

HENNEPIN COUNTY

MINNESOTA

FINAL BOARD AGENDA

BOARD OF HENNEPIN COUNTY COMMISSIONERS
HENNEPIN COUNTY REGIONAL RAILROAD AUTHORITY
TUESDAY, JANUARY 8, 2019
1:30 PM

Chair: Jan Callison, District 6
Vice-Chair: Mike Opat, District 1
Members: Irene Fernando, District 2
Marion Greene, District 3
Angela Conley, District 4
Debbie Goettel, District 5
Jeff Johnson, District 7

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1. **Approval of the Agenda**
 2. **Minutes from Previous Meeting**
 - A. 12/11/18 Meeting Minutes
 3. **New Business**
 - A. **19-HCRRRA-0001**
2019 Hennepin County Regional Railroad Authority Board of Commissioners organizational structure
 - B. **19-HCRRRA-0002**
2019 Hennepin County Regional Railroad Authority Board of Commissioners meeting schedule
 - C. **19-HCRRRA-0003**
2019 Hennepin County Regional Railroad Authority Board of Commissioners committee appointments

HENNEPIN COUNTY

MINNESOTA

MEETING MINUTES

BOARD OF HENNEPIN COUNTY COMMISSIONERS
HENNEPIN COUNTY REGIONAL RAILROAD AUTHORITY
TUESDAY, DECEMBER 11, 2018
1:30 PM

Chair: Peter McLaughlin, District 4
Vice-Chair: Mike Opat, District 1

Members: Linda Higgins, District 2
Marion Greene, District 3
Debbie Goettel, District 5
Jan Callison, District 6
Jeff Johnson, District 7

The Board of Commissioners of the Hennepin County Regional Railroad Authority met in the Hennepin County Government Center on December 11, 2018. The meeting was called to order at 5:09 PM by Commissioner McLaughlin, Chair. All Commissioners were present with the exception of Commissioner Linda Higgins, who stepped out briefly.

1. Approval of the Agenda

Commissioner Peter McLaughlin moved to amend the Agenda to move item 2 to the bottom of the Agenda as time-permitting, seconded by Commissioner Mike Opat. Commissioner Linda Higgins moved to approve the Agenda, seconded by Commissioner Debbie Goettel and approved - 7 Yeas

2. Discussion

A. Transportation Update - Joe Gladke

3. Minutes from Previous Meeting

A. 11/27/18 Minutes

APPROVED

Commissioner Mike Opat moved to approve the Minutes, seconded by Commissioner Jan Callison and approved - 7 Yeas

4. Claims Register

A. 18-HCRRRA-0060

Claims Register for the period ending November 21, 2018

BE IT RESOLVED, that the Claims Register for the period ending November 21, 2018 be approved/ratified.
APPROVED/RATIFIED

Commissioner Jan Callison moved to approve/ratify, seconded by Commissioner Debbie Goettel and approved - 7 Yeas

5. New Business

A. 18-HCRRRA-0061

Neg Agmt A189364 with Messerli & Kramer for state lobbying services, 1/1/19–12/31/19, NTE \$40,000

BE IT RESOLVED, that the Executive Director be authorized to negotiate Agreement A189364 with Messerli & Kramer for the provision of state lobbying services during the period January 1, 2019 through December 31, 2019, with the amount not to exceed \$40,000; that following review and approval by the County Attorney's Office, the Chair be authorized to sign the agreement on behalf of the authority; and that the Controller be authorized to disburse funds as directed.

ADOPTED

Commissioner Jan Callison moved to adopt, seconded by Commissioner Marion Greene and approved - 5 Yeas
1 Nays: Johnson 1 Absent: Higgins

B. 18-HCRRRA-0062

Neg Agmt A189365 with Rotunda Group for lobbying services, 1/1/19–12/31/19, NTE \$21,000

BE IT RESOLVED, that the Executive Director be authorized to negotiate Agreement A189365 with Rotunda Group for the provision of lobbying services during the period January 1, 2019 through December 31, 2019 in an amount not to exceed \$21,000; that following review and approval by the County Attorney's Office, the Chair be authorized to sign the agreement on behalf of the authority; and that the Controller be authorized to disburse funds as directed.

ADOPTED

Commissioner Mike Opat moved to adopt, seconded by Commissioner Debbie Goettel and approved - 5 Yeas 1
Nays: Johnson 1 Absent: Higgins

C. 18-HCRRRA-0063

Neg Amd 3 to Lease Agmt 73-37420 with David Bennyhoff, d.b.a. Minnetonka Drive-In, for rental of HCRRRA property in Spring Park, extending the contract period to 12/31/23; adjust rental rate (recv \$1,305 first year)

BE IT RESOLVED, that the Executive Director be authorized to negotiate Amendment 3 to Lease Agreement 73-37420 with David Bennyhoff, d.b.a. Minnetonka Drive-In, for rental of approximately 1,850 square feet of Hennepin County Regional Railroad Authority property located north of Shoreline Drive and east of the Seton Channel in the City of Spring Park, extending the term from December 31, 2018 to December 31, 2023, and adjusting the rent to \$1,305 per year for the first three years, with an adjustment in the fourth and fifth years; that following review and approval by the County Attorney's Office, the Chair be authorized to sign the amendment on behalf of the Authority; and that the Controller be authorized to accept and disburse funds as directed.

ADOPTED

Commissioner Jan Callison moved to adopt, seconded by Commissioner Marion Greene and approved - 7 Yeas

D. 18-HCRRRA-0064

Neg Amd 3 to Lease Agmt 73-34097 with 500NNL, LLC for rental of HCRRRA property in Excelsior, extending the contract period to 12/14/23; adjust rental rate (recv \$7,562 first year)

BE IT RESOLVED, that the Executive Director be authorized to negotiate Amendment 3 to Lease Agreement 73-34097 with 500NNL, LLC, for rental of approximately 7,184 square feet of Hennepin County Regional Railroad Authority property located north of Excelsior Boulevard in the City of Excelsior, extending the term from December 14, 2018 to December 14, 2023, and adjusting the rent to \$7,562 per year for the first three years, with an adjustment in the fourth and fifth years; that following review and approval by the County Attorney's Office, the Chair be authorized to sign the amendment on behalf of the Authority; and that the Controller be authorized to accept and disburse funds as directed.

ADOPTED

Commissioner Jan Callison moved to adopt, seconded by Commissioner Debbie Goettel and approved - 7 Yeas

E. 18-HCRRRA-0065

Neg Agmt A189363 with InfraStrategies, LLC for consulting services, 1/1/19–12/31/19, NTE \$30,000

BE IT RESOLVED, that the Executive Director be authorized to negotiate Agreement A189363 with InfraStrategies, LLC for the provision of consulting services needed to advance Hennepin County Regional Railroad Authority projects through the federal Capital Investment Grant program during the period January 1, 2019 through December 31, 2019, with the not to exceed amount of \$30,000; that following review and approval by the County Attorney's Office, the Chair be authorized to sign the agreement on behalf of the authority; and that the Controller be authorized to disburse funds as directed.

ADOPTED

Commissioner Mike Opat moved to adopt, seconded by Commissioner Debbie Goettel and approved - 7 Yeas

F. 18-HCRRRA-0066

Negotiate Agmt A188939 with the Ramsey County Regional Railroad Authority for the completion of preliminary engineering, technical and environmental analysis related to the Riverview project, 01/15/19-01/31/22, NTE \$3,810,000 - offered by Commissioner McLaughlin

BE IT RESOLVED, that the Executive Director be authorized to negotiate Agreement A188939 with the Ramsey County Regional Railroad Authority for the completion of preliminary engineering, technical and environmental analysis related to the Riverview project, for the period January 15, 2019 through January 31, 2022, with the following not to exceed cost contracts amounts: Preliminary engineering, technical and environmental analysis \$1,980,000, Communications \$420,000, Project Management \$360,000, and Minnesota Department of Transportation \$1,050,000; that following review and approval by the County Attorney's Office, the Chair be authorized to sign the agreement on behalf of the authority; and that the Controller be authorized to disburse funds as directed.

RETURNED TO AUTHOR

Commissioner Jan Callison moved to return to author, seconded by Commissioner Mike Opat and approved - 7 Yeas

G. 18-HCRRRA-0067

2019 Hennepin County Regional Railroad Authority levy and budget

BE IT RESOLVED, that the Hennepin County Regional Railroad Authority Board of Commissioners adopts final tax levy of \$36,000,000 for general operating purposes for a total of \$36,000,000; and

BE IT FURTHER RESOLVED, that the 2019 Budget, attached, be approved at \$44,593,000.

ADOPTED

Commissioner Mike Opat moved to adopt, seconded by Commissioner Debbie Goettel and approved - 6 Yeas
1 Nays: Johnson

6. Adjournment

The Hennepin County Regional Railroad Authority adjourned at 5:15 PM until Tuesday, January 8, 2019.

Maria Rose
Clerk to the County Board

Contracting opportunities can be found on the Hennepin County website: www.hennepin.us

HENNEPIN COUNTY

MINNESOTA

Regional Railroad Authority Board Action Request 19-HCRRRA-0001

Item Description:

2019 Hennepin County Regional Railroad Authority Board of Commissioners organizational structure

Resolution:

BE IT RESOLVED, that the following be elected as officers of the Hennepin County Regional Railroad Authority Board of Commissioners for 2019:

Chair: Commissioner

Vice Chair: Commissioner

Secretary: Commissioner

Treasurer: Commissioner

HENNEPIN COUNTY

MINNESOTA

Regional Railroad Authority Board Action Request 19-HCRRRA-0002

Item Description:

2019 Hennepin County Regional Railroad Authority Board of Commissioners meeting schedule

Resolution:

BE IT RESOLVED, that the Hennepin County Regional Railroad Authority meetings for 2019 will be held following the regularly scheduled Hennepin County Board meetings, unless noted differently in the meeting schedule approved by the Hennepin County Board.

HENNEPIN COUNTY

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Regional Railroad Authority Board Action Request 19-HCRRRA-0003

Item Description:

2019 Hennepin County Regional Railroad Authority Board of Commissioners committee appointments

Resolution:

BE IT RESOLVED, that the following Hennepin County Regional Railroad Authority committee appointments for 2019 be approved:

Blue Line Extension (Bottineau) Light Rail Transit Community Works Steering Committee

Representative: Mike Opat, Chair

Representative: Irene Fernando

Blue Line Extension (Bottineau) Light Rail Transit Corridor Management Committee

Representative: Mike Opat

Representative: Irene Fernando

Alternate: Jan Callison

I-35W Solution Alliance

Representative: Debbie Goettel

Representative: Angela Conley

Riverview Corridor Policy Advisory Committee

Representative: Jan Callison

Alternate: Debbie Goettel (alternate)

Southwest Light Rail Transit Community Works Steering Committee

Representative: Jan Callison, Chair

Alternate: Irene Fernando

Southwest Light Rail Transit Corridor Management Committee

Representative: Jan Callison

Representative: Marion Greene

Representative: Debbie Goettel

Alternate: Irene Fernando (alternate)

Southwest Light Rail Transit Executive Change Control Board

Representative: Jan Callison

Southwest Light Rail Transit Policy Maker Working Group

Representative: Jan Callison