this Ordinance shall commence and expire on the dates indicated on the license certificate. With the exception of itinerant food establishment licenses, all food establishment licenses shall be issued for the applicable license year. Itinerant food establishment licenses shall be issued for the specific days the itinerant food establishment is in operation.

### **4.5 Transfer and display of license**

Only a person who complies with the requirements of this Ordinance shall be entitled to hold a license. A license shall not be transferable as to person or place. A valid license shall be located onsite and posted so that it is clearly visible to the public.

# Section V: Administrative Hearing

## 5.1 Right of appeal

Where a license application or renewal is denied or a licensee receives a suspension, summary suspension, or revocation notice, the applicant or licensee may appeal the action to the Health Authority by requesting an administrative hearing within ten County working days of the date of the notice. The notice of the action shall state the right to an administrative hearing.

## 5.2 Administrative hearing

If any applicant or licensee makes a written request for an administrative hearing, such hearing shall be held before the Health Authority Division Manager or his/her designee.

## 5.3 Schedule

The administrative hearing shall be held no later than 45 calendar days after the date of service of the request for a hearing was received unless the appellant requests an extension of time. If an extension is requested, the hearing shall be held no later than 90 calendar days after the date of service of the request for a hearing.

## 5.4 Notice

The Health Authority shall mail notice of the administrative hearing to the appellant at least ten calendar days prior to the hearing. Such notice shall include:

- A. A statement of time, place, and nature of the hearing; and
- B. A reference to leave the particular section, of this Ordinance or the adopted statutes or rules that have been violated.

## 5.5 Witnesses and evidence

All parties shall have full opportunity to respond to and present evidence and witnesses.

## 5.6 Standard of proof

The appellant shall have the burden of proving its position by clear and convincing evidence. All findings of fact, conclusions of law, and decisions by the Health Authority Division Manager shall be based on evidence presented and matters officially noticed.

## 5.7 Rules of evidence

The Rules of Evidence, as applied in the District Court, shall not apply to the hearing, but irrelevant, immaterial, and unduly repetitious evidence shall be excluded. The hearing shall be confined to matters raised in the Health Authority's written notice of suspension, summary suspension, or revocation or in the appellant's written request for a hearing.

## 5.8 Record of hearing

The hearing shall be taped or videotaped and minutes shall be kept.

## 5.9 Notice of decision

The determination of the Health Authority Division Manager and a copy of the minutes of the administrative hearing shall be forwarded to the appellant within ten County working days of the conclusion of the administrative hearing. The determination will be effective on the sixth County working day following the date the notice is sent.

### **5.10 Request for reconsideration of hearing decision**

The written notice must state the effective date of the adverse action. The notice must state that the appellant has the right to request a reconsideration of the hearing decision within five County working days of receipt of the notice. The reconsideration shall consist of a review of the record by the Health Authority. The review shall be conducted within five County working days of the receipt for the request for reconsideration. A written notice of determination will be forwarded to the appellant within five County working days of the reconsideration decision. The determination will become effective after three working days after the notice of decision is mailed.

## **Section VI: Inspections and plan review**

### **6.1 Inspection required**

The Health Authority shall inspect each food establishment prior to issuing a license for an establishment and as deemed necessary by the Health Authority. The Health Authority shall not issue a license until the food establishment complies with the standards of this Ordinance as demonstrated by a satisfactory inspection.

### **6.2 Plan submission**

The license applicant or licensee shall submit properly prepared plans to the Health Authority under the provisions of Minnesota Rules, Part 4626.1720. The plans, specifications, application, and plan review fee shall be submitted to the Health Authority at least 30 business days before beginning construction or remodeling.

### **6.3 Approval required**

The food establishment shall be constructed in conformance with plans approved by the Health Authority. A statutory or home rule charter city shall not issue a building permit for a food establishment or remodeling or alteration permit for such establishment until the Health Authority has approved such plans.

### **6.4 Construction inspections**

The Health Authority shall inspect the food establishment as frequently as necessary during construction to ensure that construction occurs in conformance with this Ordinance. The licensee shall not begin operations until the Health Authority has conducted a final inspection and approved issuance of the food license.

### **6.5 Access to premises and records**

The person in charge of the food establishment shall, upon request of the Health Authority and after proper Hennepin County identification, permit access to all parts of the establishment at any reasonable time for the purpose of inspection as often as deemed necessary by the Health Authority. The person in charge shall make available and allow copying of any and all records necessary to ascertain sources of food and compliance with this Ordinance.

### **6.6 Interference with health authority**

No person shall interfere with or hinder the Health Authority in the performance of its duties, or refuse to permit the Health Authority to make inspections of a food establishment.

## **6.7 Removal and correction of violations**

The licensee, owner, or operator of a food establishment, upon receipt of a report giving notification of one or more violations of this Ordinance, shall correct or remove each violation in the length of time determined by the Health Authority. The length of time for the correction or removal of each such violation shall be noted on the inspection report. Failure to remove or correct each violation within the specified time period shall constitute a separate violation of this Ordinance. The Health Authority may issue orders to halt construction or remodeling, or to take corrective measures to ensure compliance with this Ordinance.

# **Section VII: Grounds for emergency closure**

## **7.1 Single violations**

If any of the following conditions exist, the operator may be ordered to discontinue all operations of the food establishment until such time as the Health Authority confirms the correction of the violation:

- A. Failure to possess a license required by this Ordinance;
- B. Evidence of a sewage backup in a food preparation, food storage, or utensil washing area;
- C. Lack of potable, plumbed, hot or cold water to the extent that hand washing, utensil washing, food preparation, or toilet facilities are not operational;
- D. Lack of electricity or gas service to the extent that hand washing, utensil washing, food preparation, lighting, or toilet facilities are not operational;
- E. Evidence of an ongoing illness associated with the operation of the establishment;
- F. Significant damage to the food establishment due to tornado, fire, flood, or other disaster;
- G. Evidence of an infestation of rodents or other vermin;
- H. Evidence of cross contamination, filthy conditions, untrained staff, or poor personal hygiene;
- I. Lack of an effective means of sanitizing dishes or utensils;
- J. Misuse of poisonous or toxic materials; or
- K. Anytime a public health nuisance, as defined in Minnesota Statutes, Section 145A.02 subdivision 17, exists.

# **Section VIII: Standards for health, safety and nuisance prevention**

## **8.1 Standards adopted**

This Ordinance incorporates by reference the provisions of Minnesota Rules, Parts 4626.0010 through 4626.1855, excluding Parts 4626.1715 Subpart B, 4626.1720 Subpart B, and 4626.1755 through 4626.1777, and all subsequent recodifications and amendments, and specifically adopts the following additional standards pursuant to Minnesota Statute, Section 145A.05, Subdivision 1:

**A.** Minnesota Rules, Chapter 4626.0225, Subpart D, PREVENTING CONTAMINATION FROM HANDS. The food establishment must submit written notification to the Health Authority of his/her intention to use the procedures as contemplated under Subpart D of Part 4626.0225 and receive approval from the Health Authority prior to implementing any such written procedures.

**B.** Minnesota Rules, Part 4626.1050, Subpart A HANDWASHING SINKS; NUMBERS AND CAPACITY. A hand washing sink must be equipped to provide water to the user through a mixing valve or combination faucet for at least 15 seconds, at a temperature of at least 43 degrees C (110 degrees F), but not more than 54 degrees C (130 degrees F) in a food establishment and not more than 48 degrees C (120 degrees F), in a sink that is used by children such as a school, day care, or preschool.

**C.** Minnesota Rules, Part 4626.1465 TOILET TISSUE, AVAILABILITY. A supply of toilet tissue in a mounted dispenser shall be available at each toilet.

**D.** Minnesota Rules, Part 4626.1470 LIGHTING INTENSITY. The light intensity shall be:

1. At least 215 lux (20 foot candles) at a distance of 30 inches (75 cm) above the floor:
  - a. In walk-in refrigeration units, dry food storage areas and in other areas during periods of cleaning.

**E.** Minnesota Rules, Part 4626.0033, Subpart B (4) CERTIFIED FOOD MANAGER REQUIREMENTS FOR FOOD ESTABLISHMENTS. These exempted food establishments are not required to have a certified food manager, but the person in charge required by 4626.0025 in these food establishments must be trained in basic food sanitation as determined by the Health Authority.

## Section IX: Fees

### 9.1 License fees

Fees for licenses and service fees as shown in the fee schedule, issued hereunder shall be those established by resolution of the Hennepin County Board of Commissioners. An additional fee shall be charged for each additional service or operation that is separate, distinct or unique from the primary or main food establishment, as determined by the Health Authority.

### 9.2 Failure to submit plan

If work has commenced prior to approval of construction or remodeling plans, late fees may be assessed in accordance with the fee schedule.

### 9.3 License late fees

If a food establishment does not return the license application and required fee by the date required on the invoice, an additional late fee may be assessed in accordance with the fee schedule.

## **9.4 Operating without a license**

A food establishment found operating without a valid license may be assessed a fee of double the applicable license fee, or as determined by the fee schedule.

## **9.5 Prorating**

If a food establishment begins operation in the last quarter of a licensing year, the license fee due shall be prorated to one half of the annual license fee for that year.

# **Section X: Variances**

## **10.1 Determination**

When a licensee or applicant requests a variance under Minnesota Rules, Part 4626.1690 to 4626.1715, on the form provided by the Health Authority, from a provision of this Ordinance or Minnesota Rules, Chapter 4626, the Health Authority will issue a written determination regarding that variance request.

## **10.2 Variance reconsideration**

A licensee or applicant may request reconsideration of the denial, revocation, or failure to renew a variance request by the Health Authority. When such a request is received, the Health Authority will conduct an administrative review.

## **10.3 Variance appeal request**

The request for an administrative review shall be in writing specifically stating the grounds for appeal. The request must be received by the Health Authority no later than the close of business on the tenth County working day following the service of notice of the Health Authority action.

## **10.4 Review process**

The reconsideration shall consist of a review of the variance request file. The Health Authority shall review the file within ten County working days of the receipt of the review request.

## **10.5 Notice of determination**

A written notice of the determination resulting from the administrative review will be issued to the licensee or applicant within ten County working days of the completion of the review.

# **Section XI: Separability**

If any provision or application of any provision of this Ordinance is held invalid, that invalidity shall not affect other provisions or applications of this Ordinance.

# **Section XII: Penalty**

## **12.1 Misdemeanor**

Any person who violates this Ordinance, or who permits a violation to exist on the premises under his/her control, or fails to take action to abate the existence of the violation(s) within a specified time period, when ordered or notified to do so by the Health Authority, shall be guilty of a misdemeanor,

and upon conviction thereof shall be punished as provided by law. Each day of violation constitutes a separate offense.

### **12.2 Adverse license action**

Violation of any provision of this Ordinance by a licensee or other person in charge shall be adequate grounds for denial, refusal to renew, revocation, or suspension of a license to operate a food establishment as determined by the Health Authority.

### **12.3 Civil remedies**

In the event of a violation or a threat of violation of this Ordinance, the City Attorney or County Attorney may take appropriate action to enforce this Ordinance, including application for injunctive relief, action to compel performance, or other appropriate action in court, if necessary, to prevent, restrain, correct, or abate such violations or threatened violations. The City Attorney or County Attorney enforcing provisions of this Ordinance may seek costs and disbursement, including attorneys' fees.

### **12.4 Citations**

Whenever the Health Authority discovers a violation of this Ordinance, a citation may be issued to the person alleged to have committed the violation. The citation shall be issued to the person charged with the violation, or in the case of a corporation or municipality, to any officer or agent expressly or impliedly authorized to accept such issuance.

## **Section XIII: Captions**

The captions printed in boldfaced type before sections of this Ordinance are mere catch words to indicate the content of the section.

## **Section XIV: Effective date**

After passage by the Hennepin County Board of Commissioners, this Ordinance shall be effective on <Date of signing>.



# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0044

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#### Item Description:

January is National Slavery and Human Trafficking Prevention Month - offered by Commissioner Greene

WHEREAS, the United Nations International Labor Organization estimated in 2016 that more than 1 million children worldwide were victims of commercial sexual exploitation; and

WHEREAS, too many of Minnesota's young people have experienced childhood physical and sexual abuse, neglect, traumatic loss and violence that put them at risk for exploitation and abuse; and

WHEREAS, human trafficking devastates young people across the socioeconomic, ethnic and geographic spectrum, but seems to have a disproportionate impact on youth of color, Native American youth, lesbian, gay, bisexual and transgender youth, as well as those who are experiencing homelessness or who live in poverty; and

WHEREAS, the No Wrong Door and Safe Harbor initiatives guide Hennepin County as an organization to work on the principle that survivors of exploitation are victims not criminals, and that every young person deserves to seek a life of safety and security; and

WHEREAS, many of these at-risk youth are known to Hennepin County, through human services, child protection, public health and law enforcement, and we recognize many rich opportunities across every line of business to intervene with, divert and empower young people to create healthier and better lives for themselves; and

WHEREAS, during 2017, Hennepin County staff in child welfare served 64 young people, ages 11 to 17 who either had experienced or were at risk for sexual exploitation or sex trafficking, and connected them with housing, mental health resources, diversion opportunities and social services; and

WHEREAS, protecting our most vulnerable residents is a core function of Hennepin County government; and

WHEREAS, January is recognized nationally as National Slavery and Human Trafficking Prevention Month, a time to take stock of the good work Hennepin County is doing in this area, and resolve anew to keep on fighting for our young people,

#### Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners hereby proclaims January 2019, as Human Trafficking Awareness Month, to recommit to our promise to protect the young people in our community and help to create a better future.