

# HENNEPIN COUNTY

## MINNESOTA

### FINAL BOARD AGENDA

#### BOARD OF HENNEPIN COUNTY COMMISSIONERS

THURSDAY, FEBRUARY 21, 2019

1:30 PM

Chair: Marion Greene, District 3

Vice-Chair: Mike Opat, District 1

Members: Irene Fernando, District 2

Angela Conley, District 4

Debbie Goettel, District 5

Jan Callison, District 6

Jeff Johnson, District 7

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**1. Pledge of Allegiance**

**2. Approval of Agenda**

**3. Hennepin Highlights**

- A. Public Defender's office - Mary Moriarty, Chief Public Defender, Hennepin County

**4. Minutes from Previous Meeting**

- A. Minutes 2-5-19

**5. Referral of Correspondence and Department Communications**

- A. Correspondence

**19-N0016**

LTR- Mya Sprong, Deputy State Historic Preservation Officer, Minnesota Department of Administration - State Historic Preservation Office - RE: Properties being considered by the State Historic Preservation Review Board.

**19-N0017**

Professional and Personal Service Agreements/Amendments of \$50,000 or less which have been approved by Department Director, Assistant/County Administrator. Report Number: 19RAA-02

**19-N0018**

LTR - Kristin Berwald, Board Secretary to the Joint Airport Zoning Board, Metropolitan Airports Commission - RE: Proposed Final Flying Cloud Airport (FCM) Zoning Ordinance and Notice of Second Public Comment Period and Hearing for County Board review. (Additional information is filed with the Clerk to the Board)

- B. Department Communications

Referred to Public Works Committee

**19-0084**

Agmt A199511 with MN BWSR accepting a Clean Water Fund grant for water quality improvements in the Rush Creek Subwatershed of Elm Creek, 3/12/19 – 12/31/21, rec'd \$142,110

**19-0085**

Amd 2 to Agmt A165752 with Shakopee Mdewakanton Sioux Community for organics processing svcs, increasing tipping fee to \$37 per ton, ext end date to 5/31/22, est annual

exp \$370,000

**19-0086**

Neg Agmt PW 02-40-19 with MnDOT to accept State Bridge Bonds for Elm Creek Road Bridge, CP 2040800 (est recv \$191,360 – MnDOT Bridge Bonds); reduce budget and transfer funds to CP 2183300

**19-0087**

Authorization of various actions related to a land exchange between Hennepin County and NorthPoint Health and Wellness Center, Inc. for real estate at 1256 Penn Ave N and 1319 Penn Ave N, Mpls

**19-0090**

Ratification of permits, leases, lease amendments, and related property agreements approved by the County Administrator, 10/1/18-12/31/18, total NTE \$15,000

Referred to Public Safety Committee

**19-0081**

Agmt PR00000913 with Mid-Minnesota Legal Assistance for the provision of legal services to low income tenants in matters before Housing Court, 03/01/19-2/29/20, NTE \$123,000

**19-0083**

Agmt A199515 with the Women's Foundation of Minnesota to provide a grant for sex trafficking prosecution efforts, \$100,000 (recv)

**19-0082**

Amd 2 to Agmt A176946 with Children's Law Center of MN to provide full legal representation to Hennepin County's state wards - children whose parents' rights have been terminated due to abandonment, abuse or neglect, 03/01/19-02/29/20, NTE \$153,000

**19-0093**

Joint Powers Agreement A189399 between the City of Minneapolis and Hennepin County for Public Safety and Security related to NCAA, 1/29/19-4/10/19, est recv \$200,000

**19-0094**

Agreement with Central Minnesota Legal Services for the provision of Civil legal representation and advice to petitioners on Orders for Protection at the County Attorney's Domestic Abuse Service Center (DASC), 03/01/19-12/31/19, NTE \$83,300

Referred to Administration, Libraries and Budget Committee

**19-0071**

2019 Citizens Advisory Board Applicants and Appointments - Minnehaha Creek Watershed District

**19-0074**

Appointment of the 2019 Hennepin County Special Board of Appeal and Equalization; authorize rate of compensation for members.

**19-0075**

Amd 1 to Agmts A165797 with Carver County, A165798 with Tree Trust and A165799 with HIRED for the provision of services under the Federal Workforce Innovation and Opportunity Act Adult, Youth, Dislocated Worker, State Dislocated Worker, and Minnesota Youth programs, extending the term to 12/31/19 with no change to the NTE

**19-0076**

Agmt PR00000926 with Paymentus Corporation to provide online payment hosting services, 03/01/19-02/28/26, NTE \$400,000

Referred to Health and Human Services Committee

**19-0077**

Adopt proposed revisions to Ordinance 3: Food Protection, to incorporate by reference the state Food Code, MN Rules 4626, other MN Statutes and clarifying language specific to Hennepin Cty delegation agmts with MN Depts of Health and Agriculture

**19-0078**

Agmt A199512 with MN Dept of Human Services to fund mental health screening, assessment, treatment and supportive services for children, 01/01/19-12/31/19, \$1,268,845 (recv), suppl appr of \$59,845 to the 2019 HSPH budget

**19-0079**

Agmt A199507 with the MN Dept of Health for funding of Federally Qualified Healthcare Center services at NorthPoint Health and Wellness Center, 01/01/19-12/31/19, \$702,065 (recv)

**19-0080**

Human Services & Public Health resolution, including contracts and amendments to contracts with providers – Report 1903

**6. Commendations**

**6.A. 19-0072**

Commendation of Lisa Thornquist - offered by Commissioner Opat

**6.B. 19-0073**

Commendation of Carl Michaud - offered by Commissioner Opat

**6.C. 19-0092**

Commendation of John F. Glanton and the Glanton family - offered by Commissioner Conley

**7. Commissioner Communications/Updates**

**8. Claims Register**

**8.A. 19-0066**

Claims Register for the period ending February 8, 2019

**8.B. 19-0067**

Claims Register for the period ending February 15, 2019

**9. Consent**

**9.A. 19-0048**

Amd 1 to Agmt A140828 with Bibliotheca to provide library self-checkout technology, ext contract end date to 12/31/20, incr NTE by \$356,622 for a new total NTE of \$1,225,807

**9.B. 19-0049**

Agmt PR00000697 with Celarity, Inc. to provide temporary creative staffing, 01/01/19-12/31/19, NTE \$175,000

**9.C. 19-0050**

Acceptance of the proposal of FM Global for building and contents property insurance for the Hennepin Energy Recovery Center, 03/02/19-03/01/20, est NTE \$655,000

**9.D. 19-0053**

Human Services & Public Health resolution, including contracts and amendments to contracts with providers – Report 1902

**9.E. 19-0054**

Authorization to receive funds from MN Dept of Human Services for a portion of the county's SNAP E&T admin expenses, pass through reimbursement to community partners, 10/01/18-09/01/19, est recv of \$1,084,961; supplemental appropriation of \$584,961 to 2019 HSPH budget

**9.F. 19-0055**

Agmt A199480 with HCHRA to provide work crews from the Sentencing to Service Program, 01/01/19-12/31/19, \$50,000 (recv)

**9.G. 19-0056**

Agmt PR00000892 with RS Eden to provide supportive housing services, 03/01/19-02/29/20, NTE \$90,000

**9.H. 19-0057**

Authorization to accept donation from the MN Vikings Social Justice Fund to fund juvenile programs, educational materials, and related expenditures to benefit residents at the Juvenile Detention Center, \$40,000 (recv)

**9.I. 19-0058**

Neg two agmts with City of Minnetonka for cost participation in bikeway, pedestrian, safety, and traffic signal improvements (CP 2183500 and CP 2184000), amend project budget, transfer funds, total NTE \$250,000

**9.J. 19-0059**

Neg agmt PR00000857 with Kadrmas Lee & Jackson, Inc. for design engineering services for CSAH 92/TH 12 intersections in Independence (CP 2161100) (county cost: NTE \$1,400,000 – state general obligation bonds)

**9.K. 19-0060**

Neg Agmts A199473 and A199474 with UP Gateway LLC and OPUS for construction, operation, maintenance and security, and ownership of skyway connections to the Central Library, 03/01/19-12/31/21, no county cost

**9.L. 19-0061**

Neg Subordinate Funding Agmt A199488 with Metropolitan Council for inspection support services for the SWLRT project, 01/01/19–12/31/19, est recv \$783,028

**9.M. 19-0062**

Authorization to apply for Local Road Improvement Program funding grants for Webber 44 Reconstruction Project in Minneapolis (CP 2111000)

**9.N. 19-0063**

Neg 26 fall 2018 tree canopy improvement grant agmts, 03/01/19–03/01/20, combined total NTE \$243,143

**9.O. 19-0068**

Suggested edits to 2019 Federal Legislative Platform - offered by Commissioner Goettel

**9.P. 19-0069**

Suggested edits to 2019 Federal Legislative Platform - offered by Commissioner Conley

**9.Q. 19-0070**

Confirmation of appointments to the unclassified position of Department Director for Diversity, Equity and Inclusion and Emergency Management

**10. Non-Consent**

**10.A. 19-0034**

2019 Federal Legislative Platform, as amended

**11. Progressed**

**11.A. 19-0020**

2019 Citizen Advisory Board Applicants and Appointments - Adult Mental Health Advisory Council (LAC)



**11.B. 19-0021**

2019 Citizen Advisory Board Applicants and Appointments - Community Action Partnership of Hennepin County (CAP-HC)

**11.C. 19-0022**

2019 Citizen Advisory Board Applicants and Appointments – County Extension Committee (University of Minnesota Extension)

**11.D. 19-0023**

2019 Citizen Advisory Board Applicants and Appointments - Human Resources Board

**11.E. 19-0024**

2019 Citizen Advisory Board Applicants and Appointments - Library Board

**11.F. 19-0025**

2019 Citizen Advisory Board Applicants and Appointments - Mental Health Commitment Attorney Panel

**11.G. 19-0026**

2019 Citizen Advisory Board Applicants and Appointments - Three Rivers Park District

**11.H. 19-0027**

2019 Citizen Advisory Board Applicants and Appointments - Workforce Innovation and Opportunity Act

**12. Old Business**

**13. Immediate Approvals**

**13.A. 19-0088**

Contract award to Concrete Idea, Inc. for ADA pedestrian ramp reconstruction and APS improvements (CP 2175700); establish project budget; transfer funds (county cost: \$763,474—State Aid)

**13.B. 19-0089**

Building use resolution for the Memorial Blood Centers on the Skyway Level of the Government Center on 7/10/19, 9/11/19 and 12/4/19 for scheduling of donors for blood drives to be held on 7/17/19, 9/18/19 and 12/11/19

**13.C. 19-0091**

Building use by Community Mediation & Restorative Services, Inc. for an exhibit during March 2019 in the Hennepin Gallery; a reception outside Gallery on March 28, 2019 from 4:30PM to 7:00PM; issuance of a short-term liquor license for the reception

**13.D. 19-0095**

Resolution urging protection for Liberians on Deferred Enforced Departure (DED) - offered by Commissioner Opat

# HENNEPIN COUNTY

## MINNESOTA

### BOARD MINUTES

#### BOARD OF HENNEPIN COUNTY COMMISSIONERS

TUESDAY, FEBRUARY 5, 2019

1:30 PM

Chair: Marion Greene, District 3  
Vice-Chair: Mike Opat, District 1

Members: Irene Fernando, District 2  
Angela Conley, District 4  
Debbie Goettel, District 5  
Jan Callison, District 6  
Jeff Johnson, District 7

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The Board of County Commissioners of Hennepin County, Minnesota, met in the Hennepin County Government Center in the City of Minneapolis, at 1:32 PM.

The meeting was called to order by Commissioner Greene, Chair, and all Commissioners were present.

Pursuant to Minnesota Statutes 375.12 and Hennepin County Board Resolution No. 04-5-232, the County Board has directed the Clerk of the Board to publish the board proceedings in a summary manner that conforms to Minnesota Statute 331A.01. The following includes item descriptions, resolution numbers and final disposition of each item dealt with at the meeting. The full text of the board proceedings is available in the Clerk of the Board's office located at A2400 Government Center, Minneapolis, Minnesota and also is available at [hennepin.us](http://hennepin.us), the County's website.

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#### 1. Pledge of Allegiance

Commissioner Greene led the pledge of allegiance.

#### 2. Approval of Agenda

Commissioner Greene moved to amend the agenda to move item 13B) to the Commissioner Communications section of the agenda. Commissioner Jeff Johnson moved to approve the Agenda, seconded by Commissioner Debbie Goettel and approved - 7 Yeas

#### 3. Hennepin Highlights

A. Child Protection Staff - Jodi Wentland and Jennifer DeCubellis.

Jodi Wentland, Human Service Director, gave a short introduction to the topic followed by a video. Jennifer Decubellis, Deputy County Administrator, provided some closing comments. Commissioner Mike Opat spoke briefly and thanked staff.

#### 4. Minutes from Previous Meeting

A. Minutes 1-8-2019

**ADOPTED**

Commissioner Jan Callison moved to adopt the Minutes, seconded by Commissioner Mike Opat and approved - 7 Yeas

B. Minutes 1-22-2019

**ADOPTED**

Commissioner Jan Callison moved to adopt the Minutes, seconded by Commissioner Mike Opat and approved - 7 Yeas

#### 5. Referral of Correspondence and Department Communications

A. Correspondence

**Commissioner Irene Fernando moved to refer as recommended, seconded by Commissioner Mike Opat and approved - 7 Yeas**

**19-N0012**

LTR - Michael Centinario, Planner, City of Bloomington - RE: Proposed Amendment to the Bloomington Comprehensive Plan.

**REFERRED AS RECOMMENDED**

**19-N0013**

Claims - 1. Andrew C. Walker, Attorney - RE: Notice of hearing and motion to reduce the time period to object to claim of exemption and compel abandonment – Terrence Clarke, Debtor/Plaintiff. 2. Tiron Beane, Hennepin County Resident - RE: Incident at Hennepin County Jail, involving Tiron Beane. 3. Andrew C. Walker, Attorney - RE: Memorandum of Law in support of motion to avoid judgement lien – Terrence Clarke, Debtor/Plaintiff. 4. Derek Weiland, MD, Hennepin County Resident - RE: Derek Weiland claim of injuries at his place of employment, Hennepin County Medical Center.

**REFERRED AS RECOMMENDED**

**19-N0014**

Summons - 1. Jeffery A Wieland, Attorney - RE: Standard Iron & Wire Works, Inc., Plaintiff, v. Thor Construction, Inc., Thor HQ Holdings, LLC, Hennepin County, Ravi Norman, Richard Copeland, John Doe, and Jane Doe, Defendants. 2. Daniel C. Swanson, Attorney - RE: Alan Walker, Nina Walker, Plaintiff, vs. Hennepin Energy Recovery Center, Defendant. 3. Mickey Fulton, Hennepin County Resident - RE: Mickey Fulton, Plaintiff; vs. County of Hennepin, Minnesota; County of Financial Responsibility of Hennepin County; Defendant.

**REFERRED AS RECOMMENDED**

**19-N0015**

LTR - Karen Blaska, Comprehensive Plan Liaison, Anoka County - RE: Anoka County's 2040 Comprehensive Plan.

**REFERRED AS RECOMMENDED**

B. Department Communications

**Commissioner Irene Fernando moved to refer to committee, seconded by Commissioner Mike Opat and approved - 7 Yeas**

**19-0066**

Claims Register for the period ending February 8, 2019

**REFERRED TO COMMITTEE**

**19-0067**

Claims Register for the period ending February 15, 2019

**REFERRED TO COMMITTEE**

Referred to Public Works Committee

**Commissioner Irene Fernando moved to refer to committee, seconded by Commissioner Mike Opat and approved - 7 Yeas**

**19-0058**

Neg two agmts with City of Minnetonka for cost participation in bikeway, pedestrian, safety, and traffic signal improvements (CP 2183500 and CP 2184000), amend project budget, transfer funds, total NTE \$250,000

**REFERRED TO COMMITTEE**

**19-0059**

Neg agmt PR00000857 with Kadrmas Lee & Jackson, Inc. for design engineering services for CSAH 92/TH 12 intersections in Independence (CP 2161100) (county cost: NTE \$1,400,000 – state general obligation bonds)

**REFERRED TO COMMITTEE**

**19-0060**

Neg Agmts A199473 and A199474 with UP Gateway LLC and OPUS for construction, operation, maintenance and security, and ownership of skyway connections to the Central Library, 03/01/19-12/31/21, no county cost

**REFERRED TO COMMITTEE**

**19-0061**

Neg Subordinate Funding Agmt A199488 with Metropolitan Council for inspection support services for the SWLRT project, 01/01/19–12/31/19, est recv \$783,028

**REFERRED TO COMMITTEE**

**19-0062**

Authorization to apply for Local Road Improvement Program funding grants for Webber 44 Reconstruction Project in Minneapolis (CP 2111000)

**REFERRED TO COMMITTEE**

**19-0063**

Neg 26 fall 2018 tree canopy improvement grant agmts, 03/01/19–03/01/20, combined total NTE \$243,143

**REFERRED TO COMMITTEE**

Referred to Public Safety Committee

**Commissioner Irene Fernando moved to return to committee, seconded by Commissioner Mike Opat and approved - 7 Yeas**

**19-0055**

Agrmt A199480 with HCHRA to provide work crews from the Sentencing to Service Program, 01/01/19-12/31/19, \$50,000 (recv)

**REFERRED TO COMMITTEE**

**19-0056**

Agmt PR00000892 with RS Eden to provide supportive housing services, 03/01/19-02/29/20, NTE \$90,000

**REFERRED TO COMMITTEE**

**19-0057**

Authorization to accept donation from the MN Vikings Social Justice Fund to fund juvenile programs, educational materials, and related expenditures to benefit residents at the Juvenile Detention Center, \$40,000 (recv)

**REFERRED TO COMMITTEE**

Referred to Administration, Libraries and Budget Committee

**Commissioner Irene Fernando moved to refer to committee, seconded by Commissioner Mike Opat and approved - 7 Yeas**

**19-0048**

Amd 1 to Agmt A140828 with Bibliotheca to provide library self-checkout technology, ext contract

end date to 12/31/20, incr NTE by \$356,622 for a new total NTE of \$1,225,807

**REFERRED TO COMMITTEE**

**19-0049**

Agmt PR00000697 with Celarity, Inc. to provide temporary creative staffing, 01/01/19- 12/31/19, NTE \$175,000

**REFERRED TO COMMITTEE**

**19-0050**

Acceptance of the proposal of FM Global for building and contents property insurance for the Hennepin Energy Recovery Center, 03/02/19-03/01/20, est NTE \$655,000

**REFERRED TO COMMITTEE**

**19-0051**

Establish the polling location of Fort Snelling Precinct 1 for elections in 2019

**REFERRED TO COMMITTEE**

**19-0052**

Establish the polling location of Fort Snelling Precinct 1 for elections in 2020

**REFERRED TO COMMITTEE**

Referred to Health and Human Services Committee

**Commissioner Irene Fernando moved to refer to committee, seconded by Commissioner Mike Opat and approved - 7 Yeas**

**19-0053**

Human Services & Public Health resolution, including contracts and amendments to contracts with providers – Report 1902

**REFERRED TO COMMITTEE**

**19-0054**

Authorization to receive funds from MN Dept of Human Services for a portion of the county's SNAP E&T admin expenses, pass through reimbursement to community partners, 10/01/18-09/01/19, est recv of \$1,084,961; supplemental appropriation of \$584,961 to 2019 HSPH budget

**REFERRED TO COMMITTEE**

**6. Commendations**

**7. Commissioner Communications/Updates**

**Commissioner Conley spoke of Black History Month at Hennepin County, highlighting the many achievements of the Black descendants of the African Diaspora. Commissioner Greene followed with comments.**

**8. Claims Register**

**8.A. 19-0045**

Claims Register for the period ending January 25, 2019

BE IT RESOLVED, that the claims register for the period ending January 25, 2019, be ratified.

**APPROVED/RATIFIED**

**Commissioner Debbie Goettel moved to approve/ratify the Resolution, seconded by Commissioner Irene Fernando and approved - 7 Yeas**

**8.B. 19-0046**

Claims Register for the period ending February 1, 2019

BE IT RESOLVED, that the claims register for the period ending February 1, 2019, be ratified.

## **APPROVED/RATIFIED**

**Commissioner Debbie Goettel moved to approve/ratify the Resolution, seconded by Commissioner Irene Fernando and approved - 7 Yeas**

### **9. Consent**

**Commissioner Greene highlighted items 9E), 9F), and 9O). Commissioner Mike Opat moved to adopt the Consent Agenda, seconded by Commissioner Angela Conley and approved - 7 Yeas**

#### **9.A. 19-0007**

Ratification of assignment of development agreement and acceptance of the conveyance of parking units within the Thor development on the SE corner of Penn Ave N and Plymouth Ave N in Minneapolis

BE IT RESOLVED, that the Hennepin County Board of Commissioners ratifies the Assignment of Contract for Private Development Agreement A189073 with the Hennepin County Housing and Redevelopment Authority and accepts the direct conveyance of 420 parking units within the Thor development on the southeast corner of Penn Avenue North and Plymouth Avenue North, Minneapolis, legally described as Unit 2, Common Interest Community No. 2090, RAC Ramp Condominium, Hennepin County, Minnesota, from Thor HQ Holdings, LLC.

#### **ADOPTED**

**Commissioner Mike Opat moved to adopt the Resolution, seconded by Commissioner Angela Conley and approved - 7 Yeas**

#### **9.B. 19-0028**

Amd 2 to Agmt A121825 with IBM for professional and technical services, extending contract to 12/31/20 and increase NTE by \$144,000 for a new total NTE of \$628,000

BE IT RESOLVED, that Amendment 2 to Agreement A121825 with International Business Machines Corporation for professional and technical Multivendor Information Technology Recovery Services, extending the contract period to December 31, 2020, and increasing the not to exceed amount by \$144,000 to a new total not to exceed amount of \$628,000 be approved; that the Chair of the Board be authorized to sign the Amendment on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that the County Administrator be authorized to approve pricing during the period January 1, 2020 through December 31, 2020 to the extent expenditures are within the not to exceed amount.

#### **ADOPTED**

**Commissioner Mike Opat moved to adopt the Resolution, seconded by Commissioner Angela Conley and approved - 7 Yeas**

#### **9.C. 19-0029**

Agmt PR00000724 with Lutheran Social Service of Minnesota for the provision of certified financial counselors, 12/06/18-12/31/19, NTE \$50,000

BE IT RESOLVED, that Agreement PR00000724 with Lutheran Social Service of Minnesota for the provision of certified financial counselors, during the period December 6, 2018 through December 31, 2019, in an amount not to exceed \$50,000 be approved; that the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed.

#### **ADOPTED**

**Commissioner Mike Opat moved to adopt the Resolution, seconded by Commissioner Angela Conley and approved - 7 Yeas**

#### **9.D. 19-0030**

Neg Agmt A199487 with Voya Retirement Insurance and Annuity Company for the provision of deferred compensation plan services for county employees, 04/01/19-04/30/25

BE IT RESOLVED, that the Hennepin County Board authorizes the County Administrator to negotiate Agreement A199487 and all necessary related documents with Voya Retirement Insurance and Annuity Company to provide deferred compensation recordkeeping services for county employees, consistent with the

direction of the county's Deferred Compensation Committee, for the period April 1, 2019 through April 30, 2025; that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to execute the Agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed.

**ADOPTED**

**Commissioner Mike Opat moved to adopt the Resolution, seconded by Commissioner Angela Conley and approved - 7 Yeas**

9.E. **19-0031**

Confirmation of the appointment of Jessica Simon-Koch to the unclassified position of Department Director

BE IT RESOLVED, that the Hennepin County Board of Commissioners confirms the appointment of Jessica Simon-Koch to the unclassified position of Director, effective January 20, 2019.

**ADOPTED**

**Commissioner Mike Opat moved to adopt the Resolution, seconded by Commissioner Angela Conley and approved - 7 Yeas**

9.F. **19-0032**

Confirmation of appointment to the unclassified position of Department Director for Communications, Media Relations, Intergovernmental Relations and the Center of Innovation and Excellence

BE IT RESOLVED, that the Hennepin County Board of Commissioners confirms the appointments of Jamie Zwilling, Carolyn Marinan, Kareem Murphy and Alisa Salewski to the unclassified position of Director effective February 17, 2019.

**ADOPTED**

**Commissioner Mike Opat moved to adopt the Resolution, seconded by Commissioner Angela Conley and approved - 7 Yeas**

9.G. **19-0033**

Human Services & Public Health resolution, including contracts and amendments to contracts with providers – Report 1901

BE IT RESOLVED, that the contracts, contract amendments and administrative actions of the Human Services and Public Health Department and Department of Community Corrections and Rehabilitation made pursuant to Chapters 256E and 393 of Minnesota Statutes, as detailed in Human Services and Public Health Contract Report 1901 be approved; that the report be filed in the Contract Administration Office; that the Chair of the Board be authorized to sign the contracts, contract amendments and administrative actions on behalf of the County; and that the Controller be authorized to disburse funds as directed. Such contracts are subject to ministerial adjustment, when such adjustments are done within the constraints of the approved Hennepin County Budget and when signed by the County Department Director or Designee.

**ADOPTED**

**Commissioner Mike Opat moved to adopt the Resolution, seconded by Commissioner Angela Conley and approved - 7 Yeas**

9.H. **19-0035**

Agmt PR00000727 with Martin-McAllister Consulting Psychologists, Inc. to provide licensed psychological consulting services for prospective employment candidates for the Hennepin County Sheriff's Office, 01/01/19-12/31/19, NTE \$80,000

BE IT RESOLVED, that Agreement PR00000727 with Martin-McAllister Consulting Psychologists, Inc. to provide licensed psychological consulting services for prospective employment candidates for the Hennepin County Sheriff's Office during the period January 1, 2019 through December 31, 2019, in an amount not to exceed \$80,000 be approved; that the Chair of the Board be authorized to sign the agreement on behalf of the County; and that the Controller be authorized to disburse funds as directed.

**ADOPTED**

**Commissioner Mike Opat moved to adopt the Resolution, seconded by Commissioner Angela Conley and approved - 7 Yeas**

9.I. **19-0036**

Agmt A199461 with the MN Dept of Public Safety, Office of Justice Programs to accept grant funding for personnel costs related to the activities of the Hennepin County Violent Offender Task Force, 01/01/19–12/31/19, \$418,086 (recv)

BE IT RESOLVED, that Agreement A199461 with the Minnesota Department of Public Safety, Commissioner of Public Safety, Office of Justice Programs accepting a grant for personnel costs related to activities of the Hennepin County Violent Offender Task Force during the period January 1, 2019 through December 31, 2019, in the receivable amount of \$418,086 be approved; that the Chair of the Board be authorized to sign the Agreement on behalf of the County; and that the Controller be authorized to accept and disburse funds as directed; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of grant funding for the program by the Hennepin County Board of Commissioners does not imply a continued commitment by Hennepin County for this program when grant funds are no longer available.

**ADOPTED**

**Commissioner Mike Opat moved to adopt the Resolution, seconded by Commissioner Angela Conley and approved - 7 Yeas**

9.J. **19-0037**

Agmt A189268 with the U.S. Dept of Justice, Drug Enforcement Administration, for the Minneapolis/St. Paul District Office Task Force, 10/01/18–09/30/19, \$18,344 (recv)

BE IT RESOLVED, that Agreement A189268 with the U.S. Dept of Justice, Drug Enforcement Administration for the Hennepin County Sheriff's Office participation in the Minneapolis/St. Paul District Office Task Force during the period October 1, 2018 through September 30, 2019; in the receivable amount of \$18,344 be approved; that the Chair be authorized to sign the Agreement on behalf of the County; and that the Controller be authorized to accept funds as directed.

**ADOPTED**

**Commissioner Mike Opat moved to adopt the Resolution, seconded by Commissioner Angela Conley and approved - 7 Yeas**

9.K. **19-0038**

Amds 2 and 3 to Agmt A188702 with the U.S. Dept of Health and Human Services, Office of National Drug Control Policy for High Intensity Drug Trafficking Areas grant funding, 01/01/18-12/31/19, incr recv by \$192,023 for a new total recv of \$282,023; supp app of \$102,023 to the 2019 Hennepin County Sheriff's Office budget.

BE IT RESOLVED, that Amendments 2 and 3 to Agreement A188702 with the United States Department of Health and Human Services, Office of National Drug Control Policy to provide grant funds from the High Intensity Drug Trafficking Areas program during the period of January 1, 2018 through December 31, 2019, increasing the receivable \$192,023 to a new total receivable amount of \$282,023 be approved; that the Chair of the Board be authorized to sign the amendment on behalf of the county; and that the Controller be authorized to accept and disburse funds as directed; and

BE IT FURTHER RESOLVED, that a supplemental appropriation of \$102,023 to the 2019 Hennepin County Sheriff's Office budget be approved; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of grant funding for this program by the Hennepin County Board of Commissioners does not imply a continued commitment by Hennepin County for this program when grants funds are no longer available.

**ADOPTED**

**Commissioner Mike Opat moved to adopt the Resolution, seconded by Commissioner Angela Conley and approved - 7 Yeas**

9.L. **19-0039**

Acceptance of deeds from the City of Crystal for property located 6401 42nd Ave N (Rockford Road Library)

BE IT RESOLVED, that Hennepin County accept deeds from the City of Crystal for the Rockford Road Library, located at 6401 42nd Avenue North, Crystal, Minnesota and legally described as:

Parcel 1 The northerly 333.00 feet of Lot 68, Auditor's Subdivision No. 324, Hennepin County, Minn., and the northerly 333.00 feet of Lot 69, Auditor's Subdivision No. 324, Hennepin County, Minn.



Parcel 2 The northerly 333.00 feet of Lot 67, except the easterly 131.2 feet thereof, Auditor's Subdivision No. 324, Hennepin County, Minn.

Parcel 3 The southerly 165.00 feet of the northerly 498.00 feet of Lot 68, and the southerly 165.00 feet of the northerly 498.00 feet of that part of Lot 67 lying west of the east 131.2 feet, Auditor's Subdivision No. 324, Hennepin County, Minn.

Parcel 4 The westerly 65.60 feet of the easterly 131.20 feet of the northerly 333.00 feet of Lot 67, Auditor's Subdivision No. 324, Hennepin County, Minn., except that part thereof which lies northerly of a line parallel with and 21.00 feet southerly of the following described line and measured at right angles thereto: Beginning at the northeast corner of Section 17, Township 118, Range 21; thence south along the east line of the northeast quarter of said Section 17 a distance of 1326.00 feet; thence north 88 degrees 20 minutes west a distance of 472.00 feet; thence south 89 degrees 53 minutes west a distance of 189.20 feet; thence south 00 degrees 07 minutes east a distance of 12.00 feet to the actual point of beginning of the line to be described; thence north 89 degrees 53 minutes east a distance of 98.49 feet; thence along a 02 degree 30 minute curve to the right (delta angle 04 degrees 32 minutes, tangent distance 90.71 feet) a distance of 181.33 feet; thence south 85 degrees 35 minutes east along tangent to the last described curve a distance of 100.00 feet and there terminating.

Parcel 5 That part of the easterly 65.6 feet of Lot 67, Auditor's Subdivision No. 324, Hennepin County, Minn., lying north of a line drawn parallel with and 459.00 feet south of the north line of the southeast quarter of the northeast quarter of Section 17, Township 18, Range 21, except the north 333.00 feet thereof.

Parcel 6 That part of Lot 69, Auditor's Subdivision No. 324, Hennepin County, Minn., lying north of a line drawn parallel with and 465.00 feet south of the north line of the southeast quarter of the northeast quarter of Section 17, Township 118, Range 21, except the north 333.00 feet of said Lot 69.

Parcel 7 The westerly 65.60 feet of the easterly 131.20 feet of that part of Lot 67 lying south of the northerly 333.00 feet thereof and north of the south line of the north 498.00 feet thereof, Auditor's Subdivision No. 324, Hennepin County, Minn.

**ADOPTED**

**Commissioner Mike Opat moved to adopt the Resolution, seconded by Commissioner Angela Conley and approved - 7 Yeas**

9.M. **19-0040**

Amd 2 to Agmt A130068 with Waste Management of MN for disposal services, extending period to 02/28/21

BE IT RESOLVED, that Amendment 2 to Agreement A130068 with Waste Management of Minnesota for disposal services at the Burnsville Sanitary Landfill, extending the contract period from February 28, 2019 to February 28, 2021, be approved; that the Chair of the Board be authorized to sign the amendment on behalf of the county; and that the Controller be authorized to disburse funds as directed.

**ADOPTED**

**Commissioner Mike Opat moved to adopt the Resolution, seconded by Commissioner Angela Conley and approved - 7 Yeas**

9.N. **19-0041**

Neg Natural Resources Good Steward grant agmts to improve water quality, 02/05/19-12/31/20, total combined NTE \$57,975; neg Natural Resources Opportunity grant agmts to improve water quality, 2/5/19-12/31/21, total combined NTE \$400,000

BE IT RESOLVED, that the following agreements be approved to provide funding for the selected organizations in the 2019 grant cycle during the period of February 5, 2019 through December 31, 2020, for the Natural Resources Good Steward projects that will improve water quality; and during the period of February 5, 2019 through December 31, 2021 for the Natural Resources Opportunity projects that will improve water quality and stream habitat:

Good Steward grants

- PR00000843 with Fairway Woods Condominium Association, Inc., or affiliated entity, with the amount not to exceed \$24,750
- PR00000844 with Heidi and Dan Niziolek, or affiliated entity, with the amount not to exceed \$9,000
- PR00000845 with Nokomis East Neighborhood Association, or affiliated entity, with the amount not to exceed \$12,000

- PR00000846 with Schmidt Lake Improvement Association, Incorporated, or affiliated entity, with the amount not to exceed \$12,225

#### Opportunity grants

- PR00000847 with Mississippi Watershed Management Organization, or affiliated entity, with the amount not to exceed \$100,000
- PR00000848 with the City of Crystal, or affiliated entity, with the amount not to exceed \$100,000
- PR00000849 with Elm Creek Watershed Management Commission with the amount not to exceed \$20,000
- PR00000850 with Minnehaha Creek Watershed District, or affiliated entity, with the amount not to exceed \$32,500
- PR00000853 with Bull's Horn, or affiliated entity, with the amount not to exceed \$32,500
- PR00000854 with Northgate Academy Inc., or affiliated entity, with the amount not to exceed \$55,000
- PR00000855 with the City of Medina, or affiliated entity, with the amount not to exceed \$60,000; and

BE IT FURTHER RESOLVED, that following review and approval by the County Attorney's Office, the County Administrator be authorized to sign the agreements on behalf of the county; that the County Administrator be authorized to approve one 12-month extension of the agreements; that costs incurred by the grantees after the board approval date be eligible for reimbursement upon execution of the agreements; and that the Controller be authorized to disburse funds as directed.

#### **ADOPTED**

**Commissioner Mike Opat moved to adopt the Resolution, seconded by Commissioner Angela Conley and approved - 7 Yeas**

#### **9.O. 19-0047**

Waive open appointment process and confirm the appointment of Jodi Wentland as assistant county administrator-human services, effective 2/17/2019

BE IT RESOLVED, that the Hennepin County Board of Commissioners waive the Open Appointments Policy, as established by Resolution 94-02-115, pertaining to unclassified positions and confirm the appointment of Jodi Wentland as assistant county administrator-human services, effective February 17, 2019.

#### **ADOPTED**

**Commissioner Mike Opat moved to adopt the Resolution, seconded by Commissioner Angela Conley and approved - 7 Yeas**

#### **9.P. 19-0042**

Neg Amd 2 to Agmt A188878 with Kaplan, Kirsch & Rockwell, LLP to extend contract period through 5/13/19; no change to NTE

BE IT RESOLVED, that the Hennepin County Board authorizes the County Administrator to negotiate Amendment 2 to Agreement A188878 with Kaplan, Kirsch & Rockwell, LLP for specialized legal services related to freight rail, extending the contract period through May 13, 2019, with no change to the not to exceed amount; that following review and approval by the County Attorney's Office, the Chair be authorized to execute the amendment; and that the Controller be authorized to disburse funds as directed.

#### **ADOPTED**

**Commissioner Mike Opat moved to adopt the Resolution, seconded by Commissioner Angela Conley and approved - 7 Yeas**

#### **10. Non-Consent**

#### **10.A. 19-0012 S2**

Negotiate 1 fall 2018 ERF grant agreements for cleanup of contaminated sites, various periods, total combined NTE \$415,184

BE IT RESOLVED, that the County Administrator be authorized to negotiate the following Environmental Response Fund grant agreements for the assessment and cleanup of contaminated sites, during a two-year period beginning on the date of execution:

- Agreement PR00000793 with Fort Snelling Leased Housing Associates I, LLLP or affiliated entity, with the amount not to exceed \$415,184;

BE IT FURTHER RESOLVED, that following review and approval by the County Attorney's Office, the County Administrator be authorized to sign the agreements on behalf of the county; that costs incurred by the grantees after the board approval date be eligible for reimbursement upon execution of the agreements; that the County Administrator be authorized to approve one 12-month extension of the agreements; and that the Controller be authorized to disburse funds as directed.

**ADOPTED**

**Commissioner Debbie Goettel moved to adopt the Resolution, seconded by Commissioner Jan Callison and approved - 6 Yeas 1 Nays: Opat**

- 11. **Progressed**
- 12. **Old Business**
- 13. **Immediate Approvals**

**13.A. 19-0064**

Establish a meeting of the Administration, Libraries and Budget committee on Tuesday, February 19 at 5:30 p.m. to conduct Citizen Advisory Board interviews

BE IT RESOLVED, that a meeting of the Administration, Libraries and Budget committee be held on Tuesday, February 19, 2019, at 5:30 p.m., in room A-2400 of the Hennepin County Government Center, in the City of Minneapolis, to conduct Citizen Advisory Board interviews.

**ADOPTED**

**Commissioner Debbie Goettel moved to adopt the Resolution, seconded by Commissioner Irene Fernando and approved - 7 Yeas**

**13.B. 19-0065**

Celebrating Black History Month

WHEREAS, in 1925, Carter G. Woodson founded the Association for the Study of Negro Life and History and conceived and announced Negro History Week to be celebrated during the week encompassing the birthdays of Abraham Lincoln and Frederick Douglas in February, 1926; and

WHEREAS, in 1976, then-President Gerald R. Ford expanded the celebration to a month and urged Americans to "seize the opportunity to honor the too-often neglected accomplishments of black Americans in every endeavor throughout our history"; and

WHEREAS, all Hennepin County students, educators, and residents should know and pay tribute to our community's rich African-American legacy, and rededicate ourselves to nurturing a bright future for our African American students; therefore

BE IT RESOLVED, that the Hennepin County Board of Commissioner hereby proclaims February as National Black History Month to recognize the amazing and everlasting efforts and accomplishments of African-Americans in Hennepin County, Minnesota, and the United States of America.

**REVISED**

**Commissioner Angela Conley moved to revise the Resolution, seconded by Commissioner Irene Fernando and approved - 7 Yeas**

**19-0065 R1      Revised**

Celebrating Black History Month – offered by Commissioner Angela Conley

WHEREAS, in 1925, Carter G. Woodson founded the Association for the Study of Negro Life and History and conceived and announced Negro History Week to be celebrated during the week encompassing the birthdays of Abraham Lincoln and Frederick Douglas in February, 1926; and

WHEREAS, in 1976, then-President Gerald R. Ford expanded the celebration to a month and urged Americans to “seize the opportunity to honor the too-often neglected accomplishments of black Americans in every endeavor throughout our history”; and

WHEREAS, all Hennepin County students, educators, and residents should know and pay tribute to our community’s rich Black History, and rededicate ourselves to nurturing a bright future for our Black students; therefore

BE IT RESOLVED, that the Hennepin County Board of Commissioner hereby proclaims February as National Black History Month to recognize the amazing and everlasting efforts and accomplishments of Black descendants of the African diaspora in Hennepin County, Minnesota, and the United States of America.

**ADOPTED**

**Commissioner Angela Conley moved to adopt the Resolution, seconded by Commissioner Irene Fernando and approved - 7 Yeas**

**14. Adjournment**

**The county board meeting was adjourned at 1:54 PM until Thursday, February 21, 2019.**

Maria Rose  
Clerk to the County Board

**Contracting opportunities can be found on the Hennepin County website: [www.hennepin.us](http://www.hennepin.us)**

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-N0016

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**Item Description:**

LTR- Mya Sprong, Deputy State Historic Preservation Officer, Minnesota Department of Administration  
- State Historic Preservation Office - RE: Properties being considered by the State Historic  
Preservation Review Board.

**ATTACHMENTS:**

Description	Upload Date	Type
Minnesota Department of Administration - State Historic Preservation Office	2/14/2019	Letter

February 6, 2019

Hennepin County Board of Commissioners  
A2400 Government Center  
300 S. 6th Street  
Minneapolis, MN 55415

Dear Commissioners:

We are pleased to inform you that the properties listed below will be considered by the State Historic Preservation Review Board (SHPRB) for nomination to the National Register of Historic Places. The Register is the official national list of historic properties worthy of preservation. The agenda is as follows:

**Jasper School**, 100 N. Hill Avenue, Jasper, Pipestone County (Author: Alexa McDowell, AKAY Consulting)

**Mesaba Co-operative Park**, 3827 Mesaba Park Road, Cherry Township (vicinity of Hibbing,) St. Louis County (Author: Rolf Anderson)

**Morristown Feed Mill**, 205 Bloomer Street East, Morristown, Rice County (Author: Alexa McDowell, AKAY Consulting)

**Thompson Flats**, 1605-1607 Hennepin Avenue, Minneapolis, Hennepin County (Author: Mina Adsit, Adsit Architecture and Planning)

**Properties Proposed for Removal from the National Register**

**Minnesota State Sanatorium for Consumptives (Ah-Gwah-Ching)**, Shingobee Township, Cass County (Author: Emily Ganzel)

You are invited to attend the SHPRB meeting on Tuesday, March 19, 2019, at which the nominations will be considered. The meeting will be called to order at 6:00 p.m. State Historic Preservation Office (SHPO) staff will make an informational presentation on program activities and then the nominations will be presented. The meeting will be held in the Minnesota History Center, 345 Kellogg Blvd. W., St. Paul. Individuals with a disability who need a reasonable accommodation to participate in this event please contact SHPO at 651-201-3287 two weeks prior to the meeting date or through MN Relay 711.



Listing of the properties provides recognition of their historic importance and assures protective review of Federal and State projects that might adversely affect the character of the properties. If the properties are listed in the National Register, certain Federal and State investment tax credits for rehabilitation and other provisions may apply.

Listing in the National Register does not mean that limitations will be placed on the properties by the Federal government. Public visitation rights are not required of owners. The Federal government will not attach restrictive covenants to the properties or seek to acquire them.

Enclosed please find a notice that explains in greater detail the results of listing in the National Register and describes the rights and procedures by which an owner may comment on or object to listing in the National Register. If you wish to comment in writing on whether or not a property should be nominated to the National Register, please send your comments to Secretary, SHPRB, SHPO, 50 Sherburne Ave., Suite 203 St. Paul, MN 55155, before the SHPRB considers these nominations on Tuesday, March 19, 2019. Any correspondence received after the SHPRB meeting, but before final action is taken by the Keeper of the National Register, will be forwarded to the National Register.

A copy of the National Register nomination will be available online at: <http://bit.ly/2LqDkoF>. If you do not have internet access and would like a copy of the nomination, please contact our office.

Should you have any questions about this nomination process before the SHPRB meeting, please contact Denis Gardner, National Register Historian, at 651-201-3292, [denis.gardner@state.mn.us](mailto:denis.gardner@state.mn.us), or the address listed.

Sincerely,



Amy Spong  
Deputy State Historic Preservation Officer

enc.: National Register Criteria  
Rights of Owners to Comment and/or to Object to Listing in the National Register  
National Register Program Sheet  
Frequently Asked National Register Questions

## NATIONAL REGISTER CRITERIA FOR EVALUATION

The quality of significance in American history, architecture, archaeology, engineering, and culture is present in districts, sites, buildings, structures, and objects that possess integrity of location, design, setting, materials, workmanship, feeling, and association and

- (a) that are associated with events that have made a significant contribution to the broad patterns of our history; or
- (b) that are associated with the lives of persons significant in our past; or
- (c) that embody the distinctive characteristics of a type, period, or method of construction, or that represent the work of a master, or that possess high artistic values, or that represent a significant and distinguishable entity whose components may lack individual distinction; or
- (d) that have yielded, or may be likely to yield, information important in prehistory or history.

**CRITERIA CONSIDERATIONS.** Ordinarily cemeteries, birthplaces, or graves of historical figures, properties owned by religious institutions or used for religious purposes, structures that have been moved from their original locations, reconstructed historic buildings, properties primarily commemorative in nature, and properties that have achieved significance within the past 50 years shall not be considered eligible for the National Register. However, such properties will qualify if they are integral parts of districts that meet the criteria or if they fall within the following categories:

- (a) a religious property deriving primary significance from architectural or artistic distinction or historical importance; or
- (b) a building or structure removed from its original location but which is significant primarily for architectural value, or which is the surviving structure most importantly associated with a historic person or event; or
- (c) a birthplace or grave of a historical figure of outstanding importance if there is no other appropriate site or building directly associated with their productive life; or
- (d) a cemetery which derives its primary significance from graves of persons of transcendent importance, from age, from distinctive design features, or from association with historic events; or
- (e) a reconstructed building when accurately executed in a suitable environment and presented in a dignified manner as part of a restoration master plan, and when no other building or structure with the same association has survived; or
- (f) a property primarily commemorative in intent if design, age, tradition or symbolic value has invested it with its own historical significance; or
- (g) a property achieving significance within the past 50 years if it is of exceptional importance.



**RIGHTS OF OWNERS TO COMMENT AND/OR OBJECT  
TO LISTING ON THE NATIONAL REGISTER OF HISTORIC PLACES**

Owners of private property nominated to the National Register have an opportunity to concur with or object to the listing of the property in the National Register in accordance with the National Historic Preservation Act and 36 CFR (Code of Federal Regulations) 60.

Any owner or partial owner of private property who chooses to object to listing may submit to the State Historic Preservation Officer a notarized statement certifying that the party is the sole or partial owner of the private property and objects to the listing. Each owner or partial owner of private property has one objection regardless of the portion of property the party owns. If a majority of private property owners object, a property will not be listed. However, regardless if a majority of the private property owners object to the listing, the State Historic Preservation Office shall submit the nomination to the Keeper of the National Register of Historic Places requesting a determination of eligibility for the property.

Section 106 of the National Historic Preservation Act requires federal agencies to take into account the effects of their actions on historic properties listed in the National Register, determined eligible by the Keeper of the National Register, or determined eligible for the National Register by the agency and the State Historic Preservation Office. Regulations of the Advisory Council on Historic Preservation, an independent Federal agency, guide this consultation process, which assures that the value of the historic property is considered in project planning.

If you choose to object to the listing of the property, the notarized objection must be submitted to the State Historic Preservation Officer, c/o Amy Spong, Deputy State Historic Preservation Officer, 50 Sherburne Ave., Suite 203, St. Paul, MN 55155. Any correspondence received after the State Review Board meeting, but before final action is taken by the Keeper of the National Register, will be forwarded to the Keeper of the National Register.

If you wish to comment on the nomination of the property to the National Register, please send your comments to the address below. A copy of the nomination, the criteria used for evaluation, and more information on the National Register program are available from the State Historic Preservation Office.

State Historic Preservation Office  
50 Sherburne Ave.  
Suite 203  
St. Paul, MN 55155  
651-201-3287  
[www.mn.gov/admin/shpo/](http://www.mn.gov/admin/shpo/)

The National Register is maintained by the National Park Service in the U.S. Department of Interior and administered in each state by the State Historic Preservation Office. For online information about the National Register program go to <http://www.nps.gov/nr>

9/2004; 6/2005; 11/2008; 1/2012; 1/2014; 4/2018



## THE NATIONAL REGISTER OF HISTORIC PLACES PROGRAM

The National Register of Historic Places (NRHP) is the official list of historic properties recognized by the Federal Government as worthy of preservation for their significance in American history, architecture, archaeology, engineering or culture. The NRHP was created in 1966 and is part of a national program to coordinate and support public and private efforts to identify, evaluate, and protect our significant historic places under the provisions of the National Historic Preservation Act. The National Park Service (NPS) provides oversight for the program under the Secretary of the Interior. The program is managed by the professional staff of the National Register in Washington, DC, State Historic Preservation Officers, and the Preservation Officers in Federal Agencies. Contact the State Historic Preservation Office (SHPO) for information describing the National Register program (MNSHPO@state.mn.us). For online information go to:

[http://www.nps.gov/history/nr/national\\_register\\_fundamentals.htm](http://www.nps.gov/history/nr/national_register_fundamentals.htm)

<http://www.nps.gov/history/nr>

<http://mn.gov/admin/shpo>

For further information on National Register Federal Program Regulations refer to the Code of Federal Regulations (CFR) 36 CFR60. For online information go to:

<http://www.nps.gov/history/nr/regulations.htm>

### **LISTING IN THE NATIONAL REGISTER PROVIDES BENEFITS TO HISTORIC PROPERTIES:**

**Eligibility for Federal Tax Provisions:** Since 1976 the Federal Internal Revenue Code has contained a variety of incentives to encourage capital investment in historic buildings and to spur revitalization of historic properties. These incentives include a 20% investment tax credit to encourage the preservation of historic commercial, industrial, and rental residential buildings listed in the NRHP by allowing favorable tax treatments for rehabilitation. Owners of NRHP properties who choose to participate in the preservation tax incentive program must follow the Secretary of the Interior's Standards for Rehabilitation and receive approval by the NPS of the rehabilitation project in order to receive the tax credit. For online general information go to: <https://www.nps.gov/tps/tax-incentives.htm>

For further information on building certification requirements refer to 36 CFR67. For online information go to:

<https://www.nps.gov/tps/tax-incentives/taxdocs/36cfr67.pdf>

**Eligibility for State Tax Provisions:** The Minnesota Historic Structure Rehabilitation Tax Credit was signed into law in April 2010. The state rehab tax credit mirrors the 20% federal historic preservation tax credit and must be used in conjunction with the federal credit. Property owners who are undertaking a historic rehabilitation project are eligible to receive a state income tax credit up to 20% of qualifying rehabilitation expenses. Owner may elect to receive a grant in lieu of a credit equal to 90% of the allowable credit. For online information go to:

<http://mn.gov/admin/shpo/incentives/state>

**Easement Donations:** The Federal Internal Revenue Code also provides for Federal income, estate, and gift tax deductions for charitable contributions or partial interests in real property (land and buildings). Taxpayers' gifts of qualified interest may be "exclusively for conservation purposes." For online information go to:

<http://www.nps.gov/tps/tax-incentives.htm>

Because tax aspects outlined above are complex, individuals should consult legal counsel or the appropriate Internal Revenue Service office for assistance in determining the tax consequences of the above provisions. Colleen Gallagher is the IRS representative who serves taxpayers in Minnesota. She can be contacted at 763-347-7361.

**Consideration in planning for Federal, federally licensed, and federally assisted projects:** Section 106 of the National Historic Preservation Act requires federal agencies to take into account the effects of their actions on historic properties listed on or determined eligible for the NRHP. Regulations of the Advisory Council on Historic Preservation, an independent Federal agency, guide this consultation process, which is intended to assure that the value of the historic property is considered in project planning. For online information go to: <http://www.achp.gov>

For further information on the Advisory Council refer to 36 CFR Part 800. For online information go to:

<http://www.achp.gov/regs-rev04.pdf> and <http://www.achp.gov/citizensguide.html>

**Qualification for Federal grants for historic preservation:** Presently, funding levels are inadequate for these grants to be available.

**Consideration in planning for State, state licensed, and state assisted projects:** Minnesota Statutes Chapter 138 requires that state departments, state agencies, and political subdivisions of the state (counties, townships, cities, etc.) have the responsibility to protect the physical features and historical character of properties listed in the NRHP. The



relevant public agency is required to consult with the SHPO before carrying out any undertaking, or funding, or licensing, or permitting an undertaking by other parties, in order to determine appropriate treatments and to seek ways to avoid and mitigate any adverse effects on NRHP-listed properties. For further information, refer to Minnesota Statutes Chapter 138.665 and 138.666. The statutes are online at:

<http://www.revisor.mn.gov/statutes/?id=138.665>  
<http://www.revisor.mn.gov/statutes/?id=138.666>

**Consideration before demolition:** The rules of the Minnesota Environmental Quality Board (EQB) require preparation of an Environmental Assessment Worksheet (EAW) by the responsible unit of government for any proposed demolition, in whole or in part, or moving of a property listed in the NRHP. For further information on the Environmental Quality Board refer to Minnesota Rules Parts 4410.0200, 4410.1000 and 4410.4300 subpart 31 or call 651-201-2477. For online information go to:

<https://www.revisor.mn.gov/rules/?id=4410>  
<https://www.revisor.mn.gov/rules/?id=4410.4300>

**ADDITIONAL INFORMATION ABOUT THE NATIONAL REGISTER PROCESS AND THE MEANING OF LISTING:**

Owning a property listed in the National Register does not automatically impose a regulatory burden on an individual property owner. Listing in the NRHP does not mean that the Federal Government wants to acquire the property, place restrictive covenants on the land, or dictate the color or materials used on individual buildings. State and local ordinances, local historical commissions, or laws establishing restrictive zoning, special design review committees, or review of exterior alterations, are not a part of the NRHP.

Historic properties of national, state, or local significance under private or local/state government ownership may be nominated by the SHPO. Property owners, historical consultants and SHPO staff may prepare nominations. A Federal agency's Federal Preservation Officer nominates properties under Federal ownership to the NRHP. For online information go to: <http://www.achp.gov/fpoagencyinfo.html>

Tribal Historic Preservation Offices (THPO) perform the same type of preservation activities as those performed by SHPO's. These activities, however, are associated with historic properties located on Tribal Lands. Contact the SHPO for a list of THPO's in Minnesota. For online information go to: <http://www.achp.gov/thpo.html> and [www.nps.gov/THPO](http://www.nps.gov/THPO)

In recognition of the importance of local actions to historic preservation, the 1980 amendments to the National Historic Preservation Act established the Certified Local Government (CLG) program that required each State preservation program to develop a mechanism for the certification of local governments in the State. As a CLG the mayor and the heritage preservation commission have the opportunity to comment on a property being nominated in their city. If both the mayor and the heritage preservation commission determine that the property does not meet NRHP criteria, the nomination will not be considered unless an appeal is filed with the SHPO. For a list of certified local governments, contact the SHPO.

State Historic Preservation Office  
50 Sherburne Ave.  
Suite 203  
St. Paul, Minnesota 55155  
651-201-3287  
[mnshpo@state.mn.us](mailto:mnshpo@state.mn.us)  
<http://mn.gov/admin/shpo>

Updated 4/30/2018

 **DEPARTMENT OF  
ADMINISTRATION**  
STATE HISTORIC PRESERVATION OFFICE

The following are the most frequently asked National Register questions. The answers are brief and are intended to address a wide range of questions. You may direct more specific questions to the State Historic Preservation Office.

#### **NATIONAL REGISTER GENERAL PROGRAM QUESTIONS:**

##### **What does it mean to me to have my property listed in the National Register?**

It means that your property has been documented and evaluated according to federal standards and listed in the National Register because it is significant in American history, architecture, archaeology, engineering or culture.

##### **When my property is listed in the National Register, is it preserved forever?**

Listing a property gives it recognition and may change the way people or communities view historic properties. The National Register is sometimes criticized because it does not bring greater protection. Listing does not interfere with an owner's right to alter or dispose of their property if they use their own money.

The Preservation Office encourages owners of historic properties to contact the office if they have questions about changes they are thinking of making to their property. Staff would like to work with them so that the changes respect the historic character of the property.

##### **Does listing in the National Register protect my property during Federal or State projects?**

Projects undertaken, funded, licensed, or permitted by Federal agencies are reviewed by the Preservation Office to determine if they will affect properties which are listed in the National Register or eligible for listing in the National Register. The Preservation Office also reviews projects undertaken, funded or licensed by State departments and agencies which may affect a property which is listed in the National Register. It is the responsibility of the Federal or State agencies to notify the Preservation Office of proposed projects. Ways are then discussed to protect the property or mitigate the effects of the project.

##### **Is additional maintenance required once a property is listed in the National Register?**

No. The property owner may maintain the property as they choose following local requirements.

##### **Am I required to open my property to the public when it is listed in the National Register?**

No

#### **CHANGES TO NATIONAL REGISTER PROPERTIES:**

##### **Are covenants put on the deed when the property is listed in the National Register?**

No



### **Can I request to have my property removed from the National Register?**

Properties are removed from the National Register only if they lose the qualities they had at the time of listing. Properties have been removed if they have been destroyed by fire or storms, or have been substantially altered. Properties are automatically removed from the Register if they have been moved.

### **Can I demolish my property if it's listed in the National Register?**

Yes, however, the rules of the Minnesota Environmental Quality Board (EQB) require the responsible governmental unit (RGU) to complete an Environmental Assessment Worksheet (EAW) before a property, which is listed in the National Register, is demolished, in whole or in part. For further information contact the EQB at 651-201-2477 or online at [www.eqb.state.mn.us](http://www.eqb.state.mn.us).

## **THE NATIONAL REGISTER AND FINANCES:**

### **Can my property be sold? Can it be given to my heirs?**

Yes. It is not required that the Preservation Office be notified when National Register property is sold, purchased, or inherited.

### **Are my property taxes reduced if my property is listed in the National Register?**

There is no property tax relief for National Register properties in Minnesota. While some states have such programs, Minnesota does not.

### **Do I get a tax credit if I fix up my property?**

A property owner can apply for a 20% tax credit on their federal income tax if they rehabilitate a property, which is listed in the National Register and is income producing (commercial or rental). It is required that the rehabilitation follow the Secretary of the Interior's Standards for Rehabilitation. Contact the Preservation Office for more information. Rehabilitation of a private, owner occupied residence does not qualify for tax credits. Information on the federal tax credit is available online at: <http://www.nps.gov/history/hps/tps/tax>.

The Minnesota Historic Structure Rehabilitation Tax Credit offers a 20% state tax credit for qualified historic rehabilitations, and must be used in conjunction with the existing federal rehabilitation tax credit. Information on the state tax credit is available online at: <https://mn.gov/admin/shpo/incentives/state/>.

### **Am I automatically entitled to grants if my property is listed?**

Federal grants are currently unavailable. If federal funding levels increase, and grants are once again available, only National Register listed properties will be eligible to apply.

Non-profit organizations and local units of government can apply for State Grants. Here again, properties must be listed in the National Register to be eligible. Information on state Grants is available at: <http://www.mnhs.org/preservation/grants/>. Sometimes grants can be available at the local level. It is important to check with your local housing assistance programs to inquire if funds are available.

**Are low interest loans or mortgages available if my property is listed?**

The Preservation Office does not manage a low interest loan or mortgage program. It is important to check with local housing assistance programs or financial institutions to determine if low interest financial assistance is available.

**THE NATIONAL REGISTER AND GOVERNMENT:**

**If a property or a historic district is listed in the National Register, does this require the local government in which the property or district is located to form a Heritage Preservation Commission (HPC)?**

No. The decision to create an ordinance which would establish a preservation commission rests entirely with the local government and its residents.

**If my property is listed in the Register are there provisions in building codes which affect my property?**

A property listed in the National Register is not exempt from state and local building codes. The local building inspector may allow some variance for significant historic building features that do not meet modern building codes provided the features do not pose a health or safety hazard. Interpretation is at the discretion of the local building official.

**How does the American with Disabilities Act affect National Register properties?**

If a National Register property is open to the public, ADA calls for the building to meet basic levels of accessibility for people with disabilities. While the law requires the removal of certain barriers, it does have special provisions for historic structures where changes would destroy a building's significant historic features.

State Historic Preservation Office  
50 Sherburne Ave.  
Suite 203  
St. Paul, MN 55155  
651-201-3287  
[MNSHPO@state.mn.us](mailto:MNSHPO@state.mn.us)

November 2004; June 2005; November 13, 2009; August 13, 2010; April 11, 2011; April 24, 2018

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-N0017

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**Item Description:**

Professional and Personal Service Agreements/Amendments of \$50,000 or less which have been approved by Department Director, Assistant/County Administrator. Report Number: 19RAA-02

**Background:**

Pursuant to County Board resolution 98-4-233 (Purchasing Rules), the County Board delegated to the County Administrator and Assistant County Administrators the authority to enter into professional, personal and human service agreements of \$25,000 or less on behalf of the county. Under these rules, agreements are then to be communicated to the Board for its information. Resolution 02-8-500 increased the authority of the County Administrator to enter into professional and personal service agreements of \$50,000 or less. This BAR continues communication of these agreements to the Board.

**ATTACHMENTS:**

Description	Upload Date	Type
RAA Expenditures Report 19RAA-02	2/20/2019	Backup Material

# Request for Administrative Approval Report

Report Communicated: February 21, 2019

BAR: 19-N0017

	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
<b>Budget and Finance</b>						
	A199489	Tracker, a Division of C2, LLC	Agmt A199489 with Tracker, a Division of C2, LLC to provide an investment account package subscription, 01/01/2019-12/31/2020, NTE \$15,000.00.	1/1/2019	12/31/2020	\$15,000.00
<b>Community Corrections and Rehabilitation</b>						
	PR00000916	Darris, Elizer	Agmt PR00000916 with Darris, Elizer to provide consulting/facilitation services, 02/11/2019-03/31/2019, NTE \$2,120.00.	2/11/2019	3/31/2019	\$2,120.00
<b>County Attorney</b>						
	PR00000539	Captx, Inc.	Amd 1 to Agmt PR00000539 with Captx, Inc. to provide temporary workers' compensation claims administration at the direction of the County, 10/01/2018-12/31/2019, NTE \$50,000.00.	10/1/2018	12/31/2019	\$50,000.00
	PR00000581	Outfront MN Community Services	Agmt PR00000581 with Outfront MN Community Services to provide victim advocacy services, 01/01/2019-12/31/2019, NTE \$42,422.00.	1/1/2019	12/31/2019	\$42,422.00



	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
	PR00000718	Genesys Works	Agmt PR00000718 with Genesys Works to provide entry level general information technology support, 01/01/2019-12/31/2019, NTE \$50,000.00.	1/1/2019	12/31/2019	\$50,000.00
<b>Facility Services</b>						
	A177135	Protect and Serve Training	Amd 2 to Agmt A177135 with Protect and Serve Training to provide security training services, 03/17/2017-03/16/2019, NTE \$38,287.50.	3/17/2017	3/16/2019	\$38,287.50
<b>Human Resources</b>						
	A154538	Minnesota Safety Council	Amd 2 to Agmt A154538 with Minnesota Safety Council to provide health, safety and wellness resources and education to Hennepin County employees, spouses and retirees with Hennepin County health insurance, 01/01/2016-12/31/2019, NTE \$50,000.00.	1/1/2016	12/31/2019	\$50,000.00
	PR00000681	Fitness International LLC	Agmt PR00000681 with Fitness International LLC to provide provide gym membership discounts to Hennepin County employees., 01/01/2019-12/31/2019, NTE \$2,500.00.	1/1/2019	12/31/2019	\$2,500.00
	PR00000885	Life Time Fitness Inc	Agmt PR00000885 with Life Time Fitness Inc to provide fitness membership discounts to Hennepin County employees, 02/02/2019-01/31/2020, NTE \$1,000.00.	2/2/2019	1/31/2020	\$1,000.00

	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
	PR00000897	Gesche, Nanette	Agmt PR00000897 with Gesche, Nanette to provide a Successful Problem Solving and Decision Making for Building Influence and Effectiveness and Management of Conflict programs, 02/01/2019-05/30/2019, NTE \$6,700.00.	2/1/2019	5/30/2019	\$6,700.00
	PR00000915	The Speech Gurus LLC	Agmt PR00000915 with The Speech Gurus LLC to provide consulting, assessment, training and software support services regarding adaptive technology purchases for employees with ADA-related accommodation requests, 01/01/2019-12/31/2025, NTE \$50,000.00.	1/1/2019	12/31/2025	\$50,000.00
<b>Libraries</b>						
	PR00000901	Three Rivers Park District	Agmt PR00000901 with Three Rivers Park District to provide three 1 hour drop-in programs for school-age children and their families, 03/06/2019-05/01/2019, NTE \$480.00.	3/6/2019	5/1/2019	\$480.00
	PR00000917	Textile Center	Agmt PR00000917 with Textile Center to provide 8 craft classes, 03/02/2019-05/04/2019, NTE \$2,600.00.	3/2/2019	5/4/2019	\$2,600.00
	PR00000919	Loft Literary Center	Agmt PR00000919 with Loft Literary Center to provide (7) Writing Workshops @ \$300 each, 03/02/2019-05/09/2019, NTE \$2,100.00.	3/2/2019	5/9/2019	\$2,100.00
	PR00000920	Three Rivers Park District	Agmt PR00000920 with Three Rivers Park District to provide 20 Science of Art Programs, 03/02/2019-05/04/2019, NTE \$3,200.00.	3/2/2019	5/4/2019	\$3,200.00

	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
<b>Public Health</b>						
	PR00000802	Shippee, Nathan Daniel	Agmt PR00000802 with Shippee, Nathan Daniel to provide Consulting for COUNTY's Interdisciplinary Research Team, 01/01/2019-12/31/2019, NTE \$2,500.00.	1/1/2019	12/31/2019	\$2,500.00
	PR00000808	Laliberte, Traci L	Agmt PR00000808 with Laliberte, Traci L to provide methodological and content expertise on aspects of research design, data and measures, analytic design and troubleshooting, and other topics, 01/01/2019-12/31/2019, NTE \$2,500.00.	1/1/2019	12/31/2019	\$2,500.00
<b>Public Safety LOB Administration</b>						
	PR00000419	Stanoch, John M	Amd 1 to Agmt PR00000419 with Stanoch, John M to provide system analysis of jail population drivers and trends, 05/22/2018-12/31/2019, NTE \$22,500.00.	5/22/2018	12/31/2019	\$22,500.00
	PR00000420	Wieland, Lucy Ann	Amd 1 to Agmt PR00000420 with Wieland, Lucy Ann to provide consulting services on the System Analysis of the Jail Population and Drivers, 05/22/2018-12/31/2019, NTE \$22,500.00.	5/22/2018	12/31/2019	\$22,500.00
	PR00000806	Indian Child Welfare Law Ctr	Agmt PR00000806 with Indian Child Welfare Law Ctr to provide legal services to indigent persons in the Hennepin County Fourth Judicial District Court, 01/01/2019-06/30/2019, NTE \$48,000.00.	1/1/2019	6/30/2019	\$48,000.00

	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
<b>Public Works - Environment and Energy</b>						
	PR00000137	Fairview Health Services	Amd 1 to Agmt PR00000137 with Fairview Health Services to provide implementation of the LeanPath automated food tracking tool, 01/01/2018 - 08/31/2019, NTE \$0.00	1/1/2018	08/31/2019	\$0.00
	PR00000601	Cleveland Neighborhood Association	Agmt PR00000601 with Cleveland Neighborhood Association to provide environmental education services, 12/01/2018-11/30/2019, NTE \$20,000.00.	12/1/2018	11/30/2019	\$20,000.00
	PR00000884	Freshwater Society	Agmt PR00000884 with Freshwater Society to provide Master Water Steward training, 03/01/2019-12/31/2019, NTE \$25,000.00.	3/1/2019	12/31/2019	\$25,000.00
<b>Public Works Management Support</b>						
	PR00000859	Operational Velocity LLC	Agmt PR00000859 with Operational Velocity LLC to provide services to create a strategic analytics dashboard, 02/01/2019-01/31/2020, NTE \$24,800.00.	2/1/2019	1/31/2020	\$24,800.00
<b>Resident and Real Estate Services</b>						
	PR00000606	Eagle Nesters Realty LLC	Amd 1 to Agmt PR00000606 with Eagle Nesters Realty LLC to provide Real Estate Brokerage and Salesperson Services, 11/08/2018-12/31/2020, NTE \$50,000.00.	11/8/2018	12/31/2020	\$50,000.00
	PR00000608	Icon Development, LLC	Amd 1 to Agmt PR00000608 with Icon Development, LLC to provide real estate brokerage and salesperson services, 11/08/2018-12/31/2020, NTE \$50,000.00.	11/8/2018	12/31/2020	\$50,000.00

	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
	PR00000609	Norse Real Estate Group	Amd 1 to Agmt PR00000609 with Norse Real Estate Group to provide Real Estate Brokerage and Salesperson Services, 11/15/2018-12/31/2020, NTE \$50,000.00.	11/15/2018	12/31/2020	\$50,000.00
	PR00000780	eXp World Holdings Inc	Agmt PR00000780 with eXp World Holdings Inc to provide Real estate brokerage and salesperson services, 11/08/2018-12/31/2020, NTE \$50,000.00.	11/8/2018	12/31/2020	\$50,000.00
<b>Sheriff</b>						
	PR00000496	ANSI-ASQ National Accreditation	Agmt PR00000496 with ANSI-ASQ National Accreditation to provide Lab Accreditation Services, 06/01/2019-05/31/2023, NTE \$50,000.00.	6/1/2019	5/31/2023	\$50,000.00
	PR00000878	Minnesota State Colleges & Universities	Agmt PR00000878 with Minnesota State Colleges & Universities to provide Emergency Vehicle Operator Courses, training provided, 01/01/2019-12/31/2019, NTE \$50,000.00.	1/1/2019	12/31/2019	\$50,000.00



# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-N0018

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**Item Description:**

LTR - Kristin Berwald, Board Secretary to the Joint Airport Zoning Board, Metropolitan Airports Commission - RE: Proposed Final Flying Cloud Airport (FCM) Zoning Ordinance and Notice of Second Public Comment Period and Hearing for County Board review. (Additional information is filed with the Clerk to the Board)

**ATTACHMENTS:**

Description	Upload Date	Type
Metropolitan Airports Commission	2/19/2019	Letter



## Metropolitan Airports Commission

6040 28th Avenue South, Minneapolis, MN 55450-2799 • 612-726-8100 • [metroairports.org](http://metroairports.org)

February 6, 2019

Hennepin County Board of Commissioners  
A2400 Government Center  
300 South Sixth Street  
Minneapolis, MN 55487

Dear Commissioners:

Enclosed is a copy of the Proposed Final Flying Cloud Airport (FCM) Zoning Ordinance and a copy of the Notice of Second Public Comment Period and Hearing for your review.

Questions concerning these documents can be referred to [FCMZoning@mspmac.org](mailto:FCMZoning@mspmac.org) for response.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Kristin Berwald', is written over a horizontal line.

Kristin Berwald  
Board Secretary to the Joint Airport Zoning Board

## NOTICE OF SECOND PUBLIC COMMENT PERIOD AND HEARING FOR PROPOSED FINAL FLYING CLOUD AIRPORT (FCM) ZONING ORDINANCE

The Joint Airport Zoning Board (JAZB) for Flying Cloud Airport (FCM) has developed a *Proposed Final Airport Zoning Ordinance* for land uses around FCM. The *Proposed Final Airport Zoning Ordinance* is based on the *Draft Airport Zoning Ordinance* that was presented to the public in February 2018, but incorporates revisions based on comments received from the Minnesota Department of Transportation (MnDOT). This airport zoning process is being conducted as required by Minnesota Statutes 360.061 – 360.074 and Minnesota Rules 8800.1200 and 8800.2400. The *Proposed Final Airport Zoning Ordinance* was approved by MnDOT on January 17, 2019. Maps that are part of the *Proposed Final Airport Zoning Ordinance* show the boundaries for its application and associated restrictions.

The *Proposed Final Airport Zoning Ordinance* would:

- Limit the height of structures and vegetation out to approximately 2 miles to the west of FCM, and out to approximately 1.5 miles in all other areas around the airport. In most cases, however, the airport zoning height limitations would be less restrictive than maximum heights allowed in the municipal zoning code. There are no changes to the height restrictions that were proposed in the *Draft Airport Zoning Ordinance*.
- Prohibit the development of structures or land uses that bring together an assembly or persons in JAZB Safety Zone A, which is mostly contained to airport-owned property. The extents of JAZB Safety Zone A have been expanded from the *Draft Airport Zoning Ordinance*; however, no privately-owned residential or commercial zoned property is included within the expanded JAZB Safety Zone A.
- Implement, in JAZB Safety Zone B, land use controls to ensure low-density development and prohibit the construction of places of public or semipublic assembly or other features which might attract waterfowl or other birds. The extents of JAZB Safety Zone B have been modified to exclude all privately-owned residential and commercial zoned property, along with four (4) airport-owned parcels expected to support non-aeronautical commercial development.
- Remove the requirement from the *Draft Airport Zoning Ordinance* to require a contiguous open space within JAZB Safety Zone B.
- Prohibit, in JAZB Safety Zones A, B and C, the use of land that creates or causes interference with the operations of radio or electronic facilities on FCM or with radio or electronic communications between FCM and aircraft, makes it difficult for pilots to distinguish between Airport lights and other lights, results in glare in the eyes of pilots using FCM, impairs visibility in the vicinity of FCM, or otherwise endangers the landing, taking off, or maneuvering of aircraft in the runway approach areas. The ordinance does not seek to prohibit the use of rooftop solar panels on homes or restrict the use of FCC-approved amateur radio stations.

THE PUBLIC COMMENT PERIOD ON THE PROPOSED FINAL ZONING ORDINANCE WILL COMMENCE AT 8:00 A.M. ON MONDAY, FEBRUARY 11, 2019, AND CLOSE AT 5:00 P.M. ON WEDNESDAY, MARCH 13, 2019. During this period, written comments will be accepted and must be addressed to:

Secretary to the FCM Joint Airport Zoning Board  
Metropolitan Airports Commission  
6040 28th Avenue South  
Minneapolis, MN 55450

Comments can also be emailed to [fcz.zoning@mspmac.org](mailto:fcz.zoning@mspmac.org)

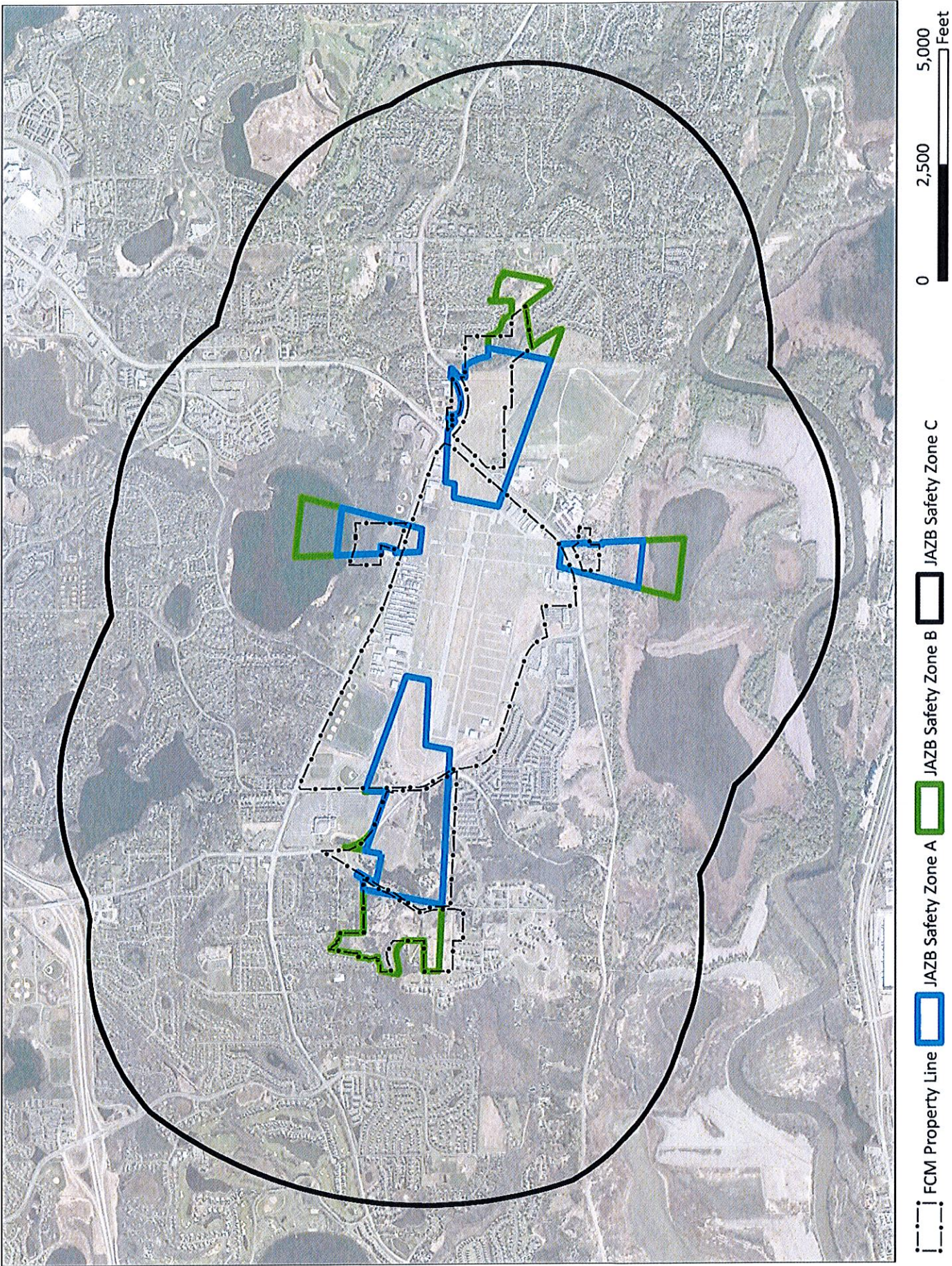
A PUBLIC HEARING ON THE PROPOSED FINAL ZONING ORDINANCE IS SCHEDULED FOR THURSDAY, FEBRUARY 28, 2019, AT THE EDEN PRAIRIE CITY HALL COUNCIL CHAMBERS, 8080 MITCHELL ROAD, EDEN PRAIRIE, MN. THE PUBLIC HEARING WILL BEGIN AT 6:30 P.M. AND LAST UNTIL ALL PERSONS WISHING TO ADDRESS THE BOARD HAVE BEEN HEARD. AN OPEN HOUSE WILL BE HELD PRIOR TO THE PUBLIC HEARING STARTING AT 5:00 P.M. FOLLOWED BY A PUBLIC PRESENTATION FROM 6:00 P.M. TO 6:30 P.M.

Copies of the *Proposed Final Zoning Ordinance* will be available for review beginning on Monday, February 11, 2019, at the following locations: the Metropolitan Airports Commission's Main Office, 6040 28<sup>th</sup> Avenue South, Minneapolis; and the City Halls of the cities of Eden Prairie, Shakopee, and Chanhassen. The *Proposed Final Zoning Ordinance* is also available for review on the MAC website at: <https://metroairports.org/General-Aviation/Airports/Flying-Cloud/Joint-Airport-Zoning-Board-Flying-Cloud.aspx>

For further information about the public comment period, the open house or the public hearing, please call Kristin Berwald, Secretary to the FCM Joint Airport Zoning Board, at (612) 726-8144.



PROPOSED FINAL FLYING CLOUD AIRPORT ZONING ORDINANCE – JAZB SAFETY ZONES





# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0084

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#### Item Description:

Agmt A199511 with MN BWSR accepting a Clean Water Fund grant for water quality improvements in the Rush Creek Subwatershed of Elm Creek, 3/12/19 – 12/31/21, recv \$142,110

#### Resolution:

BE IT RESOLVED, that Agreement A199511 with the Minnesota Board of Water and Soil Resources accepting a Clean Water Fund grant for water quality improvements in the Rush Creek Subwatershed of Elm Creek, during the period of March 12, 2019 through December 31, 2021, with a receivable amount of \$142,110 be approved; that the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to accept and disburse funds as directed; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of grant funding for this program by the Hennepin County Board of Commissioners does not imply a continued funding commitment by the county for this program when grant funds are no longer available.

#### Background:

**History:** In December 2018, the county was awarded \$142,110 from the Clean Water Legacy Fund for the installation of projects and land management practices that will reduce soil erosion and decrease water pollution by keeping sediment and bacteria out of the Rush Creek and downstream waters.

Rush Creek is a major contributor of pollutants to Elm Creek. As the largest tributary of Elm Creek, Rush Creek flows through Corcoran and parts of Rogers, Medina, and Maple Grove before it reaches its confluence with Elm Creek in the Elm Creek Park Reserve. Elm Creek flows into the Mississippi River at Dayton and is listed as an impaired water by the State of Minnesota.

Both Rush Creek and Elm Creek suffer from a number of impairments, including the presence of *E. coli* bacteria, low dissolved oxygen levels, and inability to support healthy populations of fish and macroinvertebrates.

Because of the amount of pollution Rush Creek contributes to Elm Creek, the Elm Creek Watershed Management Organization commissioned an assessment for the North Fork of Rush Creek to pinpoint potential sources of pollutants and recommend projects to reduce pollution. Completed in June 2018, this assessment was used as the basis for the county's grant application and will guide the selection and location of best management practices that will have the highest return on investment in terms of pollution reductions.

Grant funds will be used to partner with willing landowners to install projects and management practices on primarily agricultural land in key locations that will prevent pollutants from reaching Rush Creek. This will be accomplished by controlling erosion and improving manure management practices. This work is a crucial step towards restoring the creek's health.

A 25 percent match, totaling \$35,528, is required for this grant. The county will contribute staff time for outreach, project development, and grant administration to meet the match requirement. Elm Creek Watershed Management Commission staff and land owners' time and dollars invested in projects will also contribute to meeting the match requirement. Collectively, these sources cover the required match – no cash match from the county will be required.

The grant award reflects the county's increasingly strategic approach of prioritizing, partnering and pursuing funding sources to improve water quality and protect natural resources. In an effort to lessen the burden on local taxpayers, the county has prioritized projects where it can partner with watershed management organizations, cities, and park districts to better compete for Clean Water funds and other



water and natural resources funds.

**Current Request:** This request seeks approval of Agreement A199511 with the Minnesota Board of Water and Soil Resources accepting a Clean Water Fund grant for water quality improvements in the Rush Creek Subwatershed of Elm Creek, during the period March 12, 2019 through December 31, 2021, with a receivable amount of \$142,110.

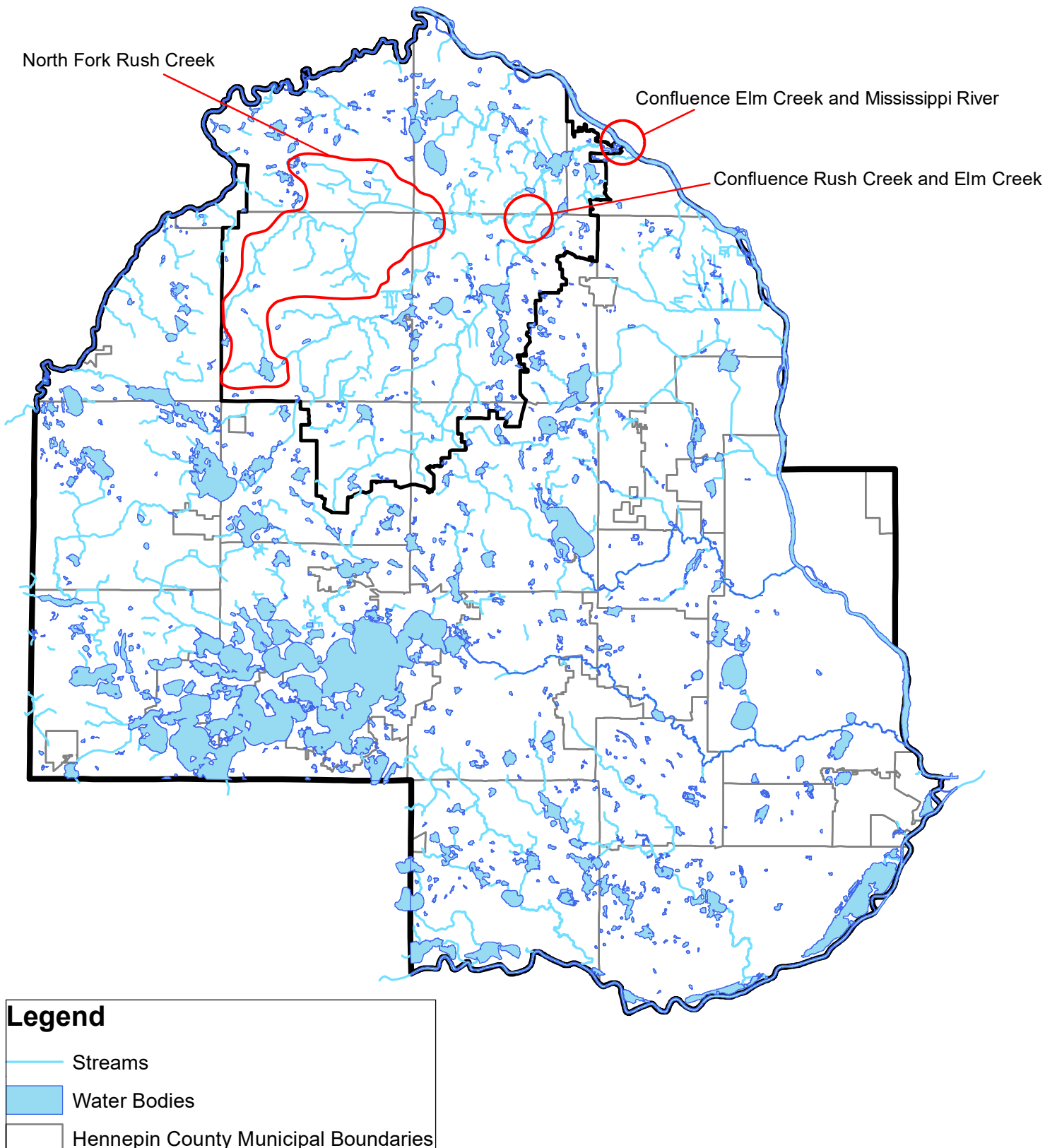
**Impact/Outcomes:** Accepting this grant will facilitate projects to improve water quality in Rush Creek and the Mississippi River. Protecting and restoring the creek will benefit residents who live in the immediate vicinity by reducing bacteria that can be directly harmful to human health, and by reducing sediment that can cause blocked culverts, flooding, and algae blooms. More broadly, it will improve wildlife habitat and the health of waters downstream as well.

**ATTACHMENTS:**

Description	Upload Date	Type
Map of Rush Creek project area	2/14/2019	Map

# North Fork Rush Creek Project Area

Hennepin County Public Works



**Disclaimer:** This map (i) is furnished "AS IS" with no representation as to completeness or accuracy; (ii) is furnished with no warranty of any kind; and (iii) is not suitable for legal, engineering or surveying purposes. Hennepin County shall not be liable for any damage, injury or loss resulting from this map.



# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0085

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#### Item Description:

Amd 2 to Agmt A165752 with Shakopee Mdewakanton Sioux Community for organics processing svcs, increasing tipping fee to \$37 per ton, ext end date to 5/31/22, est annual exp \$370,000

#### Resolution:

BE IT RESOLVED, that Amendment 2 to Agreement A165752 with the Shakopee Mdewakanton Sioux Community for organics processing services, increasing the tipping fee to \$37 per ton, and extending the end date from May 31, 2019 to May 31, 2022, with an estimated annual expense of \$370,000, be approved; that the Chair of the Board be authorized to sign the amendment on behalf of the county; and that the Controller be authorized to disburse funds as directed.

#### Background:

**History:** In 2016, the county board approved (Report No. 16RAA-10) Agreement A165752 with the Shakopee Mdewakanton Sioux Community for organics processing services at its site located in Shakopee. The board subsequently approved Amendment 1 to Agreement A165752, which increased the not to exceed amount to \$367,500 and extended the period to May 31, 2019 (Resolution No. 16-0291).

Hennepin County's Solid Waste Management Master Plan includes a goal to increase organics composting to help achieve its 75 percent recycling goal. Organics are the biodegradable portion of trash, which include all food scraps, food-soiled paper, and certified compostable plastic bags and foodware. Recycling organics is the biggest opportunity to increase the recycling rate because it makes up about one-third of trash. In 2018, the county board approved organics recycling requirements for specific commercial businesses effective on January 1, 2020 and municipalities on January 1, 2022 (Resolution No. 18-0488). These requirements will increase the amount of organics that will need to be processed for composting.

The county received 10,000 tons of organics at its Brooklyn Park Transfer Station in 2018. The Shakopee Mdewakanton Sioux Community processed about one-third of organics received by the transfer station. The remainder was processed through an agreement with Specialized Environmental Technologies (SET), located in Empire Township. The county currently contracts with those two composting sites to ensure that the county can deliver all of the organics it receives to a processing facility that has sufficient capacity.

**Current Request:** This request seeks approval of Amendment 2 to Agreement A165752 with Shakopee Mdewakanton Sioux Community for organics processing services, increasing the processing charge from \$35 to \$37 per ton, and extending the period from May 31, 2019 to May 31, 2022. The county may deliver up to 10,000 tons to the Shakopee Mdewakanton Sioux Community processing facility annually, with an estimated annual expenditure of \$370,000.

**Impact/Outcomes:** The amendment to the agreement with Shakopee Mdewakanton Sioux Community will ensure sufficient capacity for organics received at the county's solid waste facilities. The volume of organics is expected to increase substantially when the commercial and residential organics requirements become effective on January 1, 2020, and January 1, 2022, respectively.

Composting organics puts trash to a better use by turning it into a valuable soil amendment that is used in road construction, landscaping and gardening projects. Diverting organics to composting helps to reduce methane emissions from landfills. In the first 20 years after its release, methane is 84 times more potent of a greenhouse gas than carbon dioxide. Due to rapid emissions reductions associated with reducing methane, climate experts have identified reducing methane from landfills as a priority in combating climate change.

**ATTACHMENTS:**

Description	Upload Date	Type
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# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0086

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#### Item Description:

Neg Agmt PW 02-40-19 with MnDOT to accept State Bridge Bonds for Elm Creek Road Bridge, CP 2040800 (est recv \$191,360 – MnDOT Bridge Bonds); reduce budget and transfer funds to CP 2183300

#### Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Agreement PW 02-40-19 with the Minnesota Department of Transportation (State Agreement 1032883) pertaining to the receipt of State Bridge Bonds funding to replace the bridge along Elm Creek Road (County Road 202), in an estimated receivable amount of \$191,360 be approved; and that upon review and approval of the County Attorney's office, the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to receive, transfer and disburse funds as directed; and

BE IT FURTHER RESOLVED, that authorization to transfer \$191,360 from the capital budget for Capital Project (CP) 2040800 (Replace Bridge at Elm Creek) to the capital budget for CP 2183300 (Safety and Asset Management) be approved; and

BE IT FURTHER RESOLVED, that authorization to reduce the capital budget for CP 2040800 from \$2,884,000 to \$1,726,800 be approved.

#### Background:

**History:** The bridge along Elm Creek Road (County Road 202) in the Elm Creek Park Reserve in Dayton, was at the end of its service life. The bridge had load restrictions and was classified as scour susceptible, structurally deficient, and functionally obsolete. The crossing is located within the Elm Creek Park Reserve which is federally protected park land. The new structure was designed to accommodate all the needs of the public and to better support all modes of transportation while minimizing impacts to the surrounding environment.

The bridge will be replaced with a 3-span timber structure on steel foundations designed and built to modern standards including improved protection from flood events. The bridge is currently under construction and is anticipated to reopen to traffic by early summer of 2019.

The board approved CP 2040800 (Replace Bridge at Elm Creek) with a total project budget of \$2,884,000 (Resolution 17-0368R2). Revisions during the design phase resulted in cost savings to the project thus requiring less property tax, federal funding from Bridge Off-System (BROS) funds, County General Obligation (GO) Road bonds, and local participation. Budget table 1 shows the proposed changes.

**Current Request:** This request seeks approval to enter into Agreement PW 02-40-19 with MnDOT to receive the MnDOT Bridge Bond funds in the amount of \$191,360. This approval would allow the county to use the revenue for the project in the Elm Creek Park Reserve. This request is also for authorization to transfer \$191,360 in General Obligation Roads Bonds from CP 2040800 (Replace Bridge at Elm Creek) into CP 2183300 (Safety and Asset Management). These funds would be used for rehabilitation and preventative maintenance projects throughout the county. Budget table 2 shows the proposed changes.



**Impacts/Outcomes:** State Bridge Bonds will be used for the replacement of the Elm Creek Road (CR 202) bridge, thereby freeing up funds for other rehabilitation and maintenance projects. These capital investments will improve public safety, replace and modernize county assets, and better serve the traveling public.

Budget Table 1: CP 2040800 (Replace Bridge along Elm Creek Road/County Road 202)

<b>Revenues:</b>	Budget to Date	<b>Current Request</b>	Future CIP Requests	Total Project
Property Tax	150,000	(100,000)		50,000
Bonds – GO Road	556,800	(191,360)		365,440
Fed-Bridge (BROS)	2,027,200	(907,200)		1,120,000
State Bridge Bonds		191,360		191,360
Dayton	150,000	(150,000)		0
<b>Total</b>	<b>2,884,000</b>	<b>(1,157,200)</b>		<b>1,726,800</b>
<b>Expenditures:</b>				
Land	50,000	(50,000)		
Consulting	450,000	(400,000)		\$50,000
Construction	2,384,000	(984,000)		1,400,000
Contingency		276,800		276,800
<b>Total</b>	<b>2,884,000</b>	<b>(1,157,200)</b>		<b>1,726,800</b>

Budget Table 2: CP 2183300 (Safety and Asset Management 2019-2023)

<b>Revenues:</b>	Budget to Date	<b>Current Request</b>	Future CIP Requests	Total Project
Property Tax	200,000		800,000	1,000,000
Bonds – GO Roads	4,350,000	191,360	17,400,000	21,941,360
MnDOT State Aid - Regular	200,000		800,000	1,000,000
<b>Total</b>	<b>4,750,000</b>	<b>191,360</b>	<b>19,000,000</b>	<b>23,941,360</b>
<b>Expenditures:</b>				
Construction	4,750,000	191,360	19,000,000	23,941,360
<b>Total</b>	<b>4,750,000</b>	<b>191,360</b>	<b>19,191,360</b>	<b>23,941,360</b>

**Recommendation from County Administrator:** Recommend Approval

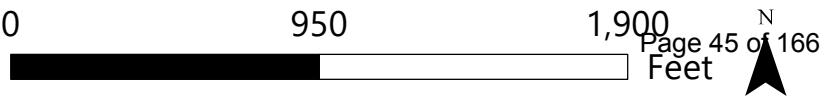
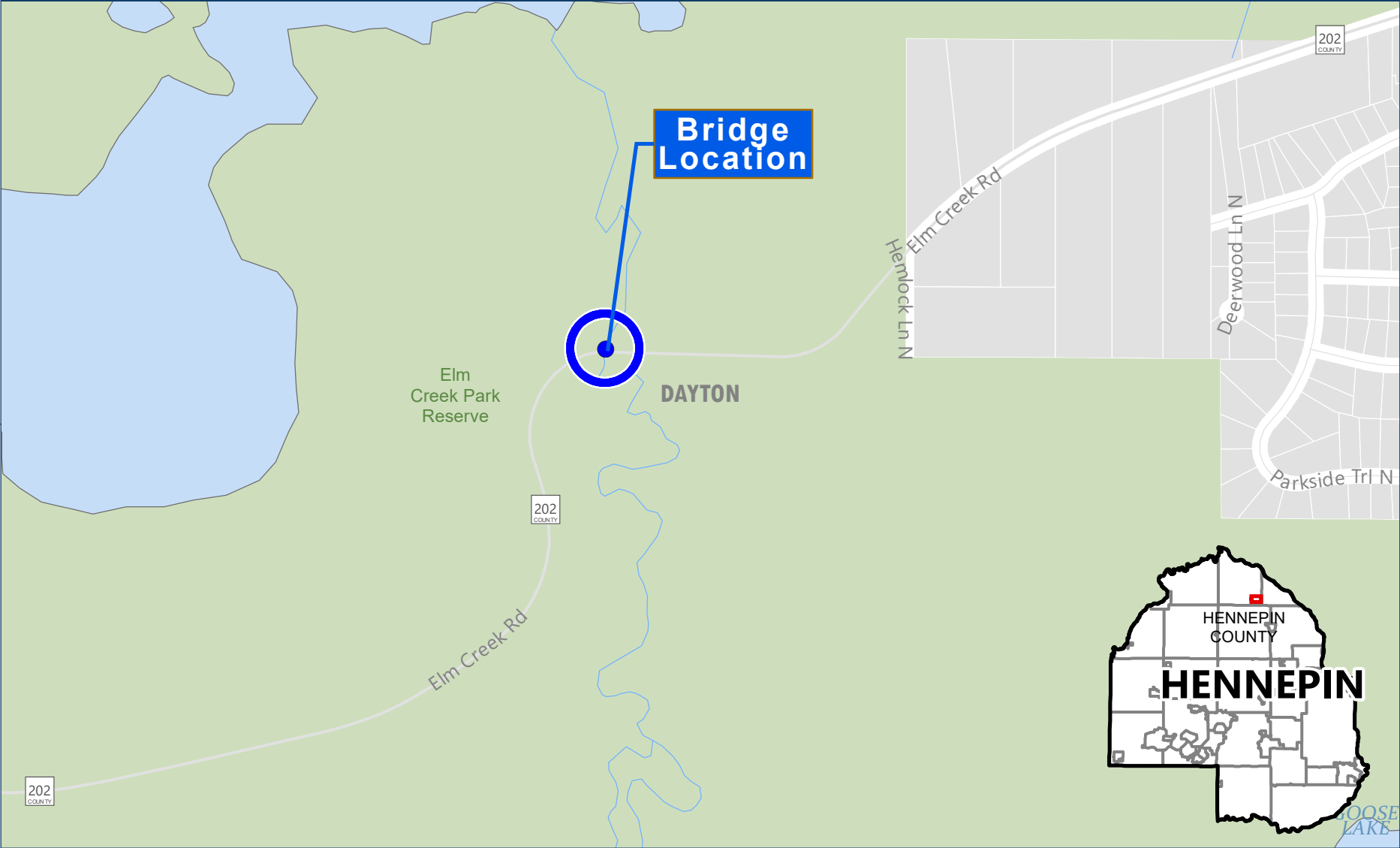
**ATTACHMENTS:**

Description	Upload Date	Type
Map CP 2040800 Elm Creek Bridge	2/13/2019	Backup Material

# Elm Creek Road Bridge Replacement

CP 2040800

HENNEPIN COUNTY  
MINNESOTA



# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0087

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#### Item Description:

Authorization of various actions related to a land exchange between Hennepin County and NorthPoint Health and Wellness Center, Inc. for real estate at 1256 Penn Ave N and 1319 Penn Ave N, Mpls

#### Resolution:

BE IT RESOLVED, that Hennepin County be authorized to convey approximately 19,120 square feet of office space to NorthPoint Health and Wellness Center, Inc. located on part of the 5<sup>th</sup> floor, 1256 Penn Avenue North, Minneapolis, specifically described as Tract H, Registered Land Survey 1862; and that following the review and approval of the County Attorney's Office, the Chair be authorized to sign all documents associated with the conveyance; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that Hennepin County be authorized to accept conveyance from NorthPoint Health and Wellness Center, Inc. of property located at 1319 Penn Avenue North, Minneapolis (PID 170-29-24-44-0211); and that following review and approval of the County Attorney's Office, the Chair be authorized to sign all documents associated with the conveyance on behalf of the county; and

BE IT FURTHER RESOLVED, that the County Administrator be authorized to negotiate Reciprocal Use Agreement A199463 with NorthPoint Health and Wellness Center, Inc. for the occupancy and sharing of space within the NorthPoint Health and Wellness Center campus and the 5<sup>th</sup> floor, 1256 Penn Avenue North, Minneapolis; and that following the review and approval of the County Attorney's Office, the Chair be authorized to sign the agreement on behalf of the county; and

BE IT FURTHER RESOLVED, that Hennepin County partially assign to NorthPoint Health and Wellness Center, Inc. the warranties associated with the construction of office space on the 5<sup>th</sup> floor, 1256 Penn Avenue North, Minneapolis provided by Thor HQ Holdings, LLC in Purchase Agreement A176078 between Hennepin County and Thor HQ Holdings, LLC.; and

BE IT FURTHER RESOLVED, that Hennepin County ratify the direct conveyance of 20 parking spaces within the condominium located at 1256 Penn Avenue North, Minneapolis (unit 3, CIC 2090) to NorthPoint Health and Wellness Center, Inc.

#### Background:

**History:** The board authorized Memorandum of Understanding (MOU) Agreement A165723 with NorthPoint Health and Wellness Center, Inc. (NorthPoint Inc.) detailing associated roles and responsibilities for implementation of the North Minneapolis Community Wellness Center project (CP 0031735), including transfer of property from NorthPoint Inc. to Hennepin County, and construction of replacement property for NorthPoint Inc. (Resolution 16-0277).

The board authorized Purchase Agreement A176978 with Thor HQ Holdings LLC, for the acquisition of office space and 20 parking spaces in the Thor development located on the southeast corner of Penn Avenue North and Plymouth Avenue North, Minneapolis (Resolution 17-0167). Acquired space (approximately 35,500 usable square feet) will be split between NorthPoint Inc. and the county.

An Amended and Restated MOU Agreement A165723 reflecting Resolution 17-0167 was entered into on January 19, 2018. MOU Agreement 165723 details the exchange of NorthPoint Inc.'s building located at 1319 Penn Avenue North for approximately 19,120 usable square feet of office space and 20 parking spaces in the Thor development, and the sharing and occupancy of space following construction.

The property conveyed by NorthPoint Inc. to Hennepin County will be incorporated into NorthPoint campus expansion project.

Substantial completion of office space in the Thor development occurred in February 2019. Final transferring of land and real estate between Hennepin County and NorthPoint Inc. will occur in late March 2019.

**Current Request:** This request seeks authorization of various actions related to the exchange of land and real estate between Hennepin County and NorthPoint Inc., actions that will support the expansion of the NorthPoint campus (North Minneapolis Wellness Center capital project – CP 0031735). Specific requests include:

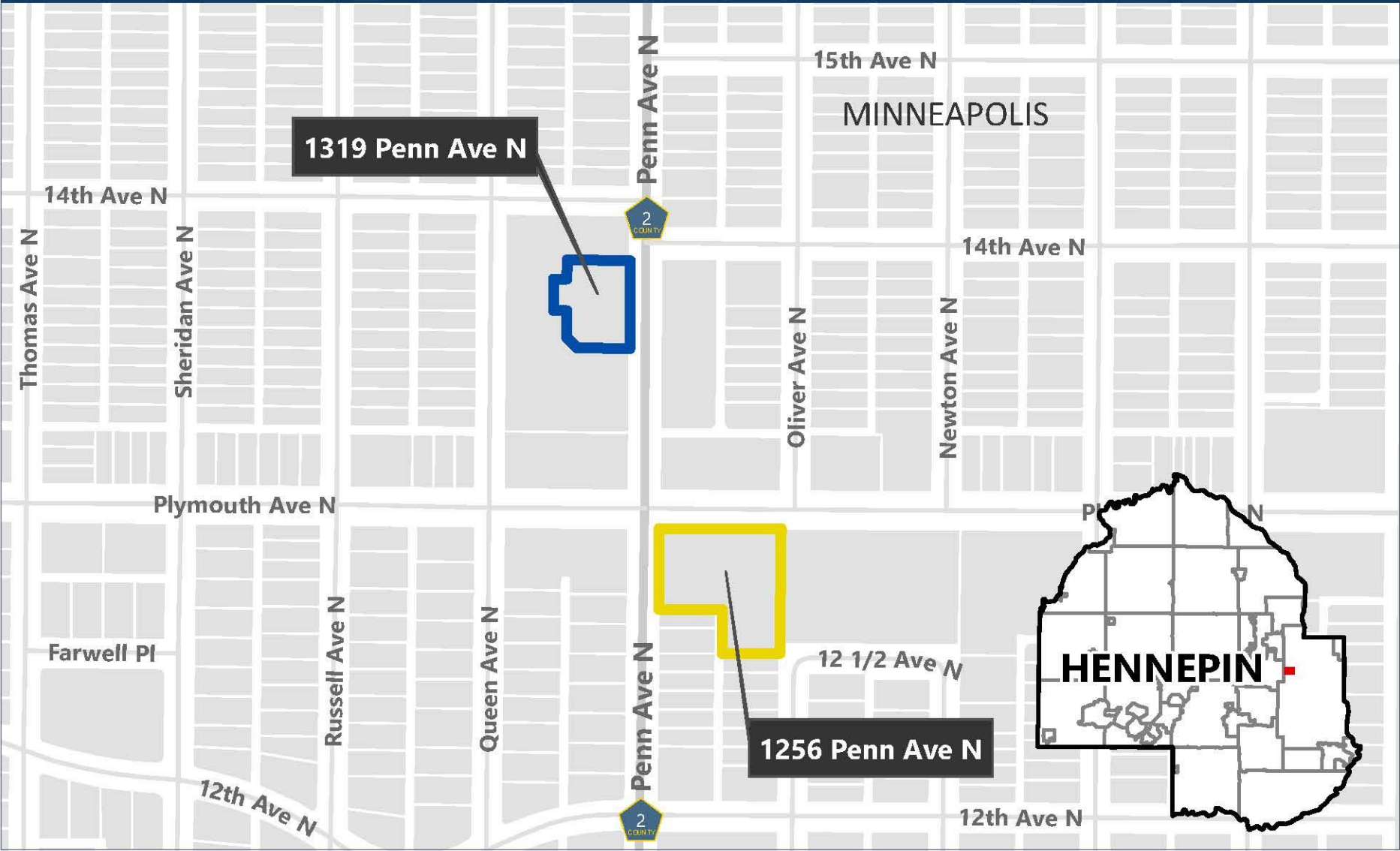
- Authorization to convey office space located on part of the 5<sup>th</sup> floor, 1256 Penn Avenue North, Minneapolis (Tract H, Registered Land Survey 1862) to NorthPoint Inc.;
- Authorization of the acceptance of the conveyance from NorthPoint Inc. of property located at 1319 Penn Avenue North;
- Authorization to negotiate Reciprocal Use Agreement A199463 between Hennepin County and NorthPoint Inc. for the occupancy and sharing of space on campus and within the 5<sup>th</sup> floor, 1256 Penn Avenue North;
- Authorization of the partial assignment to NorthPoint Inc. of the warranties provided by Thor HQ Holdings, LLC in Purchase Agreement A 176078 for office space on the 5<sup>th</sup> floor, 1256 Penn Avenue North; and
- Authorization of the direct conveyance by Hennepin County to NorthPoint Inc. of 20 parking spaces within the condominium located at 1256 Penn Avenue North (unit 3, CIC 2090).

**Impacts/Outcome:** The completion of the land exchange will fulfil the provisions of the MOU entered into by Hennepin County and NorthPoint Inc. and will provide for the acquisition of land on the northwest corner of Penn and Plymouth Avenues North that will support the expansion of the NorthPoint campus.

#### **ATTACHMENTS:**

Description	Upload Date	Type
Map of land exchange at Penn and Plymouth	2/15/2019	Map

Land Exchange; Hennepin County and NorthPoint Health and Wellness Center, Inc





# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0090

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**Item Description:**

Ratification of permits, leases, lease amendments, and related property agreements approved by the County Administrator, 10/1/18-12/31/18, total NTE \$15,000

**Resolution:**

BE IT RESOLVED, that the agreements listed on the report entitled "Quarterly Summary of Real Estate Documents Executed by County Administrator, Fourth Quarter 2018, dated December 31, 2018", and the administration of all leases within the building located at 701 4th Avenue South, Minneapolis be ratified.

**Background:**

**History:** Pursuant to Resolution 97-04-238, dated April 29, 1997, the County Board authorized the County Administrator to sign temporary permits, licenses, leases, lease amendments, and related property agreements, provided that the resulting expenditure does not exceed \$15,000 per year; and Pursuant to Resolution 11-0339, dated August 16, 2011, the County Board delegated the County Administrator the responsibility for the management and administration of all leases within the building located at 701 4th Avenue South, Minneapolis; and that following review and approval by the County Attorney's Office, the County Administrator be authorized to sign all leasing documents.

**Current Request:** Ratification is requested of those agreements signed by the County Administrator for the period October 1, 2018 through December 31, 2018, as identified on the report entitled, "Quarterly Summary of Real Estate Documents Executed by Administrator, Fourth Quarter 2018, dated December 31, 2018" and the administration of all leases within the building located at 701 4th Avenue South, Minneapolis

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
Real Estate Documents Executed by Administator Fourth Quarter 2018	2/13/2019	Backup Material

**Quarterly Summary of Real Estate Documents Executed by Administrator,  
Fourth Quarter 2018: 10/1/18 - 12/31/18  
Dated 12/31/18**

<b>Contracting Party</b>	<b>Subject Matter and Property</b>	<b>Date Approved</b>	<b>Authorizing Resolution</b>
CITY OF MAPLE GROVE	Amd 1 to License Agreement A154322 between Hennepin County and City of Maple Grove for use of space in the building known as Maple Grove Community Center located at 12951 Weaver Lake Road, Maple Grove for the period November 1, 2018 through October 31, 2019. First year rent: \$2,400.	10/24/18	97-4-238
HC SECURITY TEST LAB @ 701 BUILDING	Lease Agreement A178506 between Hennepin County and Hennepin County Security for temporary use of space for Security Test Lab in the 701 Building for up to one year; January 1, 2019 through December 31, 2019. First year recv \$18,750.	11/15/18	11-0339
AMERICAN INDIAN COMMUNITY DEVELOPMENT CORPORATION	Amd 4 to Lease Agreement A081769 between Hennepin County and American Indian Community Development Corporation for use of space in the building located at 1800 Chicago Avenue, Minneapolis, extending the agreement for the period January 1, 2019 through June 30, 2019. No rent.	11/15/18	97-4-238
THE LONGFELLOW COMMUNITY COUNCIL	Amd 1 to License Agreement A154851 between Hennepin County and the Longfellow Community Council for use of community gardens on county owned vacant property located at 3116 East 38 <sup>th</sup> Street, Minneapolis, for the period January 1, 2019 through December 31, 2023. No rent.	11/19/18	97-4-238

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0081

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#### Item Description:

Agmt PR00000913 with Mid-Minnesota Legal Assistance for the provision of legal services to low income tenants in matters before Housing Court, 03/01/19-2/29/20, NTE \$123,000

#### Resolution:

BE IT RESOLVED, that PR00000913 with Mid-Minnesota Legal Assistance for the provision of legal services to low-income tenants in matters before Housing Court, during the period March 1, 2019 through February 29, 2020, in the not to exceed amount of \$123,000 be approved; that the Chair of the Board be authorized to sign the Agreement on behalf of the county; and the Controller be authorized to disburse funds as directed.

#### Background:

MMLA and VLN have been providing legal advice work, in Housing Court, since the early 2000's under Contract A120042, otherwise known as the Tenant Advice Project. The original contract with MMLA and VLN was established to provide some limited legal assistance to low-income tenants at the time of Housing Court. Advice only, as well as advice with some drafting assistance were found to be only somewhat helpful, people were evicted at close to the same rate as non-represented clients.

Board resolution, 16-0137R1 (Amd 1 to Agreement A165075 with Mid-Minnesota Legal Aid (MMLA) and Volunteer Lawyers Network (VLN)) provided \$100,000 of funding for the creation of a pilot program to provide full-representation to low-income tenants in need of legal assistance at time of Housing Court. The first phase of the pilot ran from June 2016 through December 2016. The board authorized a second year of the pilot for March 2017 to Feb 2018 for an additional \$100,000 (Amd 2 to Agreement A176998). The current contract provides \$123,000 to support lawyers from MMLA to provide full-representation, provide legal advice to clients and subcontract with VLN to provide coordination assistance at the office outside of Housing Court. This coordination assistance helps intake tenants and connect them to either MMLA full-representation or the volunteer lawyers (through VLN).

A study, submitted by MMLA in October 2018, examines the extent to which representation helps tenants keep their homes or obtain sufficient transition periods to move, maintain clear eviction records, avoid forced moves by sheriff deputies, and avoid the use of emergency shelters.

The study showed gains in housing stability for tenants who have lawyers representing them in Housing Court:

- Represented tenants win or settle their cases 96% of the time, compared with 62% of those without lawyers.
- The settlements made by represented tenants are significantly better. Represented tenants are almost twice as likely to stay in their homes.
- If represented tenants agree to move, they get twice as much time to do so—and are much less likely to have an eviction record to make the move more difficult. Nearly 80% of tenants with lawyers leave court without an eviction record stemming from the case, compared with just 6% of unrepresented tenants.
- Represented tenants are much less likely to use homeless shelters. Results vary but one study suggested that represented tenants used shelter at only one quarter of the rate as others who

were unrepresented, resulting in shelter cost savings (at current project rates) of more than \$231,000 per year.

- Unrepresented tenants are between four and five times more likely than represented tenants to face the worst possible outcome of an eviction case: The abrupt, forced departure from their homes by sheriff deputies.

Tenant representation reduces racial inequity in the housing domain. Nearly 80% of those represented are people of color.

- Without representation, as shown below, evictions leave people on the street and on “no-rent” lists due to their eviction backgrounds. Eviction records force families to rent from landlords who prey upon their desperation. One eviction is upstream from another. Evictions force families into unhealthy and unsafe homes in neighborhoods of concentrated poverty.
- Nearly 80% of tenants in Housing Court have never been there before.
- Many are young—single moms and first-time renters. Legal representation in Housing Court can interrupt a downward spiral of poverty and racial inequity.

This board action request aligns with Hennepin County disparity reduction efforts by supporting housing stability for individuals who are exiting or still involved in the criminal justice system.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
Contract Detail Form	2/13/2019	Backup Material

# HENNEPIN COUNTY

## MINNESOTA

### Contract Details

Account coding provides clear direction to accounting staff as to which specific sources of revenues or expenditure accounts are to be modified by a board action request (BAR).

Contract Number\* \_\_\_\_\_

Contractor /Supplier\* \_\_\_\_\_

Supplier ID \_\_\_\_\_

Begin Date\* \_\_\_\_\_ End Date\* \_\_\_\_\_

Fund\* \_\_\_\_\_

Account\* \_\_\_\_\_

DeptID\* \_\_\_\_\_

Project Number \_\_\_\_\_

PC Business Unit \_\_\_\_\_

Activity \_\_\_\_\_

Source Type \_\_\_\_\_

Category \_\_\_\_\_

Subcategory \_\_\_\_\_

Expenditure Amount\* \_\_\_\_\_

Receivable Amount\* \_\_\_\_\_

Funding Source \_\_\_\_\_

Funds Included in Budget      Yes      No

Substitute W-9 Obtained      Yes      No

**\* Mandatory fields: Contract Number, Contractor/Supplier, Date fields, Fund, Account, Dept ID, Expenditure Amount and Receivable Amount**

Intended use—communicate budget information relative to a specific board action request by uploading as an attachment under 'Attachments' tab in NovusAgenda





# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0083

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#### Item Description:

Agmt A199515 with the Women's Foundation of Minnesota to provide a grant for sex trafficking prosecution efforts, \$100,000 (recv)

#### Resolution:

BE IT RESOLVED, that Agreement A199515 with the Women's Foundation of Minnesota to provide a grant for sex trafficking prosecution efforts for the period April 1, 2019 through March 31, 2020 in the receivable amount of \$100,000, be approved; that the Chair of the Board be authorized to sign the Agreement on behalf of the County; and that the Controller be authorized to accept and disburse funds as directed; and

BE IT FURTHER RESOLVED, that the acceptance of grant funding does not imply a continued commitment by the County for this program when grant funds are no longer available; and

BE IT FURTHER RESOLVED, that a supplemental appropriation of \$100,000 and continuation of an existing 1.0 FTE analyst position for the prosecution of sex trafficking efforts be applied to the 2019 Hennepin County Attorney's Office budget.

#### Background:

Sex trafficking cases are amongst the most difficult to detect, investigate, and prosecute.

In 2016 the Hennepin County Board designated a prosecutor, investigator and analyst to investigate and prosecute sex trafficking crimes. In 2018, the Board approved a grant with the Women's Foundation to fund an analyst position, focusing additional resources on ongoing sex trafficking investigations and targeting felony-level prosecutions. These efforts resulted in 66 prostitution and sex trafficking cases being charged and 48 convictions obtained, with more on the way.

The 2019 grant from the Women's Foundation will continue the funding provided in 2018 to support an analyst, using proactive investigative techniques and analysis to target traffickers and obtain felony convictions. Regular meetings with the assigned prosecutor will share intelligence, case updates, and investigative targets.

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0082

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#### Item Description:

Amd 2 to Agmt A176946 with Children's Law Center of MN to provide full legal representation to Hennepin County's state wards - children whose parents' rights have been terminated due to abandonment, abuse or neglect, 03/01/19-02/29/20, NTE \$153,000

#### Resolution:

BE IT RESOLVED, that Amendment 2 to Agreement A176946 with Children Law Center of Minnesota to provide full legal representation to Hennepin County's state wards-children whose parents' rights have been terminated due to abandonment, abuse or neglect for the period March 1, 2019 through February 29, 2020 in the not to exceed amount of \$153,000 be approved; that the Chair of the Board be authorized to sign the Amendment on behalf of the County; and the Controller be authorized to disburse funds as directed.

#### Background:

Children's Law Center of Minnesota (CLC) promotes the rights and interests of Minnesota's children in the judicial, child welfare, health care, and education systems. The county funds the Public Defender's Office to represent Children in Need of Protection services for children and wards younger than 10 years old. CLC's core work is to provide high quality, direct legal representation and advocacy to abused and neglected children and youth, ages 10-21. They monitor progress toward adoption for these children. All major decisions about what happens to foster care youth are made through legal proceedings, which is why legal representation for them is so crucial. Working with a corps of more than 250 dedicated volunteer lawyers, CLC ensures that foster care youth have a voice in the courts' decisions, and makes sure they receive the services they need and to which they are entitled.

Between July 1, 2018 and December 31, 2018, CLC provided direct legal representation for 288 state wards appearing in Hennepin County. Of these 288 CLC clients:

- 52 new clients were court appointed to CLC and began receiving legal representation.
- 48 client files were closed ( and 1 re-closed= 49) with the following dispositions:
- 5 files were closed due to Transfer of Venue
- 1 file was closed due to Transfer of Legal Custody
- 2 files were closed due to the youth leaving Foster Care after turning 18
- 1 file was closed due to being transferred to Adult Foster Care
- 2 files were closed due to the client not meeting EFC Requirements
- 31 files were closed due to client's adoption
- 5 files were closed due to the youth turning 21 and aging out of the EFC system
- 2 files were closed due to CLC withdrawing as Counsel due to conflict.

The Average client age at the time of case closing was 14.

- 5 clients were 21
- 1 client was 20
- 3 Clients were 18
- 4 Client were 17
- 2 Clients were 16
- 3 Clients were 15
- 8 Clients were 14
- 7 Clients were 13

- 7 Clients were 12
  - 5 Clients were 11
  - 4 Clients were 10
- The average length of days from first appointment to closing for the 49 client cases was 792 Days (2 Year, 2 Months, 1 Day)
  - The longest opened case during this period is 3984 Days (10 Years, 10 months, 27 Days)
  - The shortest time open of the 6 cases that closed during this reporting period was 57 Days (1 Months, 26 Days)
  - At the conclusion of the 7 month reporting period, CLC had 239 open and active state ward cases in Hennepin County.

Hennepin County high school graduation:

- 31 eligible high school graduates
- 19 graduated on time (61%)
- 12 did not graduate for the following reasons:
  - o 9 are behind and may graduate at a later time (2019), we are monitoring their progress
  - o 3 have not attended school and are too behind

Over the next reporting period in 2019, CLC will continue working in tandem with our team of dedicated volunteer attorneys to provide high-quality legal representation to every state ward aged 10 or over appearing in Hennepin County for a child protection matter. These efforts will continue to maximize successful outcomes for the vulnerable youth we serve, making it substantially more likely for them to find permanent homes and families, graduate from high school, attend college, maintain stable employment, and have bright successful futures. CLC will update report on high school graduations in its next report.

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0093

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**Item Description:**

Joint Powers Agreement A189399 between the City of Minneapolis and Hennepin County for Public Safety and Security related to NCAA, 1/29/19-4/10/19, est recv \$200,000

**Resolution:**

BE IT RESOLVED, that Joint Powers Agreement A189399 between the City of Minneapolis, MN and Hennepin County, MN establishing the party's rights, duties, and obligations related to law enforcement services and public safety arising from the 2019 Men's National Collegiate Athletic Association Basketball Tournament including Minneapolis's obligation to reimburse Hennepin County for Sheriff's Office personnel expenses be approved; that the Chair of the Board be authorized to sign the Joint Powers Agreement of behalf of the County; and that the Controller be authorized to accept and disburse funds as directed.

**Background:**

Minneapolis is the host city for the 2019 National Collegiate Athletic Association (NCAA), men's Semi-Final and Final Round Basketball Tournament to be held on Saturday, April 6, 2019, and on Monday, April 8, 2019, and for related events authorized by the NCAA and the City of Minneapolis, most of which will take place in the City from Monday, April 1, 2019, through Tuesday, April 9, 2019.

Minneapolis has agreed to serve as the fiscal agent for law enforcement costs for the Event by entering into an agreement with the NCAA.

Minneapolis Police Department will be the lead law enforcement agency and has requested additional enforcement personnel from across the state to provide public safety and security measures required for such a large event. The Hennepin County Sheriff's Office has agreed to commit a dedicated number of personnel to assist with the events, and will be reimbursed for overtime incurred for duty posts related to the NCAA. It is estimated that the total amount that will be reimbursed will be \$200,000.

# HENNEPIN COUNTY

## MINNESOTA

### **Board Action Request 19-0094**

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#### **Item Description:**

Agreement with Central Minnesota Legal Services for the provision of Civil legal representation and advice to petitioners on Orders for Protection at the County Attorney's Domestic Abuse Service Center (DASC), 03/01/19-12/31/19, NTE \$83,300

#### **Resolution:**

BE IT RESOLVED, that the Agreement with Central Minnesota Legal Services to provide Civil legal representation and advice to petitioners on Orders for Protection at the County Attorney's Domestic Abuse Service Center (DASC) during the contract period March 1, 2019 through December 31, 2019, with a not to exceed amount of \$83,300 be approved; that the Chair of the Board be authorized to sign the Agreement on behalf of the County; and that the Controller be authorized to disburse funds as directed.

#### **Background:**

In February of 2018, the Hennepin County Board approved Resolution 18-0063R1 and entered into a contract (Agreement PR00000208) with Central Minnesota Legal Services (CMLS) in the amount of \$100,000 for the provision of free legal representation and advice to qualifying petitioners of Orders for Protection (OFP) at the Family Justice Center. The contract with CMLS will terminate on February 28, 2019.

As part of the 2019 Budget process, the Board approved a change in scope of services provided by CMLS. The Hennepin County Attorney's Office (HCAO) has a Domestic Abuse Service Center (DASC) that currently assists victims of domestic abuse. DASC provides services to more than 11,000 victims of domestic abuse each year; only 15 percent of victims of domestic abuse have representation in court. The HCAO will contract with CMLS to provide legal representation for petitioners at OFP hearings. The contract will start in March 2019 and terminate on December 31, 2019. The HCAO and CMLS will collaborate on a referral process and performance measures for these services. Referrals for representation will be made by advocates located at DASC with priority given to cases where an attorney is representing the respondent, where children have been abused, where the petitioner has language or cultural barriers, or the petitioner has other high-risk factors in his or her case. Overall, petitioners will have better access to Hennepin County Human Services with this holistic approach.

# HENNEPIN COUNTY

## MINNESOTA

### **Board Action Request 19-0071**

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#### **Item Description:**

2019 Citizens Advisory Board Applicants and Appointments - Minnehaha Creek Watershed District

#### **Resolution:**

BE IT RESOLVED, that in accordance with the Hennepin County Open Appointments Policy, the following individual(s) be appointed to the Minnehaha Creek Watershed District Board:

#### **Background:**

Consistent with County Board policy, Hennepin County has conducted an open appointment application process to fill positions on the various citizen advisory boards. The Hennepin County Board will conduct interviews for these positions on February 26, 2019. Qualified applicants have been notified and invited to attend. At a board meeting following interviews, the County Board will take action to select from the pool of applicants to fill the available advisory board positions.

This request communicates the names of applicants for the open citizen advisory board positions and helps build the agenda for the interviews and appointments.

**Recommendation from County Administrator:** Recommend Approval



# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0074

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#### Item Description:

Appointment of the 2019 Hennepin County Special Board of Appeal and Equalization; authorize rate of compensation for members.

#### Resolution:

BE IT RESOLVED, that the 2019 Hennepin County Special Board of Appeal and Equalization be established for the purpose of examining assessments within the county; that it be composed of one member appointed by each County Commissioner; that the Chair be appointed by the Chair of the County Board; that at least one appointee be an appraiser, realtor or other person familiar with property values in Hennepin County; that there must be at least one member at each meeting who has completed, within the last four years, the appeals and equalization course developed by the Commissioner of Revenue; that at least one of the meeting days must either be a Saturday or must include a meeting that does not end before 7:00 p.m.; that the Special Board of Appeal and Equalization shall meet commencing on June 17, 2019, and as necessary thereafter until they adjourn sine die on or before the close of business on June 28, 2019, at which time the 2019 Hennepin County Special Board of Appeal and Equalization so appointed shall cease to exist; and

BE IT FURTHER RESOLVED, that members of the 2019 Hennepin County Special Board of Appeal and Equalization shall be compensated at the rate of \$140.00 for attendance at each morning, afternoon and evening session and the Chair of the Special Board of Appeal and Equalization shall be compensated at the rate of \$170.00 for attendance at each morning, afternoon and evening session that the board meets, and that all members be reimbursed for parking while attending meetings.

#### Background:

Minnesota Statutes §§ 274.13–.14 provide that county boards may either serve as or appoint a Special Board of Appeal and Equalization to which they delegate all of the powers and duties required for the purpose of examining the assessments of the county. At least one member of the Special Board of Appeal and Equalization must be an appraiser, realtor or other person familiar with property valuations in the county and at least one member at each meeting must have completed, within the last four years, the Appeals and Equalization Course developed by the Commissioner of Revenue. The County Auditor shall be a non-voting member, serving as the Recorder for the Special Board.

The County Board of Appeal and Equalization shall meet on any ten consecutive meeting days in June, after the second Friday in June, excluding Sunday. At least one of the meeting days must either be a Saturday or must include a meeting that does not end before 7:00 p.m. The 2019 Special Board of Appeal and Equalization shall commence meeting on June 17, 2019, and will meet thereafter as necessary until adjournment sine die on or before June 28, 2019. Compensation for each morning, afternoon and evening meeting attended by each board member shall be \$140.00 and shall be \$170.00 for the Chair.

Each Commissioner is requested to notify Mark V. Chapin, Director for Resident and Real Estate Services, and copy the Clerk to the County Board by March 25, 2019, of his or her appointment and whether that appointee is an appraiser, realtor or other person familiar with property values in Hennepin County, and whether that appointee has completed, within the last four years, the Appeals and Equalization Course developed by the Commissioner of Revenue. Orders of the Special Board shall be published like other proceedings of the County Board and a copy of the published record shall be sent to the Commissioner of Revenue.



# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0075

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#### Item Description:

Amd 1 to Agmts A165797 with Carver County, A165798 with Tree Trust and A165799 with HIRED for the provision of services under the Federal Workforce Innovation and Opportunity Act Adult, Youth, Dislocated Worker, State Dislocated Worker, and Minnesota Youth programs, extending the term to 12/31/19 with no change to the NTE

#### Resolution:

BE IT RESOLVED, that Amendment 1 to Agreements A165797 with Carver County, A165798 with Tree Trust and A165799 with HIRED for the provision of services for Federal Workforce Innovation and Opportunity Act-Adult, Youth, Dislocated Worker Program along with the State Dislocated Worker and Minnesota Youth Programs to eligible participants, extending the terms of the agreements from March 31, 2019 to December 31, 2019 with no change to the not to exceed amount be approved; that the Chair of the Board be authorized to sign the amendments on behalf of the county; and that the Controller be authorized to disburse funds as directed.

#### Background:

**History:** Under Title 1 of the Workforce Innovation and Opportunity Act (WIOA) the Adult, Youth, and Dislocated Worker Programs are federally funded and designed to help job seekers and workers access employment, education, training, and support services to succeed in the labor market and match employers with skilled workers they need to compete in a global economy. The State Dislocated Worker and Minnesota Youth programs operate in conjunction with the federal programs and have similar goals, measures, and outcomes, but are funded at the state level.

**Current Request:** Board Action Request 16-0337 adopted these three agreements to provide services for the WIOA Adult, Youth, Dislocated Worker, State Dislocated Worker, and Minnesota Youth programs through March 31, 2019.

The agreements include programmatic mandated services such as:

- Career services includes outreach, job search and placement assistance, comprehensive assessments, development of individual employment plans and counseling and career planning, and labor market information available to all job seekers.
- Training services link customers to job opportunities in their communities, including both occupational training and training in basic skills. Participants use an individual training account to select an appropriate training program from a qualified training provider.
- Supportive services such as transportation, childcare, dependent care; housing and needs-related payments are provided under certain circumstances to allow an individual to participate in the program.
- WIOA Youth services are summer and year-round employment, work experience and academic enrichment to suburban Hennepin and Carver counties with 75% out-of-school youth and 25% in-school youth.
- Minnesota Youth services are summer employment, work experience and academic enrichment to suburban Hennepin County in-school youth.

The funding for the agreements approved through March 31, 2019 has not been exhausted and therefore the department requests that the contract periods be extended to December 31, 2019 to continue to provide services to eligible participants.

This request is based on current allocations and will only be distributed upon official authorization of funds from the Minnesota Department of Employment and Economic Development through the issuance of Project Specific Plans.

#### ATTACHMENTS:

Description	Upload Date	Type
Budget Amd 1 A165797 Carver Co	2/11/2019	Backup Material
Budget Amd 1 A165798 Tree Trust	2/11/2019	Backup Material
Budget Amd 1 A165799 HIRED	2/11/2019	Backup Material

# HENNEPIN COUNTY

## MINNESOTA

### Contract Amendment Details

Account coding provides clear direction to accounting staff as to which specific sources of revenues or expenditure accounts are to be modified by a board action request (BAR).

Amendment Number\* \_\_\_\_\_

Contract Number\* \_\_\_\_\_

Contractor/Supplier\* \_\_\_\_\_

Supplier ID \_\_\_\_\_

Begin Date\* \_\_\_\_\_ Original End Date\* \_\_\_\_\_

Amended End date\* \_\_\_\_\_

Fund\* \_\_\_\_\_

Account\* \_\_\_\_\_

DeptID\* \_\_\_\_\_

Project Number \_\_\_\_\_

#### Expenditure

#### Receivables

Amendment Amount\* \_\_\_\_\_

\_\_\_\_\_

Amended Not to Exceed\* \_\_\_\_\_

\_\_\_\_\_

Funding Source \_\_\_\_\_

Funds Included in Budget

Yes

No

**\* Mandatory fields: Amendment Number, Contract Number, Contractor/Supplier, all date fields, Fund, Account, Dept ID, Amendment Amount, and Amended Not to Exceed**



# HENNEPIN COUNTY

## MINNESOTA

### Contract Amendment Details

Account coding provides clear direction to accounting staff as to which specific sources of revenues or expenditure accounts are to be modified by a board action request (BAR).

Amendment Number\* \_\_\_\_\_

Contract Number\* \_\_\_\_\_

Contractor/Supplier\* \_\_\_\_\_

Supplier ID \_\_\_\_\_

Begin Date\* \_\_\_\_\_ Original End Date\* \_\_\_\_\_

Amended End date\* \_\_\_\_\_

Fund\* \_\_\_\_\_

Account\* \_\_\_\_\_

DeptID\* \_\_\_\_\_

Project Number \_\_\_\_\_

#### Expenditure

#### Receivables

Amendment Amount\* \_\_\_\_\_

\_\_\_\_\_

Amended Not to Exceed\* \_\_\_\_\_

\_\_\_\_\_

Funding Source \_\_\_\_\_

Funds Included in Budget

Yes

No

**\* Mandatory fields: Amendment Number, Contract Number, Contractor/Supplier, all date fields, Fund, Account, Dept ID, Amendment Amount, and Amended Not to Exceed**





# HENNEPIN COUNTY

## MINNESOTA

### Contract Amendment Details

Account coding provides clear direction to accounting staff as to which specific sources of revenues or expenditure accounts are to be modified by a board action request (BAR).

Amendment Number\* \_\_\_\_\_

Contract Number\* \_\_\_\_\_

Contractor/Supplier\* \_\_\_\_\_

Supplier ID \_\_\_\_\_

Begin Date\* \_\_\_\_\_ Original End Date\* \_\_\_\_\_

Amended End date\* \_\_\_\_\_

Fund\* \_\_\_\_\_

Account\* \_\_\_\_\_

DeptID\* \_\_\_\_\_

Project Number \_\_\_\_\_

#### Expenditure

#### Receivables

Amendment Amount\* \_\_\_\_\_

\_\_\_\_\_

Amended Not to Exceed\* \_\_\_\_\_

\_\_\_\_\_

Funding Source \_\_\_\_\_

Funds Included in Budget

Yes

No

**\* Mandatory fields: Amendment Number, Contract Number, Contractor/Supplier, all date fields, Fund, Account, Dept ID, Amendment Amount, and Amended Not to Exceed**



# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0076

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#### Item Description:

Agmt PR00000926 with Paymentus Corporation to provide online payment hosting services, 03/01/19-02/28/26, NTE \$400,000

#### Resolution:

BE IT RESOLVED, that Agmt PR00000926 with Paymentus Corporation to provide online payment hosting services during the period March 1, 2019 through February 28, 2026 in the not to exceed amount of \$400,000, be approved; that the Chair of the Board be authorized to sign the Agreement on behalf of the County; and that the Controller be authorized to disburse funds as directed.

#### Background:

##### History:

Hennepin County first began accepting online payments by card in 2000. Property taxes have been the largest volume of payments collected online - by card, interactive voice response (IVR), or bank debits.

Paymentus has collected and remitted card and IVR payments to the county on a next-day basis. Bank debit payments have historically been collected through an in-house program. With this agreement, the bank debit payments will be incorporated into the Paymentus platform and be available to all departments. This consolidation will allow customers to use multiple forms of payment, (example: partial payment by gift card, and partial payment by e-check) and avoid future in-house development and maintenance costs.

Library fees and fines, utility permit fees, environmental health fees and compost bin purchases have also been accepted on-line through US Bank. Under this agreement, these online revenues will also begin to be collected and remitted to the county from the Paymentus platform.

#### Online payments made to Hennepin County in 2018

		\$	#
Property taxes	Card payments	20,354,482	8,075
Property taxes	IVR	3,265,333	1,826
Property taxes	Direct debit	109,655,193	19,079
Property taxes	E-check	350,726,272	71,837
Library fees and fines	Card payments	255,131	19,080
Public Works utility permit fees	Card payments	494,300	2,903
Compost bin purchases	Card payments	13,680	214
Environmental Health permit fees	Card payments	395,467	985

Payment for the services provided in this agreement will come from transaction fees. Card payments will incur a 2.29 percent fee. VISA Signature Debit transactions have a \$2.95 fee. Bank debit payments will cost \$0.35 per transaction.

Payment card industry rules allow transaction fees from card payments for governmental services to be charged to the paying customer in the form of an add-on convenience fee. However, transaction fees for certain activities like medical services or parking cannot use convenience fees and must be deducted from county revenues. Under this agreement, convenience fees or county-paid fees will both be assessed at the same rate of 2.29 percent.

In the initial project plan, along with the current online receipts, the following have been identified as likely additions:

- Northpoint patient payments,
- DOCCR client fees,
- Environment and Energy hazardous waste and facilities license fees and hauler license fees,
- Medical Examiner report and cremation permit fees,
- HSPHD Special Gift Fund donations,
- Facility Services parking contract payments, and
- Law Library annual subscription payments.

The county used a Request for Proposal process to select Paymentus as the hosting service for payments. Using a service to host online payment acceptance greatly reduces the scope and cost for compliance with Payment Card Industry Data Security Standards which the county is contractually required to meet.

**Current request:**

Approval of this contract will result in the continuation and expansion of online payment hosting services by Paymentus Corporation for payments made online to the county by county customers.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
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# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0077

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**Item Description:**

Adopt proposed revisions to Ordinance 3: Food Protection, to incorporate by reference the state Food Code, MN Rules 4626, other MN Statutes and clarifying language specific to Hennepin Cty delegation agmts with MN Depts of Health and Agriculture

**Resolution:**

BE IT RESOLVED, that the Hennepin County Board of Commissioners adopts the revisions to Hennepin County Ordinance Number 3: Food Protection; and that the Clerk of the Board be directed to publish the revised ordinance pursuant to Minnesota Statutes, section 375.51, subdivision 3.

**Background:****History:**

In 2018 The Minnesota State Legislature amended MN Rules 4626, commonly called the state Food Code. This new Rule went into effect January 1, 2019. The Hennepin County Delegation Agreements with the Minnesota Departments of Health and Agriculture require the Hennepin County Board of Health to incorporate this amended Rule and other applicable MN Statutes into Hennepin County Ordinance 3 by March 4, 2019.

A public hearing was held on Tuesday, February 12, 2019 during the Health and Human Services committee meeting to receive public input on proposed the revisions.

**Current Request:**

This request seeks adoption of required revisions to Hennepin County Ordinance Number 3: Food Protection due to the change in MN Rules 4626 and the requirements in the delegation agreements with the Minnesota Departments of Health and Agriculture.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
Public Health Ordinance 3: Food Protection	1/11/2019	Backup Material

# Section I: Purpose

## 1.1 Purpose

This Ordinance is enacted to establish standards for the regulation of food establishments to protect the health, safety, and general welfare of the people of Hennepin County pursuant to powers granted under the Local Public Health Act, Minnesota Statutes, Sections 145A.01 through 145A.11, Minnesota Statutes 28A.075, 28A.0752 and 375.51 through 375.55. For the purpose of prescribing regulations governing food establishments Hennepin County hereby incorporates by reference the following rules and statutes and subsequent recodifications and/or amendments and other applicable legislation, as may be adopted from time to time.

- (a) Minnesota Statutes Chapters 157, 17.04, 29.21, 29.23, 29.235, 29.236, 29.237, 29.24, 29.25, 29.26, 29.27, and 30.49, applicable sections of Minnesota Statutes, Chapters 28A, 31, and 34A,,
- (b) Minnesota Rules Chapter 4626, except 4626.0033 subparts G through O.
- (c) Applicable sections of Minnesota Rules parts 1520, 1545, 1550, and 1556.

## 1.2 Objectives

The principal objectives of this Ordinance are as follows:

- A. To prevent foodborne illness.
- B. To correct and prevent conditions that may adversely affect persons utilizing food establishments.
- C. To provide standards for the design, construction, operation, and maintenance of food establishments.
- D. To meet consumer expectations of the safety of food establishments.

# Section II: General provisions

## 2.1 Scope

This Ordinance shall be applicable to all food establishments except that where Hennepin County licenses, inspects or otherwise regulates an establishment pursuant to a delegation agreement with the Minnesota Department of Agriculture, the terms of that delegation agreement shall control if inconsistent with this Ordinance.

## 2.2 Licensing jurisdiction

Section 4.2 of this Ordinance shall not apply to a food establishment located in a statutory or home rule charter city that maintains a delegation of authority agreement with the Minnesota Department of Health or the Minnesota Department of Agriculture to regulate food establishments pursuant to Minnesota Statutes, Section 145A.07, 28A.0752 or 28A.075.

# Section III: Definitions

Definitions of words, phrases, and terms used in this Ordinance shall be those set forth in Minnesota Rules, Chapter 4626, Hennepin County Administrative Ordinance No. 1, and this section.



### **3.1 "Food establishment"**

Is defined in Minnesota Rules, Part 4626.0020, Subpart 35. Food establishments include, but are not limited to, restaurants, boarding houses, drive-ins, bars, taverns, brew pubs, cafeterias, delicatessens, snack bars, grocery stores, retail bakeries, micromarkets, convenience stores, caterers, cafes, charter boats, satellite or catered feeding locations, mobile food units, catering food vehicles, food delivery services, food delivery vehicles, carts, clubs, lodges, commissaries, youth camps, itinerant and other short term food operations, lodging facilities, resorts, public and private schools, public buildings, group child care centers, vending machines, and similar businesses and establishments.

### **3.2 "Health authority"**

Means the Hennepin County Public Health Department and its designated employees, agents, or contractors, as the Hennepin County Board may designate.

### **3.3 "Itinerant food establishment"**

A food establishment operating as a seasonal permanent food stand, seasonal temporary food stand, or special event food stand as those terms are defined in Minnesota Statutes, Section 157.15, Subdivisions 12.a, 13, and 14.

## **Section IV: Administration and Licensing**

### **4.1 Administrative ordinance**

Except where otherwise specified, this Ordinance is subject to all provisions of Hennepin County Administrative Ordinance No. 1.

### **4.2 License required**

No person shall operate a food establishment within Hennepin County or engage in any enterprises described in Section 2, unless a license has been obtained. Each license shall be obtained from the Health Authority as established by County Board resolution from time to time pursuant to this Ordinance and Hennepin County Administrative Ordinance 1.

### **4.3 General licensing**

The application for such licenses shall be made on forms furnished by the Health Authority and shall describe the general nature of the business, the location, and any other information deemed necessary by the Health Authority.

### **4.4 License expiration**

Licenses issued pursuant to this Ordinance shall commence and expire on the dates indicated on the license certificate. With the exception of itinerant food establishment licenses, all food establishment licenses shall be issued for the applicable license year. Itinerant food establishment licenses shall be issued for the specific days the itinerant food establishment is in operation.

### **4.5 Transfer and display of license**

Only a person who complies with the requirements of this Ordinance shall be entitled to hold a license. A license shall not be transferable as to person or place. A valid license shall be located onsite and posted so that it is clearly visible to the public.

# Section V: Administrative Hearing

## 5.1 Right of appeal

Where a license application or renewal is denied or a licensee receives a suspension, summary suspension, or revocation notice, the applicant or licensee may appeal the action to the Health Authority by requesting an administrative hearing within ten County working days of the date of the notice. The notice of the action shall state the right to an administrative hearing.

## 5.2 Administrative hearing

If any applicant or licensee makes a written request for an administrative hearing, such hearing shall be held before the Health Authority Division Manager or his/her designee.

## 5.3 Schedule

The administrative hearing shall be held no later than 45 calendar days after the date of service of the request for a hearing was received unless the appellant requests an extension of time. If an extension is requested, the hearing shall be held no later than 90 calendar days after the date of service of the request for a hearing.

## 5.4 Notice

The Health Authority shall mail notice of the administrative hearing to the appellant at least ten calendar days prior to the hearing. Such notice shall include:

- A. A statement of time, place, and nature of the hearing; and
- B. A reference to leave the particular section, of this Ordinance or the adopted statutes or rules that have been violated.

## 5.5 Witnesses and evidence

All parties shall have full opportunity to respond to and present evidence and witnesses.

## 5.6 Standard of proof

The appellant shall have the burden of proving its position by clear and convincing evidence. All findings of fact, conclusions of law, and decisions by the Health Authority Division Manager shall be based on evidence presented and matters officially noticed.

## 5.7 Rules of evidence

The Rules of Evidence, as applied in the District Court, shall not apply to the hearing, but irrelevant, immaterial, and unduly repetitious evidence shall be excluded. The hearing shall be confined to matters raised in the Health Authority's written notice of suspension, summary suspension, or revocation or in the appellant's written request for a hearing.

## 5.8 Record of hearing

The hearing shall be taped or videotaped and minutes shall be kept.

## 5.9 Notice of decision

The determination of the Health Authority Division Manager and a copy of the minutes of the administrative hearing shall be forwarded to the appellant within ten County working days of the conclusion of the administrative hearing. The determination will be effective on the sixth County working day following the date the notice is sent.

### **5.10 Request for reconsideration of hearing decision**

The written notice must state the effective date of the adverse action. The notice must state that the appellant has the right to request a reconsideration of the hearing decision within five County working days of receipt of the notice. The reconsideration shall consist of a review of the record by the Health Authority. The review shall be conducted within five County working days of the receipt for the request for reconsideration. A written notice of determination will be forwarded to the appellant within five County working days of the reconsideration decision. The determination will become effective after three working days after the notice of decision is mailed.

## **Section VI: Inspections and plan review**

### **6.1 Inspection required**

The Health Authority shall inspect each food establishment prior to issuing a license for an establishment and as deemed necessary by the Health Authority. The Health Authority shall not issue a license until the food establishment complies with the standards of this Ordinance as demonstrated by a satisfactory inspection.

### **6.2 Plan submission**

The license applicant or licensee shall submit properly prepared plans to the Health Authority under the provisions of Minnesota Rules, Part 4626.1720. The plans, specifications, application, and plan review fee shall be submitted to the Health Authority at least 30 business days before beginning construction or remodeling.

### **6.3 Approval required**

The food establishment shall be constructed in conformance with plans approved by the Health Authority. A statutory or home rule charter city shall not issue a building permit for a food establishment or remodeling or alteration permit for such establishment until the Health Authority has approved such plans.

### **6.4 Construction inspections**

The Health Authority shall inspect the food establishment as frequently as necessary during construction to ensure that construction occurs in conformance with this Ordinance. The licensee shall not begin operations until the Health Authority has conducted a final inspection and approved issuance of the food license.

### **6.5 Access to premises and records**

The person in charge of the food establishment shall, upon request of the Health Authority and after proper Hennepin County identification, permit access to all parts of the establishment at any reasonable time for the purpose of inspection as often as deemed necessary by the Health Authority. The person in charge shall make available and allow copying of any and all records necessary to ascertain sources of food and compliance with this Ordinance.

### **6.6 Interference with health authority**

No person shall interfere with or hinder the Health Authority in the performance of its duties, or refuse to permit the Health Authority to make inspections of a food establishment.

## **6.7 Removal and correction of violations**

The licensee, owner, or operator of a food establishment, upon receipt of a report giving notification of one or more violations of this Ordinance, shall correct or remove each violation in the length of time determined by the Health Authority. The length of time for the correction or removal of each such violation shall be noted on the inspection report. Failure to remove or correct each violation within the specified time period shall constitute a separate violation of this Ordinance. The Health Authority may issue orders to halt construction or remodeling, or to take corrective measures to ensure compliance with this Ordinance.

# **Section VII: Grounds for emergency closure**

## **7.1 Single violations**

If any of the following conditions exist, the operator may be ordered to discontinue all operations of the food establishment until such time as the Health Authority confirms the correction of the violation:

- A. Failure to possess a license required by this Ordinance;
- B. Evidence of a sewage backup in a food preparation, food storage, or utensil washing area;
- C. Lack of potable, plumbed, hot or cold water to the extent that hand washing, utensil washing, food preparation, or toilet facilities are not operational;
- D. Lack of electricity or gas service to the extent that hand washing, utensil washing, food preparation, lighting, or toilet facilities are not operational;
- E. Evidence of an ongoing illness associated with the operation of the establishment;
- F. Significant damage to the food establishment due to tornado, fire, flood, or other disaster;
- G. Evidence of an infestation of rodents or other vermin;
- H. Evidence of cross contamination, filthy conditions, untrained staff, or poor personal hygiene;
- I. Lack of an effective means of sanitizing dishes or utensils;
- J. Misuse of poisonous or toxic materials; or
- K. Anytime a public health nuisance, as defined in Minnesota Statutes, Section 145A.02 subdivision 17, exists.

# **Section VIII: Standards for health, safety and nuisance prevention**

## **8.1 Standards adopted**

This Ordinance incorporates by reference the provisions of Minnesota Rules, Parts 4626.0010 through 4626.1855, excluding Parts 4626.1715 Subpart B, 4626.1720 Subpart B, and 4626.1755 through 4626.1777, and all subsequent recodifications and amendments, and specifically adopts the following additional standards pursuant to Minnesota Statute, Section 145A.05, Subdivision 1:

**A.** Minnesota Rules, Chapter 4626.0225, Subpart D, PREVENTING CONTAMINATION FROM HANDS. The food establishment must submit written notification to the Health Authority of his/her intention to use the procedures as contemplated under Subpart D of Part 4626.0225 and receive approval from the Health Authority prior to implementing any such written procedures.

**B.** Minnesota Rules, Part 4626.1050, Subpart A HANDWASHING SINKS; NUMBERS AND CAPACITY. A hand washing sink must be equipped to provide water to the user through a mixing valve or combination faucet for at least 15 seconds, at a temperature of at least 43 degrees C (110 degrees F), but not more than 54 degrees C (130 degrees F) in a food establishment and not more than 48 degrees C (120 degrees F), in a sink that is used by children such as a school, day care, or preschool.

**C.** Minnesota Rules, Part 4626.1465 TOILET TISSUE, AVAILABILITY. A supply of toilet tissue in a mounted dispenser shall be available at each toilet.

**D.** Minnesota Rules, Part 4626.1470 LIGHTING INTENSITY. The light intensity shall be:

1. At least 215 lux (20 foot candles) at a distance of 30 inches (75 cm) above the floor:
  - a. In walk-in refrigeration units, dry food storage areas and in other areas during periods of cleaning.

**E.** Minnesota Rules, Part 4626.0033, Subpart B (4) CERTIFIED FOOD MANAGER REQUIREMENTS FOR FOOD ESTABLISHMENTS. These exempted food establishments are not required to have a certified food manager, but the person in charge required by 4626.0025 in these food establishments must be trained in basic food sanitation as determined by the Health Authority.

## Section IX: Fees

### 9.1 License fees

Fees for licenses and service fees as shown in the fee schedule, issued hereunder shall be those established by resolution of the Hennepin County Board of Commissioners. An additional fee shall be charged for each additional service or operation that is separate, distinct or unique from the primary or main food establishment, as determined by the Health Authority.

### 9.2 Failure to submit plan

If work has commenced prior to approval of construction or remodeling plans, late fees may be assessed in accordance with the fee schedule.

### 9.3 License late fees

If a food establishment does not return the license application and required fee by the date required on the invoice, an additional late fee may be assessed in accordance with the fee schedule.



## **9.4 Operating without a license**

A food establishment found operating without a valid license may be assessed a fee of double the applicable license fee, or as determined by the fee schedule.

## **9.5 Prorating**

If a food establishment begins operation in the last quarter of a licensing year, the license fee due shall be prorated to one half of the annual license fee for that year.

# **Section X: Variances**

## **10.1 Determination**

When a licensee or applicant requests a variance under Minnesota Rules, Part 4626.1690 to 4626.1715, on the form provided by the Health Authority, from a provision of this Ordinance or Minnesota Rules, Chapter 4626, the Health Authority will issue a written determination regarding that variance request.

## **10.2 Variance reconsideration**

A licensee or applicant may request reconsideration of the denial, revocation, or failure to renew a variance request by the Health Authority. When such a request is received, the Health Authority will conduct an administrative review.

## **10.3 Variance appeal request**

The request for an administrative review shall be in writing specifically stating the grounds for appeal. The request must be received by the Health Authority no later than the close of business on the tenth County working day following the service of notice of the Health Authority action.

## **10.4 Review process**

The reconsideration shall consist of a review of the variance request file. The Health Authority shall review the file within ten County working days of the receipt of the review request.

## **10.5 Notice of determination**

A written notice of the determination resulting from the administrative review will be issued to the licensee or applicant within ten County working days of the completion of the review.

# **Section XI: Separability**

If any provision or application of any provision of this Ordinance is held invalid, that invalidity shall not affect other provisions or applications of this Ordinance.

# **Section XII: Penalty**

## **12.1 Misdemeanor**

Any person who violates this Ordinance, or who permits a violation to exist on the premises under his/her control, or fails to take action to abate the existence of the violation(s) within a specified time period, when ordered or notified to do so by the Health Authority, shall be guilty of a misdemeanor,

and upon conviction thereof shall be punished as provided by law. Each day of violation constitutes a separate offense.

### **12.2 Adverse license action**

Violation of any provision of this Ordinance by a licensee or other person in charge shall be adequate grounds for denial, refusal to renew, revocation, or suspension of a license to operate a food establishment as determined by the Health Authority.

### **12.3 Civil remedies**

In the event of a violation or a threat of violation of this Ordinance, the City Attorney or County Attorney may take appropriate action to enforce this Ordinance, including application for injunctive relief, action to compel performance, or other appropriate action in court, if necessary, to prevent, restrain, correct, or abate such violations or threatened violations. The City Attorney or County Attorney enforcing provisions of this Ordinance may seek costs and disbursement, including attorneys' fees.

### **12.4 Citations**

Whenever the Health Authority discovers a violation of this Ordinance, a citation may be issued to the person alleged to have committed the violation. The citation shall be issued to the person charged with the violation, or in the case of a corporation or municipality, to any officer or agent expressly or impliedly authorized to accept such issuance.

## **Section XIII: Captions**

The captions printed in boldfaced type before sections of this Ordinance are mere catch words to indicate the content of the section.

## **Section XIV: Effective date**

After passage by the Hennepin County Board of Commissioners, this Ordinance shall be effective on <Date of signing>.

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0078

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#### Item Description:

Agmt A199512 with MN Dept of Human Services to fund mental health screening, assessment, treatment and supportive services for children, 01/01/19-12/31/19, \$1,268,845 (recv), suppl appr of \$59,845 to the 2019 HSPH budget

#### Resolution:

BE IT RESOLVED, that Agreement A199512 with Minnesota Department of Human Services to fund mental health screening, assessment, treatment and supportive services for children during the period January 1, 2019 through December 31, 2019 in the receivable amount of \$1,268,845 be approved; that the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that the Human Services and Public Health budget receive a supplemental appropriation of \$59,845 to the 2019 Human Services and Public Health budget; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of grant funding for the program by Hennepin County Board of Commissioners does not imply a continued commitment by Hennepin County for this program when grant funds are no longer available.

#### Background:

Since 2004 Minnesota has required mental health screening for youth involved in the child welfare and juvenile justice systems. Children in these groups are at increased risk of experiencing mental health difficulties. Mental health screening facilitates the early identification and intervention of mental health needs as a means of promoting the social and emotional health of children and their families. Mental Health screening is integrated into child protection and juvenile corrections practice, facilitates referrals of children for diagnostic assessments, and makes funds available for assessments and other needed services for uninsured children.

Mental health screening is a brief process designed to identify children and adolescents who may be experiencing mental health problems and who would benefit from further assessment. Screening is administered by non-clinical staff using standardized age-appropriate measurement tools that are typically completed by parents, guardians, or the youth themselves. The primary purpose of screening is to determine whether there is a need for more in-depth assessment, which in turn provides information on the nature and severity of any identified concerns and the possible need for therapeutic or supportive services.

The grant funds that are generated by screening are used by Hennepin County primarily to pay for assessment, treatment and supportive services for children with mental health needs involved in the child welfare and juvenile justice systems, with a focus on uninsured and underinsured youth. Additional grant funds are used to support our mental health screening efforts and to provide training for social workers and probation officers on children's mental health-related topics.

For 2019, \$4,412,001 in screening grant funds were available statewide. Hennepin County has been awarded \$1,268,845 for 2019, based on its screening performance in 2017. This represents 28.8% of the available funds, and is a 6.7% increase in the amount earned by Hennepin County compared to 2018.

A supplemental appropriation to the 2019 Human Services and Public Health budget is requested to reflect the increased revenue and allow expenditure of these funds. The balance of the grant award will be included in the department's 2020 budget request.

**ATTACHMENTS:**

Description	Upload Date	Type
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# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0079

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#### Item Description:

Agmt A199507 with the MN Dept of Health for funding of Federally Qualified Healthcare Center services at NorthPoint Health and Wellness Center, 01/01/19-12/31/19, \$702,065 (recv)

#### Resolution:

BE IT RESOLVED, that Agreement A199507 with the Minnesota Department of Health to provide funding to NorthPoint Health and Wellness Center for Federally Qualified Health Care subsidy grant services, during the period January 1, 2019 through December 31, 2019, in the receivable amount of \$702,065 be approved; and that the Chair of the Board be authorized to sign the Agreement on behalf of the county; and that the Controller be authorized to receive and disburse funds as directed; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of grant funding for this program by the Hennepin County Board of Commissioners does not imply a continued funding commitment by Hennepin County for this program when grant funds are no longer available.

#### Background:

As a Federally Qualified Healthcare Center (FQHC), NorthPoint Health and Wellness Center has been a recipient of the Minnesota Department of Health's FQHC subsidy grant for over seven years. Services supported by the grant must support the activities that allow NorthPoint to remain certified as an FQHC.

Consistent with available funding, we have proposed funding to support the following operations:

- Northside Teen Clinic expanded hours
- Obstetrics Care Coordination
- Financial Case Aides
- School Based Behavioral Health Clinics

#### Northside Teen Clinic expanded hours

NorthPoint operates the Northside Teen Clinic (NTC) one afternoon a week, on Tuesdays from 3PM–6 PM, at the Plymouth Youth Center (PYC) school-based clinic. Services are open to youth in the community up to age 21 years. The regular clinic hours before 3pm are only for PYC and Minneapolis North High School enrolled students. Nearly all visits are covered by insurance or patients are eligible for MFPP (state Medicaid waiver for family planning).

In 2014, NorthPoint first used the FQHC subsidy to expand the NTC to four days a week, Monday - Thursday. NorthPoint will continue using the subsidy to maintain the added hours. Costs will include the staffing of two clinicians, and a medical assistant.

It is estimated that 250 low income students will be served through the expansion of hours from January 1, 2019 through December 31, 2019.

#### Obstetrics Care Coordination

The Obstetrics Care Coordination, previously Healthy Start, will dedicate 2.0 FTEs employees to provide case management and wrap-around services for at-risk mothers. Services include but are not limited to early intervention, case management, pregnancy and child development education, support services and more.

NorthPoint estimates at least 1,500 patients will be served during the grant term.

#### Financial Case Aides

The Center will dedicate 5.0 FTE staff to the Financial Case Aide program to ensure that patients have assistance in applying for and enrolling in publicly funded health care programs. Assistance with the use of MNSure is now an activity performed by Financial Case Aides as well. Financial Case Aides will:

- Screen patients for eligibility
- Assist in the completion of the health care application, including verifying necessary information, checking case status, collaborating with human services representatives to facilitate completion of applications, conducting follow-up with patients as necessary
- Serve as a referral source for needs that cannot be met by health care programs, including, but not limited to, cash assistance, food support and emergency programs.

NorthPoint estimates that 16,000 individuals will be served between January 1, 2019 and December 31, 2019.

#### School Based Behavioral Health Clinics

NorthPoint has behavioral health clinics within the Minneapolis Public Schools of:

- Anwattin Middle School
- Franklin Middle School
- Olson Middle School
- Harrison/Riverbend Educational Center
- Plymouth Christian Youth Center
- Minneapolis North High School

Funds shall be used for staff and project support of the school based behavioral health program, including support for up to 7.0 FTEs providing direct client and support services. Patients and their families will receive on site behavioral health services. In addition, school staff may utilize NorthPoint staff for professional support and training.

NorthPoint expects to serve 300 students between January 1, 2019 and December 31, 2019.

**Recommendation from County Administrator:** Recommend Approval



# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0080

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#### **Item Description:**

Human Services & Public Health resolution, including contracts and amendments to contracts with providers – Report 1903

#### **Resolution:**

BE IT RESOLVED, BE IT RESOLVED, that the contracts, contract amendments and administrative actions of the Human Services & Public Health Department and Department of Community Corrections and Rehabilitation made pursuant to Chapters 256E and 393 of Minnesota Statutes, as detailed in Human Services & Public Health Contract Report 1903 be approved; that the report be filed in Contract Management Services; that the Chair of the Board be authorized to sign the contracts, contract amendments and administrative actions on behalf of the County; and that the Controller be authorized to disburse funds as directed. Such contracts are subject to ministerial adjustment, when such adjustments are done within the constraints of the approved Hennepin County Budget and when signed by the County Department Director or Designee.

#### **Background:**

The contracted dollar amounts are based on estimates of program costs and/or utilization during prior periods. Funding for each contract is provided for within service categories in the Human Services & Public Health Department and Department of Community Corrections and Rehabilitation approved annual budgets. Occasionally new services are implemented which are not in the budget but which are fully funded under state or federal grants or other new funding.

Contracted dollar estimates are based upon prior year usage and are subject to fluctuation in placement patterns, service need, and cost shifts. Therefore, it may be necessary to process ministerial adjustments to contracts to increase or decrease contract amounts or to make minor service changes consistent with the department budget and strategic plan. Placement agreements are also processed administratively.

Contracts include services in the following areas: adult mental health; developmental disabilities; chemical health; adult housing; early intervention and family intervention services, day treatment services; emergency shelter; day care; training and employment services, interpreter services, health services, welfare advocacy, and various other human services. Expectations for ongoing outcome measurement are included in all new, renewal, or extended contracts. Outcome measures, which are developed by the county and contracted providers, assess the effectiveness of a service and its impact on an eligible recipient's condition or functioning level. Outcome information is used to modify or improve programs as well as to evaluate effectiveness of different types of intervention and providers. A detailed listing of the specific actions requested by this BAR and an explanation of all unusual items is reflected in the summary of the report.

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0072

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#### Item Description:

Commendation of Lisa Thornquist - offered by Commissioner Opat

WHEREAS, Lisa Thornquist began her work with Hennepin County in 1994 as a planning analyst and continued to develop and apply those skills as she focused on specific countywide efforts; and

WHEREAS, Lisa forged a strong link with the U of M through the Hennepin University Partnership – leveraging undergraduate, graduate, and dissertation level students to research issues related to housing stability and identify implementable solutions; and

WHEREAS, Lisa as a key researcher in the “200 Families” study, helped break down silos between departments and identified the need for a more holistic approach to case management; and

WHEREAS, Lisa implemented several pilots that tested new ways of looking at long-standing challenges for people with housing instability, including Top 51, Stable Families Initiative, and the Pre-Eviction Pilot; and

WHEREAS, Lisa evaluated pilot projects that demonstrated their positive impact on the people we serve including HOMES Court, Glenwood and Anishinabe Wakiagun housing programs, and Street Case Management; and

WHEREAS, Lisa was instrumental leveraging other funds for new initiatives into the County, including state Substance Use Disorder grants, philanthropic grants from Bremer Foundation, Butler Foundation, Jay and Rose Phillips Family Foundation, Frey Family Foundation, Pohlad Family Foundation, McKnight Foundation, Minneapolis Foundation, Thrivent Foundation and a prize from Ideas for Action; and

WHEREAS, Lisa helped to build a strong employee base in the Housing Stability Area of Hennepin County which will continue to track, research and improve services for people with housing instability for decades to come; and

WHEREAS, Lisa spent 25 years committed to the residents of Hennepin County through dedicated and heartfelt service, gaining lifelong friendships and life-changing experiences along the way; and

WHEREAS, Lisa has touched hundreds of hearts and minds across our community with her passion and brilliance;

#### Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners expresses its deep appreciation for Lisa Thornquist’s commitment to our organization and the residents of Hennepin County and wishes her well in retirement and all future endeavors.



# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0073

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#### Item Description:

Commendation of Carl Michaud - offered by Commissioner Opat

WHEREAS, Carl Michaud graduated from Illinois Wesleyan University and began his career in government service at the Lake County Health Department in Illinois, and then moved to Minnesota to attend graduate school at the University of Minnesota School of Public Health. He built a family, career and community in Minnesota, but remains a Chicagoan at heart; and

WHEREAS, Carl Michaud joined the Metropolitan Council to work on environmental planning, waste water sludge management and air quality; and

WHEREAS, Carl Michaud joined Hennepin County Environment and Energy in 1987 to build the county's recycling programs that began with collecting cans, bottles and newspapers at the curb. Through his tenure and leadership, recycling programs expanded to serve residents everywhere they go – from work and school to parks and events, and have expanded to capture organic waste; and

WHEREAS, under Carl Michaud's leadership, the Hennepin Energy Recovery Center (HERC) has remained an efficient and environmentally sound facility, processing large quantities of waste that would otherwise end up in landfills. He has advanced the county's integrated waste system, which emphasizes waste reduction, recycling, composting and processing waste to recover energy and metals, and is environmentally preferable to landfilling; and

WHEREAS, Carl Michaud was promoted to Environment and Energy department director in 2007 and was instrumental in managing the changes necessary to ensure the HERC was a good neighbor as the county developed Target Field and Target Field Station, and the North Loop neighborhood became one of the trendiest spots in the Twin Cities; and

WHEREAS, Carl Michaud's focus on continuous improvement, efficiency and effectiveness on non-glamorous functions – from managing transfer stations, household hazardous waste and problem materials to negotiating ash disposal contracts, – has saved county taxpayers millions of dollars through operational changes; and

WHEREAS, Carl Michaud was recognized by the American Public Works Association in 2012 as the Professional Manager of the Year in Solid Waste; and

WHEREAS, Carl Michaud has supported the Hennepin-University Partnership, collaborating with the College of Design, the Humphrey School of Public Affairs, the Institute on the Environment, and the Law School on research projects benefitting the county and university; and

WHEREAS, Carl Michaud was promoted to Assistant County Administrator of Public Works in 2016 to help create healthy and livable communities through economic development, environmental stewardship and advancement of a multimodal transportation network that honors the needs of people driving, taking transit, biking and walking; and

WHEREAS, Carl Michaud has led the Public Works line of business by prioritizing projects and activities to available resources, investing strategically to leverage outside resources, encouraging continuous improvement and innovation, collaborating with partners and communities, developing the county's current and future workforce, and evaluating how best to continue our work reducing disparities; and

WHEREAS, Carl Michaud will be missed as a leader, mentor, colleague and friend; therefore,

#### Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners extends its gratitude to Carl Michaud for his 31 years of outstanding public service at Hennepin County and his dedication to protecting the environment, and wishes him a happy, healthy and long retirement spent traveling and

enjoying his family.

**Recommendation from County Administrator:** Recommend Approval

# HENNEPIN COUNTY

## MINNESOTA

### **Board Action Request 19-0092**

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#### **Item Description:**

Commendation of John F. Glanton and the Glanton family - offered by Commissioner Conley

WHEREAS, John F. Glanton made a priceless contribution to the Twin Cities historical record with his photographs of African American life in the 1940s; and

WHEREAS, members of the Glanton family had the forethought and consideration to keep the negatives they found, years after the photos were taken, and to include Hennepin County Library in their preservation; and

WHEREAS, those same family members have been instrumental in helping to promote awareness of the collection and build our knowledge about the people immortalized in the photos; and

WHEREAS, their cooperation has contributed to the constant availability of the photos to any interested individual or group via the digitized collection on the Hennepin County Library website; and

WHEREAS, the result of all of the dedication and collaboration is a deeper understanding and higher visibility of a dynamic and vital part of the county's shared history;

#### **Resolution:**

BE IT RESOLVED, that the Hennepin County Board, by this resolution, extends its gratitude to John F. Glanton and his family, acknowledges with great respect Mr. Glanton's skill and dedication to detail and storytelling, and his family's tireless work to share his vision with the rest of Hennepin County on behalf of current and future generations.



# HENNEPIN COUNTY

## MINNESOTA

### **Board Action Request 19-0066**

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#### **Item Description:**

Claims Register for the period ending February 8, 2019

#### **Resolution:**

BE IT RESOLVED, that the claims register for the period ending February 8, 2019, be ratified.

#### **Background:**

Resolution 07-4-154R1 delegated to the County Administrator and County Controller the authority to pay all claims of the County with subsequent ratification by the Board of Commissioners. Pursuant to Resolution 07-4-154R1 and Minnesota Statute 375.18, the list of all claims paid since the last regularly scheduled Board meeting is now presented to the Board for informational purposes and ratification. The Claims Register is on file with the Clerk of the Board.

**Recommendation from County Administrator:** Recommend Approval

# HENNEPIN COUNTY

## MINNESOTA

### **Board Action Request 19-0067**

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#### **Item Description:**

Claims Register for the period ending February 15, 2019

#### **Resolution:**

BE IT RESOLVED, that the claims register for the period ending February 15, 2019, be ratified.

#### **Background:**

Resolution 07-4-154R1 delegated to the County Administrator and County Controller the authority to pay all claims of the County with subsequent ratification by the Board of Commissioners. Pursuant to Resolution 07-4-154R1 and Minnesota Statute 375.18, the list of all claims paid since the last regularly scheduled Board meeting is now presented to the Board for informational purposes and ratification. The Claims Register is on file with the Clerk of the Board.

**Recommendation from County Administrator:** Recommend Approval

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0048

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#### Item Description:

Amd 1 to Agmt A140828 with Bibliotheca to provide library self-checkout technology, ext contract end date to 12/31/20, incr NTE by \$356,622 for a new total NTE of \$1,225,807

#### Resolution:

BE IT RESOLVED, that Amendment 1 to Agreement A140828 with Bibliotheca to provide library self-checkout technology, equipment and service for the Hennepin County Library, extending the contract period to December 31, 2020, increasing the contract amount by \$356,622 to a new total not to exceed amount of \$1,225,807 be approved; that the Chair of the Board be authorized to sign the Amendment on behalf of the county; and that the Controller be authorized to disburse funds as directed.

#### Background:

Agreement A140828 with Bibliotheca provides for self-checkout machines used by patrons to check out library materials and interact with their accounts. This amendment extends the term for an additional year and increases the not to exceed amount due to: a demonstrated need for additional self-checkouts; maintenance costs; and "Open Plus" technology.

HCL introduced the currently used self-checkouts in 2011 as part of a larger project to improve the inventory and tracking system for library materials by using Radio Frequency Identification tags (RFID). Self-checkouts are popular with patrons and heavy usage at some buildings required HCL to increase the number of self-checkouts. Maintenance agreements are required on all devices. Because of these changes, the Library expects to exceed the NTE on the current contract prior to the end of the original agreement.

This extension will also provide initial funding for the Open Plus system, which allows patrons to enter a library space after hours and retrieve the books they have placed on reserve. This service is currently being offered at Ridgedale while the Library is closed and has been well received by patrons. Implementation of Open Plus requires a new self-checkout and an on-going software license.

Resolution 14-0232R1 authorized the original agreement for the time period June 24, 2014 to December 31, 2019. The original agreement was with 3M, which sold this division of their company to Bibliotheca in 2016. This amendment has been reviewed and approved by the office of the CIO. The 2019 HCL budget includes funding for this contract.

#### ATTACHMENTS:

Description	Upload Date	Type
Revised Exhibit 1 Part B	1/30/2019	Backup Material

**EXHIBIT 1**  
**Part B – Revised Pricing**

### SelfCheck Configurations – For Future Purchases

SelfCheck Purchase:	Table Top 500D
Purchased in 2018	\$8,620**
Purchased in 2019	\$9,051**
Purchased in 2020	\$9,503**

SelfCheck™ System – Optional Items	Quantity	Unit	2018	2019	2020
selfCheck Cash & Coin Box	1	Each	\$3,815**	\$4,006**	\$4,206**

\*\* shipping will be added on to invoice.

Additional selfCheck models and products and products can be added per request

### Annual Support

Annual Support - SelfChecks	Annual 12/24/18 – 12/23/19	Annual 12/24/19 – 12/23/20	Annual 12/24/20 - 12/23/21	Annual 12/24/21- 12/23/22
<b>Shared Service – For up to 100 selfChecks</b> - With our Shared Service model, your library personnel perform some simple support tasks, which can reduce the need for onsite service by our local field-service technicians. Such common support tasks include PC and minor hardware replacements. Benefits of 3M Shared Service include: <ul style="list-style-type: none"> <li>• Access to all software updates</li> <li>• Remote service needs – such as software installs and troubleshooting/fixes – are handled by our software support team</li> <li>• Service parts included</li> <li>• Onsite support as needed</li> </ul>	\$57,880	\$60,774	\$63,813	\$67,003

### Additional Products

<b>Cash Box Software</b>	\$149.00	\$156.45	\$164.27	\$172.48
Fines and Fees Flexible (cash) – Software - Per Unit				
<b>libraryConnect</b>	\$49.00	\$51.45	\$54.00	\$57.00
libraryConnect Devices (annual 1 per device)				
<b>open+</b>	\$11,998	\$11,998	\$11,998	\$11,998
open+ 1 Site Annual Subscription - Ridgedale				

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0049

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**Item Description:**

Agmt PR00000697 with Celarity, Inc. to provide temporary creative staffing, 01/01/19- 12/31/19, NTE \$175,000

**Resolution:**

BE IT RESOLVED, that Agreement PR00000697 with Celarity, Incorporated to provide specialized temporary personnel to build capacity for communications functions during the period January 1, 2019 through December 31, 2019, with an amount not to exceed \$175,000, be approved; that the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed.

**Background:**

Celarity, Inc. is a staffing agency that places creative services workers for temporary assignments. Since early 2011, Communications has contracted with Celarity to add capacity to existing Communications functions. This creates flexibility in meeting the needs of county departments for services such as communications specialists, graphic designers, and writers. The contract has enabled Communications to consolidate contracting for these services to one area, has reduced costs, and has improved work quality. The contract allows Communications to continue services for county departments.

To date, the contract has been used primarily to support Environmental Services Department's recycling programs. Work on recycling programs continues and several additional programs have requested Communications support. Services provided include graphic design, graphic production, and web and print content writing and publishing. The departments requesting services are responsible for the funding of said services. The contract will be managed by Communications.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
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# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0050

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#### Item Description:

Acceptance of the proposal of FM Global for building and contents property insurance for the Hennepin Energy Recovery Center, 03/02/19-03/01/20, est NTE \$655,000

#### Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners accept the proposal of FM Global for building and contents property insurance for the Hennepin Energy Recovery Center during the period March 2, 2019 through March 3, 2020, in the estimated not to exceed amount of \$655,000; and that the Controller be authorized to disburse funds as directed.

#### Background:

Building and contents property insurance provides:

- Financial resources for replacing or repairing damaged buildings, furnishings, machinery, and equipment at HERC.
- Services which include building loss prevention inspections, boiler and pressure vessel inspections required by state law, reviews of plans for sprinkler and equipment installation in new, expanded, or renovated buildings, and provides evaluations of maintenance practices.

The Hennepin Energy Recovery Center (HERC) is an integral part of the county's integrated solid waste management system. In 2017, the county board passed the most recent Solid Waste Management Master Plan, which establishes goals for waste reduction, recycling, organics recycling and converting waste into energy at HERC. Despite county efforts to reduce, reuse, recycle, compost and process waste, over 250,000 tons of waste generated in Hennepin County was landfilled in 2017.

The county owns HERC and contracts with Great River Energy (GRE) to operate and maintain HERC (Agreement A165757). Section 9.3 of the agreement with GRE requires the county to procure and maintain property insurance.

Due to the unique features of the HERC facility, it was not feasible to add the facility to the county's existing property policy. Willis, the county's insurance broker, marketed the HERC facility to several insurance carriers. As a result of the marketing effort Willis was able to procure a policy which offered a \$18,000 savings over the existing policy. The proposed insurance coverage provides a policy limit of \$400 million. It includes business interruption and terrorism coverage. The policy has a one million dollar deductible (same as the existing County policy). FM Global has an A+ rating (Superior) with AM best.

FM Global has a local office in Plymouth, Minnesota. All staff members servicing the proposed policy work out of the Plymouth office. In addition, the FM Global policy offers broader coverages and a more extensive engineering program (risk prevention) from the current policy.

**Recommendation from County Administrator:** Recommend Approval

#### ATTACHMENTS:

Description	Upload Date	Type
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# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0053

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#### Item Description:

Human Services & Public Health resolution, including contracts and amendments to contracts with providers – Report 1902

#### Resolution:

BE IT RESOLVED, that the contracts, contract amendments and administrative actions of the Human Services & Public Health Department and Department of Community Corrections and Rehabilitation made pursuant to Chapters 256E and 393 of Minnesota Statutes, as detailed in Human Services & Public Health Contract Report 1902 be approved; that the report be filed in Contract Management Services; that the Chair of the Board be authorized to sign the contracts, contract amendments and administrative actions on behalf of the County; and that the Controller be authorized to disburse funds as directed. Such contracts are subject to ministerial adjustment, when such adjustments are done within the constraints of the approved Hennepin County Budget and when signed by the County Department Director or Designee.

#### Background:

The contracted dollar amounts are based on estimates of program costs and/or utilization during prior periods. Funding for each contract is provided for within service categories in the Human Services & Public Health Department and Department of Community Corrections and Rehabilitation approved annual budgets. Occasionally new services are implemented which are not in the budget but which are fully funded under state or federal grants or other new funding.

Contracted dollar estimates are based upon prior year usage and are subject to fluctuation in placement patterns, service need, and cost shifts. Therefore, it may be necessary to process ministerial adjustments to contracts to increase or decrease contract amounts or to make minor service changes consistent with the department budget and strategic plan. Placement agreements are also processed administratively.

Contracts include services in the following areas: adult mental health; developmental disabilities; chemical health; adult housing; early intervention and family intervention services, day treatment services; emergency shelter; day care; training and employment services, interpreter services, health services, welfare advocacy, and various other human services. Expectations for ongoing outcome measurement are included in all new, renewal, or extended contracts. Outcome measures, which are developed by the county and contracted providers, assess the effectiveness of a service and its impact on an eligible recipient's condition or functioning level. Outcome information is used to modify or improve programs as well as to evaluate effectiveness of different types of intervention and providers. A detailed listing of the specific actions requested by this BAR and an explanation of all unusual items is reflected in the summary of the report.

**Recommendation from County Administrator:** Recommend Approval

#### ATTACHMENTS:

Description	Upload Date	Type
Rpt 1902	2/7/2019	Backup Material

## Human Services and Public Health Department Contract Report #1902

Date: 2/7/19

To: Clerk of the County Board

From: Human Services and Public Health Department

Subject: BAR Number 19-0053

Board Action Date: 2/21/19

[Electronic Provider File \(EPF\)](#)

[HSPH Board Reports page](#)

### Summary of Contract Actions

<a href="#">New Contracts</a>			<a href="#">Renewed Contracts</a>			<a href="#">Amended Contracts: Increase; (Decrease);Service Changes</a>		
Service Area	Number	Amount	Service Area	Number	Amount	Service Area	Number	Amount
ABH	1	\$17,472	None			CS	1	\$20,000
CS	1	\$100,000				HS	2	\$294,272
EWS	1	\$100,000				LTSSAP	1	\$0
PHPP	1	\$7,346				PHPP	1	\$0
HSPH Total	4	\$224,818	HSPH Total	0	\$0	HSPH Total	5	\$314,272
DOCCR Total	0	\$0	DOCCR Total	0	\$0	DOCCR Total	0	\$0

<a href="#">Administrative Actions Description</a>	Contract #	Service Area List and Key
Cancellation	A154187	<b>ABH</b> = Adult Behavioral Health <b>CS</b> = Children's Services <b>EWS</b> = Eligibility and Work Services <b>HS</b> = Housing Stability <b>LTSSAP</b> = Long Term Services and Support and Adult Protection <b>PHPP</b> = Public Health Protection and Promotion

Vendor	Contract #	Service/Description	Service Area	Term	Previous Contract NTE	New Contract NTE	Funding Source	Notes
<b>New Contracts</b>								
Minnesota State Operated Community Services (MSOCS)	<a href="#">HS00000222</a>	Employment Exploration Services that help adults with multiple discharge barriers transition from AMRTC and MHS-St. Peter into the community.	ABH	2/21/19 - 11/30/19	NA	\$17,472	State	Transition to Community Initiative Grant.
Gerard Treatment Programs, LLC	<a href="#">PR00000860</a>	Collaborative Intensive Bridging Services (CIBS) beds at Gerard Academy in Mower County.	CS	2/1/19 - 12/31/20	NA	\$100,000	County	
Blue Earth County	<a href="#">PR00000217</a>	Establish a pilot program based on Hennepin County's Career Connections Pathways framework for unemployed Blue Earth County residents.	EWS	1/1/19 - 6/30/19	NA	\$100,000	State Grant	DEED - Hennepin County Pilot Program.
City of Brooklyn Center	<a href="#">PR00000883</a>	Provide coordination and training to plan culturally appropriate physical activity events for residents of Brooklyn Center.	PHPP	3/1/19 - 10/31/19	NA	\$7,346	State Grant	Statewide Health Improvement Program (SHIP)
<b>Renewed Contracts</b>								
None								
<b>Amended Contracts</b>								
Amherst H. Wilder Foundation	<a href="#">PR00000477</a>	Provide data and analysis to guide decision making related to children's mental health continuum of services.	CS	8/1/18 - 6/30/19	\$25,000	\$45,000	County	Extend the contract to 6/30/19. Add \$20,000 to the total NTE.
Connections to Independence	<a href="#">HS00000064</a>	Independent Living Skills services to assist youth ages 14-21 in achieving self-sufficiency when they age out of foster care.	HS	3/1/18 - 6/30/19	\$450,000	\$600,000	County	Extend the contract to 6/30/19. Add \$150,000 to the total NTE.
Young Men's Christian Association of the Greater Twin Cities	<a href="#">HS00000066</a>	Independent Living Skills services to assist youth ages 14-21 in achieving self-sufficiency when they age out of foster care.	HS	3/1/18 - 6/30/19	\$432,816	\$577,088	County	Extend the contract to 6/30/19. Add \$144,272 to the total NTE.
Life by Design, Inc.	<a href="#">A153078</a>	Semi-Independent Living services for people with developmental disabilities or related condition(s).	LTSSAP	4/1/15 - 6/30/19	\$0	\$0	County/State	Extend the contract to 6/30/19.

Cribs for Kids, Inc.	<a href="#">A165407</a>	Porta-cribs to be used for families residing in Hennepin County Homeless shelters or for identified families receiving child protection services.	PHPP	6/1/16 - 5/31/20	\$150,000	\$150,000	Federal	TANF Grant. Increase unit prices. No increase to contract NTE.
<b>Administrative Actions</b>								
Cancel contract A154187 with Children's Hospital of Los Angeles, for Teen Pregnancy Prevention training and curriculum, effective 2/28/19. The contract is being cancelled due to the service area no longer implementing the curriculum.								

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0054

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#### Item Description:

Authorization to receive funds from MN Dept of Human Services for a portion of the county's SNAP E&T admin expenses, pass through reimbursement to community partners, 10/01/18-09/01/19, est recv of \$1,084,961; supplemental appropriation of \$584,961 to 2019 HSPH budget

#### Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners authorizes acceptance of funds from the Minnesota Department of Human Services for a portion of the county's Supplemental Nutrition Assistance Program-Employment and Training administrative expenses; and to pass through funds to community partners for 50% reimbursement of eligible employment related expenses for the period October 1, 2018 through September 30, 2019, an estimated receivable amount of \$1,084,962 and that the Controller be authorized to accept and disburse funds as directed; and

BE IT FURTHER RESOLVED, that that a supplemental appropriation of \$584,961 be made to the 2019 Hennepin County Health and Human Services budget.

#### Background:

Supplemental Nutrition Assistance Program-Employment & Training (SNAP E&T) is a program of the USDA Food and Nutrition Service (FNS) (7CFR 271 and 273). FNS reimburses State agencies for 50 percent of approved administrative costs for community partners beyond the E&T grant and for 50 percent of allowable participant expenses (DHS reimburses 15 percent of the county's administrative costs).

In partnership with the Minnesota Department of Human Services (DHS), the Department of Employment and Economic Development, multiple metro counties, and community based organizations, Hennepin County has been expanding and improving Minnesota's SNAP E&T program.

In 2015, Hennepin and Ramsey counties identified \$10 million in local spending that could be leveraged to draw down federal SNAP E&T 50 percent funding. Since then, Hennepin County has been working to take advantage of this opportunity by engaging providers and modifying processes such as using a "reverse referral" model to facilitate participation in this program. Community partners screen for SNAP eligibility, facilitate enrollment in SNAP E&T, provide employment assessments, develop employment plans, and provide a wide array of employment and training programs and supports. Eligible expenses paid for with non federal funding are invoiced to Hennepin County to submit to DHS for reimbursement. DHS reimburses 50 percent of these expenses, pursuant to SNAP E&T guidelines.

**Current Request:** This item seeks approval to accept SNAP E&T 50 percent reimbursement from the Minnesota Department of Human Services on behalf of Hennepin County's third-party partners and authorization for a supplemental appropriation of \$584,961 to the 2019 Health and Human Services budget.

**Recommendation from County Administrator:** Recommend Approval

#### ATTACHMENTS:

Description

Upload Date    Type

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0055

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**Item Description:**

Agrmt A199480 with HCHRA to provide work crews from the Sentencing to Service Program, 01/01/19-12/31/19, \$50,000 (recv)

**Resolution:**

BE IT RESOLVED, that Agreement A199480 with the Hennepin County Housing and Redevelopment Authority to provide crews from the Sentencing to Service program during the period January 1, 2019 through December 31, 2019 in the receivable amount of \$50,000, be approved; that the Chair of the Board be authorized to sign the Agreement on behalf of the county; and the Controller be authorized to accept and disburse funds as directed.

**Background:**

Sentencing to Service (STS) is a community work service program in which offenders may be court ordered as a sentencing sanction or as a condition of pretrial diversion or in lieu of paying traffic fines. Over the years, the Department of Community Corrections and Rehabilitation (DOCCR) has modified the STS Program in order to offer offenders an opportunity to learn landscaping and other marketable skills. For a number of years, Hennepin County, through DOCCR, has entered into funding partnerships with a variety of local agencies, where STS participants serve on work crews to provide labor for those local agencies. The number of days worked and the number of assigned crews vary based on the needs of the agencies.

Under this agreement, STS Program participants will perform landscape maintenance, litter removal, mowing, edge trimming, brush removal and snow removal at the rate of \$367.50 per crew, per day based on the terms specified in the agreement, during the period January 1, 2019 through December 31, 2019.

This request aligns with the County's disparity reduction efforts in the area of justice by providing training that supports employment prospects for individuals who are exiting or still involved in the criminal justice system.

**ATTACHMENTS:**

Description	Upload Date	Type
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# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0056

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**Item Description:**

Agmt PR00000892 with RS Eden to provide supportive housing services, 03/01/19-02/29/20, NTE \$90,000

**Resolution:**

BE IT RESOLVED, that Agreement PR00000892 with RS Eden for transitional housing services during the period March 1, 2019 through February 29, 2020 in an amount not to exceed \$90,000 be approved; that the Chair of the Board be authorized to sign the Agreement on behalf of the County; and the Controller be authorized to disburse funds as directed.

**Background:**

Under this pilot program, RS Eden will provide housing case management services to Department of Community Corrections and Rehabilitation clients who transition back into the community from incarceration. RS Eden develops and operates affordable, safe, and supportive housing throughout the Twin Cities, currently providing nine supportive housing developments that serve youth, single adults and families.

The following reporting measures will determine the relative success of the program:

- number of referrals
- clients placed
- demographics of referred and placed clients
- number of clients that use housing case management services monthly
- number of clients who successfully retain or exit into permanent housing
- income change through employment or benefits
- compliance with probation conditions

This agreement aligns with the County's disparity reduction efforts in the area of justice by providing a stable housing opportunity to corrections clients who are exiting or still involved in the criminal justice system.

RS Eden has other County contracts. This agreement is a pilot program with its own distinct services, contract period, and not to exceed amount.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
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# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0057

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#### Item Description:

Authorization to accept donation from the MN Vikings Social Justice Fund to fund juvenile programs, educational materials, and related expenditures to benefit residents at the Juvenile Detention Center, \$40,000 (recv)

#### Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners pursuant to Minn. Stat. §465.03 hereby accepts a donation of \$40,000 from Minnesota Vikings Social Justice Fund to fund juvenile programs, educational materials, and related expenditures to benefit Juvenile Detention Center residents, and also accepts the responsibility of administering the funds on behalf of Hennepin County; and

BE IT FURTHER RESOLVED, that the Hennepin County Controller, shall transfer such funds to the Department of Community Corrections and Rehabilitation (DOCCR); and that a supplemental appropriation of \$40,000 be made to the 2019 DOCCR budget; and

BE IT FURTHER RESOLVED, that the sponsorship and acceptance of this donation for this program by the Hennepin County Board of Commissioners does not imply a continued funding commitment by the county for this program when funds are no longer available.

#### Background:

Ten Minnesota Vikings players visited the Department of Community Corrections & Rehabilitation's (DOCCR) Juvenile Detention Center (JDC) in October 2018, volunteering their time to meet with residents, share their stories and offer encouragement and motivation. Many players have made follow up visits, receiving heartfelt thank you letters from residents in return. The seed for this \$40,000 donation from the Minnesota Vikings Social Justice Fund stems from that ongoing connection.

DOCCR intends to use these funds to enhance its existing juvenile programs, and to purchase additional education materials and recreational equipment. A portion of the donation may be used to similarly benefit residents at the DOCCR's County Home School.

Hennepin County and DOCCR extend their appreciation and thanks to the players and the Minnesota Vikings for their community outreach and generous donation.

#### ATTACHMENTS:

Description	Upload Date	Type
MN Vikings Donation Suppl Appr Form	1/28/2019	Budget - Contract supp appr form

Supplemental Appropriation / FTE

	Revenue	Expenditure
Department Name*	Department of Community Corrections and Rehabilitation	Department of Community Corrections and Rehabilitation
Fund*	10	10
Account*	49950	52900
DeptID*	285311	285311
Project Number		
PC Business Unit		
Activity		
Source Type		
Category		
Subcategory		
Amount*	\$ 40,000.00	\$ 40,000.00
FTE*	0.0	0.0
Budget Year	2019	2019

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0058

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#### Item Description:

Neg two agmts with City of Minnetonka for cost participation in bikeway, pedestrian, safety, and traffic signal improvements (CP 2183500 and CP 2184000), amend project budget, transfer funds, total NTE \$250,000

#### Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate the following agreements for cost participation in bikeway, pedestrian, safety, and traffic signal improvements:

- Agreement PW 04-15-19 with the City of Minnetonka for traffic signal, pedestrian, and safety improvements at the Plymouth Road (County State Aid Highway (CSAH) 61) and the Ridgedale Drive intersection as part of the Ridgedale Drive Reconstruction Project under capital project (CP) 2183500 at an estimated county cost of \$100,000, and
- Agreement PW 34-15-18 with the City of Minnetonka for bikeway, pedestrian, and safety improvements along Plymouth Road (CSAH 61) from Minnetonka Boulevard (CSAH 5) to Amy Lane as part of the Plymouth Road Multi-Use Trail Project under CP 2184000 at an estimated county cost of \$150,000.

BE IT FURTHER RESOLVED, that the capital project budget for CP 2184000 be increased by \$50,000 from \$100,000 to \$150,000; that \$50,000 of county bond revenue be transferred from the capital budget line item Transportation Safety (CP 2999973) to CP 2184000.

BE IT FURTHER RESOLVED, that upon review and approval by the County's Attorney's office, the Chair of the Board be authorized to sign the agreements on behalf of the county, and that the Controller be authorized to disburse the funds as directed.

#### Background:

**History:** The City of Minnetonka has two upcoming capital projects along or near Plymouth Road (CSAH 61). The county's participation in these projects is in accordance with the "Policies for Cost Participation between Hennepin County Other Agencies for Cooperative Highway Projects" (Resolution 12-0058).

The first project is the Ridgedale Drive Reconstruction Project that extends from Plymouth Road to Interstate 394. The proposed project includes reconstructing the existing pavement, installing a raised median, and constructing roundabouts at various intersections, including the existing driveway to Ridgedale Library. There are also a number of planned improvements proposed at the Ridgedale Drive and Plymouth Road intersection as part of the Ridgedale Drive Reconstruction project. Improvements specific to the intersection include replacing the traffic signal system, upgrading the Americans with Disabilities Act (ADA) accommodations, and removing the channelized right-turn islands. These improvements will provide safety and mobility benefits to all users. The City of Minnetonka is funding the majority of the project costs; however, the county is interested in participating in a portion of the costs associated with improving the intersection of Ridgedale Drive at Plymouth Road. This project will begin spring of 2019 and be completed by spring of 2020.

The second project is the Plymouth Road Multi-Use Trail Project that extends along Plymouth Road from

Minnetonka Boulevard (CSAH 5) to Amy Lane. The project includes constructing a multi-use trail along the east side of Plymouth Road, realigning McGinty Road at its intersection with Plymouth Road, including the installation of a raised concrete pedestrian refuge median and new striping, and constructing ADA pedestrian ramps at each intersection. In 2018, the county committed \$100,000 toward the construction of the multi-use trail along Plymouth Road (Resolution 18-0338). Increasing the county's cost participation by an additional \$50,000 will enhance safety, mobility, and accessibility at the intersection of Plymouth and McGinty roads. This project will begin in 2019 and be completed prior to the end of the year.

**Current Request:** This request is for authorization to negotiate the following agreements with the City of Minnetonka for cost participation in bikeway, pedestrian, safety, and traffic signal improvements:

- Agreement PW 04-15-19 for the Ridgedale Drive Reconstruction Project, in an amount not to exceed \$100,000. See budget table 1.
- Agreement PW 34-15-18 for the Plymouth Road Multi-Use Trail Project, in an amount not to exceed \$150,000. See budget table 3.

The City of Minnetonka will be responsible for administration and construction of both projects.

This request also needs authority to transfer \$50,000 of county bond revenue from the capital budget for Transportation Safety (CP 2999973) to the capital budget for the Plymouth Road Multi-Use Trail Project (CP 2184000). See budget tables 2 and 3.

**Impacts/Outcomes:** These projects will improve safety and mobility for all users along Plymouth Road. Additionally, a traffic signal system nearing the end of its useful life will be replaced.

**Budget Table 1:** Cost Participation and Partnerships (CP 2183500). This project reserved funds in the 2019 capital budget to partner with various agencies, such as the City of Minnetonka's Ridgedale Drive Reconstruction Project.

	Budget to Date	Current Request (no change)	Future CIP Requests	Project Total
Property Tax	\$800,000	\$0	\$3,580,000	\$4,380,000
Bonds – GO Roads	\$200,000	\$0	\$800,000	\$1,000,000
Mn/DOT State Aid – Regular	\$2,805,000	\$0	\$11,220,000	14,025,000
<b>Total</b>	<b>\$3,805,000</b>	<b>\$0</b>	<b>\$15,600,000</b>	<b>19,405,000</b>
<b>Expenditures</b>				
Construction	\$3,805,000	\$0	\$15,600,000	\$19,405,000
<b>Total</b>	<b>\$3,805,000</b>	<b>\$0</b>	<b>\$15,600,000</b>	<b>\$19,405,000</b>

**Budget Table 2:** Transportation Safety (CP 2999973). This project reserved funds in the capital budget to implement safety improvements, such as the Plymouth Road Multi-Use Trail Project.

	Budget to Date	Current Request	Future CIP Requests	Project Total
<b>Revenues:</b>				
Local Participation	\$200,000	\$0	\$0	\$200,000
Wheelage Tax	\$500,000	\$0	\$0	\$500,000
Bonds – GO Roads	\$1,500,000	(\$50,000)	\$4,000,000	\$5,450,000
<b>Total</b>	<b>\$2,200,000</b>	<b>(\$50,000)</b>	<b>\$4,000,000</b>	<b>\$6,150,000</b>
<b>Expenditures:</b>				
Construction	\$2,200,000	(\$50,000)	\$4,000,000	\$6,150,000
<b>Total</b>	<b>\$2,200,000</b>	<b>(\$50,000)</b>	<b>\$4,000,000</b>	<b>\$6,150,000</b>

**Budget Table 3:** Plymouth Road Multi-Use Trail Project (CP 2184000)

	<b>Budget to Date</b>	<b>Current Request</b>	<b>Future CIP Requests</b>	<b>Project Total</b>
<b>Revenues:</b>				
County Bonds	\$0	\$50,000	\$0	\$50,000
Property Tax	\$100,000	\$0	\$0	\$100,000
<b>Total</b>	<b>\$100,000</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$150,000</b>
<b>Expenditures:</b>				
Construction	\$100,000	\$50,000	\$0	\$150,000
<b>Total</b>	<b>\$100,000</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$150,000</b>

**ATTACHMENTS:**

Description

Upload Date    Type

Map of Plymouth Road in Minnetonka

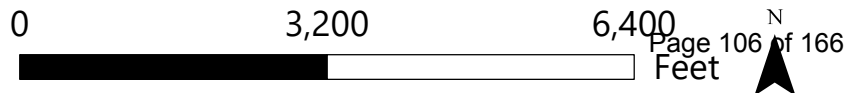
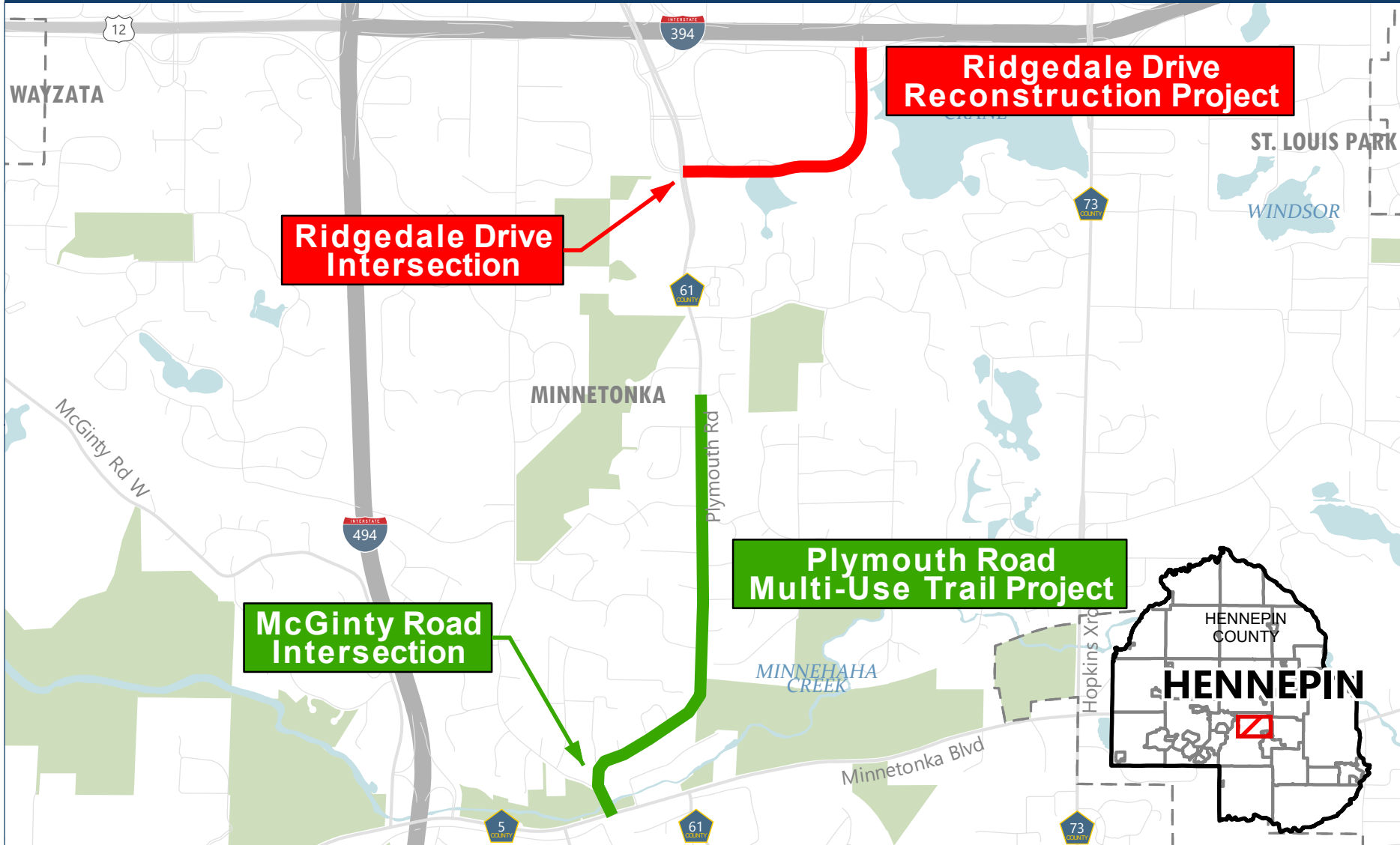
1/29/2019

Map



# Plymouth Road Partnership

HENNEPIN COUNTY  
MINNESOTA



**Hennepin County** Public Works

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0059

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#### Item Description:

Neg agmt PR00000857 with Kadrmas Lee & Jackson, Inc. for design engineering services for CSAH 92/TH 12 intersections in Independence (CP 2161100) (county cost: NTE \$1,400,000 – state general obligation bonds)

#### Resolution:

BE IT RESOLVED, the County Administrator be authorized to negotiate Agreement PR00000857 with Kadrmas Lee & Jackson (KLJ), Inc. to provide design engineering services for County State Aid Highway (CSAH) 92 at Trunk Highway (TH) 12 intersections in the city of Independence, at an amount not to exceed \$1,400,000; that upon review and approval of the County Attorney's office, the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to transfer and disperse funds as directed.

#### Background:

**History:** In 2014, the Highway 12 Safety Coalition was established to identify critical locations for improvements along the Highway 12 corridor in western Hennepin County after a series of fatal and severe crashes. The Coalition consists of representatives from Minnesota Department of Transportation (MnDOT), Hennepin County, and local cities.

In 2015, MnDOT summarized the study findings in a technical report (US 12 Road Safety Audit). The north and south junctions of CSAH 92 and TH 12 were recommended for improvements due to safety concerns, delay for users to access TH 12, and lack of continuity along the county roadway system.

Robina Lake, located on the north side of TH 12, creates a barrier to a continuous north/south alignment of CSAH 92. Through traffic on CSAH 92 can use TH 12 for a short distance as a connection between the north and south junctions of CSAH 92. In 2016, MnDOT constructed left-turn lanes at both CSAH 92/TH 12 intersections as a short-term solution to improve safety.

In 2017, a state bonding bill provided \$11,300,000 to be used for the design, environmental analysis, right of way acquisition, and construction of improvements at the TH 12 intersections with CSAH 92 and CSAH 90. These bonds serve as the county's contribution to project.

County staff has been working on long-term improvements with MnDOT and the City of Independence, evaluating improvement concepts for the CSAH 92/TH 12 intersections, including potential realignment of CSAH 92. Any option selected will require an extensive design process that will include further concept development, community input and coordination with local and state partners.

A total of five proposals were received in response to the posted solicitation for design engineering services on CP 2161100 as part of the county's enterprise contracting process. A staff panel consisting of representatives from MnDOT, the City of Independence and the county interviewed three final consultant firms to select KLJ Inc. A Small Business Enterprise (SBE) goal of fifteen percent was established for the project and KLJ has committed to meet that goal.

**Current Request:** This request seeks authorization to negotiate agreement PR00000857 at a not to exceed amount of \$1,400,000 with KLJ, Inc. to provide professional services in design engineering of CSAH 92 at the TH 12 intersections. These services include further defining the project purpose and

need, identifying, scoping and analyzing alternatives, environmental review, and preliminary engineering. The 2019 authorized capital budget for CP 2161100 includes \$2,000,000 for consultant fees.

**Impacts/Outcomes:** Approval of this request will allow the county to negotiate the agreement with the consultant to provide professional services for design engineering on Capital Project (CP) 2161100 for construction by 2021.

**Recommendation from County Administrator:** Recommend Approval

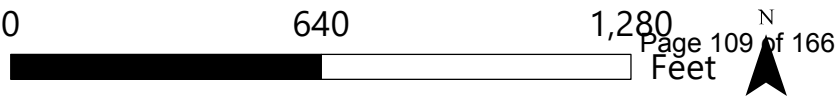
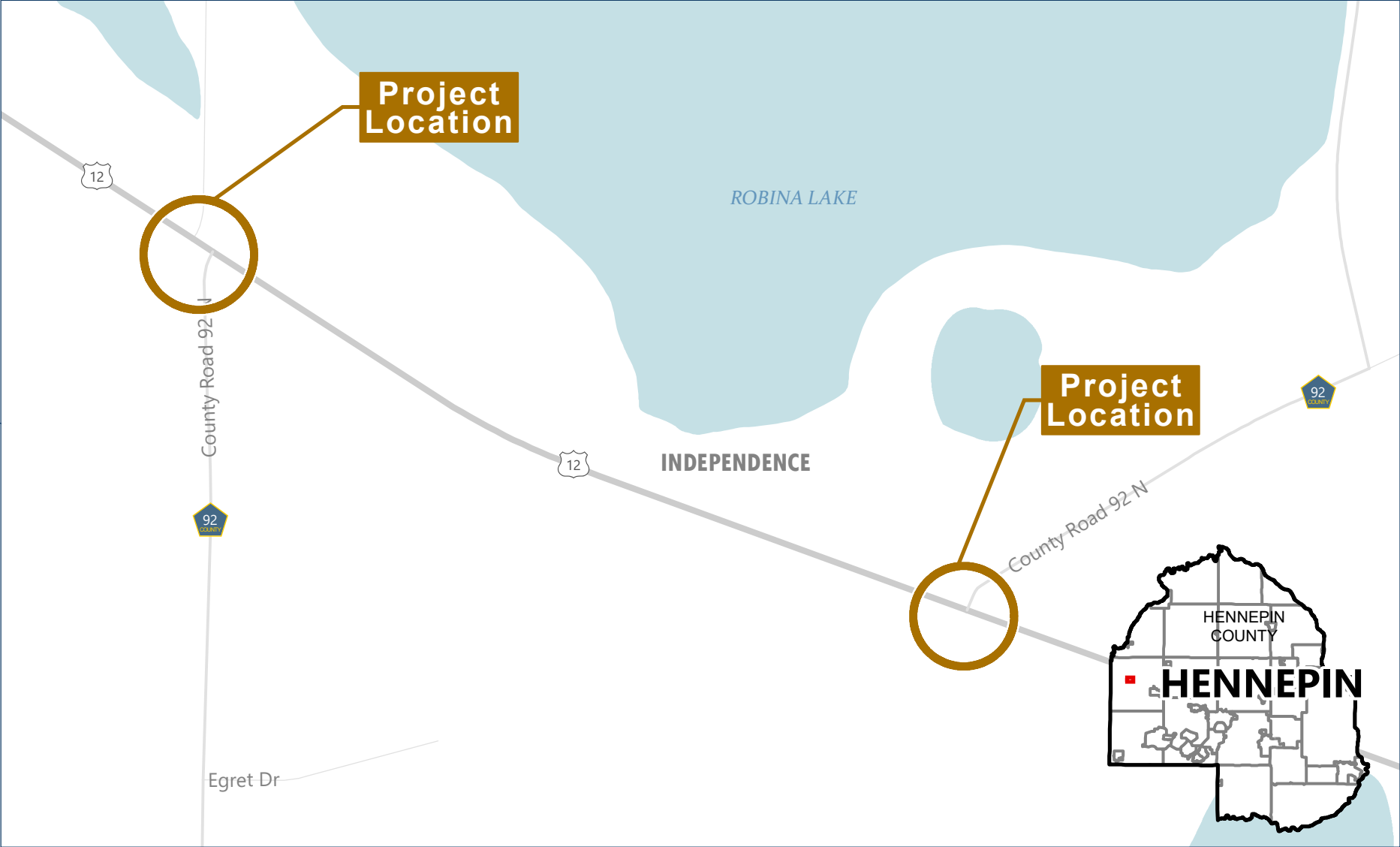
**ATTACHMENTS:**

Description	Upload Date	Type
Map of CSAH 12/TH 12 intersections in Independence (CP 2161100)	1/29/2019	Backup Material

# PW-036619 (CP-2161100)

CSAH 92/TH 12 intersections in Independence

HENNEPIN COUNTY  
MINNESOTA



# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0060

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#### Item Description:

Neg Agmts A199473 and A199474 with UP Gateway LLC and OPUS for construction, operation, maintenance and security, and ownership of skyway connections to the Central Library, 03/01/19-12/31/21, no county cost

#### Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Agreement A199473 with UP Gateway, LLC., or affiliated entity, for the construction, operation, maintenance and security, and ownership of a skyway connection from property located at 30 South 3<sup>rd</sup> Street, Minneapolis to the Central Library; that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the Agreement and related documents on behalf of the county; and

BE IT FURTHER RESOLVED, that the County Administrator be authorized to negotiate Agreement A199474 with OPUS, or affiliated entity, for the construction, operation, maintenance and security, and ownership of a skyway connection from property located at 315-365 Nicollet Mall, Minneapolis to the Central Library; that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the Agreement and related documents on behalf of the county.

#### Background:

**History:** United Properties, operating as UP Gateway, LLC., is advancing the development of the former Nicollet Hotel site located at 30 South 3<sup>rd</sup> Street, Minneapolis. United Properties is proposing the development of a mixed-use project consisting of an office tower of 530,000 square feet, a hotel, and condominium housing units.

United Properties has approached Hennepin County seeking cooperation in the creation of skyway connections from United Properties' development into and through the Central Library and across Nicollet Mall into OPUS' development at 315-365 Nicollet Mall.

Under the terms of Agreements A199473 and A199474 United Properties will be responsible for all costs associated with the design and construction of both skyways, any renovations to the Central Library because of the skyway construction, maintenance, operations and security of the skyways from United Properties' development through the Central Library and into to the OPUS development. The agreements will provide Hennepin County with the right to review and approve designs, specification and construction. Ownership of the completed skyway connections will also be detailed in the agreements. United Properties anticipates that construction of the UP Gateway Development will commence in 2019, with skyway construction occurring in 2021 – coinciding with the completion of development.

**Current Request:** This request seeks authorization for the County Administrator to negotiate Agreements A199473 and A199474 with UP Gateway, LLC. and OPUS respectively, for skyway connections to the Central Library. All costs associated with design, construction, renovation to the Central Library because of the skyway construction will be the responsibility of United Properties.

**Impact/Outcomes:** Approval of this request will provide for the provision of skyway connections from the UP Gateway development through the Central Library connecting with the OPUS development and

the exiting downtown skyway network.

**Recommendation from County Administrator:** Recommend Approval

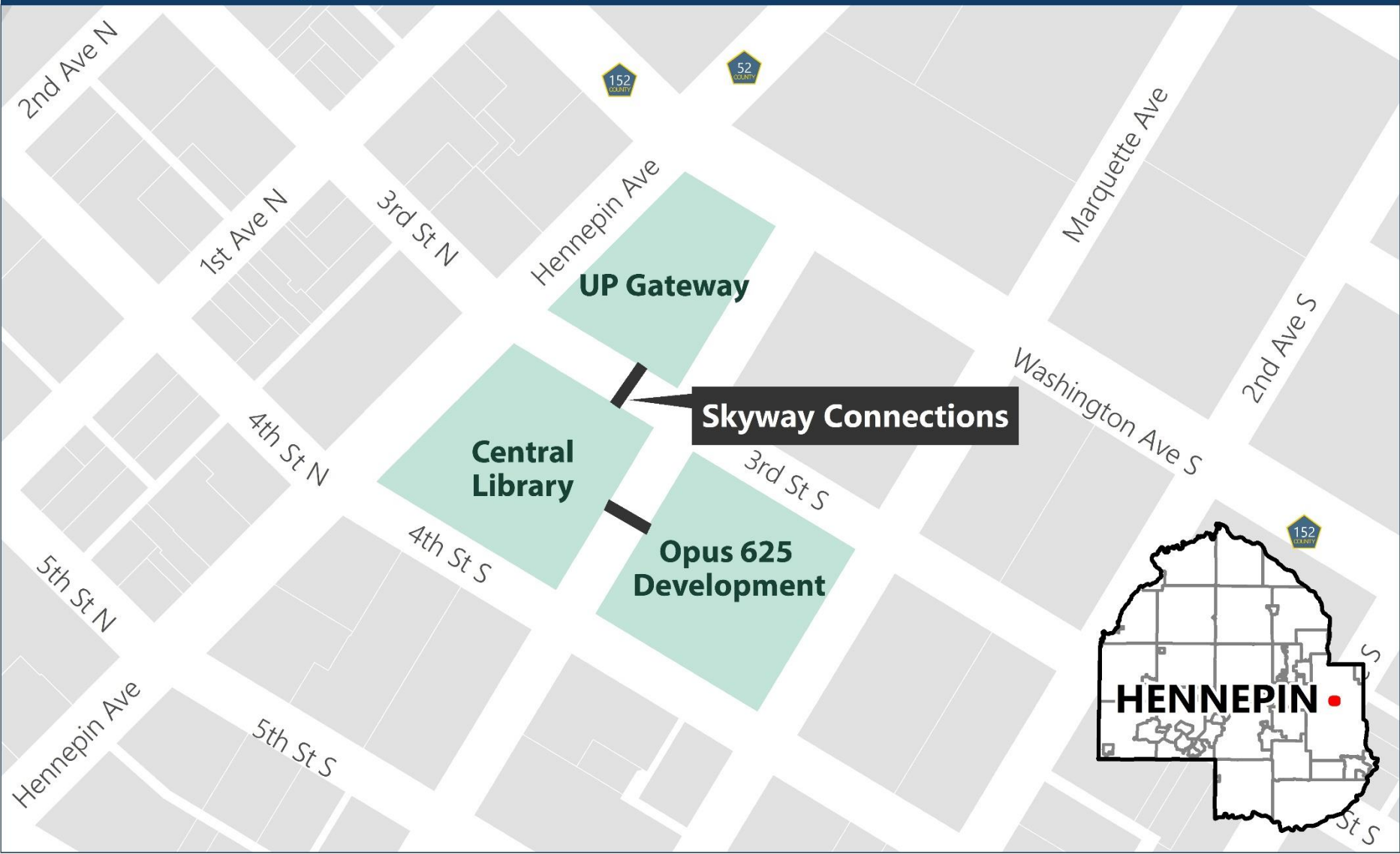
**ATTACHMENTS:**

Description	Upload Date	Type
Map	2/1/2019	Map



# Skyway Connections to Central Library

from the UP Gateway and OPUS Developments



# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0061

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**Item Description:**

Neg Subordinate Funding Agmt A199488 with Metropolitan Council for inspection support services for the SWLRT project, 01/01/19–12/31/19, est recv \$783,028

**Resolution:**

BE IT RESOLVED, that the County Administrator be authorized to negotiate Subordinate Funding Agreement A199488 with the Metropolitan Council for the reimbursement of dedicated county staff costs incurred for the Southwest Light Rail Transit Project (HC Southwest Light Rail Transit capital project (CP) 1005876) in the areas of construction inspection, and other related tasks, during the period January 1, 2019 through December 31, 2019, with an estimated receivable amount of \$783,028; that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to accept and disburse funds as directed.

**Background:**

**History:** The Hennepin County Board of Commissioners authorized Master Funding Agreement A142418 with the Metropolitan Council as an umbrella agreement to provide for activities performed by the county in connection with and in support of the METRO Green Line Extension (Southwest LRT) project (Resolution 14-0515). The Master Funding Agreement requires negotiation and execution of subordinate funding agreements for all county project activities.

**Current Request:** Authorization to negotiate Subordinate Funding Agreement A199488 with the Metropolitan Council for county staff costs for the Southwest Light Rail Transit Project in the areas of construction inspection, and other related tasks for the calendar year 2019, with an estimated receivable amount of \$783,028. County staff assigned will provide construction, inspection and oversight of Southwest Light Rail Transit Project. The Metropolitan Council will reimburse the county for professional staff costs, based on actual payroll records and in accordance with the positions authorized. Staff costs will be reimbursed at each employee's actual rate of pay, plus usual and customary labor overhead additives and equipment fees, per Exhibit A of the agreement.

**Impact/Outcomes:** The authorization will provide for reimbursement of dedicated county staff assigned to construction inspection activities for the Southwest Light Rail Transit Project.

**ATTACHMENTS:**

Description	Upload Date	Type
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# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0062

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#### Item Description:

Authorization to apply for Local Road Improvement Program funding grants for Webber 44 Reconstruction Project in Minneapolis (CP 2111000)

#### Resolution:

BE IT RESOLVED, that staff be authorized to apply for funding grants available from the Minnesota Department of Transportation, Local Road Improvement Program for the following capital project: Reconstruct Webber Parkway/44th Avenue/Lyndale Avenue (County State Aid Highway (CSAH) 152), from Penn Avenue (CSAH 2) to 41st Avenue, in Minneapolis (CP 2111000); and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of grant funding for the project by the Hennepin County Board of Commissioners does not imply a continued commitment by Hennepin County for this project when grant funds are no longer available.

#### Background:

**History:** The Local Road Improvement Program (LRIP) provides funding assistance to cities, counties, and townships for transportation infrastructure projects located along local roadways. Eligible projects include those that will reduce traffic crashes in rural areas, are routes of regional significance, or are the local share for a trunk highway project. This LRIP solicitation has no funding available; however, the Minnesota Department of Transportation is requesting agencies to still submit applications in an effort to gain legislative support and demonstrate a need for funding. Applications submitted in this solicitation will be eligible for future LRIP funds, with preference given to projects scheduled for constructed in 2020 or 2021 should funds become available. The maximum project award is \$1,000,000, with no local match required. Applications are due March 1, 2019.

Hennepin County has received funding through the LRIP in the past.

**Current Request:** This request is for authorization to apply for LRIP funding grant for the following project, known as Webber 44: Reconstruct Webber Parkway/44th Avenue/Lyndale Avenue (CSAH 152) from Penn Avenue (CSAH 2) to 41st Avenue in Minneapolis (CP 2111000).

The Webber 44 project was approved in the Hennepin County 2019-2023 Capital Improvement Program (CIP). The project will replace the existing pavement, traffic signals, curb and gutter, sidewalks, pedestrian ramps, and stormwater structures. In addition, this project will complement recent development in the area, including the Webber Park Library and the North Market, and improve pedestrian connections to Webber Park, which includes a natural swimming pool.

Federal funding was awarded for this project through the Regional Solicitation in 2016. This LRIP solicitation presents an opportunity to substitute \$1,000,000 of state bonding in place of county state aid funding in year 2020 of the CIP.

**Impacts/Outcomes:** Approval of this request will authorize staff to apply for LRIP funding for the Webber 44 project. The award of LRIP funds will reduce state aid revenue programmed to this project.

Budget table: Webber 44 (CP 2111000)

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<b>Revenues:</b>	<b>Budget to Date</b>	<b>Current Request (no change)</b>	<b>Future CIP Requests</b>	<b>Total Project</b>
Federal	\$0	\$0	\$7,000,000	\$7,000,000
State Aid Regular	\$1,050,000	\$0	\$7,472,000	\$8,522,000
Minneapolis	\$500,000	\$0	\$3,736,000	\$4,236,000
<b>Total:</b>	<b>\$1,550,000</b>	<b>\$0</b>	<b>\$18,208,000</b>	<b>\$19,758,000</b>
<b>Expenditures:</b>				
Land Acquisition	\$1,000,000	\$0	\$0	\$1,000,000
Construction	\$0	\$0	\$15,868,000	\$15,868,000
Consulting	\$550,000	\$0	\$0	\$550,000
Contingency	\$0	\$0	\$2,340,000	\$2,340,000
<b>Total:</b>	<b>\$1,550,000</b>	<b>\$0</b>	<b>\$18,208,000</b>	<b>\$19,758,000</b>

**Recommendation from County Administrator:** Recommend Approval

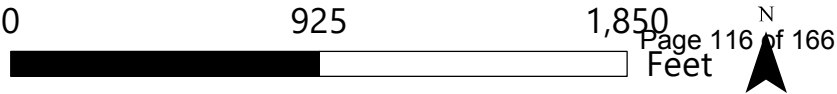
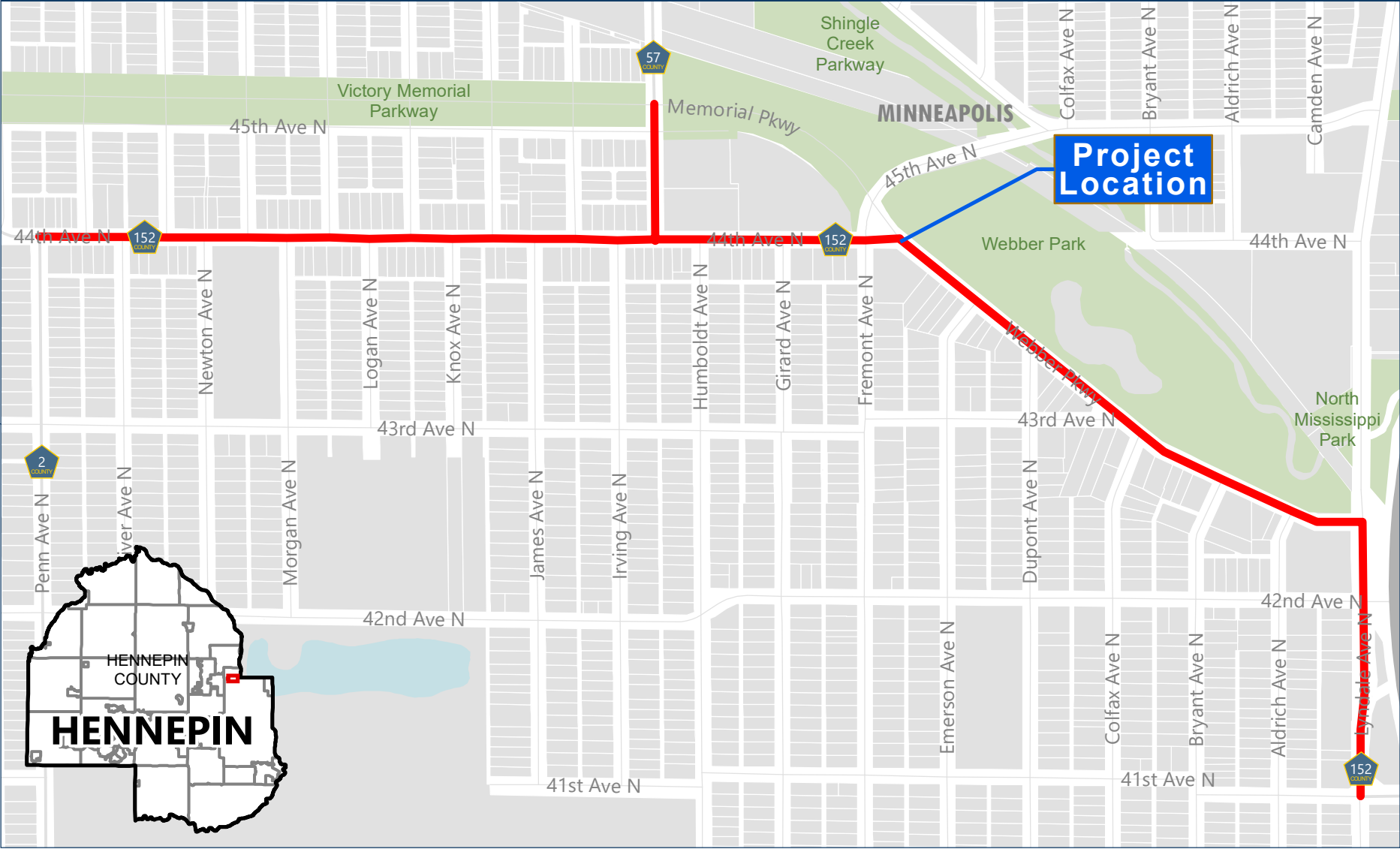
**ATTACHMENTS:**

Description	Upload Date	Type
Map of Webber Pkwy from Penn Ave to 41st Ave N in Minneapolis	1/29/2019	Map

# 2019 LRIP Solicitation

Webber 44 Reconstruction Project (CP 2111000)

HENNEPIN COUNTY  
MINNESOTA



# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0063

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#### Item Description:

Neg 26 fall 2018 tree canopy improvement grant agmts, 03/01/19–03/01/20, combined total NTE \$243,143

#### Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate the following 26 fall 2018 tree canopy improvement grant agreements, during the period of March 1, 2019 through March 1, 2020, with the grand total amount not to exceed \$243,143:

- Agreement PR00000817 with the City of Hopkins, in an amount not to exceed \$5,000
- Agreement PR00000822 with the City of Orono, in an amount not to exceed \$5,000
- Agreement PR00000818 with the City of Osseo, in an amount not to exceed \$4,000
- Agreement PR00000816 with the City of St. Bonifacius, in an amount not to exceed \$3,750
- Agreement PR00000821 with the City of Tonka Bay, in an amount not to exceed \$2,000
- Agreement PR00000823 with the City of Brooklyn Park, in an amount not to exceed \$33,462
- Agreement PR00000820 with the City of Champlin, in an amount not to exceed \$9,996
- Agreement PR00000815 with the City of Eden Prairie, in an amount not to exceed \$30,517
- Agreement PR00000819 with the City of Robbinsdale, in an amount not to exceed \$14,000
- Agreement PR00000812 with the City of Edina, in an amount not to exceed \$12,400
- Agreement PR00000809 with City of Lakes Community Land Trust, in an amount not to exceed \$19,200
- Agreement PR00000810 with the Newport Midwest, LLC or affiliated entity, in an amount not to exceed \$20,000
- Agreement PR00000814 with RLBC Franklin Station, LLC on behalf of Red Lake Band of Chippewa Indians or affiliated entity, in an amount not to exceed \$20,000
- Agreement PR00000811 with Twin Cities Housing Development Corporation or affiliated entity, in an amount not to exceed \$20,000
- Agreement PR00000831 with Success Academy, in an amount not to exceed \$4,952
- Agreement PR00000832 with Prairie Seeds Academy, In an amount not to exceed \$2,105
- Agreement PR00000830 with Saint John the Baptist Catholic Montessori School or affiliated entity, in an amount not to exceed \$1,880
- Agreement PR00000828 with Robbinsdale Independent School District 281 (School of Engineering and Arts), in an amount not to exceed \$4,510
- Agreement PR00000829 with Osseo Independent School District 279 (Weaver Lake Elementary), in an amount not to exceed \$2,599
- Agreement PR00000833 with Minneapolis Public Schools (Lucy Craft Laney School), in an amount not to exceed \$4,994
- Agreement PR00000824 with Minneapolis Public Schools (Whittier International Elementary), in an amount not to exceed \$3,900
- Agreement PR00000826 with Orono Public Schools (Orono High School), in an amount not to exceed \$2,500
- Agreement PR00000825 with Tree Trust, in an amount not to exceed \$5,000
- Agreement PR00000827 with Richfield Independent School District 280 (Richfield Public School District), in an amount not to exceed \$4,766
- Agreement PR00000835 with SPARK-Y, in an amount not to exceed \$1,612
- Agreement PR00000834 with YMCA of the Greater Twin Cities, in an amount not to exceed



\$5,000; and

BE IT FURTHER RESOLVED, that following review and approval by the County Attorney's Office, the County Administrator be authorized to sign the agreements on behalf of the county; that costs incurred by the grantees after the board approval date be eligible for reimbursement upon the execution of the agreements; that the County Administrator be authorized to approve one 12-month extension of the agreements; and that the Controller be authorized to disburse funds as directed.

**Background:**

**History:** The board authorized the Environment and Energy Department to offer grants to cities, affordable housing providers, schools and non-profits to enhance the county's tree canopy, subject to final grant award approval by the Hennepin County Board of Commissioners, in a total not to exceed amount of \$500,000 (Resolution 18-0383R1). The goals of the grants are to combat threats to trees from invasive insects and diseases; promote the development of a more diverse, resilient and equitable tree canopy; and support efforts to educate the public on tree care and the importance of trees.

Trees improve air quality by absorbing fine particulate matter and other pollutants and reduce stormwater runoff. Trees also provide shade, reduce the urban heat island effect, reduce stress, and increase property values.

The Emerald Ash Borer alone is expected to kill one million ash trees (approximately 15 percent of the county's tree canopy) in the next 10 years. Based on experience from other states, the effects of Emerald Ash Borer will overwhelm local municipalities' financial and staffing capabilities to respond to the tree loss. This will result in the removal of trees without replacement and a corresponding decline in the tree canopy and associated benefits.

In December 2017, county foresters and Geographic Information Systems staff completed a countywide data analysis that identified a correlation between tree canopy deficient areas and areas of disparities in air quality, health, income and housing. County residents in these areas are also the most vulnerable to serious health risks from extreme heat events. Staff used this analysis to create a tree planting prioritization map that factors in both environmental and demographic data to understand areas that have lower tree canopy and higher needs. Planting trees in high priority areas of the county will help make the tree canopy more equitable and help reduce environmental, health and economic disparities. Without proactive efforts to improve the tree canopy, the loss of trees from Emerald Ash borer will exacerbate these disparities and health risks. Individuals can access an interactive map or view a pdf of the map at [www.hennepin.us/trees](http://www.hennepin.us/trees).

In October 2018, the county offered grants to assist cities with completing tree inventories followed by assistance for tree planting and other activities. Based on staff outreach efforts, only about one-third of Hennepin County municipalities have completed tree inventories, an integral part of a municipal forestry program. Grants of up to \$5,000 were made available to municipalities to complete tree inventories, contingent upon a 25 percent match (Step 1 grants). Municipalities that have completed a tree inventory and have forestry staff were eligible for grants between \$5,000 and \$50,000 to develop tree management plans, plant and maintain trees, conduct outreach, develop gravel-bed nurseries and perform other efforts to improve the tree canopy (Step 2 grants). Municipalities were required to provide a one-to-one match for Step 2 grants to demonstrate their investment in the project and leverage additional funds.

The county also offered grants to affordable housing properties to preserve and replace existing trees or increase tree plantings beyond minimal municipal requirements. Many multifamily affordable housing properties are located within the tree planting priority areas. In an effort to address this issue, grants between \$1,000 and \$20,000 were made available to owners of existing affordable multifamily housing, developers of new affordable multifamily housing, and affordable housing land trusts to increase the tree canopy in these locations. A 25 percent match was required.

Grants were also made available to nonprofit organizations and schools for small scale planting projects, such as Arbor Day events.

**Current Request:** This request is for County Administrator authorization to negotiate 26 fall 2018 tree canopy improvement grant agreements, during the period of March 1, 2019 through March 1, 2020, with the grand total not to exceed \$243,143.

Environment and Energy solicited proposals in October 2018 and conducted extensive outreach to potential grant applicants during the request for proposal process. Staff conducted two information sessions for potential applicants to provide information and answer any questions about the grants.

A committee of seven, comprised of both county and Minnesota Department of Natural Resources staff, reviewed 29 applications and made recommendations to fund 26 applications. Applications were evaluated on project need, capacity to expand future forestry operations, positive impacts to tree prioritization areas, and the potential for tree canopy enhancements and eligibility aligned with grant guidelines.

Funding for the grants comes from the Solid Waste Enterprise Fund. This request also seeks approval for grantees to incur costs after the board approval date, with reimbursements being paid upon execution of the grant agreements.

**Impact/Outcomes:** The tree canopy improvement grants will promote a more diverse, resilient and equitable tree canopy. The grants will:

- Fund the collection of data through tree inventories, which is critical to start responding to Emerald Ash Borer.
- Mitigate the effects of tree pests and pathogens by improving municipal forestry capacity.
- Facilitate tree canopy improvements at affordable housing developments and in other areas of need.
- Educate residents on the benefits of trees and engage them in tree planting efforts.
- Improve livability by planting trees in neighborhoods throughout the county experiencing disproportionate amounts of economic, environmental and health disparities.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
Tree Canopy Improvement Grants Funding Recommendation 2018	1/28/2019	Backup Material

HENNEPIN COUNTY  
MINNESOTA



Tree Canopy Improvement Grants  
Funding Recommendation

2018

# Contents

Overview_____	1
Tree planting prioritization map _____	3
Project locations _____	4
Cities - Step 1 grants _____	5
Cities - Step 2 grants _____	6
Affordable housing grants _____	7
Schools and non-profits grants _____	8
Contact information _____	10

# Overview

## Background

In fall 2018, the Hennepin County Board of Commissioners made funding available to cities, affordable housing properties, schools, and non-profit organizations to enhance the county's tree canopy (Resolution 18-0383R1).

The goals of the grants are to combat threats to trees from invasive insects and diseases; promote the development of a more diverse, resilient and equitable tree canopy; and support efforts to educate the public on tree care and the importance of trees.

Funding for these grants was allocated from the Solid Waste Enterprise Fund.

## Types of grants made available

To encourage cities to plan for pests such as the Emerald Ash Borer (EAB) and develop and expand forestry programs, the county offered grants to assist cities with completing tree inventories followed by assistance for tree planting and other activities. Based on staff outreach efforts, only about one-third of Hennepin County municipalities have completed tree inventories, an integral part of a municipal forestry program. Grants of up to \$5,000 (Step 1 grants) were made available to municipalities to complete tree inventories, contingent upon a 25 percent match. Municipalities that have completed a tree inventory and have forestry staff are eligible for grants between \$5,000 and \$50,000 (Step 2 grants) to develop tree management plans, plant and maintain trees, conduct outreach, develop gravel-bed nurseries and perform other efforts to improve the tree canopy. Municipalities were required to provide a one-to-one match for Step 2 grants to demonstrate their investment in the project and leverage additional funds.

The county also provided grants to affordable housing properties to preserve and replace existing trees or increase tree plantings beyond minimal municipal requirements. Many multifamily affordable housing properties are located within the tree planting priority areas (see page 3). In an effort to address this issue, grants between \$1,000 and \$20,000 were made available to owners of existing affordable multifamily housing, developers of new affordable multifamily housing, and affordable housing land trusts to increase the tree canopy in these locations. A 25 percent match was required.

Grants were also made available to nonprofit organizations and schools for small scale planting projects, such as Arbor Day events.

## Outreach efforts

County forestry staff notified city foresters or related staff about the request for proposal via the Canopy newsletter. Additionally, staff followed up with a phone call to a majority of cities to discuss the grant opportunity and answer questions. Forestry staff met in person with staff from five cities to talk about grant project ideas.

Staff worked with Community Works staff to send information about the tree grant to affordable housing providers. To reach schools and non-profits, forestry staff presented at the county's school recycling meeting and emailed information to school staff interested in sustainability. Lastly, Forestry staff held two information sessions for potential applicants to learn more about the grant and answer any questions.

### **Applications and review process**

A committee of seven staff from Environment and Energy and Minnesota Department of Natural Resources reviewed 29 applications and made recommendations for funding. Applications were evaluated on project need, capacity to expand future forestry operations, positive impacts to tree prioritization areas, the potential for tree canopy enhancements and eligibility aligned with grant guidelines.

The committee recommends awarding 26 applications totaling \$243,143 (See page 5 for a summary of the recommended projects).

### **Expected outcomes**

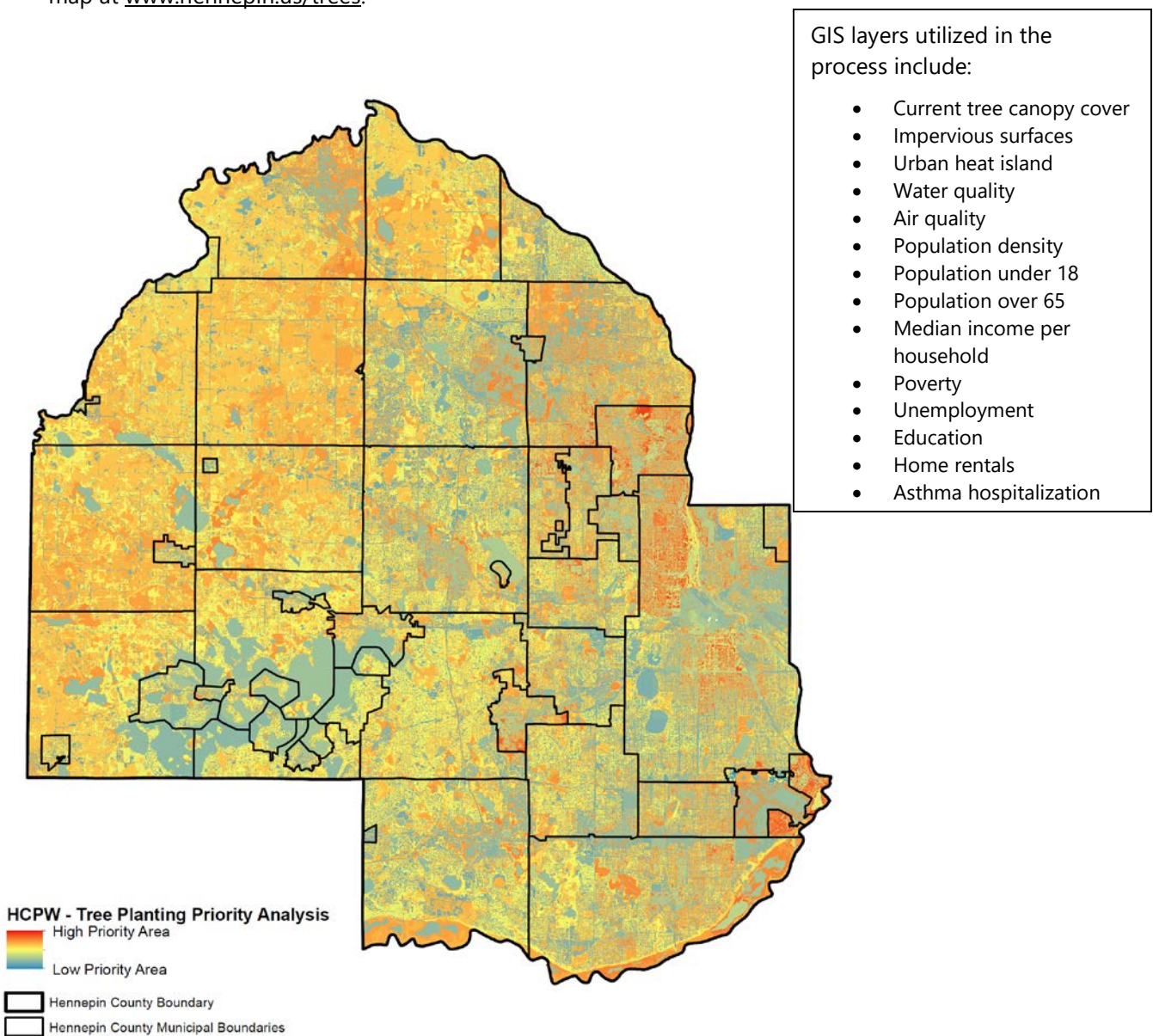
The tree canopy improvement grants will promote a more diverse, resilient and equitable tree canopy. The grants will:

- Fund the collection of data through tree inventories that is critical to start responding to EAB.
- Mitigate the effects of tree pests and pathogens by improving municipal forestry capacity.
- Facilitate tree canopy improvements at affordable housing developments and in other areas of need.
- Educate residents on the benefits of trees and engage them in tree planting efforts.
- Plant trees in areas of the county with disparities in health, income, housing and tree cover. This will help make the tree canopy more equitable and help reduce economic, environmental and health disparities.



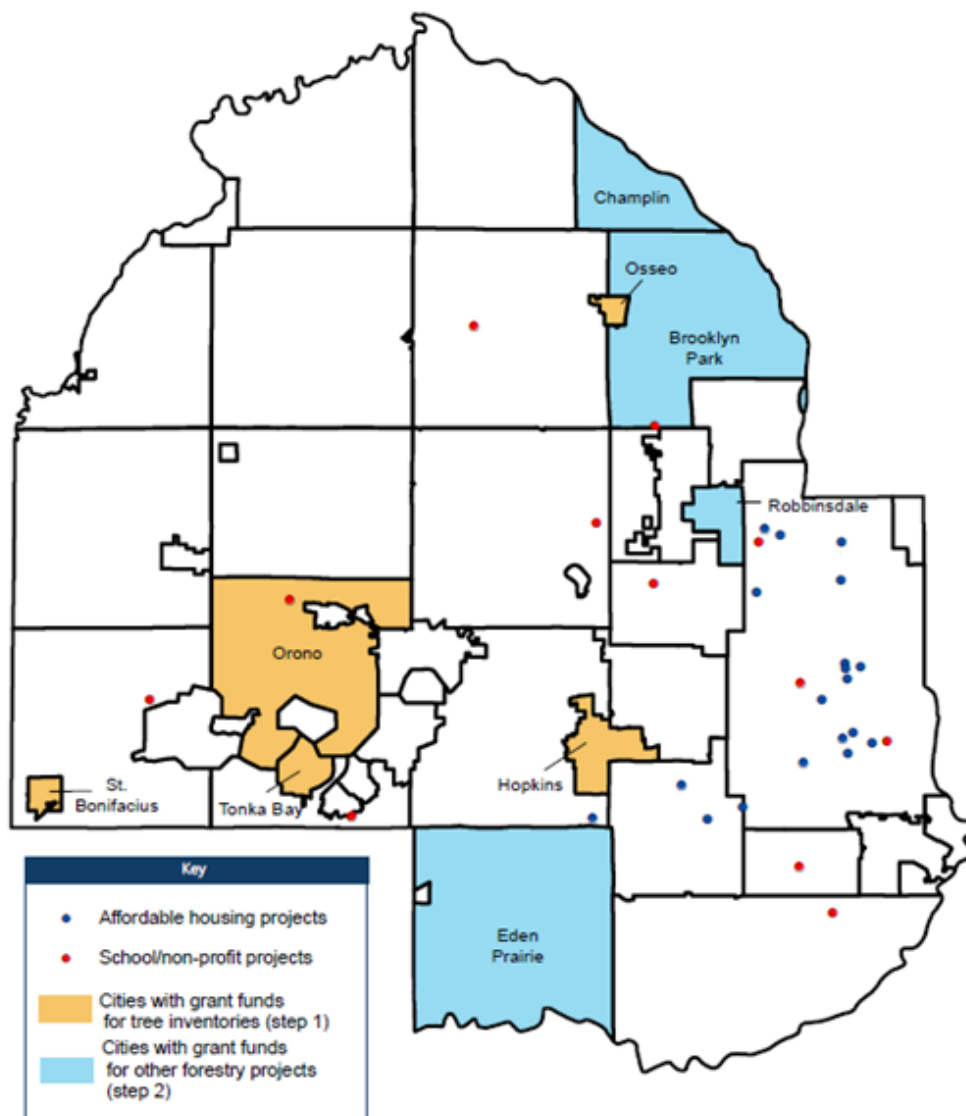
## Tree planting prioritization map

County forestry and Geographic Information Systems staff partnered to create a tree planting prioritization map. The county's tree planting priorities map factors in both environmental and demographic data. The map uses land cover data and disparity data such as income, housing, and health to understand areas that have lower tree canopy and higher needs. The areas in red are higher priority planting locations in Hennepin County. Access the online interactive map or view a pdf of the map at [www.hennepin.us/trees](http://www.hennepin.us/trees).



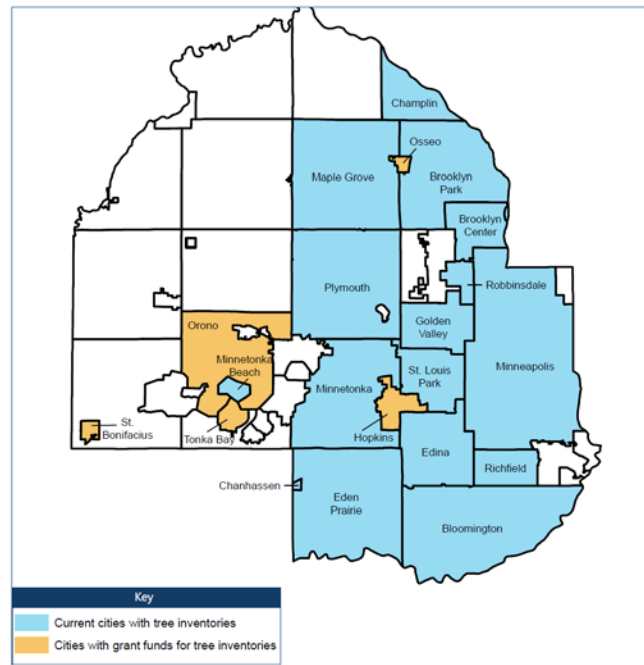
## Project locations

Below is a map of the recommended project locations. Projects are distributed throughout Hennepin County.



## Cities - Step 1 grants

Five cities applied for funding to start or complete a tree inventory of public trees. A tree inventory is the first step in managing trees as a public asset and can help with the planning, planting, removal, and maintenance of community trees. Cities will need to know the number of ash trees within their rights-of-ways and on public property to plan for and manage emerald ash borer. Additionally, many cities have proposed collecting data on additional trees to understand the current condition and future threats to their public trees. This data will help cities prepare for pests and diseases, and manage the community forest more proactively. Based on staff outreach efforts, only about one-third of Hennepin County municipalities have completed tree inventories, an integral part of a municipal forestry program. The map shows cities with current inventories and those that will have a tree inventory with grant funds.



Below is a summary of the applications recommended for award.

**Table 1: Step 1 grants**

City	Description	Recommended award amount
Hopkins	Perform a public tree inventory to include all species in the central Hopkins residential area and ash tree inventory in all other areas of the city.	\$5,000
Orono	Inventory all trees within city parks managed by the city.	\$5,000
Osseo	Collect data on all trees located within the city's right of way and on public property.	\$4,000
St. Bonifacius	Inventory all ash trees within city limits.	\$3,750
Tonka Bay	Gather tree information on all public lands within its jurisdiction.	\$2,000
<b>Total</b>		<b>\$19,750</b>

## Cities - Step 2 grants

Four cities applied for Step 2 that already have existing tree inventory data and are seeking funding to improve their tree canopies. Cities were able to request funding to update their tree inventory, create tree management plans, plant trees on public property, maintain newly planted trees, develop a tree ordinance, train staff in forestry practices, establish a community gravel-bed nursery, and conduct community outreach and education. All projects help to improve the community forest and provide a more resilient and long-lasting tree canopy cover.

Below is a summary of the applications recommended for approval.

**Table 2: Step 2 grants**

City	Description	Recommended award amount
Brooklyn Park	Update tree inventory to determine locations of ash trees, develop boulevard tree replacement plan, plant 40 trees in Hamilton Park with volunteers, create a new gravel-bed nursery, and provide funding for staff to receive training.	\$33,462
Champlin	Plant trees in medians (roughly 15 trees along Elm Creek Parkway and Goose Lake Parkway intersection, and 32 trees to replace in the Jefferson Highway medians) to replace ash trees that were removed.	\$9,996
Eden Prairie	Purchase tree stock (319 trees) for replacement of ash trees, treat 375 high quality ash trees (used as one time in-kind contribution), and assist in the removal of 279 public ash trees by funding stump removal equipment.	\$30,517
Robbinsdale	Update the existing city-wide public tree inventory. All public trees (streets, landscapes and parks) are part of the inventory, as well as trees along Hennepin County Road 81. In order to more successfully manage a community forest of approximately 5,000 trees, the city will conduct a full city-wide update to this dataset.	\$14,000
<b>Total</b>		<b>\$87,975</b>

## Affordable housing grants

Seven affordable housing projects applied to plant trees on their property and proactively manage ash trees. Generally, affordable housing project budgets are tight and it is difficult to set aside funding for large tree removals. Additionally, grant funding is being allocated towards new multifamily affordable housing projects to go above and beyond the city requirements for planting trees. This will increase the overall tree canopy cover on the property and contribute to the canopy of the surrounding area that has a less dense tree canopy cover.

Below is a summary of the applications recommended for approval.

**Table 3: Affordable housing grants**

Affordable Housing Provider	Description	Recommended award amount
City of Edina	The city will partner with three land trust homeowners to assist in removing five large ash trees on West Hennepin Affordable Land Trust-owned lots. The request is to remove the ash trees and replant five trees in similar locations.	\$12,400
City of Lakes Community Land Trust (CLCLT)	The CLCLT wants to increase tree species diversity through its current and future single-family home rehab and new construction projects (12 projects in progress currently) in Minneapolis. This funding would assist the CLCLT in planting trees with greater species diversity and deeper community engagement through tree planting events.	\$19,200
Newport Midwest - The Mariner	This is a new mixed-income housing development adjacent to SWLRT Opus Station Stop in Minnetonka. The request is to plant 23 trees around the new building to provide more green space, going above and beyond the city requirements.	\$20,000
RLBC Franklin Station, LLC on behalf of Red Lake Band of Chippewa Indians	This is a new 109-unit 100 percent affordable housing development in South Minneapolis. The request is to plant 27 trees to add aesthetic and environmental benefits to the existing site, as well as provide a buffer between the Hiawatha LRT line and the development.	\$20,000
Twin Cities Housing Development Corporation	Seven Spruce and Phillips Place are two older affordable housing developments in South Minneapolis. Large ash trees are on both sites, and some have shown indications of EAB damage. The funding request is to remove and replace the ash trees with other species that will thrive in the urban environment.	\$20,000
<b>Total</b>		<b>\$91,600</b>

## Schools and non-profits grants

Eleven schools applied to engage students in planting trees on their school properties. Many schools intend to integrate tree-related learning into their curricula and engage students in planting trees around their schools. Most schools are planning to celebrate Arbor Day with their students and bring them outside to learn more about trees and get a hands-on outdoor environmental education opportunity. Some schools have proposed to plant trees to replace ash trees that have already been removed or will be removed in the near future.

Two non-profit organizations applied for funding to work with youth at a summer camp and school to improve the tree canopy cover and plant a fruit tree orchard.

All of these projects help improve the community forest and provide a more resilient and long-lasting tree canopy cover.

Below is a summary of the applications recommended for approval.

**Table 4: School grants**

School	City	School type	Free and reduced lunch	Description	Recommended award amount	Number of trees
Success Academy	Bloomington	Charter	>90%	Tree planting, tree-related curriculum, Arbor Day celebration.	\$4,952	36
Prairie Seeds Academy	Brooklyn Park	Charter	80%	Kindergarten through fifth grade will help plan and plant a fruit tree orchard. Students will be involved in care and maintenance.	\$2,105	17
St. John the Baptist Catholic Montessori school	Excelsior	Private	11%	Students will be responsible for helping plan, plant, and tend the orchard.	\$1,880	12
School of Engineering and Arts	Golden Valley (Robbinsdale School District)	Public	37%	Fruit tree orchard planted by students; incorporate forestry into the curriculum.	\$4,510	26
Weaver Lake Elementary	Maple Grove (Osseo School District)	Public	34%	Fifth grade students will help plant trees; incorporate forestry into the curriculum.	\$2,599	14

Lucy Craft Laney School	Minneapolis	Public	97%	Plant trees to replace ash removals, provide shade near playground, and replace trees lost from sidewalk improvements.	\$4,994	28
Whittier International Elementary	Minneapolis	Public	72%	Arbor Day celebration - include student planning, planting, watering.	\$3,900	22
Orono High School	Orono	Public	7%	High school biology class apple orchard planting on Earth Day.	\$2,500	10
Tree Trust/FAIR Pilgrim Lane School	Plymouth	Public	46%	All-school planting day	\$5,000	25
Richfield Public School District	Richfield - 7 buildings	Public	64%	Plant trees at seven buildings, environmental club will assist with tree planting, celebrate Arbor Day.	\$4,766	27
<b>Total</b>					<b>\$37,206</b>	<b>217</b>

**Table 5: Non-profit grants**

Non-profit	City	Description	Recommended award amount	Number of trees
SPARK-Y	Minneapolis	Plant an apple orchard at Roosevelt High School with the Roosevelt Urban Farming group. Students will be involved in the planting day and have a schoolwide Arbor Day celebration.	\$1,612	12
YMCA Camp Christmas Tree	Minnetrista	100 volunteers will remove invasive plants and plant trees. Campers will be engaged to take care to the trees and learn more through environmental education during the summer camp session.	\$5,000	31
<b>Total</b>			<b>\$6,612</b>	<b>43</b>



## Contact information

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# HENNEPIN COUNTY

## MINNESOTA

### **Board Action Request 19-0068**

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#### **Item Description:**

Suggested edits to 2019 Federal Legislative Platform - offered by Commissioner Goettel

#### **Resolution:**

BE IT RESOLVED, that under the Health and Human Services heading, the third bullet be amended to read "Support changes to the Affordable Care Act that strengthen systems of health care delivery, expand access, and lower costs"; and

BE IT FURTHER RESOLVED, that under the Criminal Justice heading, a bullet be added that reads "Encourage and reward state and local collaborations that reduce barriers to employment and housing".

# HENNEPIN COUNTY

## MINNESOTA

### **Board Action Request 19-0069**

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#### **Item Description:**

Suggested edits to 2019 Federal Legislative Platform - offered by Commissioner Conley

#### **Resolution:**

BE IT RESOLVED, that under the Health and Human Services heading, the fifth bullet be amended to include, "unsheltered homelessness" between "opiate overuse" and "emergency preparedness"; and  
BE IT FURTHER RESOLVED, that under the Housing heading, the words "long term" be removed from the framing statement; and

BE IT FURTHER RESOLVED, that under the Housing heading, a bullet be added that reads, "Expand shelter and supports to address the immediate needs of people experiencing unsheltered homelessness".

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0070

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**Item Description:**

Confirmation of appointments to the unclassified position of Department Director for Diversity, Equity and Inclusion and Emergency Management

**Resolution:**

BE IT RESOLVED, that the Hennepin County Board of Commissioners confirms the appointments of Tonya Palmer and Eric Waage to the unclassified position of Director effective February 17, 2019.

**Background:**

The County Board's Open Appointments Policy and MN Statutes section 383B.102 require that appointments to unclassified service have confirmation by the Board of County Commissioners.

Ms. Palmer will serve as the Diversity, Equity and Inclusion Director and Mr. Waage as the Emergency Management Director.

Ms. Palmer has over 25 years as a Hennepin County employee and currently works in the Human Resources Department as the Executive Diversity Officer. She has championed the development of 8 Employee Resource Groups. Ms. Palmer has led the strategy to promote cross cultural competence, workforce diversity, and an inclusive work environment and has expanded the learning curriculum with such classes as:

- Diversity and Inclusion Awareness;
- Exploring Diversity,
- Biases and Inclusion;
- New Conversations about Race and Racism;
- Uncovering Five Myths that Support Racism;
- Conducting Non-Biased Interviews.

Mr. Waage was appointed Sr. Department Administrator/ Emergency Management Director in 2011 to manage the development, execution and ongoing evaluation of homeland security, emergency management and preparedness strategies and programs for the County. Mr. Waage possesses both educational credentials and professional experience in the coordination and management of emergency situations.

The County Administrator requests the board confirm the appointments of Ms. Tonya Palmer and Mr. Eric Waage to the unclassified position of Director to be consistent with other director positions in the county. The director position better represents the responsibilities in providing strategic direction, operational accountability and budgetary responsibility for Diversity, Equity and Inclusion and Emergency Management.

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0034

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**Item Description:**

2019 Federal Legislative Platform, as amended

**Resolution:**

BE IT RESOLVED, that the Hennepin County Board of Commissioners supports the issues included in the federal legislative platform for 2019.

**ATTACHMENTS:**

Description	Upload Date	Type
platform doc	2/8/2019	Backup Material

**2019  
PROPOSED  
FEDERAL LEGISLATIVE PLATFORM  
(February 12, 2019)**

**Congressionally directed project funding requests**

- Green Line extension (Southwest LRT) - \$150 million under FTA Capital Investment Grants Program
- Blue Line extension (Bottineau LRT) - \$20 million under FTA Capital Investment Grants Program
- West Broadway (CSAH 103) in Brooklyn Park - \$5 million under FHWA Surface Transportation Program
- CSAH 610 Extension in Maple Grove - \$4 million under FHWA Surface Transportation Program
- Better Together Hennepin (teen pregnancy prevention) - \$3 million under the Administration for Children and Families
- Hennepin County Opioid Strategy Implementation - \$500,000 under COPS Meth
- Emergency Shelter Program - \$750,000 under HUD's Community Development Fund Program
- Hennepin Healthcare System Laboratory/Surgical Center Renovation Project - \$10 million under HRSA's Health Center Program

**Transportation**

**Sustain and strengthen the federal-state-county partnership that supports the nation's roads, bridges, transit, and rail systems. Ensure Minnesota's transportation infrastructure supports a 21<sup>st</sup> century economy and vibrant, active communities.**

- Increase infrastructure investment through new sources of revenue and support continued federal partnerships in projects such as the Capital Investment Grant (CIG) program
- Support key investments:
  - Green Line extension (Southwest LRT)
  - Blue Line extension (Bottineau LRT)

- Support cash and innovative financing options in any comprehensive infrastructure package

## **Health and human services**

**Encourage innovation in solving complex health and human services problems and recognize crises such as opioids through prevention. Maximize partnerships among federal, state, county, and private funders to support sustainable models of health and wellness.**

- Maximize state flexibility under Medicaid to encourage innovation in the delivery of care that improves overall population health and rewards efficiency
- Oppose mandatory Medicaid or SNAP enrollee work requirements or changes to the social safety net such as block granting or payment caps
- Support changes to the Affordable Care Act that maintain or improve health access and lower costs
- Support welfare reform initiatives that streamline and simplify access to services and encourage innovation at the local government level to create pathways out of poverty
- Support interventions to address critical public health needs such as the epidemic of opiate overuse, emergency preparedness, infectious diseases, maternal and child health, and pregnancy prevention
- Eliminate federal barriers to data sharing so that local governments can better support care coordination and efficient service delivery



## **Safety-net health services**

**Ensure access to meaningful and affordable health care by protecting and promoting the financial vitality of safety-net hospitals, like HCMC, in the context of federal reforms to publicly funded health care programs, like Medicaid, Children's Health Insurance Program (CHIP), Basic Health Plan, and Medicare.**

- Protect critical funding streams and payments to safety-net providers, including the 340B Drug Pricing Program, Disproportionate Share Hospital (DSH) program, and supplemental payments for Medicare and Medicaid
- Support beneficial adjustments to federal payment methodologies in both Medicaid and Medicare for safety-net providers that take into account social determinants of health that unfairly penalize hospitals that serve a large proportion of low-income seniors and people with disabilities
- Protect access to coverage and prevent uncompensated care by opposing the federal 'Public Charge' Rule and work requirements for Medicaid.

## **Taxes**

**Support federal tax policies to leverage local investment in infrastructure, housing, and services.**

- Support continued tax-free status of municipal bonds and private activity bonds. Restore local government authority to refund tax-exempt bonds (authority was eliminated in the Tax Cuts and Jobs Act of 2017)
- Preserve and strengthen the low-income housing, Federal Historic, and New Markets tax credit programs

## **Criminal justice**

### **Support criminal justice, mental health and sentencing reforms that advance proven diversion strategies and facilitate offender re-entry.**

- Reduce regulatory burdens (e.g., Institution of Mental Disease (IMD) exclusion, data sharing limitations) that compromise services for people experiencing mental illness before they become involved in the justice system
- Support continued federal investment in local offender re-entry programs and other initiatives critical to reducing adult and juvenile involvement in the justice system

## **Housing and community development**

### **Address the crisis in long-term affordable housing through direct federal investment.**

- Maintain adequate funding for the Community Development Block Grant program
- Support funding for HOME Investment Partnerships Program (HOME) and other programs that advance affordable housing initiatives and supportive services at the local level

## **Workforce development**

### **Support partnerships among local government, employers and training partners to meet regional workforce needs, address economic disparities and improve the economic competitiveness of our region.**

- Provide flexibility in Workforce Innovation and Opportunity Act programs to better support career pathways and career technical education for dislocated or under-skilled workers, youth and higher-barrier populations. (e.g. Recognition of employer and industry-recognized credentialing for use of federal funds.)

- Support regional sector-based partnerships providing career pathways to promote economic inclusion, address employment and income disparities, and meet industry hiring needs.

## **Immigration**

Support comprehensive immigration reform that creates pathways to citizenship, addresses workforce development opportunities, provides access to health care and education, and supports fair and equitable interface with local public safety agencies. Oppose efforts to reduce or restrict access to the social safety net for immigrants.

**Hennepin County**

***Board of Commissioners***

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# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0020

---

**Item Description:**

2019 Citizen Advisory Board Applicants and Appointments - Adult Mental Health Advisory Council (LAC)

**Resolution:**

BE IT RESOLVED, that in accordance with the Hennepin County Open Appointments Policy, the following individual(s) be appointed to the Adult Mental Health Local Advisory Council (LAC):

**Background:**

Consistent with County Board policy, Hennepin County has conducted an open appointment application process to fill positions on the various citizen advisory boards. The Hennepin County Board will conduct interviews for these positions on January 29, 2019, February 12, 2019 and February 19, 2019. Qualified applicants have been notified and invited to attend. At a board meeting following interviews, the County Board will take action to select from the pool of applicants to fill the available advisory board positions.

This request communicates the names of applicants for the open citizen advisory board positions and helps build the agenda for the interviews and appointments.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
2019 Citizen Advisory Board Applicants and Appointments - Adult Mental Health Advisory Council (LAC)	1/15/2019	Backup Material

## Vacancy and application summary

Term: 3 years, with a limit of two terms.

Terms run from January 1 through December 31, beginning the year that the member is appointed.

### At Large

Positions: 5  
Vacancies: 3  
Applicants: 16

#### Outgoing members

Name	Term End	Original appt	Terms served	Resignation
Angela Conley	12/31/2018	03/15/2016	1	
Rick Crispino	12/31/2018	03/15/2016	1	

#### Applicants

Name	District	Incumbent	Requires super majority
Joyce Abel	3	No	No
Moses Agbonkhese	1	No	No
Sonita Braddock	5	No	No
Rick Crispino	4	Yes	No
Felecia Franklin	6	No	No
wade Keller	3	No	No
Caroline Kuria	N/A	No	No
Nancee Magistad	4	No	No
Joseph Musco	4	No	No
Moses Nenpa	7	No	No
Solomon Ogunyemi	1	No	No
Melvin Ogurak	3	No	No
Tamara Statz	4	No	No
Savannah Steele	1	No	No
Crystal Wimpfheimer	7	No	No
Ryne Zuzinec	2	No	No

### Consumer

Positions: 6  
Vacancies: 2  
Applicants: 7

CONFIDENTIAL This document is not to be disclosed to the public as some of the data contained within is considered private data under the Minnesota Data Practices Act.

## Adult Mental Health Local Advisory Council (LAC)

### Outgoing members

Name	Term End	Original appt	Terms served	Resignation
Shelley Burns	12/31/2018	03/15/2016	1	

### Applicants

Name	District	Incumbent	Requires super majority
Chloe Burgess	4	No	No
Elizabeth (Lisa) Childs	6	No	No
Neil Elavsky	4	No	No
Moses Nenpa	7	No	No
Sara Sprenger-Otto	4	No	No
Savannah Steele	1	No	No
Crystal Wimpfheimer	7	No	No

## Family Members

Positions: 6

Vacancies: 3

Applicants: 7

### Outgoing members

Name	Term End	Original appt	Terms served	Resignation
Leslie Kreofsky	12/31/2018	03/15/2016	1	
Chakita Lewis	12/31/2018	03/15/2016	1	
Colleen Livermore	12/31/2018	03/15/2016	1	

### Applicants

Name	District	Incumbent	Requires super majority
Kathleen Day	2	No	No
Caroline Kuria	N/A	No	No
Colleen Livermore	7	Yes	No
Moses Nenpa	7	No	No
Cathy Spann	2	No	No
Michele Willert	2	No	No
Crystal Wimpfheimer	7	No	No

## Mental Health Provider

Positions: 6

Vacancies: 3

Applicants: 9

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## Adult Mental Health Local Advisory Council (LAC)

### Outgoing members

Name	Term End	Original appt	Terms served	Resignation
Carrie Framsted	12/31/2018	03/15/2016	1	

### Applicants

Name	District	Incumbent	Requires super majority
Sarah Crampton	N/A	No	No
Naomi Fernandez Rodriguez	7	No	No
Caroline Kuria	N/A	No	No
Joseph Musco	4	No	No
Christina Nielsen-Campbell	4	No	No
Sara Sprenger-Otto	4	No	No
Tamara Statz	4	No	No
Tanya Young	6	No	No
Ryne Zuzinec	2	No	No

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# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0021

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**Item Description:**

2019 Citizen Advisory Board Applicants and Appointments - Community Action Partnership of Hennepin County (CAP-HC)

**Resolution:**

BE IT RESOLVED, that in accordance with the Hennepin County Open Appointments Policy, the following individual(s) be appointed to the Community Action Partnership of Hennepin County (CAP-HC)

**Background:**

Consistent with County Board policy, Hennepin County has conducted an open appointment application process to fill positions on the various citizen advisory boards. The Hennepin County Board will conduct interviews for these positions on January 29, 2019, February 12, 2019 and February 19, 2019. Qualified applicants have been notified and invited to attend. At a board meeting following interviews, the County Board will take action to select from the pool of applicants to fill the available advisory board positions.

This request communicates the names of applicants for the open citizen advisory board positions and helps build the agenda for the interviews and appointments.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
2019 Citizens Advisory Board Applicants and Appointments - Community Action Partnership of Hennepin County (CAP-HC)	1/3/2019	Backup Material

## Vacancy and application summary

### Local Elected Official

Positions: 2  
Vacancies: 2  
Applicants: 2

#### Outgoing members

Name	Term End	Original appt	Terms served	Resignation
Mary Brindle	12/31/2018	02/14/2013	5	
Marvin Johnson	12/31/2018	11/07/1995	9	

#### Applicants

Name	District	Incumbent	Requires super majority
Marvin Johnson	7	Yes	No
Tonja West-Hafner	1	No	No

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0022

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**Item Description:**

2019 Citizen Advisory Board Applicants and Appointments – County Extension Committee (University of Minnesota Extension)

**Resolution:**

BE IT RESOLVED, that in accordance with the Hennepin County Open Appointments Policy, the following individual(s) be appointed to the County Extension Committee (University of Minnesota Extension):

**Background:**

Consistent with County Board policy, Hennepin County has conducted an open appointment application process to fill positions on the various citizen advisory boards. The Hennepin County Board will conduct interviews for these positions on January 29, 2019, February 12, 2019 and February 19, 2019. Qualified applicants have been notified and invited to attend. At a board meeting following interviews, the County Board will take action to select from the pool of applicants to fill the available advisory board positions.

This request communicates the names of applicants for the open citizen advisory board positions and helps build the agenda for the interviews and appointments.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
2019 Citizen Advisory Board Applicants and Appointments– County Extension Committee (University of Minnesota Extension)	1/3/2019	Backup Material

## Vacancy and application summary

Term: At large members: 3 years

### At Large

Positions: 7

Vacancies: 4

Applicants: 9

### Outgoing members

Name	Term End	Original appt	Terms served	Resignation
Callie Aguilar	12/31/2018	07/12/2016	1	
Florence Larson	12/31/2018	07/12/2016	1	
Melinda Ludwiczak	12/31/2018	07/12/2016	1	
Larry Teien	12/31/2018	02/14/2013	1	

### Applicants

Name	District	Incumbent	Requires super majority
Molly Fleming	4	No	No
Yolonde Lee	6	No	No
Melinda Ludwiczak	3	No	No
Sheila Oehrlein	4	No	No
Andra Roethler	3	No	No
James Rowan	7	No	No
Robert Stokka	3	No	No
Ann Thureen	2	No	No
Anthony Ware	4	No	No

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0023

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**Item Description:**

2019 Citizen Advisory Board Applicants and Appointments - Human Resources Board

**Resolution:**

BE IT RESOLVED, that in accordance with the Hennepin County Open Appointments Policy, the following individual(s) be appointed to the Human Resources Board:

**Background:**

Consistent with County Board policy, Hennepin County has conducted an open appointment application process to fill positions on the various citizen advisory boards. The Hennepin County Board will conduct interviews for these positions on January 29, 2019, February 12, 2019 and February 19, 2019. Qualified applicants have been notified and invited to attend. At a board meeting following interviews, the County Board will take action to select from the pool of applicants to fill the available advisory board positions.

This request communicates the names of applicants for the open citizen advisory board positions and helps build the agenda for the interviews and appointments.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
2019 Citizens Advisory Board Applicants and Appointments - Human Resources Board	1/3/2019	Backup Material

## Vacancy and application summary

Term: Term 4 years

### At Large

Positions: 7  
 Vacancies: 3  
 Applicants: 13

### Outgoing members

Name	Term End	Original appt	Terms served	Resignation
Thomas Brooks	12/31/2018	03/03/2015	1	
Anthony Untiedt	12/31/2018	02/10/2015	1	
Jesse Winkler	11/13/2018	02/10/2015	1	11/13/2018

### Applicants

Name	District	Incumbent	Requires super majority
Moses Agbonkhese	1	No	No
Jason Allerding	6	No	No
Leah Armstrong	7	No	No
Michael Boosalis	4	No	No
John Briscoe	6	No	No
Thomas Brooks	1	No	No
Douglas Dewey	5	No	No
Gerald Kegler	2	No	No
Yelena Kurdyumova	1	No	No
Yolonde Lee	6	No	No
Margaret Momanyi	1	No	No
Mirian Simpson	2	No	No
Anthony Untiedt	6	No	No

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# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0024

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**Item Description:**

2019 Citizen Advisory Board Applicants and Appointments - Library Board

**Resolution:**

BE IT RESOLVED, that in accordance with the Hennepin County Open Appointments Policy, the following individual(s) be appointed to the Library Board:

**Background:**

Consistent with County Board policy, Hennepin County has conducted an open appointment application process to fill positions on the various citizen advisory boards. The Hennepin County Board will conduct interviews for these positions on January 29, 2019, February 12, 2019 and February 19 2019. Qualified applicants have been notified and invited to attend. At a board meeting following interviews, the County Board will take action to select from the pool of applicants to fill the available advisory board positions.

This request communicates the names of applicants for the open citizen advisory board positions and helps build the agenda for the interviews and appointments.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
2019 Citizens Advisory Board Applicants and Appointments - Library Board	1/3/2019	Backup Material

## Vacancy and application summary

Term: 3 years, with a limit of three consecutive terms. Terms expire on December 31. Incumbents are expected to serve until the County Board of Commissioners makes the appointment.

### At Large

Positions: 11

Vacancies: 3

Applicants: 40

### Outgoing members

Name	Term End	Original appt	Terms served	Resignation
Caitlin Cahill	12/31/2018	09/01/2009	4	
Jonathan Gaw	12/31/2018	03/01/2016	1	
Samuel Neisen	12/31/2018	03/15/2016	1	

### Applicants

Name	District	Incumbent	Requires super majority
Angela Andresen	2	No	No
Merrie Benasutti	1	No	No
Susanne Bushman	4	No	No
Natasha Chepeus	5	No	No
Shannon Drury	4	No	No
Brenna Erdmann	7	No	No
Zach Garr	4	No	No
Jonathan Gaw	4	Yes	No
Amelie Hanlon	4	No	No
Samantha Hanowski	2	No	No
Kimberly Harris	5	No	No
Gretchen Haynes	5	No	No
William Hinshaw	4	No	No
Julie Iverson	4	No	No
Kari Koehler	4	No	No
Annika Kohrt	4	No	No
Yelena Kurdyumova	1	No	No
Yolonde Lee	6	No	No
Tom Liska	4	No	No
Scott Lohman	2	No	No
Anna Min	4	No	No
Rachel Moeller	2	No	No
Cassandra Mullen	1	No	No
Sibi Murugesan	7	No	No

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## Library Board

LaBelle Nambangi	1	No	No
Samuel Neisen	2	Yes	No
Jennifer Nelson	1	No	No
Laura Nelson	4	No	No
Ephraim Olani	5	No	No
Heidi OSullivan	7	No	No
Patricia Phill	3	No	No
Amy Ruppert	5	No	No
Neal Sheth	3	No	No
Elizabeth Sowden	4	No	No
Brett Stursa	5	No	No
Molly Sullivan	3	No	No
Colin Thompson	4	No	No
Anthony Ware	4	No	No
Beth Anne Wespetal	7	No	No
Richard Zeck	1	No	No

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# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0025

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**Item Description:**

2019 Citizen Advisory Board Applicants and Appointments - Mental Health Commitment Attorney Panel

**Resolution:**

BE IT RESOLVED, that in accordance with the Hennepin County Open Appointments Policy, the following individual(s) be appointed to the Mental Health Commitment Attorney Panel:

**Background:**

Consistent with County Board policy, Hennepin County has conducted an open appointment application process to fill positions on the various citizen advisory boards. The Hennepin County Board will conduct interviews for these positions on January 29, 2019, February 12, 2019 and February 19, 2019. Qualified applicants have been notified and invited to attend. At a board meeting following interviews, the County Board will take action to select from the pool of applicants to fill the available advisory board positions.

This request communicates the names of applicants for the open citizen advisory board positions and helps build the agenda for the interviews and appointments.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
2019 Citizens Advisory Board Applicants and Appointments - Mental Health Commitment Attorney Panel	1/8/2019	Backup Material

## Citizen, Attorney

Positions: 1

Vacancies: 1

Applicants: 1

### Outgoing members

Name	Term End	Original appt	Terms served	Resignation
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### Applicants

Name	District	Incumbent	Requires super majority
Lisa Fink	4	No	No

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0026

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**Item Description:**

2019 Citizen Advisory Board Applicants and Appointments - Three Rivers Park District

**Resolution:**

BE IT RESOLVED, that in accordance with the Hennepin County Open Appointments Policy, the following individual(s) be appointed to the Three Rivers Park District Citizen Advisory Board:

**Background:**

Consistent with County Board policy, Hennepin County has conducted an open appointment application process to fill positions on the various citizen advisory boards. The Hennepin County Board will conduct interviews for these positions on January 29, 2019, February 12, 2019 and February 19, 2019. Qualified applicants have been notified and invited to attend. At a board meeting following interviews, the County Board will take action to select from the pool of applicants to fill the available advisory board positions.

This request communicates the names of applicants for the open citizen advisory board positions and helps build the agenda for the interviews and appointments.

**Recommendation from County Administrator:** Recommend Approval

**ATTACHMENTS:**

Description	Upload Date	Type
2019 Citizen Advisory Board Applicants and Appointments - Three Rivers Park District	1/8/2019	Backup Material

## Vacancy and application summary

Term: Voters will elect Commissioners representing Districts 1, 3, and 5 in the 2012, 2016, 2020 and 2022 general elections. Voters will elect Commissioners representing Districts 2 and 4 in the 2012, 2014, 2018 and 2022 general elections. Commissioners appointed by the County Board serve 4-year terms.

### At Large

Positions: 2  
Vacancies: 1  
Applicants: 15

#### Outgoing members

Name	Term End	Original appt	Terms served	Resignation
Gene Kay	12/31/2018	02/10/2015	1	

#### Applicants

Name	District	Incumbent	Requires super majority
Ellen Cousins	6	No	No
Douglas Dewey	5	No	No
Doug Harvey	5	No	No
Edgar Heston	5	No	No
Eugene Kay	7	Yes	No
Yelena Kurdyumova	1	No	No
Peggy Kvam	6	No	No
Yolonde Lee	6	No	No
Paul Lehman	6	No	No
Andrew Moller	5	No	No
Thomas Neiman	3	No	No
Kevin Pierson	7	No	No
James Rowan	7	No	No
Beth Anne Wespel	7	No	No
Dennis Yockers	6	No	No



# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0027

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#### Item Description:

2019 Citizen Advisory Board Applicants and Appointments - Workforce Innovation and Opportunity Act

#### Resolution:

BE IT RESOLVED, that in accordance with the Hennepin County Open Appointments Policy, the following individual(s) be appointed to the Workforce Innovation and Opportunity Act Citizen Advisory Board:

#### Background:

Consistent with County Board policy, Hennepin County has conducted an open appointment application process to fill positions on the various citizen advisory boards. The Hennepin County Board will conduct interviews for these positions on January 29, 2019, February 12, 2019 and February 19, 2019. Qualified applicants have been notified and invited to attend. At a board meeting following interviews, the County Board will take action to select from the pool of applicants to fill the available advisory board positions.

This request communicates the names of applicants for the open citizen advisory board positions and helps build the agenda for the interviews and appointments.

**Recommendation from County Administrator:** Recommend Approval

#### ATTACHMENTS:

Description	Upload Date	Type
2019 Citizen Advisory Board Applicants and Appointments - Workforce Innovation and Opportunity Act	1/8/2019	Backup Material

## Vacancy and application summary

Term: 3 years

### Business

Positions: 10

Vacancies: 2

Applicants: 2

### Outgoing members

Name	Term End	Original appt	Terms served	Resignation
Alexander Hanlon	09/07/2018	02/22/2018	1	09/07/2018
Jeffrey Mutz	12/31/2018	02/14/2013	2	

### Applicants

Name	District	Incumbent	Requires super majority
Garfield Clark	3	No	No
Nicole Mattson	1	No	No

## Economic & Community Development Agencies

Positions: 1

Vacancies: 1

Applicants: 1

### Outgoing members

Name	Term End	Original appt	Terms served	Resignation
Candace Quinn	12/31/2018	02/09/2016	1	

### Applicants

Name	District	Incumbent	Requires super majority
Bradley Janowski	4	No	No

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# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0088

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#### Item Description:

Contract award to Concrete Idea, Inc. for ADA pedestrian ramp reconstruction and APS improvements (CP 2175700); establish project budget; transfer funds (county cost: \$763,474—State Aid)

#### Resolution:

BE IT RESOLVED, that a contract be awarded to Concrete Idea, Inc. for Americans with Disabilities Act (ADA) pedestrian ramp reconstruction on County State Aid Highway (CSAH) 66 (Broadway Street NE) and CSAH 3 (Excelsior Boulevard) in the cities of Minneapolis and Saint Louis Park, and ADA pedestrian ramp reconstruction and Accessible Pedestrian Signal improvements on CSAH 14 (Zane Avenue), CSAH 10 (Bass Lake Road), and CSAH 6 (County Road 6) in the cities of Brooklyn Park, Crystal and Plymouth, in the not to exceed amount of \$688,474 be approved; that the Chair of the Board be authorized to sign the contract on behalf of the county after the Performance and Payment Bonds have been properly executed; and

BE IT FURTHER RESOLVED, that Capital Project (CP) 2175700 be identified as a project in the 2019 Capital Budget with a project budget of \$763,474; that \$763,474 in state aid funds be transferred from CP 2999965 line item Pedestrian Ramps to CP 2175700; and that the controller be authorized to receive and disburse funds as directed.

#### Background:

**History:** As part of the Hennepin County Americans with Disabilities Act (ADA) transition plan, the county is reconstructing 14 pedestrian ramps at the following locations:

- Broadway Street NE from Main Street to Cleveland Street in NE Minneapolis (13 intersections)
- Excelsior Boulevard at Meadowbrook Lane in Saint Louis Park

In addition to ADA pedestrian ramps reconstruction, the traffic control signal systems at the following four intersections require modification to meet ADA and Accessible Pedestrian Signal (APS) guidelines. APS are devices that audibly communicate WALK and DON'T WALK signals at intersections for pedestrians who are visually impaired.

- Zane Avenue at Brookdale Drive in Brooklyn Park
- Bass Lake Road at Jersey Avenue and CSAH 8 (West Broadway Avenue) in Crystal
- County Road 6 at Vicksburg Lane in Plymouth

On January 22, 2019 four bids were received for ADA pedestrian ramp reconstruction and APS improvements. Bids ranged from \$688,474 to \$858,395 with the lowest responsive bid submitted by Concrete Idea, Inc. The amount requested (\$763,474) equals the bid amount plus a \$75,000 contingency.

**Current Request:** This request seeks authorization to award the contract to Concrete Idea Inc. for ADA pedestrian ramp reconstruction and APS improvements under CP2175700 in an amount not to exceed \$688,474.

Staff recommends that CP 2175700 be identified as a project in the 2019 Capital Budget with a project budget of \$763,474, which will be transferred from line item Pedestrian Ramps (CP 2999965) to CP

2175700. Included in the project budget is a construction contingency of \$75,000. For cost breakdowns, see the budget tables.

**Impacts/Outcomes:** Establishing the project and awarding the contract to Concrete Idea Inc. will assist in upgrading the pedestrian facilities to conform to current accessibility standards. This will help address pedestrian ramps identified as non-compliant in the ADA transition plan, as well as APS signal upgrades at locations specifically requested by residents.

Budget Table 1: CP 2175700 Pedestrian Ramp and APS Upgrades (CSAH 66, 3, 14, 10, and 6)

<b>Revenues</b>	<b>Budget to Date</b>	<b>Current Request</b>	<b>Future CIP requests</b>	<b>Total Project</b>
State Aid Regular	\$0	\$763,474		\$763,474
<b>Total</b>	<b>\$0</b>	<b>\$763,474</b>		<b>\$763,474</b>
<b>Expenditures</b>				
Construction	\$0	\$688,474		\$688,474
Contingency		\$75,000		\$75,000
<b>Total</b>	<b>\$0</b>	<b>\$763,474</b>		<b>\$763,474</b>

Budget Table 2: CP 2999965 Pedestrian Ramps Generic

<b>Revenues</b>	<b>Budget to Date</b>	<b>Current Request</b>	<b>Future CIP Requests</b>	<b>Total Project</b>
Property Tax	\$5,450	\$0		\$5,450
State Aid Regular	\$903,043	(\$763,474)		\$139,569
<b>Total</b>	<b>\$908,493</b>	<b>(\$763,474)</b>		<b>\$145,019</b>
<b>Expenditures</b>				
Construction	\$908,493	(\$763,474)		\$145,019
<b>Total</b>	<b>\$908,493</b>	<b>(\$763,474)</b>		<b>\$145,019</b>

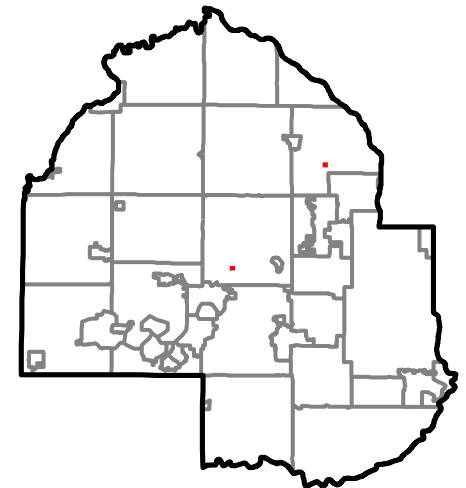
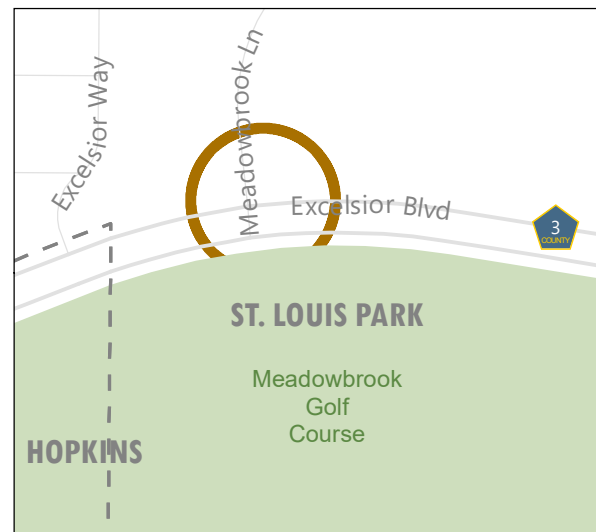
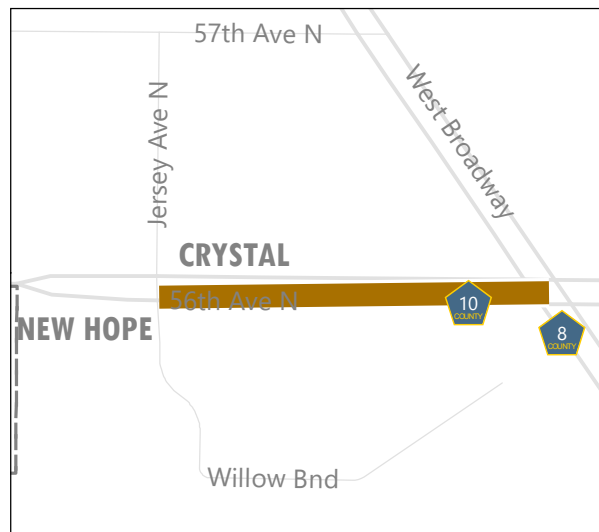
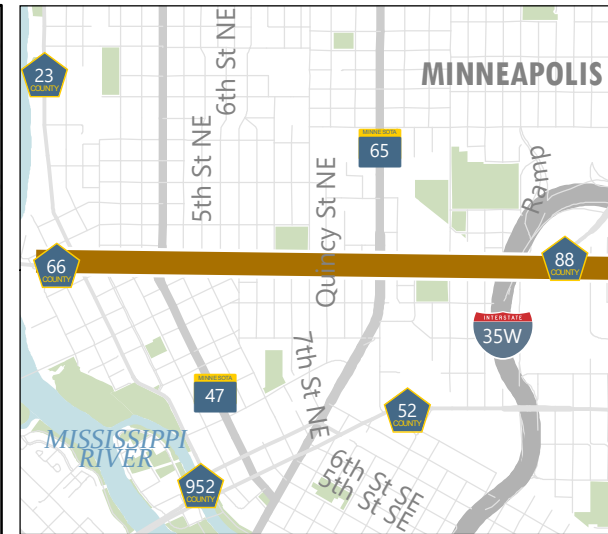
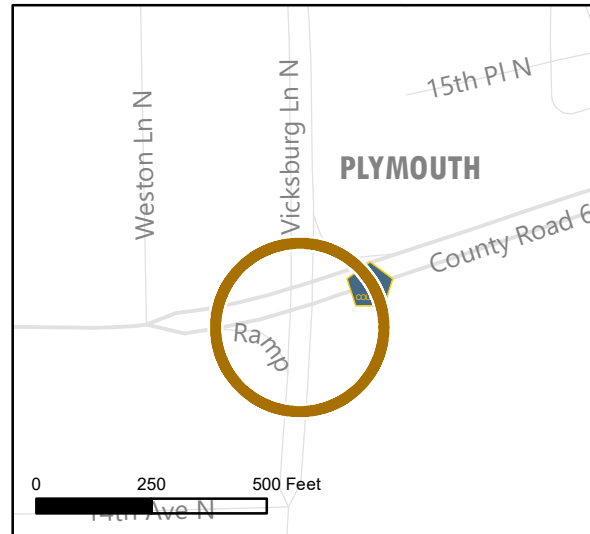
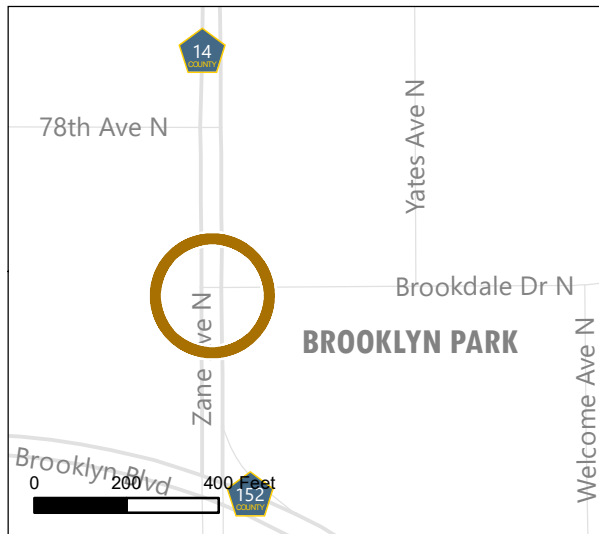
#### ATTACHMENTS:

Description	Upload Date	Type
Map of all locations for CP 2175700	2/8/2019	Map

# CP 2-1757-00

Pedestrian ramp retrofits along CSAH 3,6,8,10,14,66

HENNEPIN COUNTY  
MINNESOTA



# HENNEPIN COUNTY

## MINNESOTA

### **Board Action Request 19-0089**

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#### **Item Description:**

Building use resolution for the Memorial Blood Centers on the Skyway Level of the Government Center on 7/10/19, 9/11/19 and 12/4/19 for scheduling of donors for blood drives to be held on 7/17/19, 9/18/19 and 12/11/19

WHEREAS, the Memorial Blood Centers has requested use of the Government Center Skyway Level on Wednesday, July 10, 2019; Wednesday, September 11, 2019; and Wednesday, December 4, 2019, from 11 a.m. to 1 p.m., for registering donors for its blood drive at the Government Center; and

WHEREAS, the Memorial Blood Centers has requested use of the Government Center Skyway Level on Wednesday, July 17, 2019; Wednesday, September 18, 2019; and Wednesday, December 11, 2019, from 8 a.m. to 1 p.m., to check in blood donors for the blood drive events at the Government Center.

#### **Resolution:**

BE IT RESOLVED, that the Hennepin County Board of Commissioners authorizes use of the Skyway Level by the Memorial Blood Centers on Wednesdays, July 10 and 17, 2019; September 11 and 18, 2019; and December 4 and 11, 2019, and directs the Communications and Facility Services departments to make the necessary arrangements.

**Recommendation from County Administrator:** Recommend Approval

# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0091

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**Item Description:**

Building use by Community Mediation & Restorative Services, Inc. for an exhibit during March 2019 in the Hennepin Gallery; a reception outside Gallery on March 28, 2019 from 4:30PM to 7:00PM; issuance of a short-term liquor license for the reception

WHEREAS, Hennepin County Human Services and Public Health Department wishes to sponsor an exhibit by Community Mediation & Restorative Services (CMRS), Inc. for a display in the Hennepin Gallery during March 2019; and

WHEREAS, the mission of Community Mediation & Restorative Services, Inc. is to develop the capacity of our community to respectfully resolve conflict and repair harm; and

WHEREAS, Community Mediation & Restorative Services, Inc. has helped Hennepin County residents move through conflict respectfully and effectively since 1983; and

WHEREAS, Community Mediation & Restorative Services, Inc. uses the time and talents of trained volunteers from our community to provide services; and

WHEREAS, the exhibit will highlight the mediation services provided by CMRS and how mediation and other resources can impact the housing crisis in Minnesota; and

WHEREAS, Community Mediation and Restorative Services, Inc. has requested permission to host a gallery exhibit reception at the Hennepin County Government Center at the Hennepin Gallery on March 28, 2019, from 4:30 p.m. until 7:00 p.m.; and

WHEREAS, pursuant to Minn. Stat. §383B.562, it is requested that Hennepin County issue a one-day license to serve liquor from 4:30 p.m. to 7:00 p.m. at this event in the Government Center to Community Mediation and Restorative Services, Inc., which agrees to provide the necessary insurance and to follow any other terms and conditions as required including paying costs for security, cleaning, maintenance, and so forth;

**Resolution:**

BE IT RESOLVED, that the Hennepin County Board of Commissioners authorizes Community Mediation & Restorative Services, Inc. to use the Hennepin County Gallery in March 2019 for an exhibit to highlight the positive impact of mediation services; to use the corridor by the Hennepin Gallery in the Hennepin County Government on March 28, 2019 for a reception; grants permission to serve alcohol pursuant to Minn. Stat. §383B.562 for the reception; and directs the departments of Communications, Facility Services and Risk Management, along with any others necessarily involved, to cooperate in facilitating the needs of Community Mediation and Restorative Services, Inc. for the exhibit and reception.



# HENNEPIN COUNTY

## MINNESOTA

### Board Action Request 19-0095

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#### Item Description:

Resolution urging protection for Liberians on Deferred Enforced Departure (DED) - offered by Commissioner Opat

WHEREAS, Liberians have called Hennepin County and Minnesota home for over 40 years; and

WHEREAS, Hennepin County is home to the largest population of Liberians in the United States, and they represent a significant portion of communities in Brooklyn Park, Robbinsdale, and Richfield; and

WHEREAS, they are part of the social fabric of our community and contribute to the success of the United States and Hennepin County as educators, nurses, caregivers, politicians, business owners, students, volunteers, retirees, and in many other roles; and

WHEREAS, DED is a discretionary program, based on decisions made by the President of the United States to protect a class of individuals, such as Liberian nationals, from deportation; and

WHEREAS, President George W. Bush in 2007 directed that DED status be provided for certain Liberians in the United States whose Temporary Protected Status was expiring in September of that year and that he further directed the U.S. Department of Homeland Security to issue procedures for granting work authorization to DED-covered Liberians; and

WHEREAS, Liberians with DED status are eligible to receive work permits and reside in the United States until the expiration of that status; and

WHEREAS, on March 31, 2019, Liberian Deferred Enforced Departure (DED) is set to expire leaving about 4,000 DED holders, many of whom reside in Hennepin County, without status; and

WHEREAS, the DED expiration will cause many families to be separated and broken up, closure of key Liberian-owned businesses, and possibly the sale or forfeiture of their homes; and

WHEREAS, non-citizens residents from Liberia will need to change their legal residency status or leave the United States by March 31, 2019 or risk arrest and deportation;

WHEREAS, Liberian immigrants' departure from our schools, businesses and places of work will have a negative impact on the economic and social state of our City; and

WHEREAS, our immigration system lacks any viable pathway towards legal status for DED holders;

#### Resolution:

BE IT RESOLVED, by the Hennepin County Board of Commissioners that we call on the Minnesota Congressional Delegation to act swiftly to protect our Liberian residents by passing comprehensive immigration reform and by urging President Donald Trump to reinstate DED, if legislation is not passed by the March 31, 2019 deadline.