

HENNEPIN COUNTY

MINNESOTA

FINAL COMMITTEE AGENDA

BOARD OF HENNEPIN COUNTY COMMISSIONERS PUBLIC WORKS COMMITTEE

TUESDAY, AUGUST 6, 2019

1:30 PM

Chair: Mike Opat, District 1

Vice-Chair: Angela Conley, District 4

Members: Irene Fernando, District 2

Marion Greene, District 3

Debbie Goettel, District 5

Jan Callison, District 6

Jeff Johnson, District 7

1. Minutes From Previous Meeting

- A. Minutes 7-23-2019

2. New Business

Routine Items

A. 19-0295

Neg Easement Agmt A199730 in the favor of the City of Crystal for a permanent drainage easement across a portion of the Rockford Road Library (recv \$1)

Items for Discussion and Action

B. 19-0296

Neg Agmts A199724 with the City of Minnetonka for a stormwater mgmt system easement located at 17524 Excelsior Blvd and A199734 with Riley Purgatory Bluff Creek Watershed District for stormwater mgmt system maint

C. 19-0297

Neg Agmt A199725 with the City of Brooklyn Park for the use of a portion of the Brooklyn Park Library property for a plaza park

D. 19-0298

Neg Agmt PW 10-47-19 with Spring Park for cost participation in pedestrian ramp, sidewalk, and curb improvements, est budget (CP 2183100), transfer funds (CP 2999965, CP 2999967), (county cost NTE \$225,000: \$130,000 state aid + \$95,000 property tax)

E. 19-0299

Agmt PR00000781 with Mid-Minnesota Legal Aid for Fair Housing Testing in suburban Hennepin County, 08/14/19-07/31/20, NTE \$40,000

F. 19-0300

Neg 4 Green Partners Environmental Education grant agmts to engage residents in environmental education projects, 09/01/19-08/31/20, total combined NTE \$65,500

HENNEPIN COUNTY

MINNESOTA

COMMITTEE MINUTES

BOARD OF HENNEPIN COUNTY COMMISSIONERS PUBLIC WORKS COMMITTEE

TUESDAY, JULY 23, 2019
1:30 PM

Chair: Mike Opat, District 1
Vice-Chair: Angela Conley, District 4

Members: Irene Fernando, District 2
Marion Greene, District 3
Debbie Goettel, District 5
Jan Callison, District 6
Jeff Johnson, District 7

Commissioner Opat, Chair, called the meeting of the Public Works Committee for Tuesday, July 23, 2019 at 2:43 PM. All Commissioners were present.

1. Minutes From Previous Meeting

- A. Minutes 6-25-19

APPROVED

Commissioner Angela Conley moved to approve the Minutes, seconded by Commissioner Irene Fernando and approved - 7 Yeas

2. New Business

Routine Items

- A. **19-0280**

Grant temporary and permanent easements in favor of the City of Minnetonka for trail, drainage, utility and roadway purposes on property located at 12601 Ridgedale Dr, Minnetonka, (recv \$1)

CONSENT

Commissioner Jan Callison moved to approve, seconded by Commissioner Mike Opat and approved - 7 Yeas

- B. **19-0281**

Negotiate Agmt PR00001257 with Mpls Parks and Recreation Bd for contaminated soil cleanup associated with construction of Survivors Memorial using funds from Brownfields Gap Financing Prgm, 07/30/19--07/30/20, NTE \$30,000

CONSENT

Commissioner Irene Fernando moved to approve, seconded by Commissioner Marion Greene and approved - 7 Yeas

Items for Discussion and Action

- C. **19-0282**

Negotiate agmts for award of 2019 Cost Participation and Partnerships (CP 2183500) project funds, total combined est. \$525,000; amend project budgets; transfer funds (CP 2999966, CP 2999957)

REVISED

Commissioner Mike Opat moved to revise, seconded by Commissioner Debbie Goettel and approved - 7 Years

19-0282R1 Revised

Negotiate agmts for award of 2019 Cost Participation and Partnerships (CP 2183500) project funds, total combined est. \$525,000; amend project budgets; transfer funds (CP 2999966, CP 2999957), as revised

CONSENT

Commissioner Mike Opat moved to approve, seconded by Commissioner Debbie Goettel and approved - 7 Years

3. Adjourn

There being no further business, the meeting of the Public Works Committee for Tuesday July 23, 2019 was declared adjourned at 2:49 PM.

Maria Rose
Clerk to the County Board

HENNEPIN COUNTY

MINNESOTA

Board Action Request 19-0295

Item Description:

Neg Easement Agmt A199730 in the favor of the City of Crystal for a permanent drainage easement across a portion of the Rockford Road Library (recv \$1)

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Easement Agreement A199730 in favor of the City of Crystal for drainage purposes on approximately 400 square feet of county property located at 6401 42nd Avenue North in the city of Crystal, in the receivable amount of \$1; and that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreement on behalf of the county.

Background:

History: Hennepin County's Rockford Road Library is located at 6401 42nd Avenue North in the city of Crystal. The city has requested a drainage easement from Hennepin County so that it can connect a storm sewer line, at the city's cost, from adjacent property at 6427 42nd Avenue North to the storm sewer line located on the county's property. The city's project seeks to remedy flooding from a low-lying area with nowhere for water to properly drain. The requested easement (approximately 400 square feet) comprises an open area with no physical county structures. The city would be responsible for all construction and associated costs to connect the storm sewer line and would restore the county's property to its preconstruction condition.

Facility Services has evaluated the proposed easement and storm sewer connection plan and has no outstanding concerns about the project or easement.

Current Request: Authorization to negotiate Easement Agreement A199730 in favor of the City of Crystal for drainage purposes across a portion of the Rockford Library, supporting the installation of a storm sewer line.

Impact/Outcomes: The easement will permit the City of Crystal to install a storm sewer line and will provide a permanent easement for any needed maintenance or repairs.

ATTACHMENTS:

Description	Upload Date	Type
Map for Agmt A199730 with the City of Crystal	7/22/2019	Map

Grant of permanent easement to the City of Crystal

6401 42nd Ave. N., Crystal, MN 55427

42nd Ave N



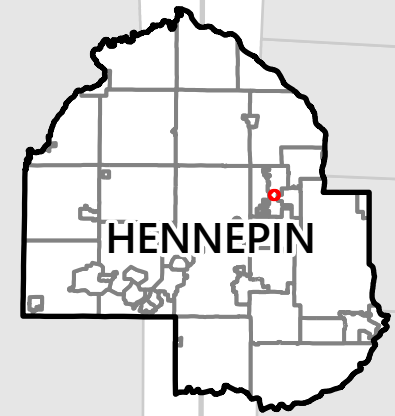
Easement Area

Rockford
Road
Library

City of
Crystal
(City Hall, Police)



Douglas Dr N



HENNEPIN

HENNEPIN COUNTY

MINNESOTA

Board Action Request 19-0296

Item Description:

Neg Agmts A199724 with the City of Minnetonka for a stormwater mgmt system easement located at 17524 Excelsior Blvd and A199734 with Riley Purgatory Bluff Creek Watershed District for stormwater mgmt system maint

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Easement Agreement A199724 with the City of Minnetonka for a stormwater management system easement to be located under and across Hennepin County property located at 17524 Excelsior Boulevard, Minnetonka (Minnetonka Library); that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreement on behalf of the county; and

BE IT FURTHER RESOLVED, that the County Administrator be authorized to negotiate Agreement A199734 with the Riley Purgatory Bluff Creek Watershed District for inspection and maintenance of a stormwater management system located under and across Hennepin County property located at 17524 Excelsior Boulevard, Minnetonka (Minnetonka Library); and that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreement on behalf of the county.

Background:

History: Site work on the Minnetonka Library (17524 Excelsior Boulevard, Minnetonka) project will begin this fall to address ongoing paving problems. The project involves the removal of all site paving, replacing substrates, and installation of new asphalt and concrete surfaces. In addition, the county and the City of Minnetonka will install a stormwater management system to bring the property into compliance with local watershed district requirements. To complete this work, the City of Minnetonka requires an easement under and across portions of the library property, and Riley Purgatory Bluff Creek Watershed District has requested a maintenance agreement for the purpose of inspecting and maintaining the new system.

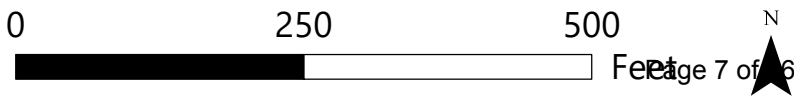
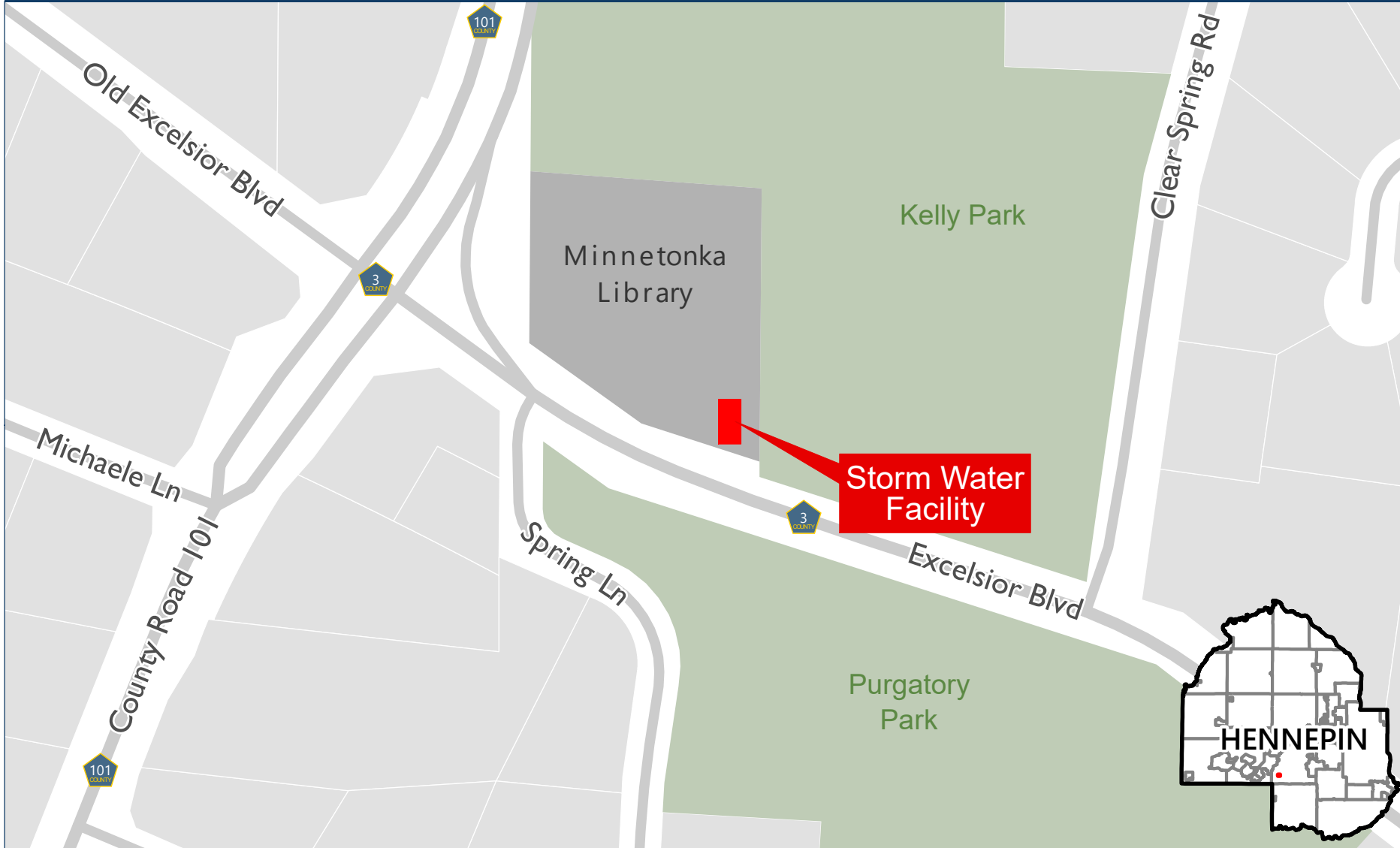
Current Request: Authorization to negotiate Easement Agreement A199724 with the City of Minnetonka for a stormwater management system under and across a portion of the Minnetonka Library property and Agreement A199734 with Riley Purgatory Bluff Creek Watershed District for inspection and maintenance of the stormwater management system located under and across a portion of the Minnetonka Library property.

Impact/Outcome: Approval of this request will grant the city and the watershed access needed to complete the site work for the Minnetonka Library project.

ATTACHMENTS:

Description	Upload Date	Type
Map for agmts A199724 with City of Minnetonka and A199734 with Riley Purgatory Watershed	7/24/2019	Map

Authorization to Negotiate Easement and Maintenance Agreement with the City of Minnetonka for Underground Storm Water Easement



HENNEPIN COUNTY

MINNESOTA

Board Action Request 19-0297

Item Description:

Neg Agmt A199725 with the City of Brooklyn Park for the use of a portion of the Brooklyn Park Library property for a plaza park

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Use Agreement A199725 with the City of Brooklyn Park for the use of a portion of the Brooklyn Park Library property located at 8500 West Broadway, Brooklyn Park for development, construction and use of a plaza park; that following review and approval of the County Attorney’s office, the Chair of the board be authorized to sign the agreement on behalf of the county.

Background:

History: The City of Brooklyn Park is constructing a plaza park on vacant land at the northeast corner of West Broadway (County State Aid Highway (CSAH) 103) and 85th Avenue North (CSAH 109) in the city of Brooklyn Park. The plaza park would be largely located on land that is part of North Hennepin Community College; a small portion of the plaza park is proposed to be located on the Brooklyn Park Library site. The proposed project includes: a nature playground, shaded stage and seating, open areas and public art. At various times of the year, the plaza park would be used for special events.

All costs associated with the development and construction of the plaza park would be the responsibility of the City of Brooklyn Park. The city would also be responsible for all maintenance, utilities and repairs to the park. The agreement would commence on the date of execution and terminate with the construction of either the METRO Blue Line Extension or North Hennepin Community College’s Center for Innovation and the Arts Building. Either party can terminate the agreement with 120 days’ notice. Upon termination, the city is responsible for the restoration of the property to the condition that existed prior to the development and construction of the plaza park.

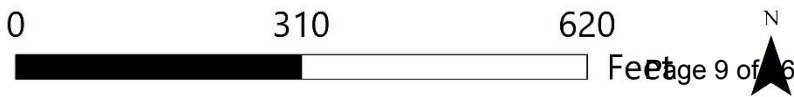
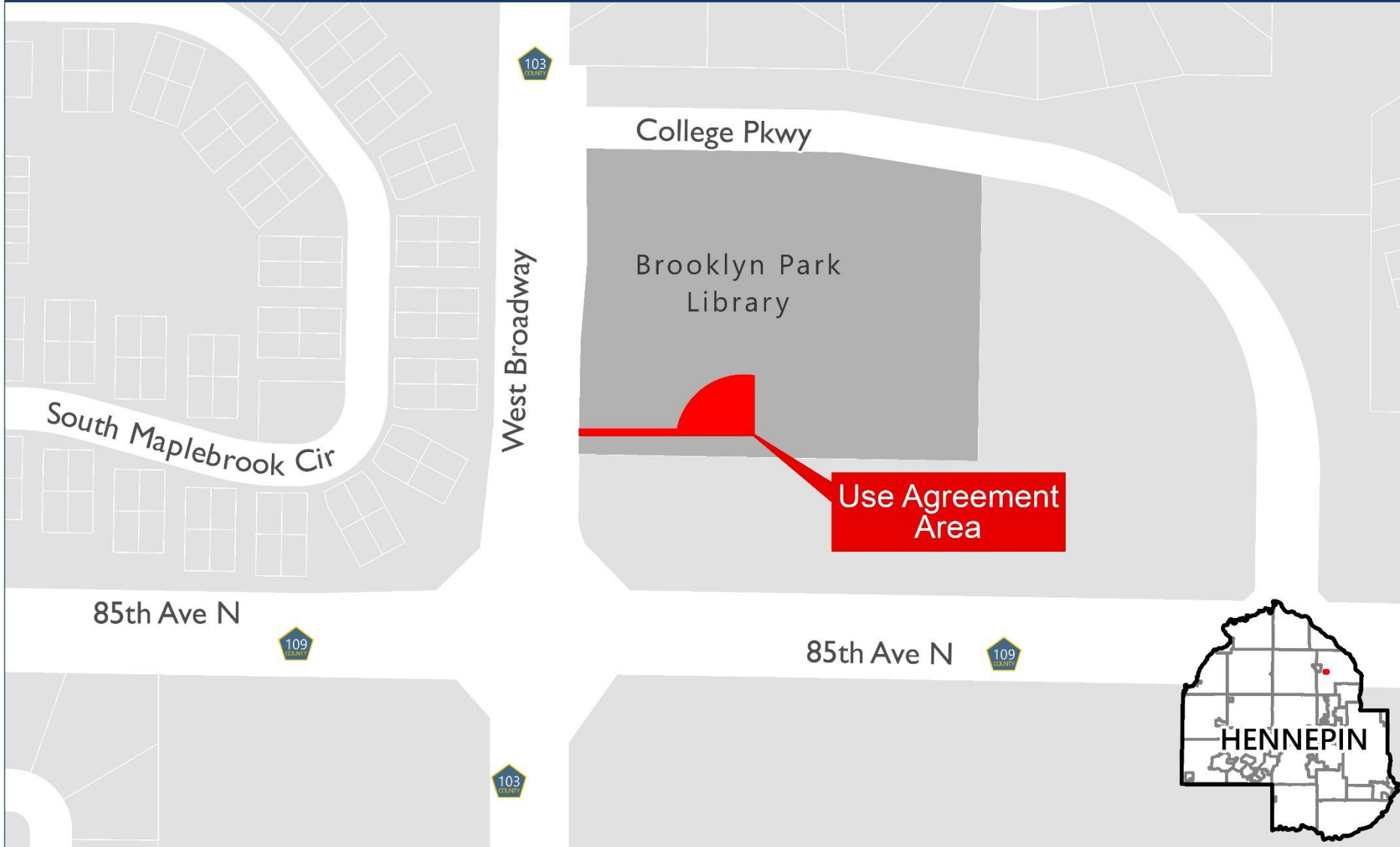
Current Request: Authorization to negotiate Use Agreement A199725 with the City of Brooklyn Park for the use of a portion of Brooklyn Park Library property for a plaza park.

Impact/Outcome: Authorization of this request will allow the City of Brooklyn Park to proceed with property need for its plaza park project.

ATTACHMENTS:

Description	Upload Date	Type
Map for A199725 City of Brooklyn Park Plaza Park	7/22/2019	Map

Authorization to Negotiate Use Agreement No. A199725 with the City of Brooklyn Park Plaza Park



HENNEPIN COUNTY

MINNESOTA

**Board Action Request
19-0298**

Item Description:

Neg Agmt PW 10-47-19 with Spring Park for cost participation in pedestrian ramp, sidewalk, and curb improvements, est budget (CP 2183100), transfer funds (CP 2999965, CP 2999967), (county cost NTE \$225,000: \$130,000 state aid + \$95,000 property tax)

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Agreement PW 10-47-19 with the City of Spring Park for cost participation in pedestrian ramp, sidewalk, and curb improvements along Shoreline Drive (County State Aid Highway (CSAH) 15) in an amount not to exceed \$225,000; that the Chair of the Board be authorized to sign the agreement on behalf of the county; that capital project (CP) 2183100 be identified as a project in the 2019 Capital Budget with a budget of \$225,000; that \$130,000 in state aid be transferred from capital budget line item Pedestrian Ramps (CP 2999965) to CP 2183100; that \$95,000 in property tax be transferred from the capital budget line item Pavement Preservation Plus (CP 2999967) to CP 2183100; and that the Controller be authorized to transfer and disburse funds as directed.

Background:

History: Hennepin County identified pavement needs along Shoreline Drive (CSAH 15) from west of Interlachen Road (CSAH 125) to Sunset Drive (CSAH 51) in Spring Park. During stakeholder engagement, the City of Spring Park and Hennepin County staff agreed it would be beneficial to cost participate in pedestrian ramp upgrades to be Americans with Disabilities Act (ADA) compliant, including Accessible Pedestrian Signals (APS) at key intersections along Shoreline Drive, prior to the county’s 2019 paving project. Additionally, county staff identified curbs, gutters and sidewalks along Shoreline Drive that need repair and requested that the city include those repairs in the project. Agreement PW 10-47-19 stipulates that the City of Spring Park will lead the construction activities and be responsible for the development of the plans and specifications, which the county will approve. Upon project completion, the city will be responsible for all routine maintenance of the improvements at no county cost.

Current Request: This request is for authorization to negotiate Agreement PW 10-47-19 with the City of Spring Park with a \$225,000 NTE amount for cost participation in pedestrian ramp, sidewalk, and curb improvements along Shoreline Drive. To provide the county’s cost participation and fund the project, staff recommends that CP 2183100 be identified as a project in the 2019 Capital Budget with a project budget of \$225,000 (\$130,000 being transferred from capital budget line item Pedestrian Ramps (CP 2999965) and \$95,000 being transferred from the capital budget line item Pavement Preservation Plus (CP 2999967)).

The project cost participation is in accordance with “Policies for Cost Participation between Hennepin County and Other Agencies for Cooperative Highway Projects” (Resolution 12-0058).

Impacts/Outcomes: Participating in the costs to improve the pedestrian facilities will help implement the county’s ADA Transition Plan and maintain critical assets.

Budget table 1: CP 2183100 CSAH 15 ADA improvement at the intersections of Interlachen Road, Spring Street, and Sunset Drive in Spring Park

Revenues:	Budget to Date	Current Request	Future CIP Requests	Total Project

Property Tax		95,000		95,000
State Aid		130,000		130,000
Total		225,000		225,000
Expenditures:				
Construction		225,000		225,000
Total		225,000		225,000

Budget table 2: CP 2999965 Pedestrian Ramps

Revenues:	Budget to Date	Current Request	Future CIP Requests	Total Project
Property Tax	5,450			5,450
State Aid	139,569	(130,000)		9,569
Total	145,019	(130,000)		15,019
Expenditures:				
Construction	145,019	(130,000)		15,019
Total	145,019	(130,000)		15,019

Budget Table 3: CP 2999967 Pavement Preservation Plus

Revenues:	Budget to Date	Current Request	Future CIP Requests	Total Project
Property Tax	215,000	(95,000)		120,000
Total	215,000	(95,000)		120,000
Expenditures:				
Construction	215,000	(95,000)		120,000
Total	215,000	(95,000)		120,000

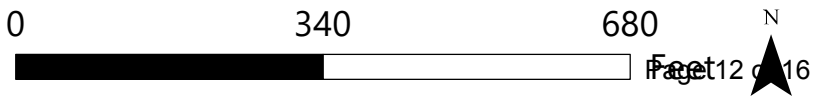
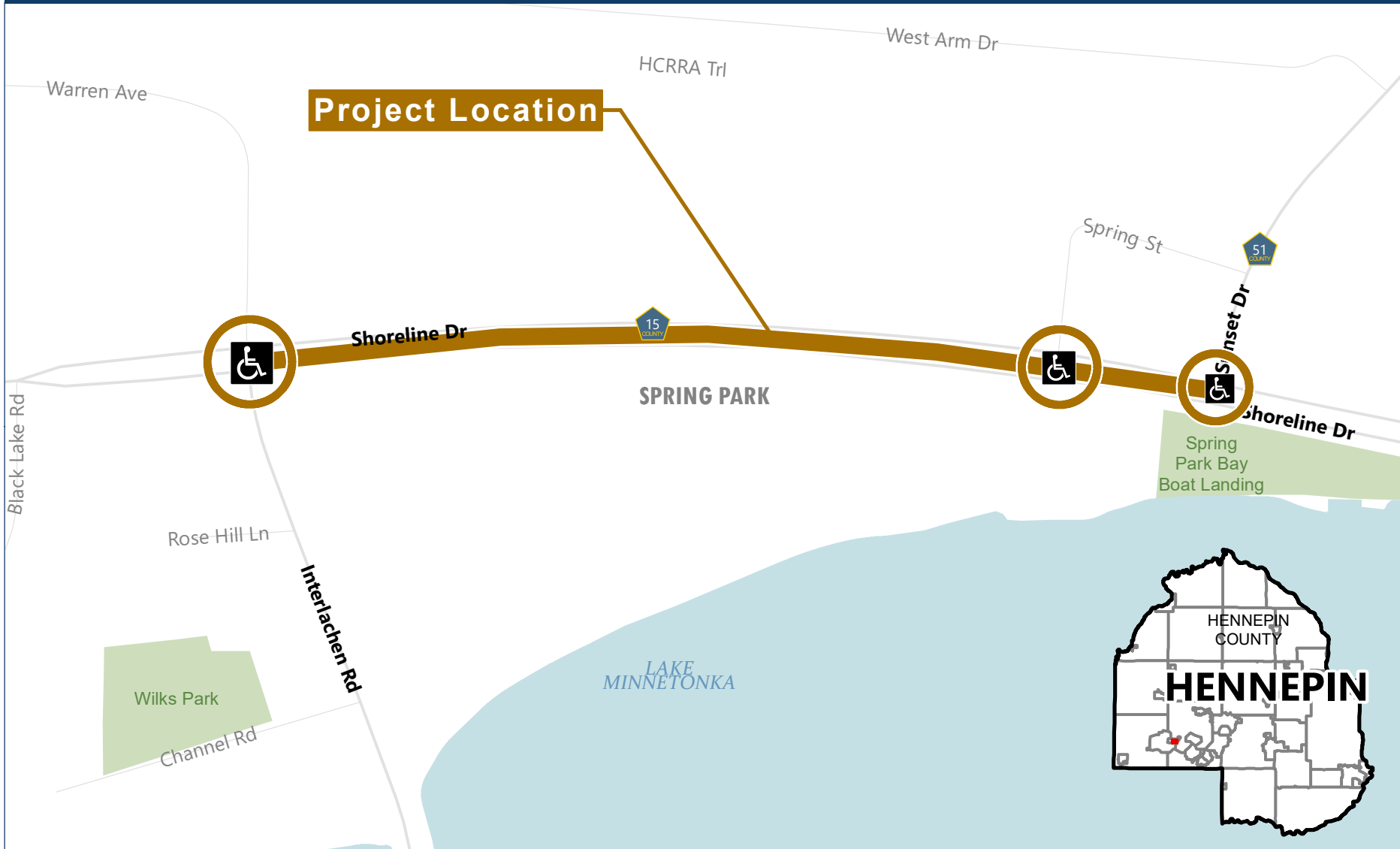
ATTACHMENTS:

Description	Upload Date	Type
Map_CP 2183100	7/22/2019	Backup Material

CP 2-1831-00

ADA and Operation cost sharing

HENNEPIN COUNTY
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Board Action Request 19-0299

Item Description:

Agmt PR00000781 with Mid-Minnesota Legal Aid for Fair Housing Testing in suburban Hennepin County, 08/14/19-07/31/20, NTE \$40,000

Resolution:

BE IT RESOLVED, that Agreement PR00000781 with Mid-Minnesota Legal Aid to conduct Fair Housing Testing for suburban Hennepin County, during the period August 14, 2019 through July 31, 2020, with the not to exceed amount of \$40,000, be approved; that the Chair of the Board be authorized to sign the agreement on behalf to the county; and that the Controller be authorized to disburse funds as directed.

Background:

History: Title VIII of the Civil Rights Act of 1968 (Fair Housing Act), as amended, prohibits discrimination in the sale, rental, and financing of dwellings, and in other housing-related transactions, based on race, color, national origin, religion, sex, familial status, and disability.

Hennepin County and partnering suburban communities in the U.S. Department of Housing and Urban Development's (HUD) federal entitlement programs (Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG)) are required to affirmatively further fair housing in their communities.

In partnership with the cities of Bloomington, Brooklyn Center, Brooklyn Park, Eden Prairie, Edina, Hopkins, Maple Grove, Minnetonka, New Hope, Plymouth, Richfield, and St. Louis Park, the county proposes to contract with Mid-Minnesota Legal Aid to conduct Fair Housing paired tests on multifamily rental housing units. Fair Housing paired tests assess discrimination by having two testers assume the role of housing applicants with equivalent social and economic characteristics who differ only in terms of the characteristic being tested for discrimination, such as race, disability status, or marital status.

Mid-Minnesota Legal Aid is the only HUD-qualified Fair Housing Enforcement Organization conducting Fair Housing Testing within the state of Minnesota. Hennepin County contracted with Mid-Minnesota Legal Aid for similar services in 2013 (Resolution 13-0405).

Board approval of this agreement is requested because there are other county contracts with Mid-Minnesota Legal Aid that cumulatively exceed \$50,000.

Current Request: This request is for the approval of Agreement PR00000781 with Mid-Minnesota Legal Aid to conduct Fair Housing paired testing within suburban Hennepin County for the period August 14, 2019 through July 31, 2020, with a not to exceed amount of \$40,000.

Impact/Outcomes: The funding under this agreement will allow for approximately 60 paired tests of properties within suburban Hennepin County.

ATTACHMENTS:

Description	Upload Date	Type
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HENNEPIN COUNTY

MINNESOTA

Board Action Request 19-0300

Item Description:

Neg 4 Green Partners Environmental Education grant agmts to engage residents in environmental education projects, 09/01/19-08/31/20, total combined NTE \$65,500

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Green Partners Environmental Education grant agreements to engage residents in environmental education projects, during the period of September 1, 2019 through August 31, 2020, with the total combined amount not to exceed \$65,500 with the following organizations, be approved:

- PR00001305 with Freshwater Society total amount not to exceed \$20,000;
- PR00001307 with St. Anthony-New Brighton Independent School District 282 total amount not to exceed \$18,500;
- PR00001308 with Three Rivers Park District total amount not to exceed \$20,000;
- PR00001311 with Minneapolis Public Schools-Patrick Henry High School total amount not to exceed \$7,000; and

BE IT FURTHER RESOLVED, that following review and approval by the County Attorney's Office, the County Administrator be authorized to sign the agreements on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

History: The Green Partners Environmental Education Program provides support and funding to organizations to implement projects that engage and empower residents to protect and improve the environment. Since the program was established in 2012, 147 grants totaling more than \$1.5 million have been awarded. Funding for the Green Partners Environmental Education program comes from the Solid Waste Enterprise Fund.

Hennepin County offers two types of environmental education grants: adult environmental action grants for projects that focus on motivating participants to take environmentally friendly actions and youth environmental education grants for projects to develop an environmental ethic and interest in environmental stewardship using environmental education best practices.

Eligible organizations include: registered nonprofit organizations such as community groups, youth programs and congregations; park districts; and private and public schools and school districts, including community education programs like early childhood family education.

The county released a request for proposals in April 2019. 38 proposals were received and 16 are recommended for funding. The following 12 grant agreements will be approved through the Request for Administrator Approval process, totaling \$202,850:

1. Boys and Girls Clubs of the Twin Cities will engage 1,625 youth in learning about natural ecosystems and recycling their lunch waste in Minneapolis clubs and at the Voyageur Environmental Center camp in Mound.
2. Center for Earth, Energy and Democracy will engage 150 residents of Minneapolis in taking

action to save energy and reduce their climate footprint.

3. Highpoint Center for Printmaking in Minneapolis will engage 175 youth from Burroughs Community School and Nellie Stone Johnson School in learning about water.
4. Jordan Area Community Council will engage 150 residents in North Minneapolis in recycling and waste prevention in partnership with Minneapolis Climate Action and Off the Blue Couch and their mascot, Rusty the Recycler.
5. Lao Assistance Center of Minnesota in Minneapolis will engage 150 members of the Southeast Asian community (primarily Lao and Hmong) in learning about how to properly dispose of and reduce household hazardous waste.
6. Midwest Food Connection in Minneapolis will engage 750 students in learning about natural ecosystems, pollinators, and waste utilizing garden based curriculum at Seward Montessori and Barton Elementary schools.
7. MIGIZI Communications in Minneapolis will engage 250 community members and American Indian youth in learning and teaching others about ecosystems, renewable energy, and traditional American Indian sustainability practices.
8. Minnesota State Colleges & Universities will engage 2,250 students in preventing waste and composting organics during student events on the Minneapolis Community and Technical College campus.
9. Move Minneapolis will engage 2,500 residents who work downtown Minneapolis in altering their commute by incorporating more public transit, bicycling, and rideshare trips.
10. Spark-Y will engage 500 youth in learning about ecosystems, water, energy, and waste at Edison High, Roosevelt High, and Northeast Middle Schools in Minneapolis.
11. University of Minnesota's 4-H will engage 150 youth from Rev. Dr. Martin Luther King, Jr. Recreation Center and two additional Minneapolis parks in learning about ecosystems and waste.
12. Urban Strategies Inc. will engage more than 300 youth from the Heritage Park community in Minneapolis to prevent waste and teach others what they have learned and implemented in their own business, the Green Garden Bakery.

The remaining four grant agreements require board approval because each organization has executed contracts with the county that exceed \$50,000:

1. Freshwater Society (\$20,000) will engage 250 county residents in protecting water by piloting a version of the Master Water Stewards program geared to engage local artists in creating art to engage the public.
2. St. Anthony-New Brighton Independent School District 282 (\$18,500) will engage 150 high school students and community members in curriculum and service learning projects to learn about climate change and solar energy.
3. Three Rivers Park District (\$20,000) will engage 180 middle school youth in outdoor recreation and environmental education through after-school Explorer Clubs at Brooklyn Center, Robbinsdale, Sandburg, and Plymouth middle schools and FAIR school in Crystal.
4. Minneapolis Public Schools (\$7,000) will support student green team members in raising awareness and engaging more than 1,000 fellow students in taking action to protect the environment by recycling, reducing waste, and supporting the green team at Patrick Henry High School.

Current Request: This request is to authorize the County Administrator to negotiate Green Partners Environmental Education grant agreements to engage Hennepin County residents in environmental education projects with Freshwater Society, St. Anthony-New Brighton Independent School District 282, Three Rivers Park District, and Minneapolis Public Schools, during the period of September 1, 2019 through August 31, 2020, with the total combined amount not to exceed \$65,500.

Impact/Outcomes: The recommended Green Partners environmental education projects support the county's goals of promoting environmental stewardship, engaging communities, enhancing quality of life and protecting the environment for current and future generations. Groups listed in this request will

engage more than 10,500 residents becoming environmental stewards and in taking action to protect the environment. These projects are expected to reach more than 398,650 residents with environmental messages. Thirteen of the projects engage communities of color, immigrant communities, and residents that live in areas of concern for environmental justice, and ten of the projects engage youth.

Organizations are required to administer evaluations developed by the county to assess changes in participants' environmental behaviors. Previous evaluations have shown that this model of environmental education is effective in motivating participants to make behavior changes that have a positive impact on the environment.

ATTACHMENTS:

Description	Upload Date	Type
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